



July 6<sup>th</sup>, 2017

Sandi Amsler  
Procurement Officer  
2900 Mink Point Boulevard  
Beaufort, SC 29902

RE: Solicitation #18-002 Athletic Field Grounds Maintenance  
**(Technical/ Management Proposal)**

Dear BCSD Representatives,

On behalf of BrightView Landscape Services I want to thank you for the opportunity to continue our partnership with the Beaufort County School District. We are approaching almost a decade of our dedicated staff assisting and serving the District, its facility contractors, and athletic departments. We recognize the significance in providing safe and consistently manicured fields that continually improve to meet the expectations of administrators, coaches, parents, and their student athletes.

When considering the origins of our involvement in the maintenance of your athletic fields, we take great pride in not only how the specifications, expectations, and results have expanded but also our investments in talented personnel and specialized equipment to provide results day after day. Our proactive communication and the solid relationships forged with principals, athletic directors, coaches, volunteers, and booster clubs as well as our unmatched knowledge of your site's intricacies is the foundation of our shared success. We remain confident that we will always be able to meet the challenges and execute on the demands inherent to a year round athletic field maintenance program. In providing the best people, equipment and resources described within this proposal our goal is to earn and maintain your confidence in your investment through uncompromising execution.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Maffei".

Ryan Maffei  
Branch Manager  
(843) 247-4202  
Ryan.Maffei@BrightView.com



**COVER PAGE (1)**



**Beaufort County School District**

Solicitation Number 18-002  
Date Printed: May 30, 2017  
Date Issued: May 30, 2017  
Procurement Officer: Sandi Amsler, CPPB  
Phone: 843-322-2349  
Email: [Sandi.Amsler@beaufort.k12.sc.us](mailto:Sandi.Amsler@beaufort.k12.sc.us)

**Best Value Bid**

**DESCRIPTION:** Athletic Fields Grounds Maintenance  
**SUBMIT OFFER BY (Opening Date & Time):** July 6, 2017; 11:00 AM EDT  
**QUESTIONS MUST BE RECEIVED BY:** June 28, 2017  
**NUMBER OF COPIES TO BE SUBMITTED:** Six (6) Original Signed Copies and One (1) Redacted Version on CD

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

**SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:**

**MAILING ADDRESS:**  
Beaufort County School District  
Procurement Office  
P.O. Drawer 309  
Beaufort, SC 29901-0309

**PHYSICAL ADDRESS:**  
Beaufort County School District  
Procurement Office  
2900 Mink Point Blvd  
Beaufort, SC 29902

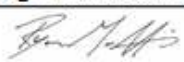
**CONFERENCE TYPE:** Pre-Proposal Conference / Site Visits  
**LOCATION:** District Office  
2900 Mink Point Blvd  
Beaufort, SC 29902

**DATE & TIME:** June 14 & 15, 2017 beginning at 7:30 AM

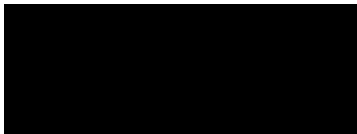
**AWARDS & AMENDMENTS:**  
Award will be posted at the Physical Address stated above on or after July 20, 2017. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

**NAME OF OFFEROR:** (Full legal name of business submitting the offer) **ENTITY TYPE:**  
BrightView Landscape Services, Inc. Corporation

  
**AUTHORIZED SIGNATURE** (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)  
Ryan Maffei Branch Manager  
**PRINTED NAME** **TITLE**

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.



**COVER PAGE (2)**

**PAGE TWO**  
**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for Offeror's home office/ Principal place of business): <b>BrightView Landscape Services, Inc.</b> <b>184 <u>Simmons</u>ville Road</b> <b>Bluffton, SC 29910</b>	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent): <b>BrightView Landscape Services, Inc.</b> <b>184 <u>Simmons</u>ville Road</b> <b>Bluffton, SC 29910</b>
<b>PHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent): <b>BrightView Landscape Services, Inc.</b> <b>PO BOX 404083</b> <b>Atlanta, GA 30384-4083</b> <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	<b>ORDER ADDRESS</b> (Address to which all purchase orders will be sent): <b>BrightView Landscape Services, Inc.</b> <b>184 <u>Simmons</u>ville Road</b> <b>Bluffton, SC 29910</b> <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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<b>ACKNOWLEDGEMENT OF AMENDMENTS:</b>	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
	# 1	June 26 <sup>th</sup> , 2017
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.	# 2	June 26 <sup>th</sup> , 2017
	# 3	_____

<b>MINORITY PARTICIPATION-</b> Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please include a copy of your certification.
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**BID BOND**

**Fidelity and Deposit Company**  
OF MARYLAND

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS:

That we, BRIGHTVIEW LANDSCAPE SERVICES, INC., as Principal, (hereinafter called the "Principal"), and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, P.O. Box 1227, Baltimore, Maryland 21203, a corporation duly organized under the laws of the State of Maryland, as Surety, (hereinafter called the "Surety"), are held and firmly bound unto BEAUFORT COUNTY SCHOOL DISTRICT as Obligee, (hereinafter called the "Obligee"), in the sum of Five percent of amount bid Dollars (\$5% of Amount Bid), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for  
Solicitation Number: 18-002; Athletic Fields Grounds Maintenance

NOW THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 27th day of June A.D., 2017

  
\_\_\_\_\_  
Witness

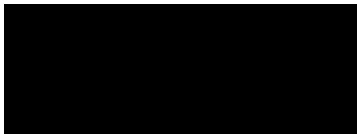
BRIGHTVIEW LANDSCAPE SERVICES, INC.  
Principal

By: Branch Manager  
Title

  
Marina Tapia, Witness  
Witness

FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
Surety

By:   
Simone Gerhard  
Attorney-in-Fact



**BID BOND (CONT)**

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los Angeles

On JUN 27 2017 before me, Tracy Aston, Notary Public, personally appeared Simone Gerhard who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature   
Tracy Aston, Notary Public



**BID BOND (CONT)**

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **GERALD F. HALEY, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Simone GERHARD, of Los Angeles, California**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 3rd day of November, A.D. 2016.

ATTEST:

ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND



By: *Eric D. Barnes*  
*Secretary*  
*Eric D. Barnes*

*Gerald F. Haley*  
*Vice President*  
*Gerald F. Haley*

State of Maryland  
County of Baltimore

On this 3rd day of November, A.D. 2016, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **GERALD F. HALEY, Vice President, and ERIC D. BARNES, Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposed and said, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

*Maria D. Adamski*  
Maria D. Adamski, Notary Public  
My Commission Expires: July 8, 2019



## BID BOND (CONT)

### EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

### CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 27 day of JUN 27 2017, 2017.



Michael Bond, Vice President

### TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT ALL REQUIRED INFORMATION TO:

Zurich American Insurance Co.  
Attn: Surety Claims  
1299 Zurich Way  
Schaumburg, IL 60196-1056



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## CONTACT INFORMATION

- BRANCH MANAGER/ OFFICER:** Ryan Maffei  
ryan.maffei@brightview.com  
(843) 247-4202
- ACCOUNT MANAGER:** Chad Jaudon  
chad.jaudon@brightview.com  
(843) 247-9118
- FIELD PRODUCTION MANAGER:** Jon-Michael Jones  
jon-michael.jones@brightview.com  
(843) 247-5702
- ASSOC PRODUCTION MANAGER:** Jonathan Eddy  
jonathan.eddy@brightview.com  
(843) 514-8678





## SUPERVISION



**Ryan Maffei** is our **Branch Manager**. A 15 year local resident & 10 year veteran of BrightView possessing 20 years in the industry. In his BrightView tenure he has occupied almost every internal position at the branch rising to this leadership role. His experience began at BrightView as a Field Production Manager for the BCSD Athletic Fields account via Sodexo. He majored in Parks, Recreation, Tourism Management and Finance at Clemson University.



