

**From:** Staton, Jennifer A  
**Sent:** Thursday, August 30, 2018 2:04 PM  
**To:** 'mangst@islandpacket.com'  
**Cc:** Foster, James H  
**Subject:** RE: Freedom of Information Act (FOIA) Request Form

Ms. Angst-

Please refer to the responses sent to Ms. Meyerhofer on February 14, 2018, March 13, 2018 and March 22, 2018.

Jennifer Staton, MS, CSP  
Risk Manager  
Beaufort County School District  
843-322-2355 (w) | 843-812-6405 (m)

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**From:** JotForm [mailto:noreply@jotform.com]  
**Sent:** Thursday, August 30, 2018 1:01 PM  
**To:** Foster, James H <James.Foster@beaufort.k12.sc.us>; Staton, Jennifer A <Jennifer.Staton@beaufort.k12.sc.us>  
**Subject:** Re: Freedom of Information Act (FOIA) Request Form



### Freedom of Information Act (FOIA) Request Form

Enter your email address  
below to receive a  
confirmation email  
when you submit your  
data: (Optional)

[mangst@islandpacket.com](mailto:mangst@islandpacket.com)

Name: Maggie Angst Angst

Organization (if applicable): The Island Packet and The Beaufort Gazette

Address: Street Address: 10 Buck Island Rd  
City: Bluffton  
State: South Carolina  
Zip Code: 29910  
Country: United States

Home Phone Number: (630) 3990648

E-mail Address: [mangst@islandpacket.com](mailto:mangst@islandpacket.com)

Public Records Requested (Description of Documents or Information Requested): This request includes the following records:  
An electronic copy of the records retention schedule for the Beaufort County School District, which would include a master list of the administrative records kept by the district as

required by law and how long the district must retain those records.

I am not asking your agency to create a new record, but rather provide me all the non-exempt fields of any such electronic record you keep that would be responsive to this request. If the request is denied, please cite the exemption you are using to make such a determination.

As a member of the news media seeking this information in the public interest, I respectfully request fees be waved, per statute. If charges are necessary for this request, please provide me with a detailed breakdown of the anticipated charges before fulfilling the request.

Thanks in advance,  
Maggie Angst

You can [edit this submission](#) and [view all your submissions](#) easily.