



21-22

# Project SEARCH Welcome





# Project SEARCH Instructors



Tina Martin  
CCHMC  
Instructor

TBD  
Fifth Third



Kevin Huss  
Xavier  
Instructor

Project SEARCH





# Great Oaks Project SEARCH Staff



Donna Eakins,  
Great Oaks  
Director of Student Services



Jim Hansel  
Great Oaks  
Career Tech Program  
Specialist

Project SEARCH





# Great Oaks

<https://hs.greatoaks.com/future-students/project-search-transition/project-search-virtual-open-house>



The screenshot shows the Great Oaks Career Campuses website. The header is blue with the Great Oaks logo (a stylized leaf) and the text "Great Oaks CAREER CAMPUSES Diamond • Laurel • Live • Scarlet". To the right of the logo, it says "HIGH SCHOOL STUDENTS". Below the header is a dark blue navigation bar with white text links: "CAREER PROGRAMS", "CURRENT HIGH SCHOOL STUDENTS", "FUTURE STUDENTS", "PARENTS", and "CAMPUSES". The main content area is white and features the heading "Welcome to Project SEARCH!". Below this heading is a section titled "• About Project SEARCH" with a list of links: "What is Project SEARCH at Great Oaks?", "Project SEARCH: A transition-to-work program", "Fact sheet", "Project SEARCH - the national organization", "Background information", and "Program goals, expectations and outcomes". To the right of the list is a video player showing a group of people in a classroom setting. The video title is "Project SEARCH | Cincinnati Children's". Below the video player, the text "Meet the instructors and program partners" is partially visible. The bottom of the screenshot shows a Windows taskbar with various icons and the system clock displaying "11:33 AM".

Great Oaks  
CAREER CAMPUSES  
Diamond • Laurel • Live • Scarlet

HIGH SCHOOL STUDENTS

CAREER PROGRAMS CURRENT HIGH SCHOOL STUDENTS FUTURE STUDENTS PARENTS CAMPUSES

## Welcome to Project SEARCH!

- About Project SEARCH
  - What is Project SEARCH at Great Oaks?
  - Project SEARCH: A transition-to-work program
  - Fact sheet
  - Project SEARCH - the national organization
  - Background information
  - Program goals, expectations and outcomes

Project SEARCH | Cincinnati Children's

Meet the instructors and program partners

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# Project SEARCH Background

## Project SEARCH has now been replicated at 600+ sites in 47 states and ten countries

- Work Based Learning promotes:
  - Problem Solving
  - Independent Living Skills
  - Team work
  - Social relationships



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# The Ins and Outs of the Project SEARCH Program



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# Program Description

- Unpaid internships to acquire competitive, marketable and transferrable skills leading to

## **Competitive Employment**

- Program lasts one adopted school year
- 12 interns who will continue their education
- Interns complete 3 non paid internships.



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# Eligibility Guidelines

- ❑ 18 – 21 years old
- ❑ Last year of school services
- ❑ Appropriate hygiene and social skills
- ❑ Must apply for services through OOD
- ❑ Do not accept your diploma
- ❑ Must want to work!!
- ❑ Pass background check/ immunization complete

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# Opportunities for Ohioans with Disabilities (OOD)



- Eligibility occurs the summer before program begins or earlier
- Medical documentation is required
- OOD assists in the funding for the skills trainers for the program
- Once eligible, the OOD counselor will meet with the individual to create a plan for employment which will include an employment goal based on informed choice and funding for services



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# Transportation

- Most students ride the Metro/ to and from Project SEARCH.
- Students can apply for reduced fair rates through Metro, \$40.00 a month as of 4/4/21.
- Applications can be found online [www.Go-Metro.com](http://www.Go-Metro.com) or by calling **513. 632-7540**

CCHMC Shuttle is free and picks/drops up by 6<sup>th</sup>; behind Fountain Square



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# Travel Training

The Skills Trainer and the student ride the Metro together over the summer.

Parents and trainers work together to schedule these practices.

It is a lot of fun! Our parents ride with us so that they can experience it as well!



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# Parent Perspective



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# Daily Schedule

- ❑ 8:00 Class time-Employability Class
- ❑ 9:00 Non-paid Internship site
- ❑ 11:30 Lunch
- ❑ 12:15 return to Non-paid Internship site
- ❑ 2:00 Journaling/Reflection
- ❑ 2:15 Class Ends take Metro home.

**\*\*Follow a Great Oaks School calendar**

Interns work at least 4 hours a day which is at least 20 hours a week.

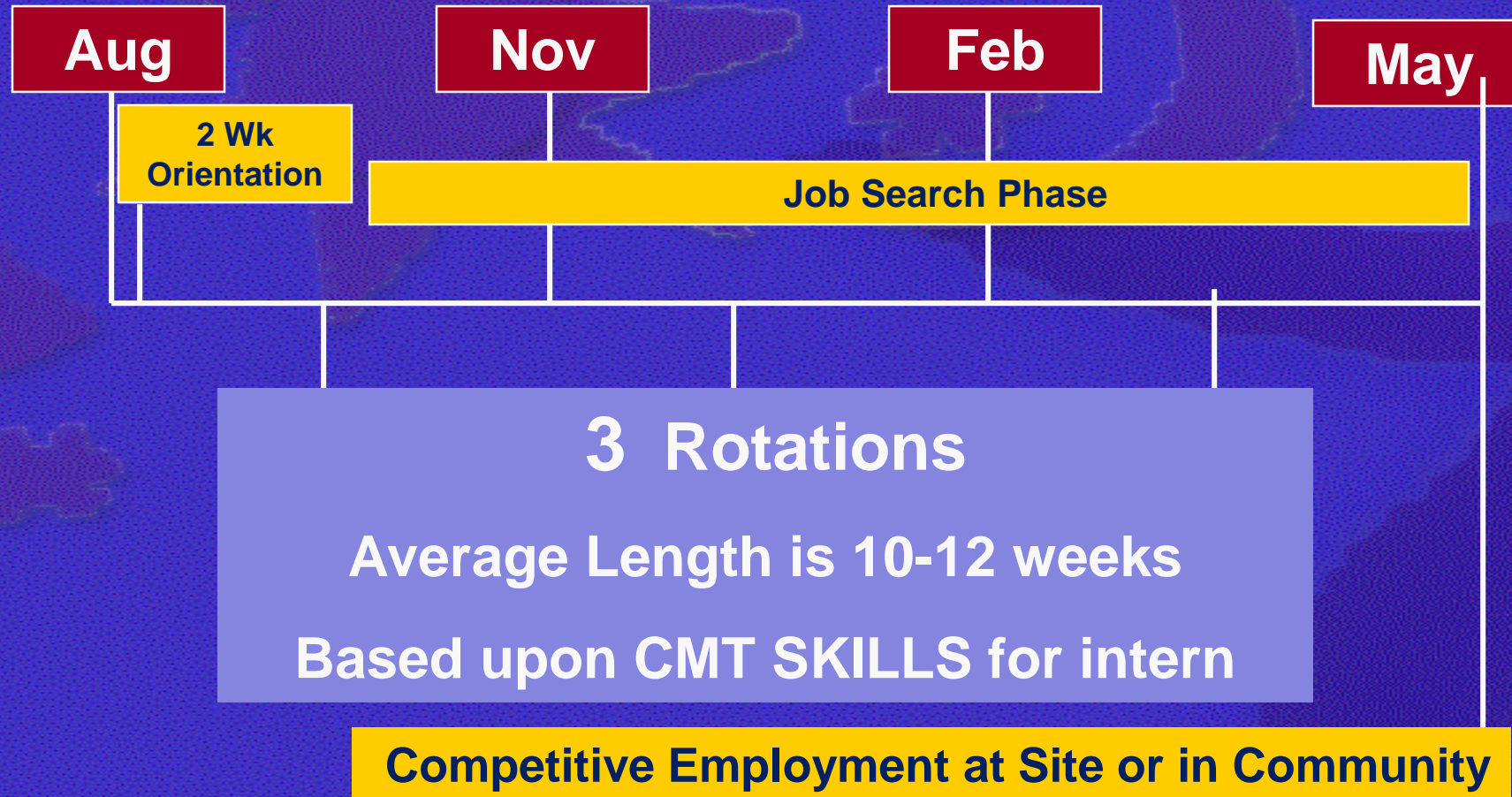


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# Project SEARCH Time Line



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# Role of the Skills Trainer

- Teach the students the job
- Introduce us to the other workers in the department
- Once intern learns the duties, the skills trainer will fade but will be there if needed and will evaluate.
- They provide the travel training in the summer.