**Chad Jaudon** is our **Sr. Account Manager** and functions as our **Safety Leader**. He has been a member of our team for 8 years and possesses a Turf Grass Management degree from the University of Georgia which he has effectively utilized for 15 years in the industry. Chad is tasked daily to lead and mentor our managers and field personnel to ensure that BrightView's reputation for safety, unparalleled knowledge, technical ability, and customer satisfaction remains unrivaled.



**Derek Stetter** serves as our **Director of Sales and Design**. He possesses a degree in Architectural and Environmental Design he obtained from Bowling Green State University and is a registered Landscape Architect. He has used his skills with great success to build and cultivate long term customer relationships focused on always improving client assets.



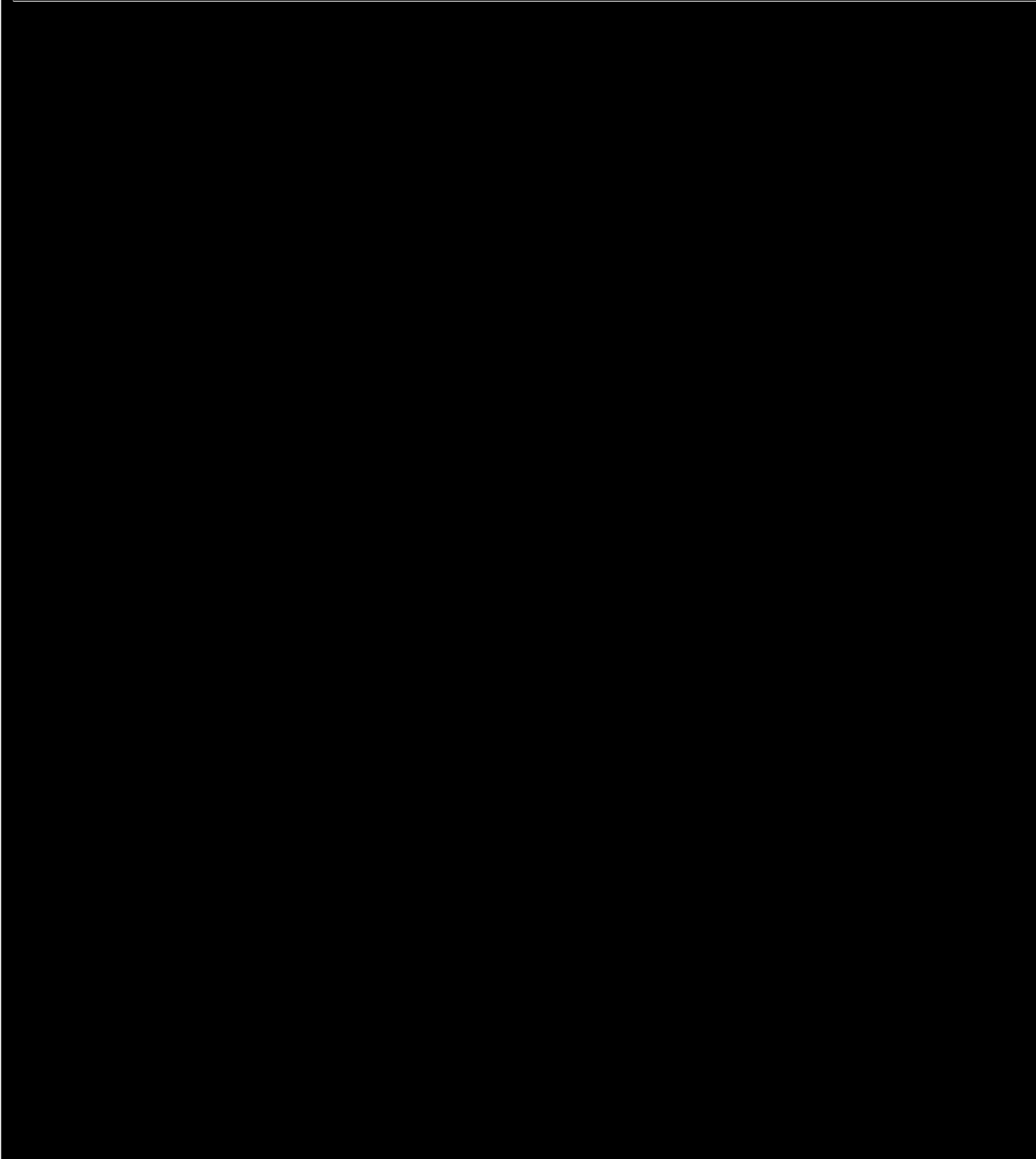
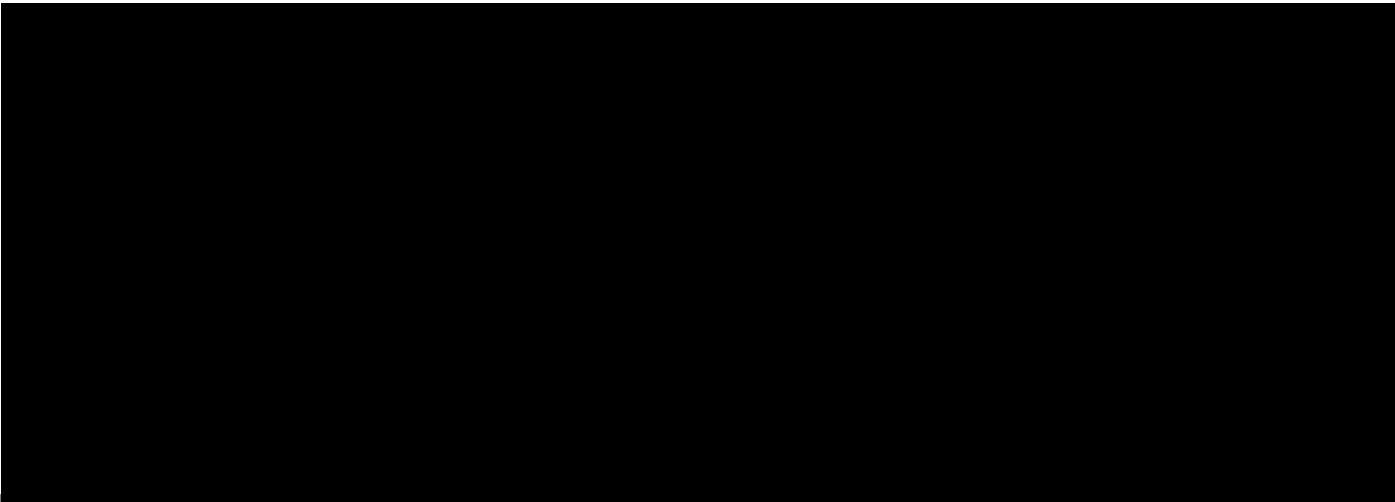
**Murray Cook\*** is our company's **President of Turf Sports** with a 16 year tenure with BrightView as well as turf consultant for MLB. In recent months and moving forward he and his team have helped us locally develop new site specific agronomic plans to accommodate the increase use of our fields without compromising the District's budget. On behalf of our company he consults on athletic turf maintenance worldwide including the last five Olympics, Disney Sports Venues, Atlanta Braves, and International Baseball Federation. He and his team's expert knowledge is an available resource to the school district.

