

## SCC MEETING MINUTES

**MEETING WAS HELD ON OCTOBER 26, 2021  
IN THE MEDIA CENTER AT 7:15 A.M.**

**THOSE PRESENT: Richard Squire, Carolyn Billings, Elizabeth Arnold, Stephanie Oblad, Erin Davis, Tallie Buttars, Rachelle Park, Megan Lopez and Liz McConkie**

**1.Minutes from the previous meeting were approved as written.**

**2.PUBLIC COMMENTS: There were none at this time.**

**3.VIDEO ON SCC RESPONSIBILITIES: A video was shown on the responsibilities of the SCC in conducting meetings and also on Land Trust responsibilities.**

**4.MEETING PROCEDURES: The SCC Meeting procedures are:**

- . All meetings are open to the public**
- . The agenda of upcoming meetings and a draft of the minutes will be made available to each council member one week prior to the meeting.**
- . Minutes will be kept of all meetings.**
- .The council will prepare a timeline for the school year. The timeline will assist in preparation of agendas to be sure the council accomplishes their work in a timely manner.**

**Robert's Rules of Order – The Basic was passed out for reference on how to conduct orderly meetings that accomplish goals fairly.**

**5.RELOCATION AND REUNIFICATION PLAN FOR THE SCHOOL:**

**An information sheet was passed out on how we would relocate students in the case of a bomb threat, active shooter or other emergencies that require students to be moved to another location. This information will be posted on the school website for parents to have.**

**6. FUTURE TOPICS: Discussion on what to put in the Land Trust for next school year.**

**The meeting adjourned at 8:35 a.m.**

