



ES FAMILY HANDBOOK

2022-2023



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THE ANGLO-AMERICAN SCHOOL OF MOSCOW

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1.1 A BRIEF HISTORY

Founded in 1949, The Anglo-American School of Moscow (AAS) is located in a purpose-built, 24,000-square-meter campus in Northwest Moscow. Approximately 200 students from 50 nations attend classes from Pre-Kindergarten (age 4) through Grade 8. AAS is an independent, nonprofit, coeducational day school for children of the expatriate diplomatic and business community, as well as Russian nationals. The language of instruction is English. The New England Association of Schools and Colleges accredit The Anglo-American School of Moscow.

The Elementary School is authorized for the International Baccalaureate (IB) Primary Years Programme (PYP).

1.2 THE AAS GUIDING STATEMENTS (Board Policy 2.10)

AAS Mission

AAS empowers each student to

- Respect self and others,
- Love learning, and
- Contribute as a globally minded citizen

in order to achieve individual academic and holistic excellence.

AAS Vision

We inspire student learning

- Through a dynamic and caring environment
- With innovative and effective instructional strategies
- In collaborative relationships, and
- By using current, relevant technologies, and the rich resources of our diverse community.

AAS Core Values

- Respect
- Integrity
- Courage
- Curiosity
- Care

1.3 SCHOOL GOALS

The Anglo-American School is a diverse, multicultural community. The School accommodates the educational needs of children from over sixty countries.

We believe in the education of the whole child and are concerned with the potential of every student.

The Anglo-American Elementary School provides a foundation for learning through a holistic approach that meets individual needs. We create a community of inquirers, who actively construct knowledge and understanding in a nurturing environment. Teachers lead, encourage, facilitate, motivate and awaken the spirit of learning in students. Students

learn how to learn, focusing on personal growth and development.

1.4 SCHOOL MANAGEMENT (Board Policies 1.10 and 1.20)

The Anglo-American School is managed by the American, British and Canadian Embassies in Moscow through the aegis of the School Board. The Board consists of: two voting members appointed by the American Chief of Mission; two voting members appointed by the British Chief of Mission; one voting member appointed by the Canadian Chief of Mission; one to three voting members elected by the Board, at least one representing the non-sponsoring embassies; and one voting member, elected by the Board, from nominations forwarded by the Parent-Teacher Organization (PTO).

In addition to the School Charter, there is a comprehensive set of by-laws governing the arrangements and operation of the Board.

1.5 FACULTY/ADMINISTRATIVE STAFF

The Director of the School is an American educator whose administration of the School reflects an awareness of the broad academic requirements of the state and independent primary and secondary schools in the countries of the governing Embassies. A Principal, two Senior Associate Principals and a PYP Coordinator for the Elementary School (Pre-Kindergarten - Grade 5) manage the day-to-day operation of this division. The faculty consists of qualified teachers recruited primarily in the United States, the United Kingdom and Canada, and from among the resident American, British, Canadian and other communities in Moscow.

THE ACADEMIC PROGRAM

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2.1 CURRICULUM

The Elementary School has been authorized to implement the International Baccalaureate (IB) Primary Years Programme (PYP). The Primary Years Programme, for students aged 3 to 11, focuses on the development of the whole child both in the classroom and also in other environments where children learn. AAS has adopted the Common Core Standards for reading, writing, and mathematics, C3 Standards for social studies and NGSS for science

The Academic Program:

The enhanced PYP framework emphasizes the central principle of agency which is threaded throughout the new organizing structure of the program: the learner, learning and teaching and the learning community. The curriculum is transdisciplinary, inquiry-based, student-centered and includes the elements of knowledge, concepts, approaches to learning and action.

The aim of the program is to help students acquire a holistic understanding of six transdisciplinary themes, shown on the program model below, through the interrelatedness of these elements.

The IB Learner Profile:

Curriculum Framework: The IB Primary Years Programme (PYP) is a curriculum framework designed for students aged 3 to 8. It focuses on the development of the whole child as an inquirer, both in the classroom and in the world outside. It is defined by six transdisciplinary themes of global significance, explored using knowledge and skills derived from six subject areas, with a powerful emphasis on inquiry-based learning.



2.2 EXHIBITION

Grade 5 students are expected to participate in a culminating collaborative, learning experience, the PYP Exhibition. Students demonstrate how they have developed and applied their knowledge, conceptual understandings, skills and learner profile attributes through the inquiries they undertake. Students demonstrate their understanding of an issue or opportunity they have chosen to explore.

2.3 ASSESSMENT (Board Policy 2.60)

At AAS, we believe that assessment is integral with planning, teaching, and learning. Good assessment informs us about the whole child, giving us data about the different kinds and levels of understanding that our students have, so we can effectively tailor our programme of instruction to meet each child's needs.

We believe assessment is an ongoing process, involving a balanced range of strategies and tools to regularly gather data on student progress in concepts, skills, knowledge, attitudes, and action. Before embarking on new learning, we assess the level of students' current knowledge and understanding. The learning expectations and integral assessment strategies are made clear to students before assessing the students' progress toward learning outcomes.

We believe good assessment involves students' self-reflection on the process of their own learning, as well as the quality of their own work. Recording and reporting the data about student learning is in a form that is understandable to all participants in the learning process: students, parents, teachers, school administration, and other schools at the time of transfer. The vocabulary and terms are agreed upon by the participants and used in both assessment and reporting. The evaluation of assessment data is based on benchmarks and standards agreed upon by the school; it is in a form that shows progress over time, showing the learning process as well as the products or outcomes of instruction for each student.

2.4 ES CONFERENCES, REPORTING AND ASSESSMENT DATES

August

Welcome Back Day Informational Meetings (Gr 1- 5)

Teachers present their curricula and expectations to parents (Back to School Presentations) and meet the families.

After the first week, PreK/K provide a presentation to their families to discuss curricula and expectations.

September

MAP (Measures of Academic Progress) Testing, Grades 1-5

Parent Teacher Student Goal-Setting Conferences (08:00-16:00)

No classes for students during the day of the conferences. All students are expected to attend their conference. Students, teachers and parents discuss student goals and next steps.

November

Student-Parent-Teacher Conferences (08:00-16:00)

No classes for students during the day of the conferences. All students are expected to attend their conference with their parents. This is a discussion of student progress, including review of goals.

January

End of Semester 1 Report Card Online

Teachers report on student achievement in meeting grade level curriculum standards and expectations, Student Led Essential Dispositions and Skills (SLEDs), as well as progress on reaching goals discussed in Goal-Setting Conferences.

March

Student-Led Conferences (08:00-16:00)

No school for students. All students are expected to attend their conference with their parents. Students share their portfolio, demonstrate evidence of growth and celebrate learning.