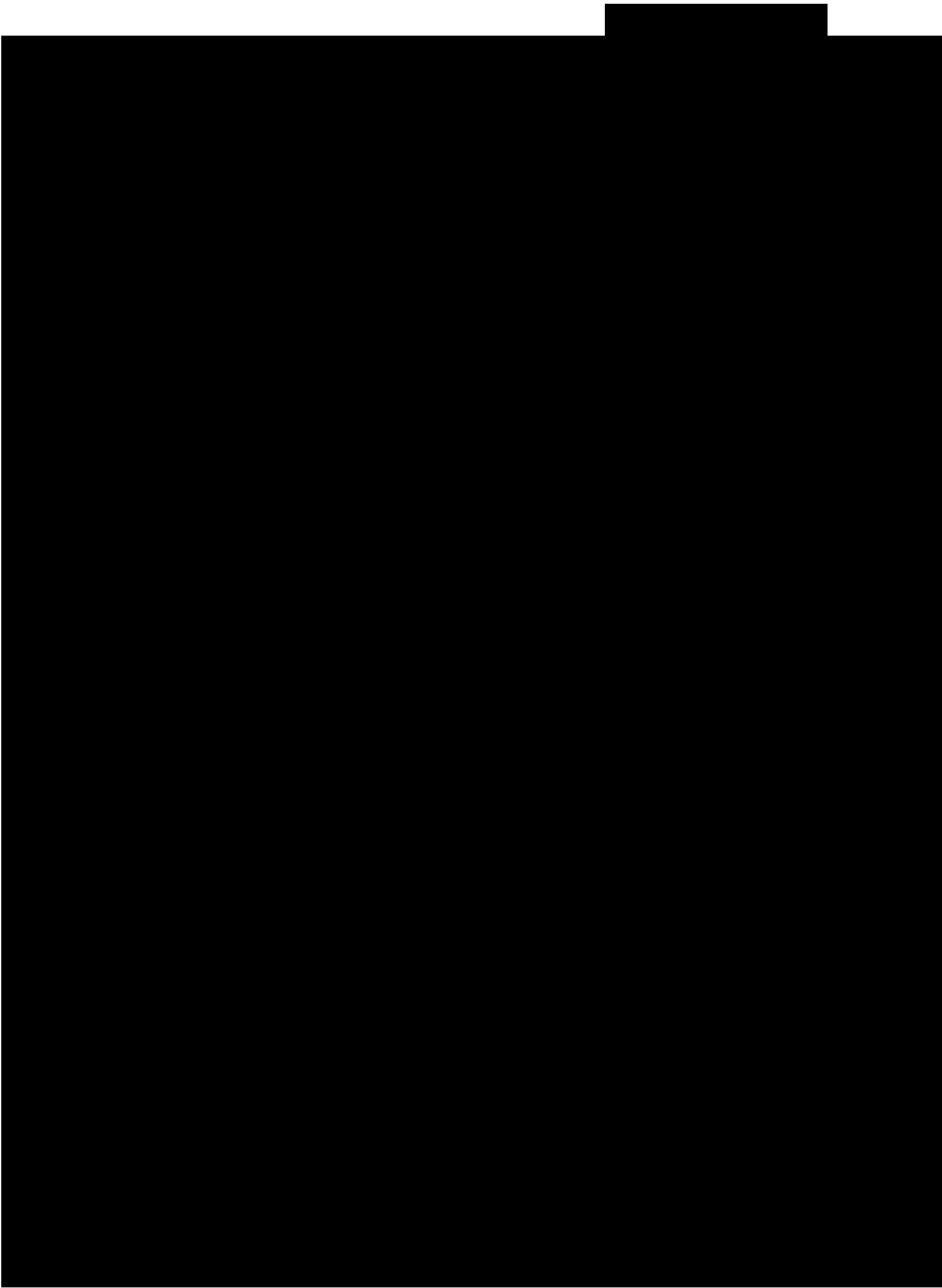


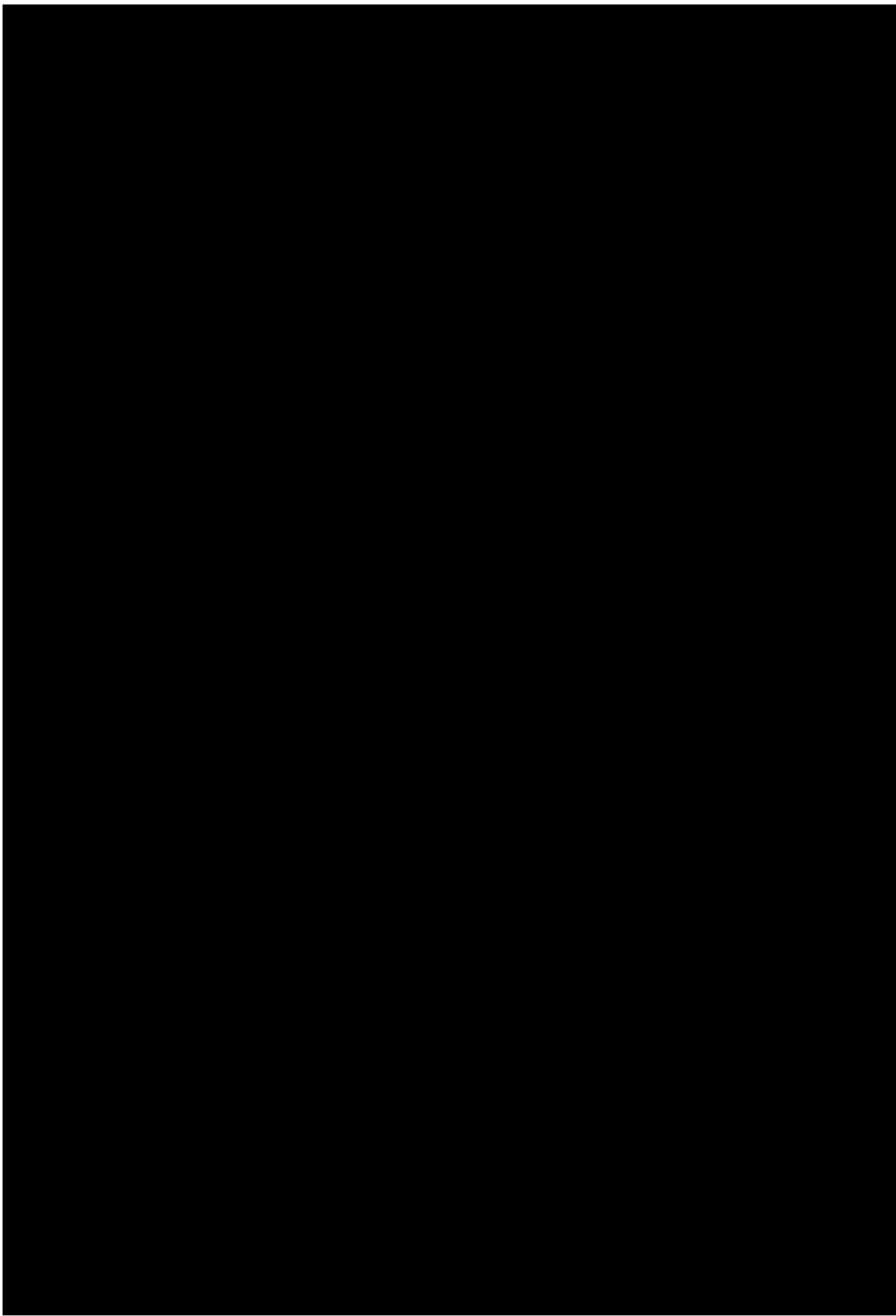
**Paul Farringer\*** occupies the role of our **Enhancement/ Hardscape and Irrigation Manager** with over 20 years of experience in the landscape industry. He has earned certifications from many accredited national organizations including SRW and ICPI to name a few and ambitiously seeks out the newest and proven technologies that help create sustainable and thriving landscape, hardscape, and irrigation installations.