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# Evaluation Focus Areas

1. Attendance
2. Appearance
3. Safety
4. Interpersonal Skills
5. Work Behaviors
6. Work Tolerance
7. Self-starter/stays on task
8. Follows supervision

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# Employment Planning Meetings

- Students lead monthly meetings

- The team includes: Student  
PS Teacher  
Managers  
Parents  
OOD Counselor  
DDS Counselor  
Affiliated school staff

Interns talk about internship tasks, strengths, issues, skills, etc.

We develop a job goal and discuss job opportunities

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# Approximate Timeline

- Applications due – **February 1, 2022**
- **Shadow visits information**
- Selection Committee – Early March 2022
- Letters out to families – Mid-March 2022
- IEP developed April or May, 2022
- First day of Project SEARCH – Mid Aug. 2022



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# Project SEARCH Goal

Employment is the **GOAL!!**

It takes a TEAM to find a job!

It is not a guarantee that host business will hire all students.

It is important to apply often and everywhere.





# Life After Project SEARCH



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Hello, my name is Angela Hilvert and I am employed at Children's Hospital. I work in the main cafeteria.

I first started in Project SEARCH in August of 2017 and I had two different jobs as a student.

My first job was working in the cafeteria in the S building.

My job was to clean off the tables, stock the silverware, fill up the condiments, make grilled cheese sandwiches and take out the trash.



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My second job was on the tray line which means I was responsible for delivering patient trays. I had to pay close attention to the different color codes posted outside the patient doors. These codes determined if I could deliver the trays or leave the trays with the nurses. I also rolled silverware.



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In April of 2018 I got hired on as a Children's employee. I have been working here since and now I even get to train the new Project SEARCH Interns. I really like my job and my managers.

Since being in Project SEARCH I have learned how to take the Metro bus, get my Metro card, learn how to ride the Children's Shuttle and I do this every day!

I have also learned how to interview!



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My advice for the current class is to always do your best,  
work hard on your job and there is support at Children's if  
you need it, be on time and have a positive attitude.

Thanks!



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# Cincinnati Children's Hospital Medical Center



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# Easter Seals Project SEARCH High School Skills Trainers



Susan



Sharon



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# Badge

- ❑ The badge costs \$15.00, (refundable) cash or check to the hospital
- ❑ Must have updated immunizations; flu and COVID vaccine
- ❑ Must have a two step TB test
- ❑ Must pass a background check (provided through CCHMC)
- ❑ Must have a current state of Ohio Identification card



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# Dress Code

- ❑ Wear collared shirt
  - ❑ Wear dress pants
  - ❑ Must wear a belt
  - ❑ Use Common Sense!
  - ❑ It is a rule!
- 
- ❑ The uniform identifies the department you work in.
  - ❑ No facial piercings or visible tattoos
  - ❑ Must wear the CCHMC badge every day!



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# Worksite Internships

- ❑ Students interview for the position.
- ❑ Department calls the student to confirm position and start date.
- ❑ Students must call supervisor as well as instructor if they are late or absent.
- ❑ Students give two weeks notice before the end of the term.
- ❑ At the end of the school year, the students would have practiced their interview skills at least three times.



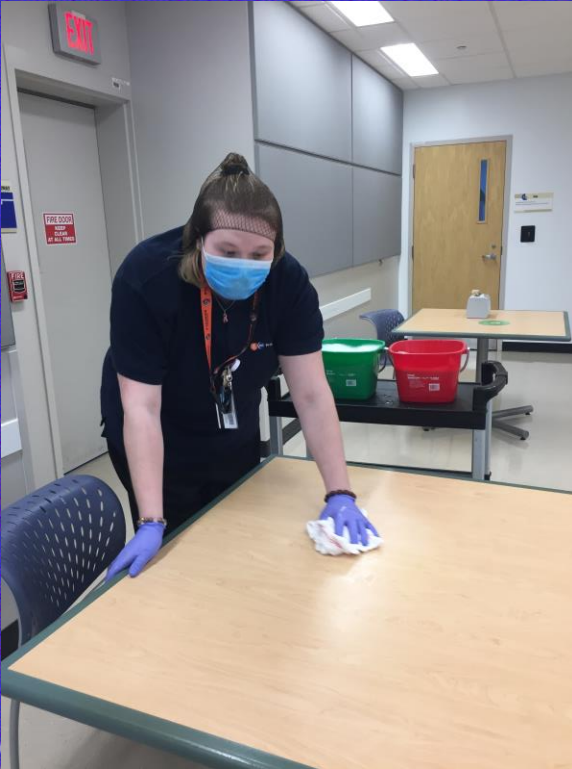
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# Internships at CCHMC

- Food Service: Patient Tray Delivery, dish room, dining attendant

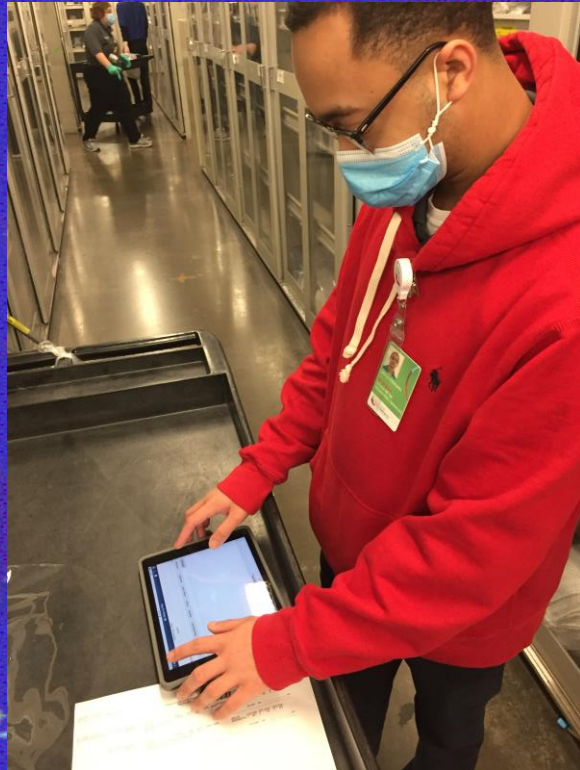


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# Internships at CCHMC

- Materials Management; Customer Service delivery, distribution, store room organization