June

End of Semester 2 Report Card Online*

*

****We are unable to issue report cards until the last day of the year. Reports may be mailed to families or collected in August if families must leave before the end of the school year. Students withdrawing from school will receive reports upon departure.***

2.5 HOME LEARNING

The intellectual demands placed on students at the Elementary School are great. Educators require students to produce quality work (work created to the best of their ability), and they work with students to ensure their academic potential is met. To support classroom learning, educators will assign a limited amount of home learning during the week. Four times a week, students in Grades 1 - 5 will only receive home learning assignments that include reading, and, if applicable, instrument practice and project completion. Aside from special project completion, home learning will not be assigned on weekends.

All students are expected to read or be read to on a daily basis. When home learning is assigned, educators will ensure that students know exactly what is required. It is the student's responsibility to complete the work and to inform their parents that it has been done. Teachers will use these home learning opportunities to motivate students into taking responsibility for their own learning, to strengthen links between learning at school and at home, and to enrich classroom learning.

Home learning will be given when a student misses school due to a long illness and, upon the student's return, appropriate steps will be taken to support his/her acquisition of key content and skills. Home learning will not be given for holidays taken outside the school calendar. Please read section 3.7 "Extended Absences" for further explanation.

There are many other ways that students' home lives can be filled with educational activities in support of those experienced at school. These include writing letters, keeping a diary, crossword/missing word puzzles, playing board games, cooking, talking, and planning trips.

2.6 HANDWRITING

It is important that students' handwriting be clear, legible, and functional. Handwriting develops with guided practice until it is mastered. Practice continues throughout school-related activities as students apply developing skills to all writing situations.

AAS teachers teach print letters that go from top to bottom in a continuous stroke until midway through grade two. D'Nealian is the formal name of the style used to teach this stroke at AAS. Emphasis will be placed on handwriting as a means of communication and creative expression. Students should be confident and careful writers. Excellent handwriting is an important tool supporting learning both inside and outside the school environment. Students are taught that there are different purposes for writing and that sometimes getting ideas down quickly is more important than neatness. In other situations writing neatly is more important than the speed of the writing, such as when writing something for a presentation or to be read by other members of the class.

2.7 STUDENT SUPPORT SERVICES

The role of the Student Support Services department (SSS) is to ensure AAS provides an inclusive multidisciplinary student support system that respects learner differences, facilitates attainment of AAS's high educational standards and promotes the development of lifelong learners.

Child Support Team

If students exhibit consistent learning, behavioral, and/or social needs, teachers refer the individual to the Elementary Child Support Team (CST). CST supports the team of educators to help the student attain success in meeting grade level expectations. In the event a child needs additional support, they may be referred to the Special Educational Needs team.

Student Support Service (S³) Teachers

S³ teachers are specialists in assessing and instructing students with learning differences.

They provide support to identified students by developing a classroom program to meet individual student needs. They work closely with classroom teachers to develop specific interventions to best support and promote student success.

Students who require additional services for English language acquisition become part of our SEN program. Students will be fully immersed into the regular classroom upon arrival at the school. The SEN Department, together with each student's teacher, will monitor your child's progress in the field of language acquisition.

Sensory Integration Program

The Sensory Integration Program evaluates and serves students PreK through Grade 8 with identified sensory integration needs. The Sensory Integration team creates and implements a treatment plan for identified students.

Counselors

The Occupational Therapy Program evaluates and serves students PreK through Grade 12 with identified sensory integration needs. The Occupational Therapy team creates and implements a treatment plan for identified students.

Counselors

The primary goal of the school counseling program is to support student social and emotional health. The school counseling service is designed to provide support to students, to their families, and to educators. These services include:

- Consultation with parents, teachers, the Child Study team, and other agencies/ partners regarding problems of children in school.
- Counseling (individual and group) for students as referred by teachers or parents or by the students themselves.
- Coordination, planning, and teaching of guidance lessons by grade level.

School Psychologist

The school psychologist serves the entire school and participates as a member of the Child Support Team to assess the academic and emotional/behavioral needs of students. The school psychologist provides support to students, parents and classroom teachers.

2.8 THE USE OF THE LIBRARY

The AAS Library (4th floor) is open 07:30 – 17:00, Monday – Friday. All students and parents are welcome. Classes will make weekly visits to the library as part of their school day, and students may come into the library during recess time with a library pass. ES may come to the library before school if they are accompanied by an adult.

Resources

Our online resources can be found at <https://www.aas.ru/learning/library>

Checkout Procedures: Patrons may check out materials for a two-week period. Renewals are allowed if no one else has requested the item. Patrons may check out up to 15 items at a time. If a patron has an overdue item on the account, then only one new checkout is allowed until the overdue issue is resolved. Parents are notified by e-mail every Thursday when students have overdue books. Damaged or lost items must be paid for promptly.

Books (print and electronic)

The library collection is large and we add to it regularly. The library welcomes requests from the community for additional material. Students, parents and teachers can suggest new items for the collection by emailing the librarians or requesting materials in person.

Entertainment and Educational DVDs are available for checkout as well. Some DVDs with adult content are restricted by age, but most of the DVDs are available for checkout to the entire community. All DVDs are formatted for Region 1.

Listening Library

The Library has a robust and growing audio collection on Overdrive. There are also some CD audio books which can be borrowed, though we are no longer actively collecting this format.

World Language Collection

We have a large collection of Russian, French, Spanish, and Korean resources, as well as smaller holdings of 24 other languages from our community population.

Magazines

Magazines for many interests and curricular needs can be found in the library. We also subscribe to many magazines and newspapers digitally such as the New York Times and our EBSCO online subscription. Stop by the library for the password.

Databases

The AAS Library subscribes to several online research databases including Britannica School, Opposing Viewpoints, Student Resources in Context, and World Book Encyclopedia. Contact the library staff for the username & password, as they cannot be posted on a public site.

E-books & Audio books

AAS has a variety of ways to access e-books and audio books including our premier platform Overdrive/Sora. At the moment Overdrive accounts have been automatically set up for all students in grade 2-8, but we do have extra spaces for faculty and parents. Please stop by or contact one of the librarians if you would like an account.

2.9 PHYSICAL EDUCATION

All children enrolled at AAS are expected to participate in the required programs. While short term absences for illnesses are acceptable, and to be expected; longer term, unexcused absences are not permissible. In order to be fair and consistent, along with the privilege of continued enrolment at AAS, comes the expectation that all students will participate in the required programs. These required programs are physical education, recess, and swimming. Students will need the following items in order to participate in Physical Education:

REQUIRED PE ITEMS FOR GRADES PK-5

- AAS PE T-shirt (sold in the PTO store)
- Black or dark blue shorts or athletic pants (no jeans)
- Closed athletic shoes, either tie or Velcro (no sandals)
- Socks
- Appropriate outerwear for the weather (students are expected to go outside for PE in any Moscow weather)

Please note: on days students have PE, they should arrive to school in their PE uniform.

Skating

As part of their Physical Education classes all students will ice skate for 5-8 weeks during the winter (weather dependant). For these classes students will need a properly fitting pair of skates and warm clothes. Ice skates can be easily acquired in Moscow. Helmets with face guards will be provided by the school.

Swimming

All students will be swimming as part of their PE program. They will need to bring to class: a large towel, a swim cap preferably of silicone material, a one-piece suit for girls, swimsuit or swim shorts above the knees for boys, and a water-proof tote bag. Eye goggles are recommended.