**Jon Michael Jones\*** serves as our in house **Technical Service Director and Field Production Manager** providing insight and solutions for our client's athletic fields. He possesses an A.A. degree in Turf Management from Walter State College in Tennessee. The experience and expertise he has developed in both installation and maintenance has come from his 15 years in the industry working and training in prestigious operations including Ballyneal Golf and Hunt Club and Augusta National.









# INSURANCE COVERAGE



## CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
09/22/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Northeast, Inc. New York NY Office 199 Water Street New York NY 10038-3551 USA		<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): (866) 283-7122      FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:															
<b>INSURED</b> Brightview Landscape Services, Inc. Location #36190, 184 Simmonsville Rd Bluffton SC 29910 USA		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: ACE American Insurance Company</td> <td>22667</td> </tr> <tr> <td>INSURER B: American Guarantee &amp; Liability Ins Co</td> <td>26247</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE American Insurance Company	22667	INSURER B: American Guarantee & Liability Ins Co	26247	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:																	
INSURER D:																	
INSURER E:																	
INSURER F:																	

Holder Identifier : Q

**COVERAGES**      **CERTIFICATE NUMBER: 570063774383**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.      **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Pesticide/Herbicide Applicator Coverage GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:			XSLG24558241 SIR applies per policy terms & conditions	10/01/2016	10/01/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			ISA H09033877	10/01/2016	10/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DIED <input type="checkbox"/> RETENTION			AUC508596812	10/01/2016	10/01/2017	EACH OCCURRENCE \$3,000,000 AGGREGATE \$3,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	C47862425 WC - AOS C47862437 WC - WI	10/01/2016	10/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$2,000,000 E.L. DISEASE-EA EMPLOYEE \$2,000,000 E.L. DISEASE-POLICY LIMIT \$2,000,000

Certificate No : 570063774383

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 RE: Beaufort County School Athletic Fields and Beaufort County Schools Grounds Maintenance.

<b>CERTIFICATE HOLDER</b> Beaufort County School District PO Drawer 309 Beaufort SC 29901 USA	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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## TRAINING AND SAFETY

### Training Your Team to Exceed Your Expectations

We understand that well trained and tenured team members provide outstanding quality and customer service. Every Gardener on your team is required to complete our certification program, which prepares your crew with the skills to perform quality work, safely and to your complete satisfaction.

Gardeners are offered training to progress along a career track within BrightView. We have found that our career progression opportunities and training motivates our team members to perform at their peak and remain committed to our company and our customers.

### A Safe Community and Workplace is Our Priority

The safety and well-being of our customers, your property visitors, the general public, and our employees is of paramount importance to our operation. Below are measures we employ to maintain a safe working environment on and off your property.

#### Preserving a safe environment

- Criminal background checks
- Initial and random driving record checks
- Initial and random drug/alcohol screenings
- Fully uniformed crews with safety vests
- BrightView logo clearly displayed on vehicles
- "How's my driving?" stickers on vehicles
- Required use of cones to demark safety zone

#### Crew Safety

- Extensive driver safety certification program
- New hire safety orientation
- Certification required to use all power equipment
- Reward system for safety compliance
- Mandatory weekly field crew safety meetings
- Weekly management safety calls







## QI 1 (CONT)

Turf Quality		
	Score	Notes
Turf color	2	Turf color is good. Need 2nd application of fertilizer to deepen green color once herbicide app is applied on June 27th.
Turf edging hard and softscapes	2	Fence lines need to be sprayed out for cleaner appearance. Hardscape areas in good shape.
Weed, pest and disease control	2	Minor weed issues on baseball, softball and football field at Battery Creek. Will do herbicide application on June 27th and will follow that with fertilizer app.
Mowing	3	Good mowing patterns on all fields
Overall appearance	2	Overall turf has good density and color. Once minor weed issues are addressed fields will be in great shape.
Category Total	11	

Seasonal Flowers		
	Score	Notes
Detail	N/A	
Spacing	N/A	
Moisture	N/A	
Overall Appearance	N/A	
Category Total	0	

Tree & Shrub Care		
	Score	Notes
Shrub pruning	N/A	
Tree pruning	N/A	
Weed, pest and disease control	N/A	
Category Total	0	

Site Cleanliness		
	Score	Notes
Litter and debris	3	All debris removed from all fields during weekly service
Hardscaped areas	3	All grass clippings removed from sidewalks during service
Category Total	6	

Irrigation Management		
	Score	Notes
Shrub beds	3	
Turf areas	3	Due to rain on June 21st we need to reduce irrigation run times to eliminate a couple wet areas on Battery Creek baseball and football field.
Category Total	6	



Q1

Turf Quality

Turf in center field of Battery Creek softball field.



[1 / 2]

This image shows a close-up view of the turf on the center field of the Battery Creek softball field. The grass is a vibrant green and appears well-maintained. A blue outfield fence is visible in the background.

Turf Quality

Turf on Battery Creek football field. Good density and color, minor clover issue.



[2 / 2]

This image shows a wide view of the turf on the Battery Creek football field. The grass is green and has a good density. There is a note about a minor clover issue. A yellow goalpost is visible in the background.



# QSA 1

## Quality Site Assessment

### General Information

**Property Name:** Beaufort County School Athleti

**Date:** Thursday, June 22, 2017

**Next Inspection Date:** Saturday, July 22, 2017

**Client Attendees:**

**Brightview Attendees:** Chad Juadon

### CUSTOMER FOCUS AREA:

Turf quality and details around field

### CARRYOVER ITEMS (CheckBox = DONE): None Noted

### MAINTENANCE ITEMS:

- 1) Weedeat and spray out fence line around Battery Creek softball field for better appearance.
- 2) Treat grassy weeds on Battery Creek softball field.
- 3) Turf quality on Battery Creek in good shape. Will apply additional herbicide app within the next week to eliminate all present turf weeds.
- 4) Spray weeds in infield at Battery Creek softball field. Not bad just a few between 2nd and 3rd base.
- 5) Spray minor clover issues on Battery Creek football field.
- 6) Turf along middle of Battery Creek football field. Turf has responded well to fertilizer and filled in nicely from spring sport usage
- 7) Remove grass runners along outside edge if clay surface on Battery Creek baseball field.
- 8) Good turf quality on Battery Creek baseball field. Minor weed issues which will be addressed on June 27th.

### RECOMMENDATIONS FOR PROPERTY ENHANCEMENTS:

- 1) Replace turf along edge of football field at Battery Creek where company renovating track has damaged existing turf.

### NOTES TO OWNER/CLIENT:



# QSA 1


## Quality Site Assessment

**Maintenance Items**  
Weed eat and spray out fence line around Battery Creek softball field for better appearance.




[1/8]

**Maintenance Items**  
Treat grassy weeds on Battery Creek softball field.




[2/8]

**Maintenance Items**  
Turf quality on Battery Creek in good shape. Will apply additional herbicide app within the next week to eliminate all present turf weeds.