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# Internships at CCHMC

- OTPT; Sanitizing Toy and assessments, storing supplies

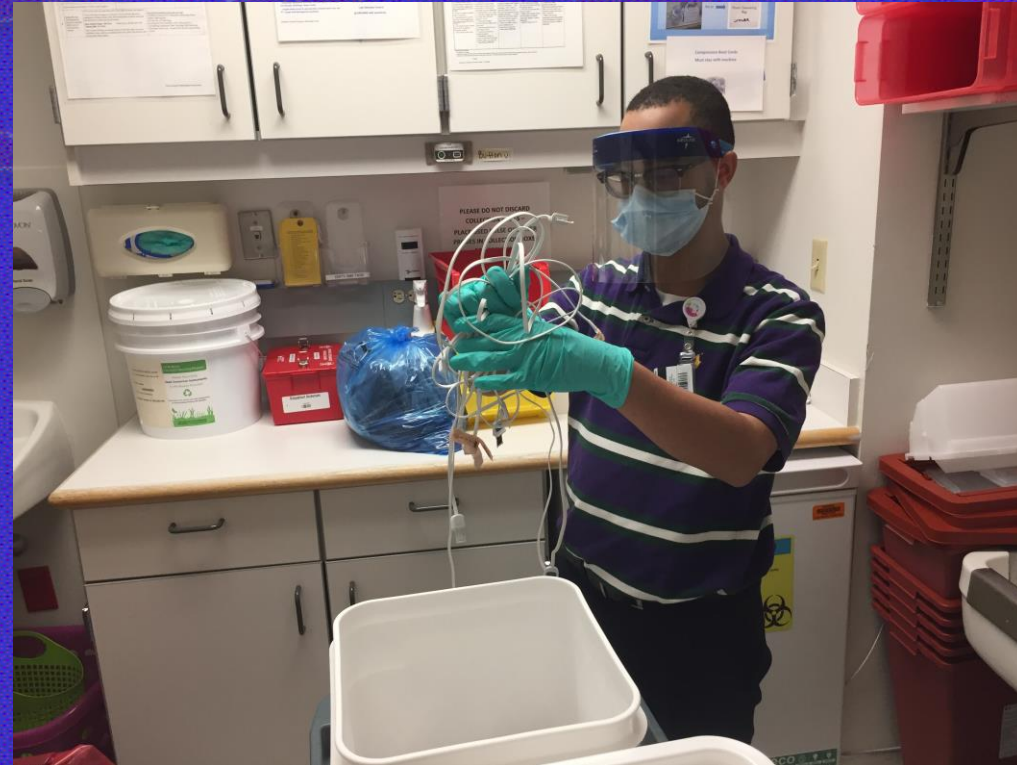
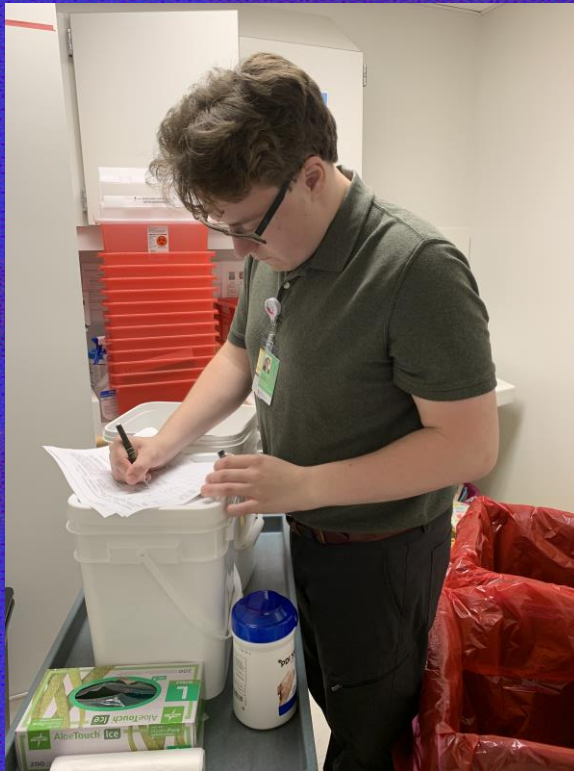


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# Internships at CCHMC

- Respiratory Care; Collection of recycled items



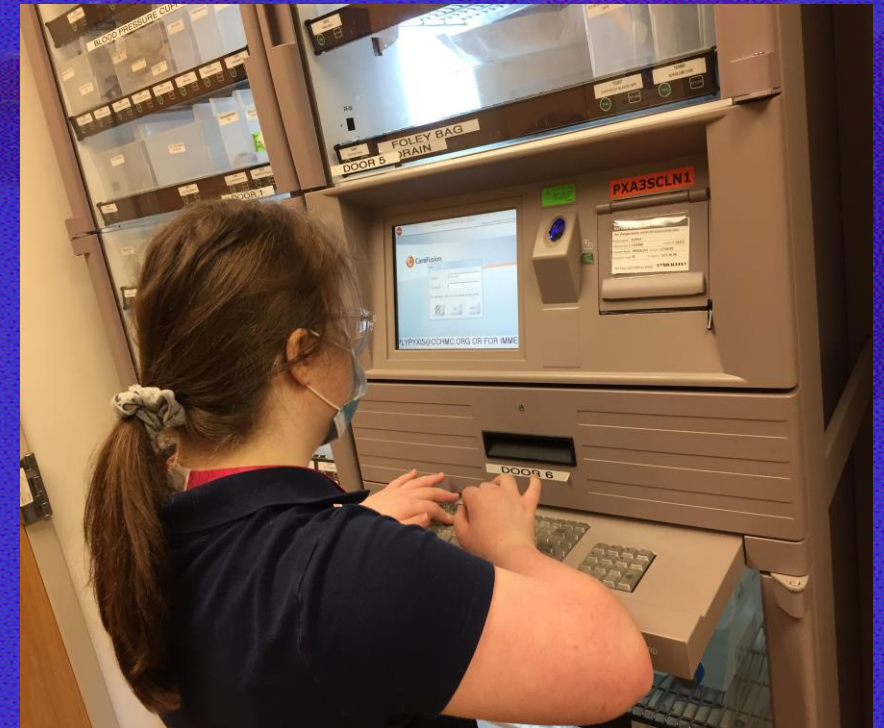
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# Internships at CCHMC

- ❑ Clinical Patient Areas: Stocking, expiration dates and light cleaning and maintaining areas