Valuables

Students should not wear jewelry or bring valuables to class.

Participation in PE

Students are expected to participate in Physical Education classes and recess unless they have an injury. Students who are ill should not be in school.

DAILY PROCEDURES & INFORMATION

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3.1 THE SCHOOL DAY (Board Policy 6.21)

Elementary School students should not arrive at school before 08:00. Between 08:00 and 08:25, PK-G3 students should go to the playground, and G4-5 students go to the “Greentop” where teacher supervisors are present to ensure your child’s safety. Alternate rainy day procedures are posted. Students should be in their homeroom by 08:30.

On Wednesdays classes start at 09:15. The bell to go to the homeroom rings at 09:10. Elementary School students should not arrive at school before 08:45 on Wednesdays. Pre-K, Kindergarten and Grade 1 students are dismissed at 15:25. Grades 2-5 are dismissed at 15:30.

3.2 RECESS

Recess is spent outside, under supervision of the school faculty members and the Student Supervisor Assistant. Warm and appropriate outdoor clothing and boots are imperative. With the limited winter daylight hours and long commutes for many students, the school feels it is important for students to be outside as much as possible. Unless below -18C (or windy between -15C and -18C) or raining, students are sent outside. If the student is well enough to attend school, it is the school policy that he/she should go out for his/her outdoor recesses. Exceptions are made only under extreme circumstances.

3.3 LUNCH

Students may order a hot or cold lunch from the school cafeteria. Students in grades K-5 eat in the South Cafeteria; Pre-Kindergarten students eat in their classrooms with their classroom teaching assistant.

Those who do not wish to participate in our lunch service may bring lunch from home. Please do not pack soda, gum or candy. Food should be carried to school in lunch boxes or bags, plastic containers or thermoses. As a safety precaution, glass bowls and containers should be avoided. Hot water for noodle soup and microwave are available and handled by adults.

Parents of the Elementary School students who want to participate in the Lunch Program should pre-pay for lunches. Parents are notified by D&D Catering when accounts need to be replenished. We discourage students from bringing money to school.

3.4 SNACK

All students require a healthy snack, sent by parents from home on a daily basis, to eat in their classroom either before or after the morning recess.

Chocolates, carbonated drinks, and chewing gum should be excluded from the mid-morning snack/ lunch packs.

3.5 PICK-UP PROCEDURES

When students are dismissed from school in the afternoon, younger students are picked up from their classroom and children in grades two through five are collected in the main entrance areas. We prefer that students are not collected from the classroom door, in grades two through five as we wish to encourage independent behaviors and discourage cluttered hallways.

Students who are not collected within 15 minutes after dismissal are brought to the Elementary

School Office.

School bus monitors are responsible for gathering the children and escorting them to the buses. The older children do not need this help because they know their bus numbers. School buses are parked near the main exits to ensure your child's safety. When it rains heavily or it is too cold, students wait for their ride in the main lobby.

Parents are expected to instruct their drivers to pick up their passenger/s personally, inform the teacher-on-duty, and to walk students to the car safely. They are also expected to be told to drive safely on school grounds and listen to the instructions of the school guards. Once a child is with their driver, the driver is responsible for them. Thus, the driver must watch/supervise students at all times. Please also see "Security Information" section for more instruction regarding traffic policy and campus access for family helpers.

ES Students are not allowed to spend time in the Student Lounge area or the North Cafeteria, unattended by an adult, before or after school, or walk around the building. They must be with a parent, older sibling (High School student) or family helper/ other responsible adult. Students must be supervised at all times.

Should you take your child out of school during school hours, you are required to obtain a pass from the ES Office. No ES students may leave the compound without an adult and without checking out from the ES Office.

3.6 ATTENDANCE POLICY (Board Policy 7.20)

It is important to note our School Board policy on attendance. Elementary School students' absences may not exceed 18 days in the academic year. Absences exceeding the school limit may prevent promotion to the next grade level or result in withdrawal from AAS. Attendance will be continuously monitored. The progress of students who are frequently absent will be reviewed by the faculty and Principal. Also note, if the student is well enough to attend school, it is the school policy that he/she should attend P.E. classes and likewise go out for his/her outdoor recesses.

3.7 ABSENCES

Absences for Health Reasons.

Please keep your student at home if he or she has a fever or has had one within the last 24 hours; a contagious skin disease; episodes of nausea, vomiting or diarrhea, or a fresh upper respiratory infection with flu-like symptoms. Parents should contact the School nurse when a student has a contagious disease such as measles, mumps, impetigo, chicken pox, etc., so that a letter can be sent to the parents of the other students in your child's class.

Extended Absences.

When a family must take a student away from school for an extended period, prior notice of at least a week must be given to the Elementary School Office and the student's teacher. We strongly discourage you and your family from taking extended absences for family holidays since it could affect your child's learning. If the extended time is for a vacation, no home learning will be given. If a student is out for medical reasons, the teacher will help the family make up work as soon as the student is able to return or be capable of independent work. As the assigned work can in no way substitute for in-school participation, the student may expect further appropriate catch-up work upon his/her return.

AAS faculty is unanimous in recommending that, whenever possible, trips and home leave be planned to coincide with school holidays.

3.8 REPORTING A STUDENT'S TARDINESS AND ABSENCE

If your child is ill or will not be in school for any reason, please call the Elementary School office at +7 495 231-4482 by 09:00. You may leave your message with the Elementary School secretaries. If your child is running late and will arrive after the start of school, please instruct him/her to stop by the office to report tardiness and get a late pass before joining the class. Students will be marked as tardy if they arrive after 8:30 (9:15 on Wednesday) in their class and should acquire a Late Pass from the ES Office before going to class.

3.9 BEING EXCUSED FROM ACTIVITIES

During the year at AAS there are many opportunities for elementary students to be active. They participate in recess, Physical Education, swimming, skating, and after school activities. We are happy you have selected this school for your child and with that, the curriculum that the school subscribes to and offers. There are occasionally extenuating circumstances when students must be excused from rigorous physical activity for a period of time. The following is a guide to help you understand what are and are not appropriate requests for exclusion from physical activity.

These guidelines are needed so that we treat everyone in an equal and fair way.