[3/8]

**Maintenance Items**  
Spray weeds in infield at Battery Creek softball field. Not bad just a few between 2nd and 3rd base.




[4/8]



# QSA 1

## Quality Site Assessment

Maintenance Items  
Spray minor clover issues on Battery Creek football field.



2017-06-22

[ 5 / 8 ]


Maintenance Items  
Turf along middle of Battery Creek football field. Turf has responded well to fertilizer and filled in nicely from spring sport usage



2017-06-22

[ 6 / 8 ]


Maintenance Items  
Remove grass runners along outside edge of clay surface on Battery Creek baseball field.



2017-06-22

[ 7 / 8 ]

Maintenance Items  
Good turf quality on Battery Creek baseball field. Minor weed issues which will be addressed on June 27th.



2017-06-22


[ 8 / 8 ]



# QSA 1

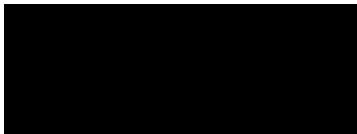
## Quality Site Assessment

**Recommendations for Property Enhancements**  
Replace turf along edge of football field at Battery Creek where company renovating track has damaged existing turf.



The photograph shows a green football field with a concrete track border. Two areas of damaged turf are circled in blue. The larger circle highlights a significant area of missing turf and exposed soil at the edge of the field. The smaller circle highlights a smaller patch of damaged turf further down the edge. A green dumpster and a blue car are visible in the background on the track.

[1/1]



## QI 2

### Quality Inspection

Date of Inspection	Jun 22, 2017	Summary	
Branch Number	38190	Actual	Possible
Job Number	381901065	Safety Behaviors	5      5
Job Name	Beaufort County School Athleti	Turf Quality	11     15
Scored By	Chad Juadon	Seasonal Flowers	0      0
Crew Leader	Cortez Romero, Jimmy S.	Tree & Shrub Care	0      0
Is the Crew on Site?	No	Site Cleanliness	6      6
Overall Site Impression	Fair	Irrigation Management	3      3
Standard Production Process	Map	<b>Total</b>	<b>25    29</b>
<b>Previous Score</b>	<b>N/A</b>	<b>Percentage</b>	<b>86 %</b>

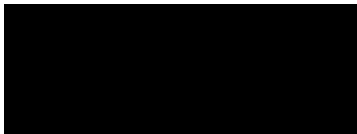
### Customer Focus Area

### Site Profile & Hazards

	Risk exists?	Notes
Work near water (ponds, lakes, rivers)	N	No water hazards present at Bluffton High
Unprotected heights > 6ft w/ fall potential	N	No unprotected falls greater than 6ft present at Bluffton High
Exposure to traffic > 40 MPH	N	There is no exposure to traffic greater than 40 mph at Bluffton High
Slopes > 15 degree angle of incline	N	There is no slope hazards present at Bluffton High
Obstacles or Obstructions Present	Y	There are LAX goals on field. Guys need to be careful when moving them to not damage

### Safety Behaviors

	Score	Notes
Wearing all required PPE	1	All employees wearing proper PPE when performing service
Appropriate quantity of water available for crew	1	2 gal per man on truck during service
Proper work zone set up / Cones placed adequately	1	All cones placed properly on site
Seatbelts / ROPS in use	1	All employees using seatbelt and ROPS during service
Managing site risks (i.e., traffic, water, etc.)	1	No site risk present at Bluffton High
<b>Category Total</b>	<b>5</b>	



## QI 2

Turf Quality		
	Score	Notes
Turf color	2	Turf on Bluffton High football field is off color due to excessive play during spring sports. Additional fertilization, aeration and topdressing will be done in June to correct issues.
Turf edging hard and softscapes	2	Fence lines around Bluffton High football field and walkways around stadium being maintained well. Walkways need to be edged more often.
Weed, pest and disease control	2	Minor weed issues on Bluffton High football, baseball and softball. Was treated on 6.20.17 and will treat again in early July.
Mowing	3	Good mowing pattern on all fields at Bluffton High school.
Overall appearance	2	Overall appearance is fair based on amount of usage Bluffton High receives January-May.
Category Total	11	

Seasonal Flowers		
	Score	Notes
Detail	N/A	
Spacing	N/A	
Moisture	N/A	
Overall Appearance	N/A	
Category Total	0	

Tree & Shrub Care		
	Score	Notes
Shrub pruning	N/A	
Tree pruning	N/A	
Weed, pest and disease control	N/A	
Category Total	0	

Site Cleanliness		
	Score	Notes
Litter and debris	3	All litter and debris removed from field following service
Hardscaped areas	3	Edging on walkways leading into Bluffton High football stadium in good shape.
Category Total	6	

Irrigation Management		
	Score	Notes
Shrub beds	N/A	
Turf areas	3	No signs of stress on turf. Irrigation set properly.
Category Total	3	





Q1 2

**Site Hazards**  
Lax goal on Bluffton High football field. Move prior to beginning service.



[1 / 5]

**Turf Quality**  
Turf on Bluffton High football field



[2 / 5]

**Turf Quality**  
Minor crabgrass issue on Bluffton High football field



[3 / 5]

**Turf Quality**  
Areas that are prepped and ready for sod on Bluffton High football field.



[4 / 5]



Q1 2

Site Cleanliness

Edging along walkway leading into Bluffton High football stadium.

A photograph showing a concrete walkway on the left side, which appears to be in poor condition with some staining and unevenness. To the right of the walkway is a well-maintained green grassy field. In the background, there are trees and a fence, suggesting an outdoor sports field setting.

[5 / 5]



## QSA 2

# Quality Site Assessment

### General Information

**Property Name:** Beaufort County School Athleti

**Date:** Thursday, June 22, 2017

**Next Inspection Date:** Saturday, July 22, 2017

**Client Attendees:**

**Brightview Attendees:** Chad Juadon

### CUSTOMER FOCUS AREA:

Turf quality and detail work around fields

### CARRYOVER ITEMS (CheckBox = DONE): None Noted

### MAINTENANCE ITEMS:

- 1) Treat small areas of crabgrass on Bluffton High football field.!
- 2) Fence lines around football field look great. Sprayed out and well maintained.
- 3) Turf quality on Bluffton High football field is good where heavy foot traffic from spring sports is minimal.
- 4) Spray few weeds in infield on Bluffton High baseball field
- 5) Turf weeds in left field on Bluffton High baseball field beginning to burn out from herbicide application.
- 6) Turf in the infield of Bluffton High baseball field in good shape. Minor weed issues.
- 7) Do second herbicide app for crabgrass on Bluffton High softball field.
- 8) Turf quality on Bluffton High softball field is good. Minor weed issues.
- 9) Overhead pic of Bluffton High softball field

### RECOMMENDATIONS FOR PROPERTY ENHANCEMENTS:

- 1) Install crushed brick on warning track at Bluffton High baseball field. Work has been approved and will be completed on June 28th and 29th.


### NOTES TO OWNER/CLIENT:



# QSA 2

## Quality Site Assessment

**Maintenance Items**  
Treat small areas of crabgrass on Bluffton High football field.!



2017-06-27

[ 1 / 9 ]


**Maintenance Items**  
Fence lines around football field look great. Sprayed out and well maintained.



2017-06-27

[ 2 / 9 ]


**Maintenance Items**  
Turf quality on Bluffton High football field is good where heavy foot traffic from spring sports is minimal.