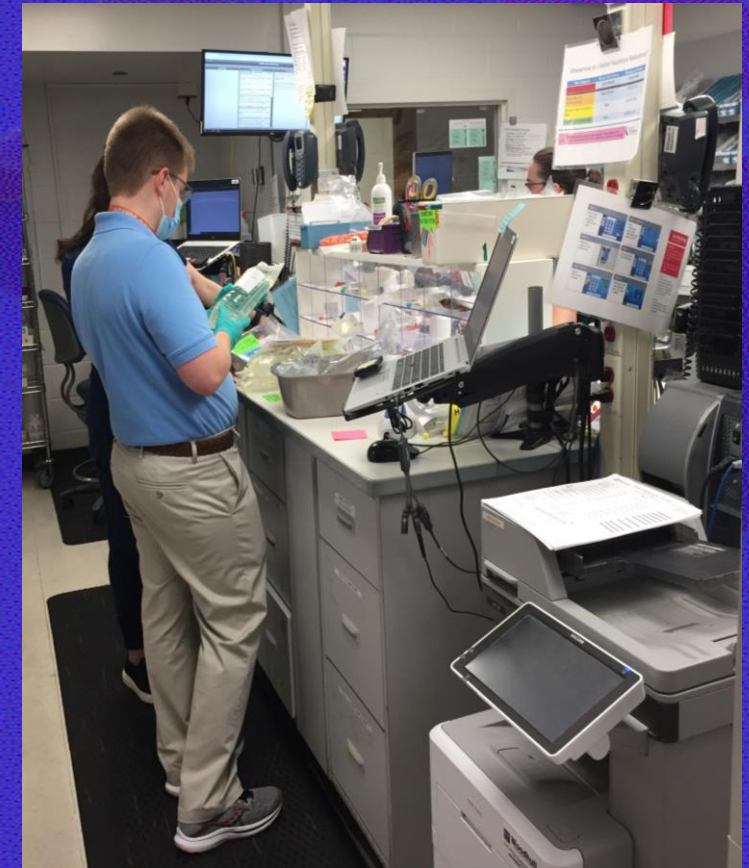
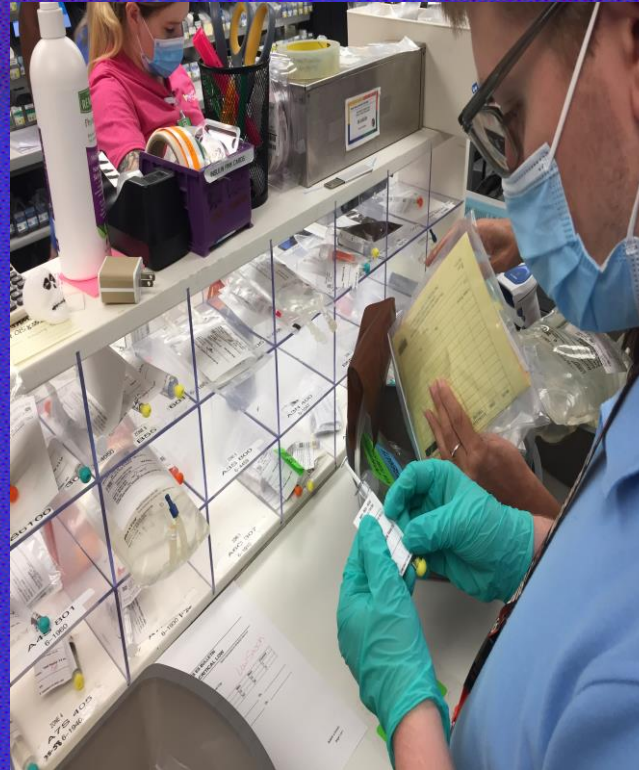
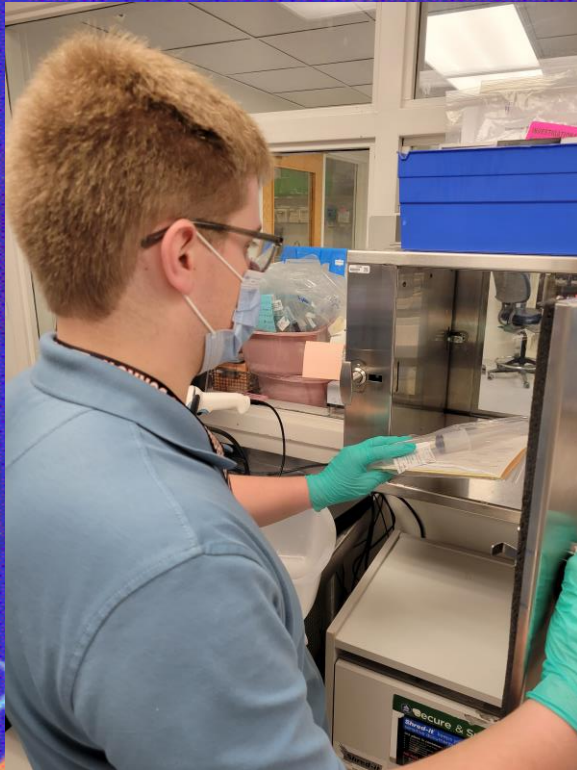


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# Internships at CCHMC

- ❑ Pharmacy; stocking medications and supplies, checking expiration dates

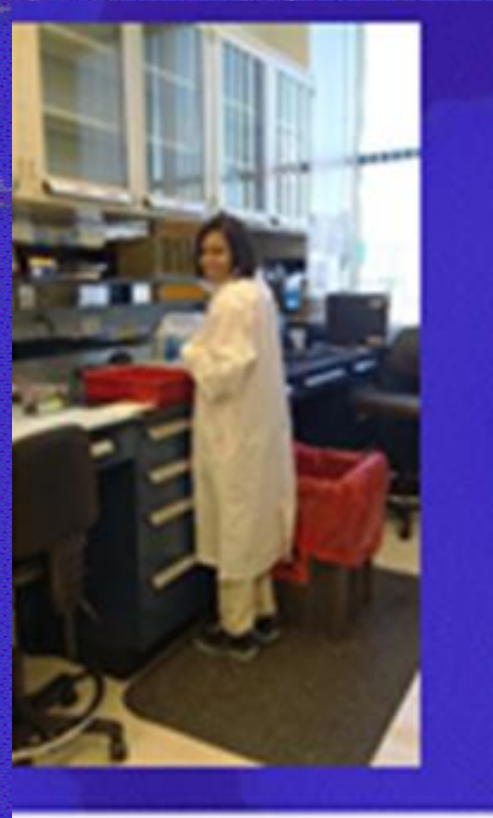


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# Internships at CCHMC

- Pathology; Delivery of body specimens and numerical filing



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# Internships at CCHMC

- Sterilization; • Identify and organize instruments by departments



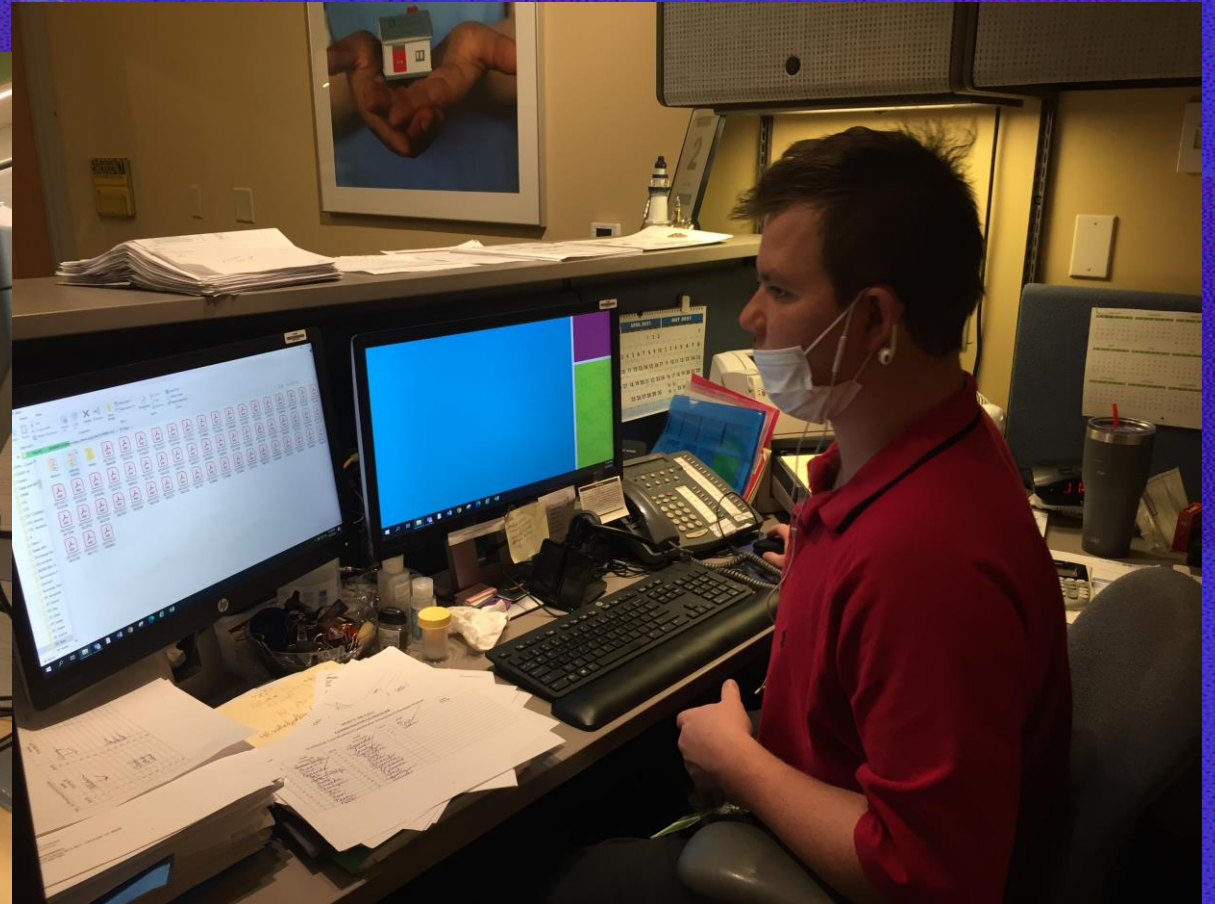
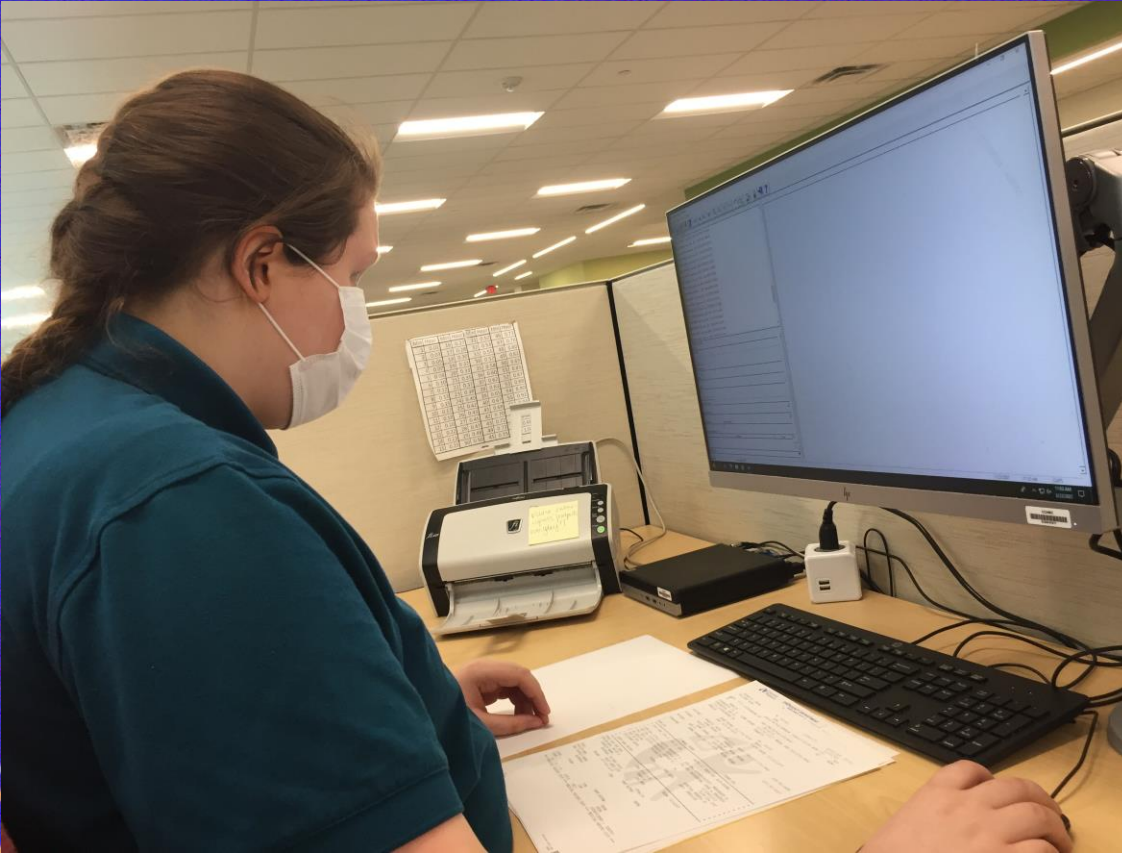
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# Internships at CCHMC