1. If a student has been out sick and is returning to school, it is understood that the student is healthy enough to participate in most activities.
2. There are some reasons when exceptions occur to the above understanding.
 - If a student is still coughing, he or she may be excused from the strenuous part of a Physical Education lesson but is expected to participate in the rest of the lesson.
 - A parent could request that a student remain inside for recess for one day following a long illness.
 - A student who has an injury resulting in a cast or use of crutches or wheelchair may be excused for any part of the PE lesson that might be dangerous to the student.
 - A parent's note is required for physical education or swimming excuse for a brief illness or accident up to 3 consecutive school days.
 - Students being treated for ear, nose and throat infection or other illnesses may be excused from swimming for a period of one week with a note from a physician.
3. For extended illnesses or accidents of 5 days to two weeks resulting in a weakened immune system (due to bacteria and viruses) a physician's note must be provided.
4. In the latter cases, the extension of these periods can only be accepted with a further follow-up to the doctor with appropriate tests being done. A total of one month is all that a student will be excused from physical activities.
5. Students with obvious conditions such as severe rash or open wounds may be excused from swimming with a note from the parent until the condition is improved.
6. There is insufficient scientific evidence to suggest that wet hair will make you sick. Germs, bacteria and viruses cause sickness. Please note: AAS has placed powerful hair dryers in the locker rooms and the children are encouraged to use them after swimming class. Students do not go immediately outside after being in the pool.
7. Students are encouraged to cover their heads in cold weather and can remain quite warm if they wear a hat, scarf and hood when playing outside.
8. Students who have been granted exemption from any of the physical activities will stay with the Instructional Assistant in the pool area with work to do or will observe the class in action.

3.10 MEDICAL CARE

Illness or Injuries at School

The Health Office is equipped to provide immediate first-aid and to treat minor injuries. In the event of illness (temperature greater than 100 F/ 37.7 C, vomiting, diarrhea, head lice, contagious conditions) or accident requiring further medical treatment, parents will be notified.

The Health Office staff will call the home, office and/or emergency telephone numbers listed on the student's Emergency Card. Parents or appointed guardians will be asked to collect their child from school and arrange medical treatment. If absolutely necessary, the Health Center staff will accompany the student to the hospital.

Contagious Conditions

If your child has a contagious condition such as chickenpox, strep throat, measles, mumps, head lice, etc., you should notify the school immediately. On a weekend or holiday, call the Health Office on the next school day to report it. Children with a contagious condition must stay home away from school.

All children who are sick must be kept home. A child may not attend school with a fever of 100 F (37.7 C) or higher and must be fever-free for at least 72 hours without the use of antipyretics (Tylenol, Panadol, Acetaminophen, ibuprofen, etc.) before returning to school. Lengthy

illnesses may require a doctor's note.

In the event of a serious accident requiring immediate life-saving measures, ambulance service will be summoned. While awaiting the ambulance, the student's parents/emergency contact/health provider will be notified.

Medication

If your child needs to receive any medication while at school, please send the medication in a container labeled with the student's name, medication name, medication dose, regimen, and a copy of the prescription. Your child must bring the medication and the completed medication authorization form available on the AAS Website to the Health Office first thing in the morning and return to the Health Office at the time medication is prescribed. If the medication contains a controlled substance (Ritalin, Codeine, etc.), it must be brought to the Health Office by a parent or guardian with a copy of the doctor prescription. Children are not allowed to self-administer any medication. It poses a great risk for the child him/herself, and for the other children around.

If a child has asthma, severe allergies, seizures, or is diabetic, a separate Action Plan Form is required to be submitted. The forms are available on the AAS website.

Required immunization ((please provide a copy of the original immunization document):

- 4 DTP or DTaP doses (Diphtheria, Tetanus, Pertussis) - including one dose between 4-6 years.
- 1 DTP or DTaP dose (Diphtheria, Tetanus, Pertussis) - between 11-12 years.
- Td (tetanus-diphtheria) - booster shot every 10 years.
- 4 IPV or OPV doses (Polio) - including one dose between 4 -6 years.
- 2 MMR doses (Measles, Mumps, and Rubella) - one dose after 12 months of age and a second between 4-6 years.
- Hib series (Haemophilus Influenzae Type B) - under 5 years of age.

Individual Health Insurance - The Anglo-American School does not carry individual health insurance for students. This is the responsibility of the parents.

3.11 INSURANCE (Board Policy 4.40)

AAS carries insurance coverage for the usual risks, such as general liability, vehicle liability and damage to or loss of school-owned property. AAS does not carry medical insurance for students or guests, nor insurance covering loss of or damage to their personal property, such as mobile phones or laptop computers. Student medical insurance coverage is dependent upon the family's health insurance policy, thus parents must arrange for medical and accident insurance to cover their children and are strongly encouraged to arrange for property insurance covering personal property.

3.12 SECURITY (Board Policy 4.20)

The school considers it very important to offer a first class security service to its students and staff. In order to ensure that all the people entering the school property have legitimate business with AAS, the school requires that all parents and their family helpers who may drop off or pick up students from school wear an ID badge. These IDs will carry the names of the students the individual is authorized to pick up. The badges are issued by the School security at the front door on completing an application and showing a passport or other photo ID. Parents who have a photo ID from the American, British or Canadian embassies may present this identification instead of a school-issued badge.

Please see the Security Information section for further information.

3.13 GUARDIANSHIP (Board Policy 7.25)

It is essential that the school knows who is responsible for each student at all times in order to be able to respond to a medical, security, or other emergency. Further, the school believes that it is essential for the well-being of the student that the student lives with a parent (or permanent legal guardian).

In the event that a family requires an exception to this policy for an alternative living situation, the Director shall be notified in advance of the separation of parent and student. This notification must be in writing and must give reason for separation. The decision whether to grant such exception shall be determined on a case-by-case basis. If the basis for such separation is deemed unacceptable, the family shall have a suitable time period, as determined by the Director, to remedy the situation. If this situation repeats frequently, the student shall be asked to withdraw from the school.

If parents are planning a trip without their child(ren), they must notify the Principal and complete a Statement of Temporary Guardianship form, which provides information on:

- Expected duration of the time away
- Where parents can be reached if needed
- Who will be staying with the student
- The appointed guardian's contact information.

If it comes to the attention of the school that a student's parents are not at home and a guardian has not been named, the student will not be allowed to return to school until the school has received written notice from the student's legal guardian or the person authorized to act in place of the parents.

3.14 SUPPLIES AND BOOKS

The Elementary School furnishes all classroom supplies and books. To protect books and materials from the elements, students should have a bag in which to carry their supplies to and from school.

3.15 RECOMMENDED SUPPLIES

- Thermos for hot foods if you want to supply your own lunch.
- Drink container (water bottle)
- Supply list determined by Grade Level and Single Subject

RULES AND BEHAVIOR

4

4.1 CODE OF CONDUCT

AAS's Mission, Core Values the PYP Learner Profile and Attitudes, and Student Led Essential Dispositions and Skills (SLEDS) are our foundational language which represent our parameters for learning, self-actualization and interpersonal interactions. Students are responsible for exhibiting these behaviors in all areas of their school lives.

4.2 DISCIPLINE (Board Policy 7.50)

The discipline procedures in the Elementary School aim to provide a safe environment for students while helping them develop skills such as conflict resolution and empathy. One of the responsibilities of AAS is to help children learn how to behave appropriately and learn from mistakes.

The first point of contact to assist students in understanding our Mission, Core Values and the PYP Learner Profile and Attitudes is the faculty/staff member supervising the situation. Upon repeated infractions or in extreme cases (ie. physical injury, bullying, damage to property), the division principals will work with the student to resolve the situation appropriately.