2017-06-27

[ 3 / 9 ]

**Maintenance Items**  
Spray few weeds in infield on Bluffton High baseball field



2017-06-27

[ 4 / 9 ]



## QSA 2

Maintenance Items

Turf weeds in left field on Bluffton High baseball field beginning to burn out from herbicide application.




2017-06-22

[ 5 / 9 ]

Maintenance Items

Turf in the infield of Bluffton High baseball field in good shape. Minor weed issues.




2017-06-22

[ 6 / 9 ]

Maintenance Items

Do second herbicide app for crabgrass on Bluffton High softball field.




2017-06-22

[ 7 / 9 ]

Maintenance Items

Turf quality on Bluffton High softball field is good. Minor weed issues.



2017-06-22

[ 8 / 9 ]



## QSA 2

**Recommendations for Property Enhancements**  
**Install crushed brick on warning track at Bluffton High baseball field. Work has been approved and will be completed on June 28th and 29th.**



2017-06-22

[1/1]

The image shows a long, narrow, reddish-brown dirt warning track running parallel to a green grassy field. A chain-link fence is visible on the right side of the track. The photo is taken from a low angle, looking down the length of the track. A yellow timestamp '2017-06-22' is visible in the bottom left corner of the photo.



### QI 3

## Quality Inspection

Date of Inspection	Jun 21, 2017	Summary	
Branch Number	36190	Actual	Possible
Job Number	361901065	Safety Behaviors	0      0
Job Name	Beaufort County School Athleti	Turf Quality	13      15
Scored By	Chad Juadon	Seasonal Flowers	0      0
Crew Leader	Cortez Romero, Jimmy S.	Tree & Shrub Care	0      0
Is the Crew on Site?	No	Site Cleanliness	6      6
Overall Site Impression	Excellent	Irrigation Management	3      3
Standard Production Process	Map	<b>Total</b>	<b>22      24</b>
Previous Score	N/A	<b>Percentage</b>	<b>92 %</b>

### Customer Focus Area

### Site Profile & Hazards

	<i>Risk exists?</i>	<i>Notes</i>
Work near water (ponds, lakes, rivers)	N	No water hazards present at River Ridge
Unprotected heights > 6ft w/ fall potential	N	No unprotected height hazards at River Ridge
Exposure to traffic > 40 MPH	N	No traffic hazards at River Ridge
Slopes > 15 degree angle of incline	N	No slopes greater than 15 degrees present at River Ridge
Obstacles or Obstructions Present	Y	Field equipment left on football field at River Ridge

### Safety Behaviors

	<i>Score</i>	<i>Notes</i>
Wearing all required PPE		
Appropriate quantity of water available for crew		
Proper work zone set up / Cones placed adequately		
Seatbelts / ROPS in use		
Managing site risks (i.e., traffic, water, etc.)		
<b>Category Total</b>		

### Turf Quality

	<i>Score</i>	<i>Notes</i>
Turf color	3	Turf on river ridge athletic fields in great shape.
Turf edging hard and softscapes	2	Needs more frequent edging along walkway between baseball and football field at River Ridge
Weed, pest and disease control	2	Minor grassy weed issue on river ridge football field.
Mowing	3	Good mowing pattern on all fields
Overall appearance	3	Overall all fields at river ridge in great shape.
<b>Category Total</b>	<b>13</b>	



### QI 3

Seasonal Flowers		
	Score	Notes
Detail	N/A	
Spacing	N/A	
Moisture	N/A	
Overall Appearance	N/A	
Category Total	0	

Tree & Shrub Care		
	Score	Notes
Shrub pruning	N/A	
Tree pruning	N/A	
Weed, pest and disease control	N/A	
Category Total	0	

Site Cleanliness		
	Score	Notes
Litter and debris	3	No debris present on any fields at River Ridge
Hardscaped areas	3	No debris present on any hardscape areas at river ridge
Category Total	6	

Irrigation Management		
	Score	Notes
Shrub beds	N/A	
Turf areas	3	No signs of irrigation issues on fields at river ridge
Category Total	3	






QI 3

**Site Hazards**

Tires for football training left on football field at River Ridge. Guys need to be carefully moving the equipment so it's not damaged during service.



[ 1 / 3 ]

**Turf Quality**

River Ridge football field



[ 2 / 3 ]

**Turf Quality**

Edging along walkway between baseball and football field at River Ridge



[ 3 / 3 ]



# QSA 3

## Quality Site Assessment

### General Information

**Property Name:** Beaufort County School Athleti

**Date:** Wednesday, June 21, 2017

**Next Inspection Date:** Friday, July 21, 2017

**Client Attendees:**

**Brightview Attendees:** Chad Juadon

### CUSTOMER FOCUS AREA:

Turf quality and details around field

### CARRYOVER ITEMS (CheckBox = DONE): None Noted

### MAINTENANCE ITEMS:

- 1) Spray minor turf weeds on football field at River Ridge near 5 yard line. End closest to road.
- 2) Verticut, aerate and top dress football field at River Ridge to promote new growth for upcoming football season.
- 3) Touch up football lines at River Ridge for 7 on 7 summer scrimmages
- 4) Detail work around fence lines in great shape at River Ridge football field
- 5) Remove grass growing into edge of infield on baseball field at river ridge.
- 6) Freshen up clay on backside of pitchers mound at river ridge baseball field
- 7) Turf quality on river softball field in great.
- 8) Spray weeds in infield at river ridge softball field
- 9) Nail drag infield on softball field at river ridge next service visit to fluff up clay.
- 10) Spray weeds in clay inside dugout fence along 3rd base line at river ridge softball field

### RECOMMENDATIONS FOR PROPERTY ENHANCEMENTS:

- 1) Install gravel inside of dugouts at baseball field at river ridge for better appearance.

### NOTES TO OWNER/CLIENT:

- 1) All fields will be vericut, aerated and topdressed in June and July to help promote vigorous growth on all turf



# QSA 3

## Quality Site Assessment

**Maintenance Items**  
Spray minor turf weeds on football field at River Ridge near 5 yard line. End closest to road.



[ 1 / 10 ]

**Maintenance Items**  
Verticut, aerate and top dress football field at River Ridge to promote new growth for upcoming football season.



[ 2 / 10 ]

**Maintenance Items**  
Touch up football lines at River Ridge for 7 on 7 summer scrimmages



[ 3 / 10 ]

**Maintenance Items**  
Detail work around fence lines in great shape at River Ridge football field



[ 4 / 10 ]



### QSA 3

## Quality Site Assessment

**Maintenance Items**  
Remove grass growing into edge of infield on baseball field at river ridge.



2017-06-21

[ 5 / 10 ]


**Maintenance Items**  
Freshen up clay on backside of pitchers mound at river ridge baseball field



2017-06-21

[ 6 / 10 ]

**Maintenance Items**  
Turf quality on river softball field in great.



2017-06-21

[ 7 / 10 ]

**Maintenance Items**  
Spray weeds in infield at river ridge softball field



2017-06-21

[ 8 / 10 ]



# QSA 3

## Quality Site Assessment

**Maintenance Items**

Nail drag infield on softball field at river ridge next service visit to fluff up clay.



2017-06-21

[ 9 / 10 ]

This image shows a wide view of the reddish-brown dirt infield of a softball field. The surface appears somewhat uneven and compacted. In the background, there are trees and a building under a cloudy sky.