- Home Health and Medical Records; Office Assistant Data Entry

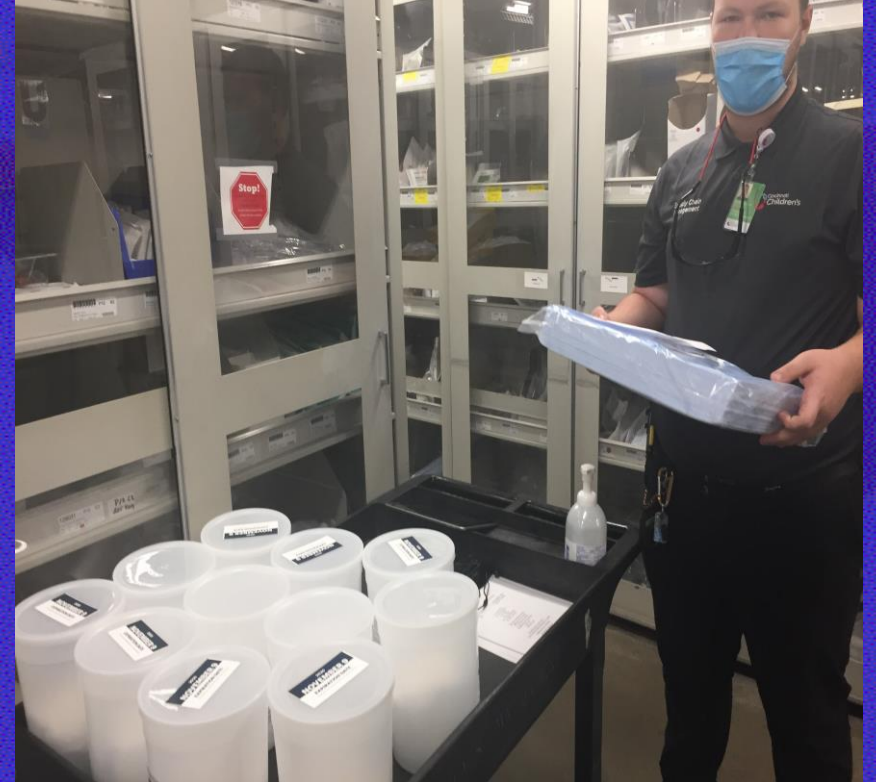


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# Internships at CCHMC

- Environmental Services; Linen & delivery of medical equipment



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# Internships at CCHMC

- Teen Health Center and Primary Pediatric Care; Stock and clean high turn over patient rooms