The division principals keep a record of when students are sent to the office, what is discussed and the consequences taken to lead the student forward in his or her learning. The principals discuss the situation with the parties involved in order to get an accurate picture of what happened. Students are then guided through a situational-specific resolution process in which they are supported in recognizing the consequences of choices, making restitution with impacted parties, and developing plans for how to move forward thoughtfully.

It should be stressed that the administration at AAS feels that each situation ought to be looked at on an individual basis, taking into account the severity of situation, pattern of behavior and the safety/well-being of all parties involved. Consequences could include:

- Conversations with division principals
- Correspondence (by letter or phone call) with parents/guardians
- Direct meetings with parents
- Consequences involving community service, behavioral contracts, in-school/out-of-school suspension, expulsion

4.3 CHILD PROTECTION (Board Policy 7.80)

Overview

The school considers the safety of children and staff in the school as its most serious responsibility and child well being is essential to realizing academic and holistic success. Child abuse and neglect are significant issues across the world. Child abuse and neglect are violations of a child's human rights and are impediments to the child's education as well as to their healthy development. The Anglo-American School of Moscow(AAS) endorses the UN Convention on the Rights of the Child, of which our host country, Russia, is a signatory.

All staff employed at The Anglo-American School of Moscow must report suspected incidents of child abuse or neglect whenever the staff member has reasonable cause to believe that a child has suffered, is suffering or might suffer abuse or neglect. Reporting and follow up of all suspected incidents of child abuse or neglect will proceed in accordance with the AAS child protection policy. Furthermore, cases of suspected child abuse or neglect may be reported to the appropriate employer, to the respective embassy in Moscow, to the appropriate child protection agency in the home country, and/or to local authorities. Please see the AAS homepage for the complete Child Protection Handbook.

Child Protection Officers

At every floor, the Elementary School has designated Child Protection Officers (CPO). This person is a member of the faculty and has received additional training in child protection. They can provide training for students and maintain communication with the school community regarding child protection.

Reporting a Child Protection Concern

If you have any concern about the welfare of an AAS student please contact the relevant CPO, counselor or administrator. All reports are kept confidential. If you have a concern please report it, through this shared responsibility we can work together to keep our community safer.

Designated ES CPOs

First Floor: Masha Rebenko and Ekaterina Chemerkina
Second Floor: Svetlana Mikhaylichenko
Third Floor: Alexey Kornilov
Counselor: Olesia Oleinik

4.4 HARASSMENT (Board Policy 6.31)

Introduction

The best education takes place in a community where there is trust and respect so that everyone feels free to take risks. Students and teachers come to the Anglo-American School of Moscow from many different countries and represent many different ethnic ancestries, races, and religions. The school community will go beyond tolerance to treasure differences and to look upon them as an opportunity for learning that will enrich each individual and promote personal growth.

Policy Statement

The school will not tolerate harassment or bullying by any member of the community; student; teacher; administrator; parent; school or contract staff; or visitor on the premises or at events sponsored by the school.

Definition

Harassment is the creation of a hostile environment by speech or conduct. Not all unpleasant speech or conduct constitutes harassment. However, conduct or communication, be it verbal or written (notes, graffiti, digital media), that is either intended to or reasonably could be expected to create an intimidating, hostile, or offensive environment, and thereby interfere with the goals of the school, constitutes harassment. Harassment may be subtle and ambiguous or direct and overt. It may arise between students, between a student and an adult (including visitors to the school), or between adults.

It is not therefore possible to give a complete list of conduct that constitutes harassment. The following are examples of conduct prohibited by this policy:

- Persistent and unwelcome requests for a personal or physical relationship, including a dating relationship.
- Unwelcome and/or offensive jokes, remarks or epithets based on race, color, religion, age, sex, sexual orientation, physical appearance, national origin, or disability.
- Speech or the display of materials that is intended to be demeaning or degrading or reasonably could be considered so.
- Unwelcome physical contact including but not limited to violence, patting, pinching, hugging, or kissing that is either persistent or intentional.

Education and Prevention

The prevention of harassment requires a thoughtful educational program. Each year, administrators and counselors discuss bullying and harassment with teachers, staff, and students so that everyone will understand the intention of the policy, how to take action, and the possible consequences of violating the policy. Reflecting their joint responsibilities, parents are urged to support school efforts by discussing the issues covered by this policy at home and to address any questions to the administration.

An adult who witnesses or is informed about conduct that may constitute harassment must take action to stop it and must report it to the Principal or to the Director. Students are encouraged to do likewise.

What Should Be Done by Those Who Believe They Have Been Harassed?

A member of the school community who believes she or he has been subjected to harassment should first consider telling the other person(s) that the conduct is offensive and request that it stop. If it is difficult for the student or adult to speak directly to the person or if the offensive conduct does not stop after a request to cease, a student should report it to any faculty member or to the Principal, Guidance Counselor, or Director, or may ask a parent or guardian to do so. A faculty member affected should report the conduct to the Principal or the Director. A prompt and thorough investigation will follow.

Confidentiality

Reports of harassment will be treated confidentially as far as possible and will be reported to others within the school community only on a need-to-know basis. However, in almost every circumstance, the alleged offender will have to be informed so that the relevant facts can be gathered. The school reserves the right to bring any complaint to the attention of parents and guardians of the students involved at any stage.

Consequences

The relevant supervisor, Principal, or Director will promptly investigate all complaints regarding harassment. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances. The behavior need not be intended to be harassment to constitute harassment. It is considered to be harassment if one knows or ought reasonably to know that the behavior is offensive or unwelcome.

If the complaint is determined to have merit, the school will place a record of it in the student's or employee's file and take appropriate action such as counseling, detention, suspension, or probation. If expulsion or dismissal is deemed appropriate by the Director, the Chairperson of the School Board will be notified.

No member of the community should be afraid to make a complaint for fear of reprisal or getting another person in trouble. Retaliation or threats of retaliation against anyone who makes a complaint of harassment is itself a violation of this policy. A person who knowingly makes a false report of harassment also may be considered to have violated this policy.

If harassment has taken place and the harasser has not left the school, there will be a follow-up to ensure that the behavior has ceased.

4.5 DRESS CODE (Board Policy 7.40)

All students are required to follow the Dress Code of the Anglo-American School. Please refer to the AAS Website for more specific details.

Elementary School students at AAS wear a uniform in order to:

- Create a sense of ambassadorship and camaraderie to AAS
- Equalize student dress, so students will not be known by what they wear, but by who they are
- De-stress the daily routine of choosing the appropriate attire
- Build a sense of community spirit in the students
- Encourage a sense of propriety and discipline.

Uniform regulations are as follows.

Girls' and boys' shirt	Short or long sleeve polo shirts without logos Russian red*, white
Boys' pants/shorts	Pleated or plain front, shorts (shorts must be knee-length) Navy blue, khaki, black
Girls' pants/skirts/skorts/shorts	Pleated or plain front Skirts/skorts/shorts must be knee length Navy blue, khaki, black

Girls' pinafore	Navy blue
Shoes (boys and girls)	Closed toes and heels Trainers or leather uppers with minimal logos
Socks (boys and girls)	White socks
Outerwear (boys and girls)	Hooded fleece or hooded sweatshirt - Full zippered front - Russian red, white, navy blue AAS sweatshirt purchased from the PTO Shop Cardigan: Russian red, white, navy blue
Dress Uniform:	White oxford button-down collar shirt + navy blue slacks/trousers + tie + black shoes+ black socks + black belt. Girls may wear the above or the navy pinafore with the white long sleeved oxford, tie, and tights or socks.

