



MARIAN CATHOLIC HIGH SCHOOL

APPLICATION FOR EMPLOYMENT

BASIC INFORMATION (please print)

NAME: _____
Last First Middle

ADDRESS: _____
Street City State Zip

DATE OF BIRTH: _____

TELEPHONE: Home (_____) _____ Work (_____) _____

Cell (_____) _____

EMAIL: _____

ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE U.S.?

YES NO

HAVE YOU EVER USED A SURNAME OTHER THAN INDICATED?

YES NO

IF YES, STATE NAME AND EXPLAIN: _____

POSITION APPLIED FOR: _____

DATE OF AVAILABILITY: _____

SALARY REQUIREMENTS (if applicable): _____

HOW WERE YOU REFERRED TO US? _____

MARIAN CATHOLIC HIGH SCHOOL DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, AGE, NATIONAL ORIGIN, ANCESTRY, HANDICAP OR UNFAVORABLE DISCHARGE FROM MILITARY SERVICE.

EDUCATION (High School / Colleges / Universities / Other Education) (all applicants)

NAME	ADDRESS	GRADUATION MONTH/ YEAR	DEGREE

PROFESSIONAL PREPARATION (for teachers/substitutes only)

MAJOR: _____

HOURS OF CREDIT: _____

MINOR: _____

HOURS OF CREDIT: _____

PROFESSIONAL EDUCATION (HOURS OF CREDIT):

CERTIFICATION: STATE _____ TYPE _____ NUMBER: _____

Certified Teaching Areas:

Semester Hours in Area:

YEARS OF EXPERIENCE IN TEACHING: _____

EMPLOYMENT (for all applicants)

Please list chronologically your employment and volunteer activities during the past five years. If there were times you were not employed nor volunteering, include those dates and describe your principal activities.

HIRE DATE	TERM DATE	POSITION	EMPLOYER & SUPERVISOR	PHONE	REASON FOR LEAVING

If you have never been employed nor volunteered, please list three personal references with phone number.

NAME	PHONE	HOW DO YOU KNOW THIS PERSON?

FOR CURRENT EMPLOYEES OR APPLICANTS SEEKING PAID EMPLOYMENT OR VOLUNTEER WORK INVOLVING REGULAR CONTACT WITH CHILDREN:

- 1) I am aware of the Illinois Abused and Neglected Child Reporting Act and its reporting requirements for me, a mandated reporter who must maintain the best interests of a child(ren). For more information, please go to: <https://ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1460&ChapterID=32>

Applicant's Signature

Date

- 2) I understand that Marian Catholic High School follows the Dominican tradition of study, prayer, community, and preaching. I recognize that staff has the responsibility to uphold directives from the Roman Catholic Church and the Archdiocese of Chicago. Employees are chosen for their willingness to commit themselves to students through the school's programs, competence and willingness to develop themselves in their field, and their willingness to dedicate themselves to teach the message of Christ proclaimed by the Roman Catholic Church.

Applicant's Signature

Date

AUTHORIZATION AND ACKNOWLEDGEMENTS (for all applicants)

I affirm that the information I have provided in this application is true to the best of my knowledge, information and belief, and I have not knowingly withheld any information requested. I understand that withholding or misstating any information requested in this application is grounds for rejection of my application, and that providing false or misleading information in this application is grounds for discharge.

I authorize Marian Catholic High School to verify my references, record of employment, education record, and any other information that I have provided. Unless otherwise noted, I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release Marian Catholic High School my former employers and all other persons and entities, from any and all claims, demands or liabilities arising out of or in any way related to such inquiry or disclosure.

I consent to all background checks authorized by Illinois Senate Bill 730 (1985) for applicants for employment with a school district, including but not limited to forwarding my name to the Illinois Department of State Police for the purpose of a criminal background check and agree to execute any forms required by said department for such purposes.

I give my explicit permission to Marian Catholic High School to check my social media accounts, including but not limited to Facebook, Twitter, Instagram, and LinkedIn. Marian Catholic High School does not use any sort of hacking, scraping, or otherwise illegal or unethical ways to gain access to social media accounts.

Applicant's Signature

Date

Social Media Handles:

LinkedIn: <https://www.linkedin.com/in/>_____

Facebook (name used): _____

Instagram: @_____

Twitter: @_____