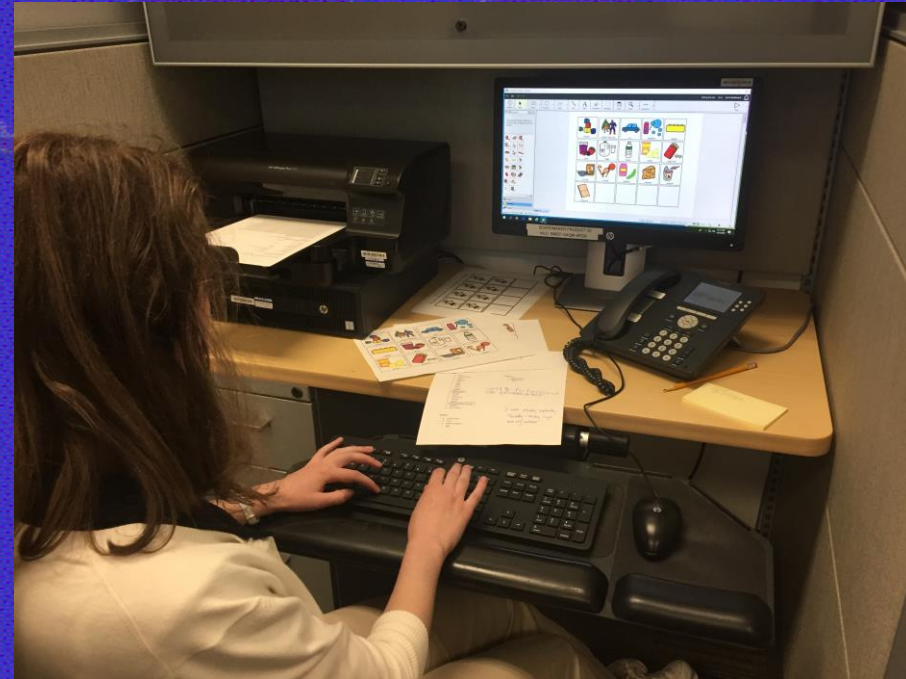
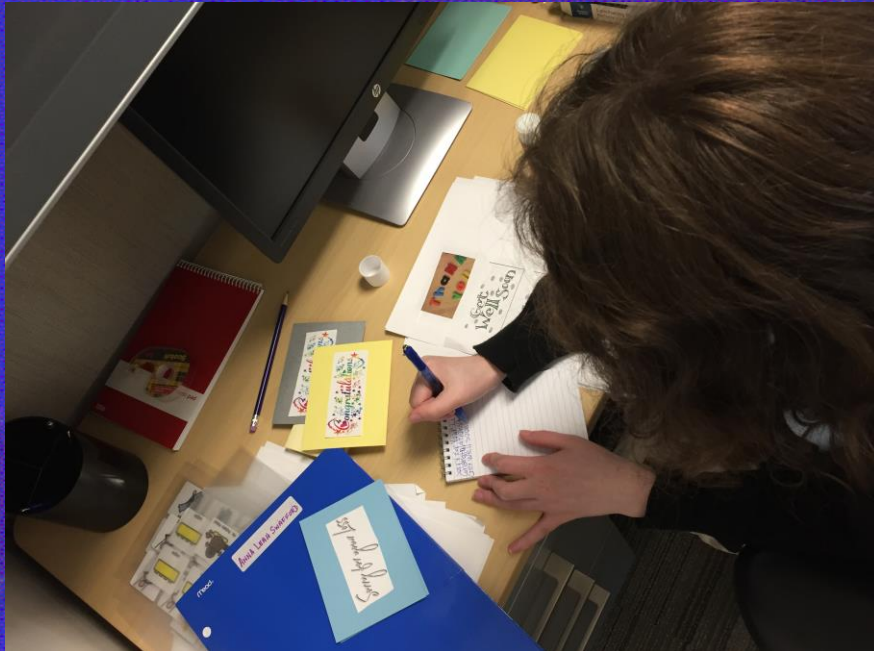
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# Internships at CCHMC

- Speech Pathology; Create communication boards for therapists and create crafts for therapy sessions



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# Project SEARCH at Fifth Third Bank



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# Fifth Third has a bus stop beside our building in Madisonville



The two buildings at this site employ over 4,000 employees



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Interns at  
Fifth Third Bank  
in their own words

<https://youtu.be/GG-yWmT8QIo>



Project



# Internships at Fifth Third Bank



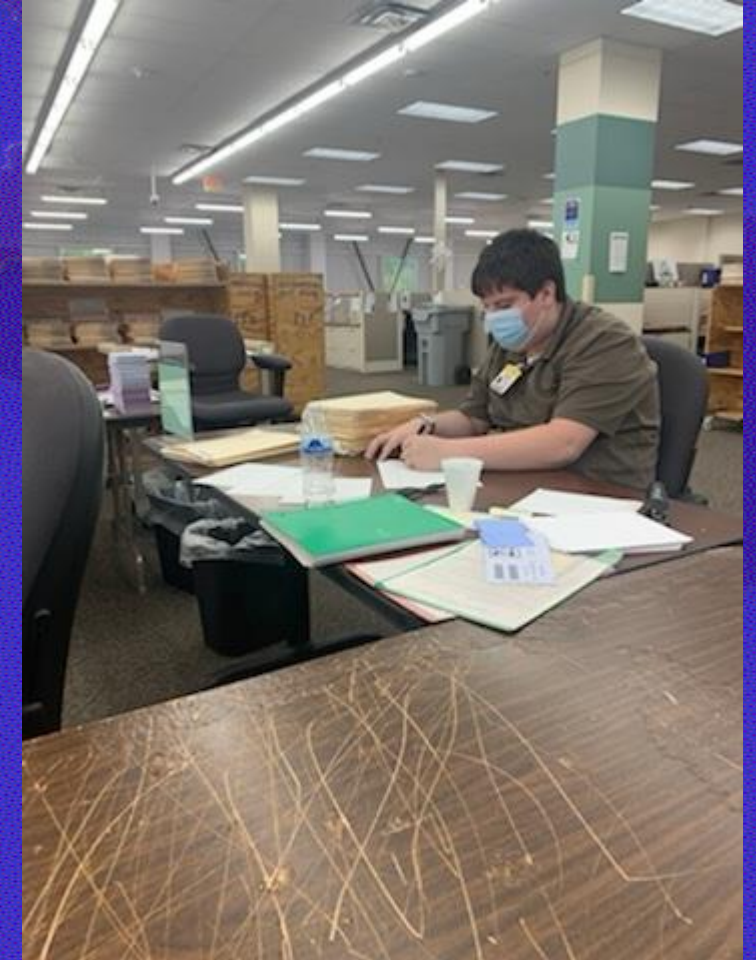
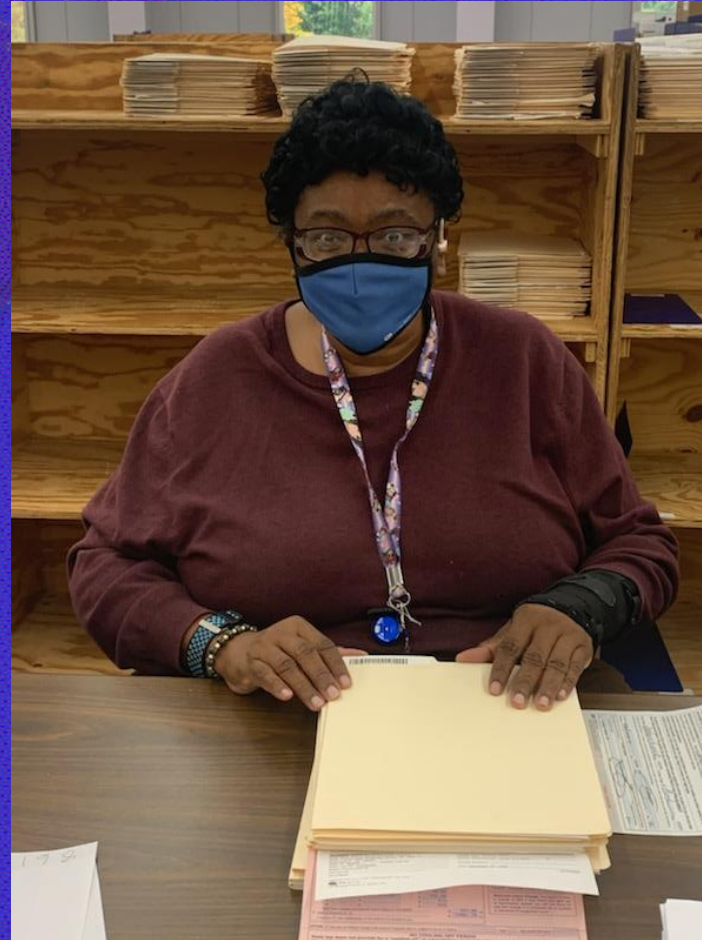
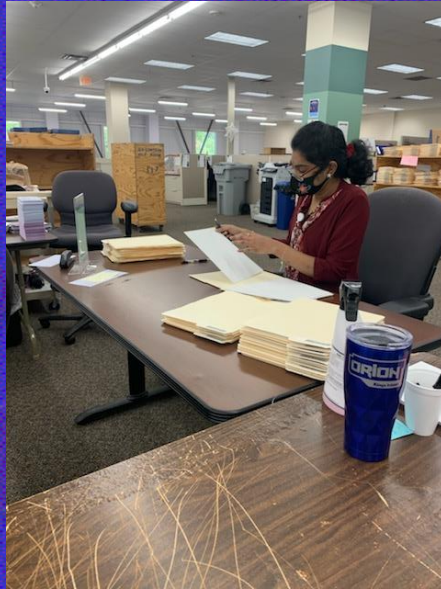
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# Internship at Fifth Third Bank