Outdoor boots and shoes are removed during school hours and kept in the assigned space. A pair of shoes must be kept at school for use as indoor shoes. We recommend velcro for quick changes for younger students.

Hands, legs, ears and feet should be covered outside during the winter as temperatures can go as low as -30 degrees Centigrade (-22 degrees Fahrenheit). Boots should be warm and waterproof. Jackets and snow pants or snowsuits are essential as early as October. Sturdy rainwear and lighter rain/mud boots are also necessary in the fall and spring. Clothing and personal articles should be labeled with your child's name and homeroom class code.

Recommendations. It is always helpful for each student to keep an extra set of clothing at school, especially an extra pair of socks. Please label items and place them in a bag for storage in the classroom.

Consequences for Dress Code Infringement.

Could include:

- Faculty/staff reminder of expected behavior
- Teacher communication with parent
- Provision of temporary replacement apparel
- Removal from class until appropriate clothing can be acquired

4.6 CARE OF SCHOOL AND STUDENT PROPERTY (Board Policy 7.50.5)

It is expected that all students will do their utmost to preserve and take care of all school property and the property of others. Vandalism and purposeful damaging of property at school is unacceptable and will result in repairing or replacement of the damaged property and possible suspension/expulsion.

4.7 LOST AND FOUND

The lost and found lockers are located near the security/reception desk in the main entrance. Parents and students may check there for missing items. Items not claimed after a reasonable period are donated to a local charity. It is a requirement that clothes your child/children wear at school are labeled with his/her last name and class code so they can be identified.

4.8 TOYS AT SCHOOL

Toys are not allowed at school. However, we understand that long car and bus rides make some items necessary. If a child brings such items, they are to be kept in the backpack/locker during the school day. Toy guns and knives are not allowed on school grounds at any time and will be confiscated. For younger children, security toys and toys which help students transition from school and home are allowed. Teachers and parents will discuss the parameters of their use.

4.9 VALUABLES

All personal belongings and articles of clothing brought to school are the students' responsibility. The School will not accept liability for lost articles.

4.10 HOLIDAY PRACTICES

The Anglo-American School of Moscow is a community of individuals who are committed to being globally-minded, and who appreciate the unique experiences each member brings to our community. While our school's charter states that we are here primarily to serve the British, Canadian, and American communities, this does not mean our commitment to being globally-minded is altered in any way. When recognizing holidays at the Anglo-American School, we feel that a balance must be achieved. This balance should be reflected in reasons for recognition, ways we recognize holidays and the days that are chosen.

We understand the importance of birthdays and certain holidays for many of our families. Therefore, simple classroom celebrations can occur (see guidelines below).

Guidelines for Elementary Classroom Celebrations:

- Use no decorations other than those associated with the theme of the event and ensure decorations are only presentable for the duration of the celebration (put up before and taken down after)
- Birthday celebrations are to be limited to an edible treat, individual servings preferred. Please consider classroom allergies.
- In regards to out-of-school birthday parties, invitations can be distributed within the classroom if all members of the class are invited. If a select few students are to be invited, invitations must be handed out with discretion outside of the classroom
- The teacher will decide, according to their schedule, what time children will eat and celebrate birthdays. Parents are kindly asked to arrange with teachers before bringing any treats.

We encourage students and parents to share their cultural traditions (ie Swedish Santa Lucia Day, Canadian Thanksgiving, French Bastille Day, Vesak Day). If parents wish to organize events to share these traditions, please contact the Administration.

4.11 MOBILE PHONE/LANDLINE PHONE USE

All mobile devices that are brought to school by students must be turned off and kept in backpacks/lockers from 08:30-15:30. Students may not use mobile devices to send or receive calls or messages during the school day. Should a student need to make a phone call, the phone in the appropriate division office is available for student use. Emergency calls will also be taken by division assistants during this time period.

If a student fails to adhere to our mobile device usage policy, the mobile device concerned will be confiscated and passed on to the division principals. The students will collect the mobile device at the end of the day. Subsequent violations will mean that the student will not be allowed to bring a mobile device to school.

4.12 TECHNOLOGY USE

The Anglo-American School of Moscow provides students with a wide variety of technology to support learning. AAS is committed to the acceptable, safe and responsible use of technology by all students. Our ES Digital Citizenship Agreement is the guiding set of principles regarding a student's rights and responsibilities for technology use. All students are expected to follow the ES Digital Citizenship Agreement and school expectations in their use of technology. Further, students and parents understand that students will be held responsible for their actions using technology, according to ES Discipline guidelines.

Note: The Anglo-American School of Moscow monitors the use of technology, including school resources and the internet.

EXTRA-CURRICULAR ACTIVITIES

5

5.1 LEARNING EXCURSIONS (Board Policy 2.80)

The Anglo-American School makes every effort to enable student groups to take advantage of the unique opportunity of living and studying in Moscow. All trips are part of the curriculum and students are expected to participate.

5.2 PENGUIN CLUBS (AFTER-SCHOOL PROGRAM)

The ES Penguin Life Program - Penguin Clubs - is comprised of enrichment and recreational activities from the arts to sport. The program is well balanced with emphasis on the combination of education and recreation. The activities offered fall under the following headings: performing arts, arts and crafts, physical activities encompassing indoor/outdoor and winter/ summer sports, movement and dance, and interest clubs with an educational bias.

The Elementary School program runs throughout the school year and is split into three seasons: Fall, Winter, Spring. Students are given the opportunity to register for the activity of their choice prior to the start of each season. Registration for the Penguin Life programs is online.

At present participation opportunities for students are provided as following:

PreK:	Learn-to-Swim program once a week, beginning Spring season.
KG:	Learn-to-Swim program once a week in Fall and Winter seasons, opportunities to participate in Penguin Clubs Monday through Thursday beginning Spring season.
Grade 1-5:	opportunities to participate in Penguin Clubs Monday through Thursday during each of the PL seasons: Fall, Winter, Spring.

SCHOOL-HOME COMMUNICATON

6

6.1 COMMUNICATION AIMS

The Anglo-American School makes every effort to include parents in discussions concerning school issues. It is through clear and open communication by both parents and school personnel that we can ensure that your student will have the best educational experience possible while in Moscow. Information is provided to each student on the first day of classes.

Home-School communication is important for enhancing your student's educational experience in Moscow. It is your responsibility as a parent to know what is going on in your child's classroom.

It is to the benefit of the whole school for parents to be involved in various aspects of school life, such as volunteering in the classroom during the school day or helping at special events. Teachers are encouraged to send home weekly updates. Parents are encouraged to seek an appointment with a teacher or the Administration should the need arise.