**Maintenance Items**

Spray weeds in clay inside dugout fence along 3rd base line at river ridge softball field



2017-06-21

[ 10 / 10 ]

This image shows a close-up of a dugout area. A blue hand-drawn circle highlights a patch of reddish-brown clay soil. A few small green weeds are visible growing in this area. A chain-link fence is visible on the left side.

**Recommendations for Property Enhancements**

Install gravel inside of dugouts at baseball field at river ridge for better appearance.



2017-06-21

[ 1 / 1 ]

This image shows a dugout area similar to the one in the previous block. A blue hand-drawn circle highlights the same area of reddish-brown clay soil, suggesting the need for gravel installation as per the recommendation.



# EXHIBIT IV- EQUIPMENT

Over the past decade through a vigilant process of attrition and acquisition BrightView has invested almost \$900,000 on transport and specialized equipment to serve the Beaufort County School District's athletic fields. Opposed to others attempting service like this with basic landscape equipment we have opted to grow our inventory to match the expectations and increased investment of the School District. We intend to continue this trend if given the opportunity to service all of the sports fields North and South of the Broad. (The following is our current equipment. Those highlighted in blue solely serve BCSD Athletics)



Ford F350 & 20-24' Enclosed Trailers

QTY **3**



Toro Groundmaster 3500

QTY **2**



F-150

QTY **2**



Toro Reel Master 3500

QTY **1**



Izuzu Flat Bed

QTY **1**



Toro Vericutter

QTY **3**



Ford F450

QTY **1**



Exmark 72" Mower

QTY **2**



**EXHIBIT IV- EQUIPMENT (CONT)**



**Equipment Trailers**

QTY 3



**Exmark 52\"/>**

QTY 2



**Dump Trailer**

QTY 1



**Buffalo Blower**

QTY 3



**Stihl Equipment**

QTY 1



**Stand On Blower**

QTY 1



**48\"/>**

QTY 1



**Gator HPX**

QTY 2



**60\"/>**

QTY 1



**Pro Gator**

QTY 1



**EXHIBIT IV- EQUIPMENT (CONT)**



**300 Gal Boom  
Sprayer**

QTY

**1**



**Tractor**

QTY

**1**



**50 Gal Z-Sprayer**

QTY

**1**



**Caterpillar Skid  
Steer**

QTY

**1**



**200 Gallon Skid  
Sprayer**

QTY

**1**



**Bobcat MT55  
Loader**

QTY

**2**



**Topdresser**

QTY

**2**



**Steel Tow Roller**

QTY

**1**



**Drags**

QTY

**6**



**Graco Paint  
Sprayer**

QTY

**3**





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## EXHIBIT V- PROPOSED STAFFING

### Daily North of the Broad

# of Employees	
0.5	Account Manager
0.5	Production Manager
0.5	Asst. Production Manager
3.5	Athletic Mowing Crew
1.25	Detail and Striping
1.5	Other Grounds & Complexes
<hr/>	
<b>7.75</b>	<b>ANNUALLY</b>

### Daily South of the Broad

# of Employees	
0.5	Account Manager
0.5	Production Manager
0.5	Asst. Production Manager
3	Athletic Mowing Crew
1.25	Detail and Striping
1	Other Grounds & Complexes
<hr/>	
<b>6.75</b>	<b>ANNUALLY</b>



## LITIGATION

Currently our division locally or regionally has no records of government or client litigations

## M/ WBE

BrightView Landscape Services has developed an affirmative action plan and is committed to its principles. Within the plan we have established goals for recruitment of qualified members of certain protected classes. We have built relationships with organizations (SC Vocational Rehabilitation Dept, SC Employment Security Commission, and National Association of Women in Construction) and regularly inform them of opportunities. BrightvVew is and equal oppurtunity employer and we do no discriminate based on an individual's status as a protected class. BrightView intends to continue its promotion and regular efforts of inclusion throughout the life of our contract.

## BUSINESS ENTERPRISE UTILIZATION REPORT

### Business Enterprise Utilization Report

List all vendors/subcontractors to be used on this project. All MBEs or WBEs proposed for utilization on this project must be certified by the Small and Minority Business Assistance Office through the State of South Carolina according to the criteria of the Beaufort County School District's Minority Business Enterprise Plan prior to utilization on this project.

In column 2 below, please specify ethnic/racial/gender group as follows:

- AABE – African-American Business Enterprise
- HBE – Hispanic Business Enterprise
- ABE – Asian-American Business Enterprise
- WBE – Woman Business Enterprise

<u>Sub-Contractor Name</u>	<u>Gender Group</u>	<u>Address</u>	<u>Phone #</u>	<u>Other</u>	<u>E-Mail</u>
NONE	NONE				



# STATEMENT OF INTENT

## Statement of Intent

We, the undersigned have prepared and submitted all the documents required for this project. We have prepared these documents with a full understanding of the Beaufort County School District's goal to ensure equal opportunities in the proposed work to be undertaken in performance of this project. Specifically, the BCSD seeks to encourage and promote on an inclusionary basis contracting opportunities without regard to the race, gender, national origin or ethnicity of the ownership or management of any business and that it is an equal opportunity employer and contracting entity. We certify that the representations contained in the Minority/Woman Business Enterprise (M/WBE) Utilization Report, which we have submitted with this solicitation, are true and correct as of this date. We commit to undertake this contract with the Minority/Woman Business Utilization Report we have submitted, and to comply with all non-discrimination provisions of the Minority/Woman Business Enterprise Program in the performance of this contract.

Signature

July 6<sup>th</sup>, 2017

Date

Name: Ryan Maffei

Title: Branch Manager

Project: BCSD Solicitation 18-002: Athletic Fields Grounds Maintenance



# LICENSES & CERTIFICATIONS

Department of Pesticide Regulation  
511 Westinghouse Road, Pendleton, SC 29670  
Phone 864-646-2150

**2017**

CERTIFIED IN CATEGORIES:

THIS CERTIFIES THAT:

**JON-MICHAEL D JONES**  
**184 SIMMONSVILLE RD**  
**BLUFFTON, SC 29910**

**SOUTH CAROLINA**  
**COMMERCIAL**

CERTIFIED PESTICIDE

APPLICATOR LICENSE

**C0031254**  
**COMMERCIAL**

THIS CERTIFICATE EXPIRES DECEMBER 31, **2017**



*Sept E Cole*  
DIRECTOR, REGULATORY AND PUBLIC SERVICE PROGRAMS

*Wj*  
DEPUTY DIRECTOR, REGULATORY AND PUBLIC SERVICE PROGRAMS

IS QUALIFIED AS A CERTIFIED PESTICIDE APPLICATOR AS SPECIFIED IN THE SOUTH CAROLINA PESTICIDE CONTROL ACT

Department of Pesticide Regulation  
511 Westinghouse Road, Pendleton, SC 29670  
Phone 864-646-2150

**2017**

CERTIFIED IN CATEGORIES:

03

THIS CERTIFIES THAT:

**CATHRINE A DICKINSON**  
**184 SIMMONSVILLE RD**  
**BLUFFTON, SC 29910**

**SOUTH CAROLINA**  
**COMMERCIAL**

CERTIFIED PESTICIDE

APPLICATOR LICENSE

**C0028459**  
**COMMERCIAL**

THIS CERTIFICATE EXPIRES DECEMBER 31, **2017**



*Sept E Cole*  
DIRECTOR, REGULATORY AND PUBLIC SERVICE PROGRAMS

*Wj*  
DEPUTY DIRECTOR, REGULATORY AND PUBLIC SERVICE PROGRAMS

IS QUALIFIED AS A CERTIFIED PESTICIDE APPLICATOR AS SPECIFIED IN THE SOUTH CAROLINA PESTICIDE CONTROL ACT



# LICENSES & CERTIFICATIONS (CONT)

CLEMSON UNIVERSITY DEPARTMENT OF PESTICIDE REGULATION  
511 Westinghouse Road, Pendleton, SC 29670  
864-646-2155 • Fax: 864-646-2162