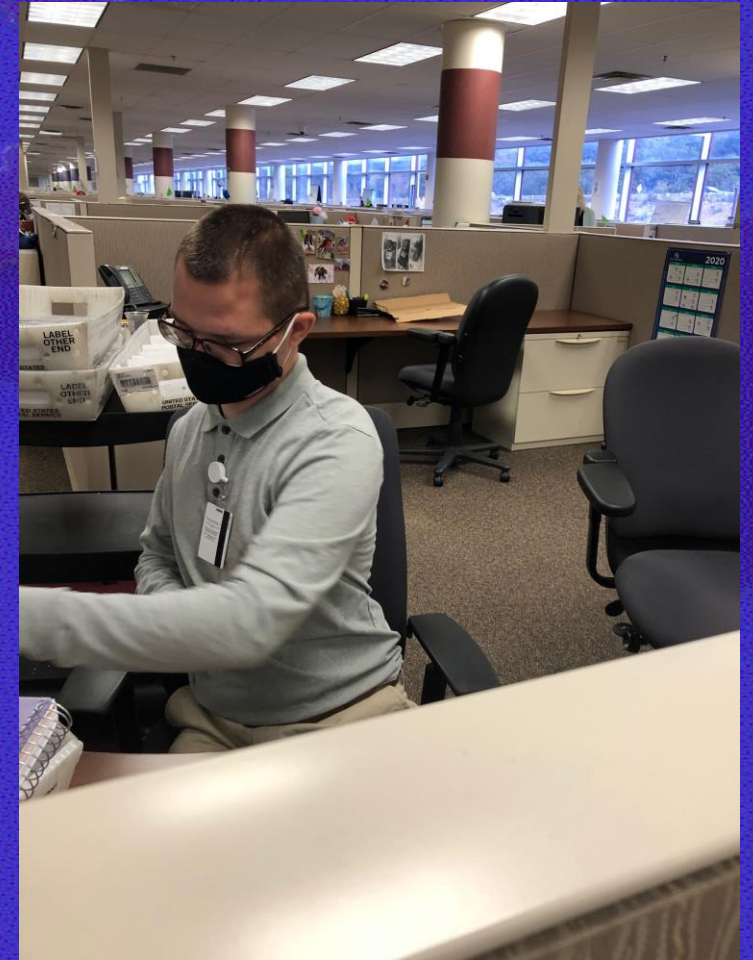
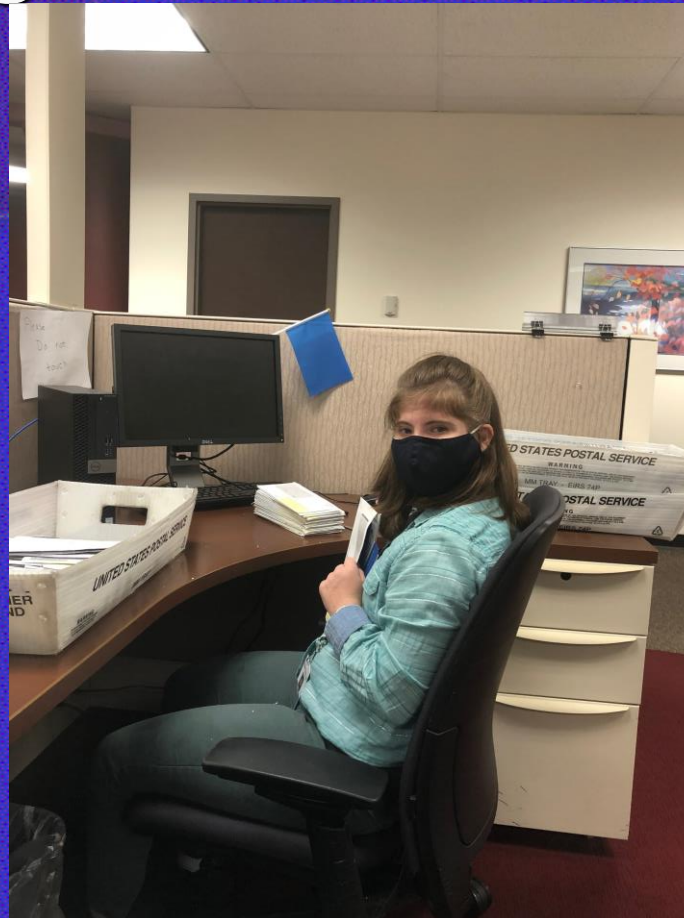
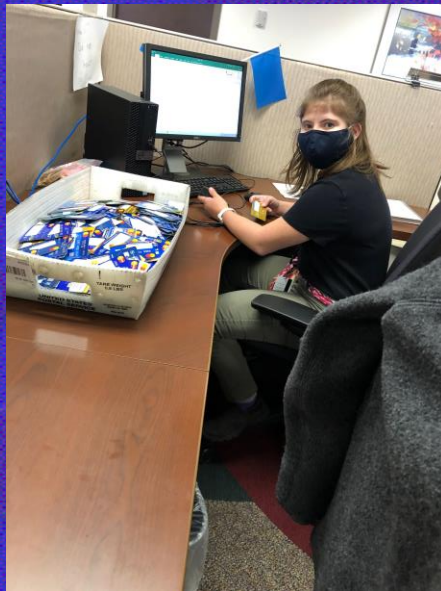
## Central File



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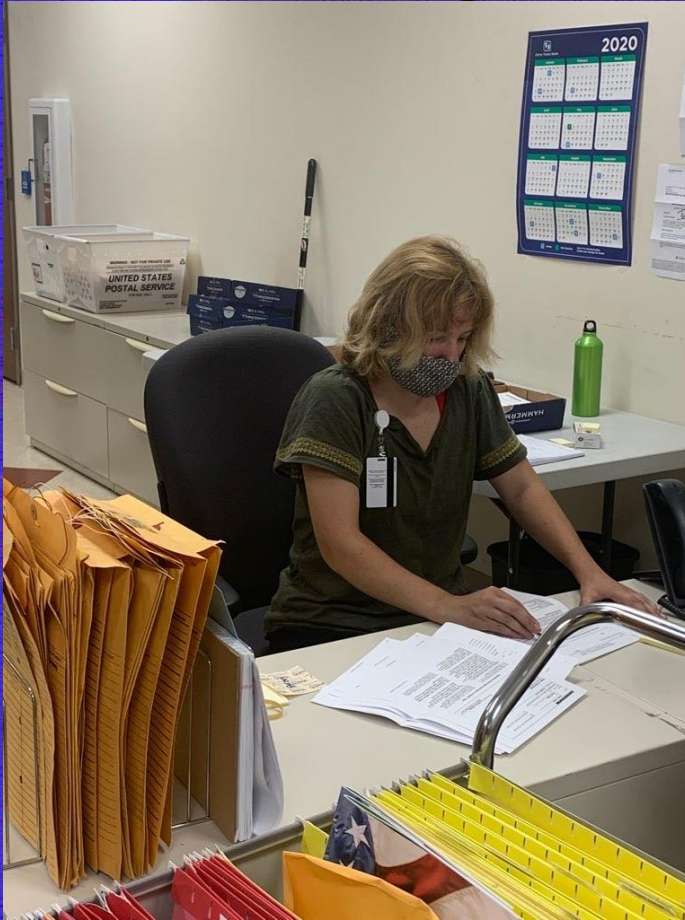
# Internship at Fifth Third Bank Credit Card Services



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# Internship at Fifth Third Bank Home Owner's Dept.