6.2 NEWSLETTERS

The Elementary School has a weekly newsletter called “The Elementary Express” which is sent to parents each Wednesday via email. In this newsletter parents will find important announcements and information about the school and its numerous activities. Parents are requested to keep the Elementary School office updated on any changes to their email addresses. The newsletter is always available on the school’s web-site: www.aas.ru/news

Announcements, homeroom information or urgent notices in hard copies are sent home with the youngest student in the family or by Email. The newsletter does not publish private notices except those regarding Lost & Found or announcing functions that AAS students might benefit from. It is important to read this newsletter as it is one of our primary sources of communication with parents.

SECURITY INFORMATION

7

7.1 SECURITY POLICY (Board Policy 4.20)

The school considers it very important to provide a secure and protected environment that enables students to study, staff to work, and parents and others to be active members of the AAS community. A full version of the AAS Security Policy is available at the reception desk at the main entrance or on the AAS website. There you can also apply for badges, announce visitors and ask for information. The main security requirements are:

- On the school compound all adults are required to wear their AAS badge.
- All persons who do not have their badge on them must report to the reception desk to receive a replacement or temporary badge.
- Visitors must be announced in advance and need to identify themselves.
- Unless participating in a scheduled evening event, all non-staff community members must leave the school before 18:00. **Family Helpers are not allowed on the AAS compound between 08:35 (09:20 on Wednesdays) and 15:15.**
- Students are not allowed to leave the school compound during school hours without written permission from the principal.

Please also inform your family helpers about these requirements.

7.2 TRAFFIC RULES

AAS does not provide home to school bus services directly. Bus services are contracted between families (or in some cases companies and embassies) and service providers. The school does maintain a cooperation agreement with Transport Link Service (TLS), which has proved to be reliable over the years; however, parents are free to make arrangements with any transportation provider they wish.

Cars are allowed in the school compound to drop-off and pick-up students. To ensure a safe and smooth flow of traffic on the compound, AAS enforces a Traffic Policy. A full version of the AAS Traffic Policy is available at the reception desk at the main entrance. The main requirements are:

- Only vehicles with an AAS Parking Permit can enter the AAS compound. The permit states where the vehicle can be parked. For a detailed description of the parking regulations please read the full Traffic Policy, which may be obtained at the Security Desk or on the AAAS website.
- Maximum speed on the AAS compound is 10km/h.
- Pedestrians always have the right of way on the AAS compound.
- The direction of traffic is one way only and drivers are not allowed to block traffic.
- All drivers must follow the instructions from the AAS Parking Monitors at all times.
- Repeated violations of the Traffic Policy will result in confiscation of the parking permit.

7.3 EMERGENCY PROCEDURES (Board Policy 6.50)

We at the Anglo-American School have planned for a variety of emergency situations and will initiate some safety practices when we feel the need, as well as when we are informed to do so by the sponsoring embassies. Sometimes you will be notified beforehand and sometimes these precautions will be initiated without warning. You should check with your sponsoring organization for any advice in dealing with uncertain situations.

7.4 EMERGENCY CLOSURE (Board Policy 6.51)

School has never closed because of heavy snowfall or severe frost. Please be advised that you as parents must make the final decision about keeping your child out because of the weather or other emergency situations. Please keep the school informed.

In the event of the school closing while your student is in attendance, various options are available. We may initiate the "telephone tree," which means homeroom parents will contact the families of the youngest children. We may call the various embassies and have your child brought to those embassies, we may walk to a safe location, etc. Sponsoring organizations that transport your student to school will also be contacted.

A decision will be made in consultation with the three sponsoring embassies (if possible) and emergency procedures will be initiated in response to the particular emergency, such as a building problem, civil unrest, weather, etc.

Many of us have had first-hand experience dealing with the unpredictable and while every situation is different, we have as our top priority the safety and well being of our students. We will make every effort to contact you should any emergency occur.

During any emergency situation, or if we close the School for some reason, please call 231-4489. We will keep this line open for your calls. You may in some situations get an answering machine with pre-recorded information.

The Emergency Telephone Tree is organized by the Elementary School office and is regularly updated to reflect information from parents.

7.5 FIRE ALARM AND CODE RED INFORMATION (Board Policy 6.50)

To respond quickly and effectively to emergency situations AAS has developed Emergency Procedures. Those procedures are known to all students, faculty and staff and are exercised regularly. If an emergency occurs, a fire alarm rings and the school is evacuated immediately.

The entire AAS community must respond according to the directions stated below:

- Remain calm, stop talking, listen to instructions and go to the nearest exit immediately;
- Do NOT go against the flow of people and do NOT use the elevators;
- Go to one of the assembly areas: Elementary School - to the Lower Fields, Middle School - to the Upper Fields, High School - to the Tennis Court, Administrative Staff to the Lower Fields;
- Remain in the assembly areas until further instructions are given.

In case of an intruder on the school compound a "Code Red" will be announced via the loudspeaker system. The aim of the "Code Red" is to get everybody out of the public areas

and into a locked room as quickly as possible so they are out of harm's way. The entire AAS community must respond according to the directions stated:

- Remain calm and get into a classroom, office or the PTO office or the PTO Store as soon as possible;
- Remain silent and wait for further instructions via the loud speaker system;
- Do not open the door before the "ALL CLEAR" message is announced via the loud speaker system.

Please instruct your family helpers regarding these emergency procedures.

7.6 UPDATED PHONE/ADDRESS INFO IMPORTANCE

Please advise the School Office of any change in home address and/or home or business telephone numbers and email addresses immediately. It is particularly important that the School has up-to-date telephone numbers so that parents can be reached in the event of an emergency.

ENROLLMENT POLICY AND CLASS PLACEMENT

8

8.1 ADMISSION POLICY AND PROCEDURES (Board Policy 7.10)

Please contact the Admissions Office for updated information.

Tel: +7 (495) 231-4486, admissions@aes.ru, Nicolette Kirk, Admissions Officer.

8.2 FINANCIAL INFORMATION

Please contact the Admissions Office for tuition costs and procedures for payment.

8.3 GRADE PLACEMENT

Preliminary grade placement is based on a student's age by August 31 of the current school year. For admission into Pre-Kindergarten a student must be four years old on or before August 31. For admission to Kindergarten, a student must be five years old on or before August 31. Students in both Pre-Kindergarten and Kindergarten must be fully toilet trained before the start of the school year. Grade levels are assigned as follows:

Age by August 31	Grade Level
4 years	Pre-K
5 years	K
6 years	1
7 years	2
8 years	3
9 years	4
10 years	5

AAS students are evaluated for appropriate grade placement using prior school records and, if required, oral and written assessments administered by the School's staff.

8.4 CLASS PLACEMENT

In compliance with most common practices existing in International schools, students at the Anglo-American school do not usually remain with their homeroom teacher for more than one school year. The development of class lists for the coming year begins in May. The goal is to

establish classes that are culturally balanced. In addition, students' achievement, the ratio of boys to girls, new/returning students, and friendships are considered. Classroom teachers and specialists are all involved in the process. Parents are invited to give written input concerning the academic, physical or social needs of their child and the learning environment in which s/he learns best by completing a survey sent out by the ES Counseling Office.

