
From: Staton, Jennifer A
Sent: Tuesday, August 14, 2018 3:28 PM
To: [REDACTED]
Cc: Foster, James H
Subject: RE: Freedom of Information Act (FOIA) Request Form


Mr. Henrickson-

I need to clarify a bit. Regarding (1) gym floor mat. Do you mean gym floor materials? What specific search terms do you wish the Beaufort County School District (BCSD) to use to search Dr. Moss's e-mail? Could you limit it by a date range?

Regarding (2), I'm assuming you are referring to the four school gymnasiums with rubberized flooring that emits small amounts of mercury vapor. Those schools are Beaufort Middle School (constructed in 1985), Hilton Head Island School for the Creative Arts (constructed in 1988), Islands Academy (constructed in 1972) and Robert Smalls International Academy (constructed in 1984). It is unlikely that we have any of the original procurement invoices since they are only required to be maintained for 3 years. We do have construction documents in storage that will need to be physically searched. Some of the records are over 40 years old and we are unsure what they contain. In accordance with S.C. Code Ann. 30-4-30(B), the BCSD estimates search, retrieval, and redaction, if necessary, of documents to respond to your request will require 40 hours, for an estimated cost of \$1,040.40, plus 6 cents per copy. Costs may increase or decrease. A 25% deposit of the total reasonably anticipated cost is required before work will begin on your request. Please make all checks out to the Beaufort County School District and send to my attention.

Jennifer Staton, MS, CSP
Risk Manager
Beaufort County School District
843-322-2355 (w) | 843-812-6405 (m)

From: JotForm [<mailto:noreply@jotform.com>]
Sent: Sunday, August 12, 2018 3:56 PM
To: Foster, James H <James.Foster@beaufort.k12.sc.us>; Staton, Jennifer A <Jennifer.Staton@beaufort.k12.sc.us>
Subject: Re: Freedom of Information Act (FOIA) Request Form

**Freedom of Information Act (FOIA) Request Form**

Enter your email address below to receive a confirmation email when you submit your data: (Optional)

Name: Jack Henrickson

Address: [REDACTED]

Home Phone Number: [REDACTED]

E-mail Address: [REDACTED]

Public Records Requested (Description of Documents or Information Requested): (1) all emails to or from Jeff Moss pertaining to the gym floor mat. (2) original invoices for procurement and installation of gym floor mat for all four schools.

You can [edit this submission](#) and [view all your submissions](#) easily.