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# Internship at Fifth Third Bank Lock Box Department



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# Internship at Fifth Third Bank Mail Center



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# Internship at Fifth Third Bank

## Disputes Resolutions



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# Internship sites at Fifth Third Bank



**Mortgage Loan  
Operations**



**Collections-Management  
Quality Control**



**Jahkwon**

**Project SEARCH**





# Internship sites at Fifth Third Bank



Collections-Management      Homeowners  
Assistance



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# Supported by Fifth Third Managers





# Activities at Fifth Third Bank



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# Employment at Fifth Third Bank

- While there is never a guarantee of employment, the opportunity to intern at Fifth Third has provided with placement opportunities at Fifth Third but also at businesses around Cincinnati.



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# Questions? Contact:

**Mitch Morgan**

**513.534.4211**

**Mitch.Morgan@53.com**



**Project SEARCH**





# Xavier University



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# Skill Trainers

Assist interns to be independent

Jeannie



Melissa



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# Internship Sites by Career Field

Field	Site
Business	Mail Center-Package Sorting and Delivery Xavier Library-Inventory Scanning Services-Various Locations
Hospitality	Currito Ryan's Landing Dining in GSC Hoff Dining Cafeteria Physical Plant Building Maintenance
Marketing	Xavier All For One Shop
Agriculture	Physical Plant Grounds Keeping

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# Dress Code

- Because the internships at Xavier vary, dress codes vary accordingly. Interns are required to follow the dress code of their specific internship site.
- Interns may need to purchase black or khaki pants and solid colored polo shirts. Interns may also need to purchase slip resistant shoes for some sites.
- Some internship sites will provide uniform shirts and/or aprons.



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# Xavier University Internship Sites



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# Mail Center/Mail Delivery

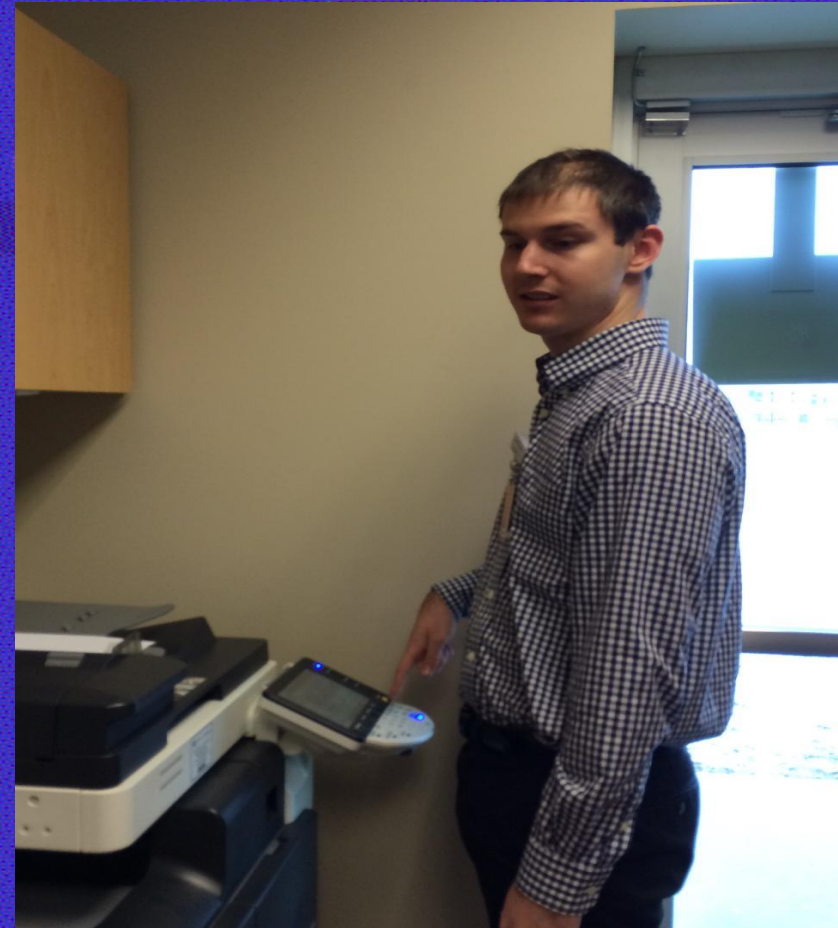


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# Scanning Services



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# Currito's



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# Ryan's Landing Dining



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# Student Cafeteria Dining Room and Dish Room



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# Student Cafeteria Steward Stocker



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# Cafeteria: Cold Food Prep



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# Cafeteria: Breakfast Grill



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# Cafeteria: Pastry Station



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# Physical Plant: Building Maintenance Services



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# Xavier All For One Shop



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# Physical Plant-Groundskeeping

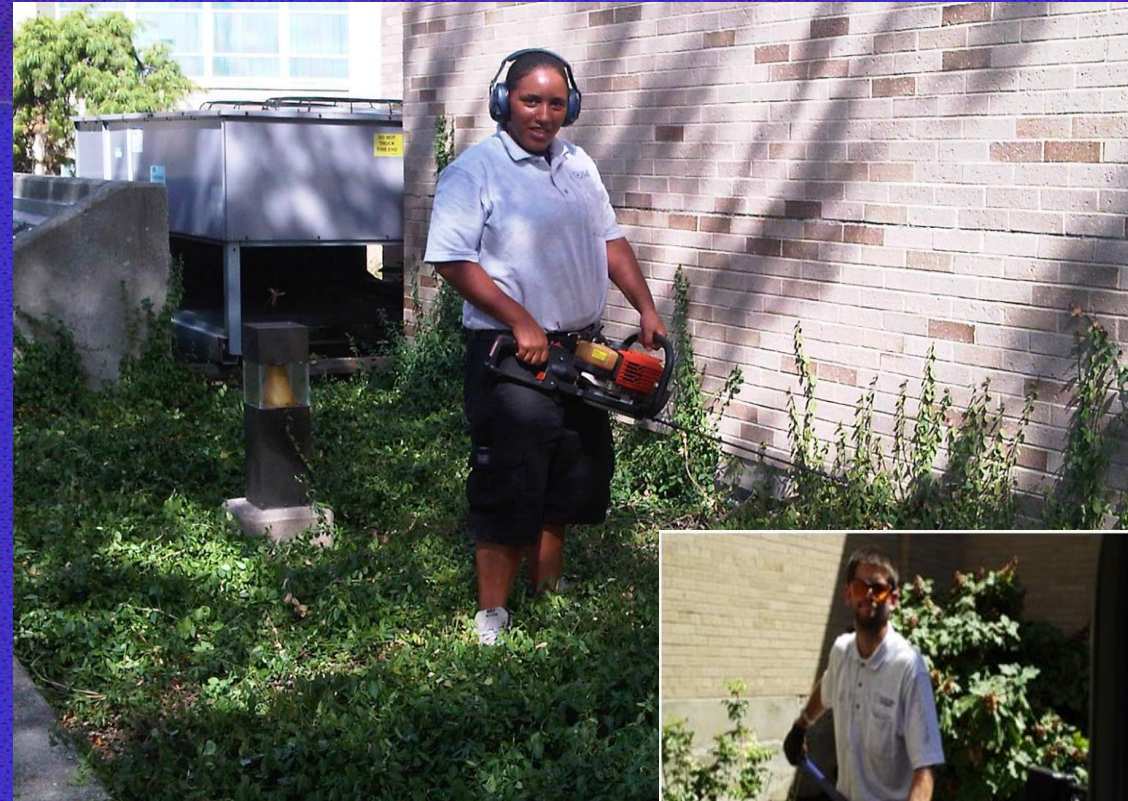


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# Physical Plant - Fall



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# Physical Plant-Winter



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# Physical Plant-Spring



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# The Power of X



Phill Griffin



Debbie Meyer



Marion Davis-Smith



JoAnn  
Hazley



Mike Lewis



Kyle Gardner

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# MANRESA-Move In Day



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# Exceptional Student Assembly (ESA) Mentor Program



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Come join the Exceptional Student Assembly! #table87



# Mentor Monthly Event



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**Thank You!**  
**Children's-Annex**  
**Fifth Third-front left**  
**Xavier-front right**



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