Class lists are available the weekend before school begins and will be made available. Class lists are also posted during Open House.

8.5 RETURNING STUDENTS

At the end of the school year, classroom teachers will collect all school materials, library books and any other equipment on loan. Students and parents are responsible for the return of all items in good condition.

8.6 STUDENTS' TRANSFER AND WITHDRAWAL

Parents should notify the School Admissions office in writing as soon as they are sure of the date on which their student will be withdrawn from AAS. If departure is expected, but the date is uncertain, it is best to notify the School by phone of the probable leaving date, and then submit written notice as soon as the exact date has been established.

To obtain school transfer records or tuition refund checks, written notice of intent to withdraw must be received at least two weeks in advance. All materials, which are school property, must be returned to the School. All tuition must be paid in full in order to release transcripts and records for the withdrawing student. No final records are released until all school materials are accounted for and all financial obligations met.

PARENT-TEACHER ORGANIZATION

9

(Board Policy 8.10)

The Anglo-American School in Moscow has an active Parent-Teacher Organization (PTO). When your student is registered in school, you are automatically a member of the PTO. Below is the list of PTO positions that are in charge of the PTO major areas of responsibility or activities.

- President
- Vice-Presidents (2)
- Treasurer
- Secretary
- High School Vice President
- Middle School Vice President
- Elementary School Vice President
- Grade Coordinators
- Gala/Spring Social
- International Fair Coordinator
- Enhancement Grant Coordinator
- Kids' Craft Fair
- Visiting Artist Program
- Book Fairs
- Welcome Barbeque
- The Exchange
- Quiz Night
- Teacher Appreciation
- Artisan Fair
- Newcomers' Coordinators
- PTO Store Manager

Calendar 2023-2024



Approved by the AAS Board of Directors, December 10, 2021

	S	M	T	W	T	F	S		
August			1	2	3	4	5	TBC	Faculty In-Service
	6	7	8	9	10	11	12	12	New Family Orientation
	13	14	15	16	17	18	19	14	Open House
	20	21	22	23	24	25	26	15	First Day of School
	27	28	29	30	31				
September						1	2		
	3	4	5	6	7	8	9		
	10	11	12	13	14	15	16		
	17	18	19	20	21	22	23		
	24	25	26	27	28	29	30		
October	1	2	3	4	5	6	7	20	End of Quarter I
	8	9	10	11	12	13	14	30-31	Autumn Break - No School
	15	16	17	18	19	20	21		
	22	23	24	25	26	27	28		
	29	30	31						
November				1	2	3	4		
	5	6	7	8	9	10	11	1-3	Autumn Break - No School
	12	13	14	15	16	17	18	6	In lieu of National Unity Day - No School
	19	20	21	22	23	24	25		
	26	27	28	29	30				
December						1	2		
	3	4	5	6	7	8	9	18-29	Winter Break - No School
	10	11	12	13	14	15	16		
	17	18	19	20	21	22	23		
	24	25	26	27	28	29	30		
January	31								
		1	2	3	4	5	6	1-8	Winter Break - No School
	7	8	9	10	11	12	13	26	End of Quarter II & Semester I
	14	15	16	17	18	19	20		
	21	22	23	24	25	26	27		
February	28	29	30	31					
	4	5	6	7	8	9	10	19-23	February Break - No School
	11	12	13	14	15	16	17		
	18	19	20	21	22	23	24		
	25	26	27	28	29				
March						1	2		
	3	4	5	6	7	8	9	8	International Women's Day - No School
	10	11	12	13	14	15	16		
	17	18	19	20	21	22	23		
	24	25	26	27	28	29	30		
April	31								
		1	2	3	4	5	6	5	End of Quarter III
	7	8	9	10	11	12	13	8-12	Spring Break - No School
	14	15	16	17	18	19	20		
	21	22	23	24	25	26	27		
May	28	29	30						
		1	2	3	4	5	6	1-3	Labor Day - No School
	7	8	9	10	11	12	13	9-10	Victory Day - No School
	14	15	16	17	18	19	20		
	21	22	23	24	25	26	27		
June	28	29	30	31					
		1	2	3	4	5	6	12	Russia Day - No School
	7	8	9	10	11	12	13	20	End of Quarter IV & Semester II
	14	15	16	17	18	19	20	21	Last Day of School for Students
	21	22	23	24	25	26	27		Last Day of School for Faculty
July	28	29	30	31					
		1	2	3	4	5	6		
	7	8	9	10	11	12	13		
	14	15	16	17	18	19	20		
	21	22	23	24	25	26	27		

Semester I
 Quarter I: August 15 - October 20
 Quarter II: November 7 - January 26

97 days
 49 days
 48 days

Semester 2
 Quarter III: January 29 - April 5
 Quarter IV: April 15 - June 20

87 days
 44 days
 43 days

AAS Campus is officially closed on
 December 31, January 1, January 7,
 March 8, May 8 and May 9.

The Anglo-American School of Moscow
www.aas.ru

mission

AAS empowers each student to:
Respect Self & Others,
Love Learning, and
Contribute as a Globally Minded Citizen
in order to achieve individual academic and
holistic excellence.

vision

We inspire student learning:

- Through a dynamic and caring environment
- With innovative and effective instructional strategies
- In collaborative relationships, and
- By using current, relevant technologies, and the rich resources of our diverse community.

core values

AAS believes equally in the value of:

- Respect
- Integrity
- Courage
- Curiosity
- Care

PORTRAIT OF AN AAS STUDENT

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The following is a composite picture of the knowledge, skills, qualities and practices that a student hopefully gains as a result of the AAS experience. The desire is that regardless of whether a student attends or has graduated from AAS, she or he will possess and use these skills, qualities, and practices.

AAS educates students to become:

Learners who

- Possess a strong knowledge base in core academic areas.
- Make connections between disciplines.
- Read and write well for a variety of purposes.
- Speak with confidence in a variety of situations.
- Listen actively.
- Explore and develop their potential in the arts.
- Use technology to assist communication and to enhance learning.

Self-directed, successful students who....

- Inquire and research.
- Achieve their goals and reflect upon their performances.
- Demonstrate commitment and perseverance in learning.
- Work independently and cooperatively.
- Think critically and flexibly.
- Model academic integrity and honesty.
- Maximize their opportunities for learning within and beyond the classroom.
- Value and engage in healthy lifestyles.
- Possess the skills and enthusiasm for lifelong learning.

Responsible and positive members of the community who

- Develop principles and self-management that will guide their decisions.
- Show respect and open-mindedness towards other people and cultures.
- Exhibit curiosity about the world in which they live.
- Express confidence and act upon their thoughts and beliefs.
- Reflect upon issues facing society and respond through positive action.

PYP Learner Profile

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Our aim is to nurture globally-minded citizens who are:

- Communicators
- Thinkers
- Inquirers
- Courageous
- Knowledgeable
- Principled
- Caring
- Open-minded
- Balanced
- Reflective