## EVIDENCE OF FINANCIAL RESPONSIBILITY FOR COMMERCIAL PESTICIDE APPLICATORS South Carolina Pest Control Act of 1975

This is to certify that ACE American Insurance Company  
(Insurance Company)

Mailing Address 601 S. Figueroa Street, 15th Floor Los Angeles CA 90017  
PO Box or Street City State Zip Code

Has reviewed Section 100 of the South Carolina Pesticide Control Act (printed on the reverse side of this form) and has, in force, to  
Jonathan Sutton

Name of Pesticide Applicator  
ValleyCrest Landscape Maintenance  
Business Name

Business Location 184 Simmonsville Rd., Bluffton SC 29910  
Street City State Zip Code

Mailing Address Same as above  
PO Box or Street City State Zip Code

an insurance policy providing public liability and property damage coverage as required by Section 100 of the SC Pesticide Control Act.  
(mark an "X" in the appropriate coverage category listed below)

- 1) Category 7 applicators: not less than \$100,000.00 combined single limit liability coverage, which must include both bodily injury and property damage coverage.
- 2) Category 3, 5, and 8 applicators: \$50,000 minimum with an annual aggregate claims limit of not less than \$100,000.00.
- 3) Other commercial applicators \$25,000 minimum with a deductible not exceeding \$1,000.00.

The insurance or surety company shall give at least ten (10) days written notice to the Department of Pesticide Regulation, 511 Westinghouse Road, Pendleton, SC, 29670, as a condition precedent to cancellation, non-renewal, or cancellation by the insured. If the financial responsibility lapses, expires, or otherwise ceases to comply, the license of that applicator is suspended automatically.

This certificate for Policy No. HDO G24556876 is effective from  
10 / 01 / 20 15 to 10 / 01 / 20 16.

*Insurance binders will NOT be accepted. Surety bonds MUST provide identical coverage as above.  
\*Please contact DPR if you intend to provide Financial Responsibility by a surety bond.*

### AUTHORIZATION

Signed at New York, NY this 29 day of September, 2015

By Aon Risk Services Northeast, Inc. / [Signature]  
Local Agency Name Signature of Duty Authorized Agent

Address of Local Agency 199 Water Street / New York / NY / 10038 / (212.441.1000)  
PO Box or Street City State Zip Phone Fax

The above was signed and sworn to before me, this the 29 day of September, 2015.

GLADYS PERALES  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01PE6183922  
Qualified In New York County  
My Commission Expires March 24, 2017

[Signature]  
Notary Public Signature & Seal



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## LICENSES & CERTIFICATIONS (CONT)

BrightView Currently holds Business Licenses with the following municipalities:

- Beaufort County (Lic # 5798)
- City of Beaufort (Lic # 22376)
- Town of Hilton Head (Lic 4435)
- Town of Bluffton (LIC-03-16-018352)

Any and all additional licenses needed to fulfill requirements of this RFP will be acquired upon award if necessary.

## END-TECHNICAL/ MANAGEMENT PROPOSAL

- Additional and optional material on following pages



## A Horticulture Plan Designed For Your Fields

Every site is different and thus has a unique set of maintenance needs. We evaluated Beaufort County's Athletic Fields and took into consideration their site specific requirements and developed this overview of our amended horticulture and technical plan.

<b>ATHLETIC TURF</b>	<b>As Needed</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>Optional</b>
Mow (Weekly growing season)					●	●	●	●	●	●	●	●	●	
Mow (Weekly cool season)		●	●	●								●	●	
Trim	●	●	●	●	●	●	●	●	●	●	●	●	●	
Blowing Hard Surfaces		●	●	●	●	●	●	●	●	●	●	●	●	
Edging	●	●	●	●	●	●	●	●	●	●	●	●	●	
Fertilizer (Warm season)				●	●	●				●				
Fertilizer (Cool season)			●										●	
Overseeding (Cool Season)											●	●		
Pre-emergent Weed Control			●	●										
Post-emergent Weed Control	●	●	●	●	●	●	●	●	●	●	●	●	●	
Preventative Disease Control	●			●		●			●		●			
Preventative Insect Control	●			●		●			●		●			
Curative Disease/ Insect Control	●	●	●	●	●	●	●	●	●	●	●	●	●	
Soil Analysis				●							●			
Amendments & pH Adjustment					●									
Aerating							●	●			●			
Verticutting							●	●	●		●			
Field Topdressing							●	●	●					
Base Installation			●											
Mound & Batter Box Rebuild			●											
Infield Grooming		●	●	●	●	●	●	●	●	●	●	●	●	
Skinned Area Replenishment		●	●										●	
Turf Stripping		●	●	●	●	●	●	●	●	●	●	●	●	
<b>SHRUBS AND BEDS</b>	<b>As Needed</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>Optional</b>
Post-Emergent Weed Control		●	●	●	●	●	●	●	●	●	●	●	●	
Pre-Emergent Weed Control	●		●				●				●			
Fertilization				●					●					
Prune		●	●	●	●	●	●	●	●	●	●	●	●	
Disease & Insect Control	●					●			●			●		
Renewal Pruning		●										●	●	
Ornamental Grass Shearing	●	●										●	●	
<b>TREES</b>	<b>As Needed</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>Optional</b>
Security Pruning up to 12'	●	●	●										●	
Palm Trees up to 12'	●	●	●					●	●					
Remove Sucker Growth		●	●	●	●	●	●	●	●	●	●	●	●	
Prune Crape Myrtles > 12'		●	●											●
Fertilizer Injection Large Trees				●					●					●
Insect Control up to 12'		●	●	●	●	●	●	●	●	●	●	●	●	●
<b>LEAF, LITTER, &amp; DEBRIS</b>	<b>As Needed</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>Optional</b>
Excessive Leaf Removal	●			●	●						●	●		
Debris/ Litter Removal		●	●	●	●	●	●	●	●	●	●	●	●	
<b>IRRIGATION &amp; LIGHTING</b>	<b>As Needed</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>Optional</b>
Adjust Seasonally				●		●		●		●			●	
Inspect System		●	●	●	●	●	●	●	●	●	●	●	●	
Repairs (valve and beyond)	●	●	●	●	●	●	●	●	●	●	●	●	●	
<b>SEASONAL COLOR</b>	<b>As Needed</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>Optional</b>
Design & Approval				●						●				●
Bed Prep. & Installation					●	●					●	●		●
Supplemental Material				●						●	●			●
Maintenance & Fertilization		●	●	●	●	●	●	●	●	●	●	●	●	●
Insect & Fungus Control		●	●	●	●	●	●	●	●	●	●	●	●	●
Deer Deterrent/ Repellant	●	●	●	●	●	●	●	●	●	●	●	●	●	●
<b>Ground Cover</b>	<b>As Needed</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>Optional</b>
Pine Straw Installation					●	●					●	●		
Mulch Install					●	●					●	●		●
Supplemental Material			●						●					●



## Results In the First 90 Days

Our goal is to show a noticeable difference within the first 90 days on the job. Through our onsite inspections, property reviews and conversations with you and your team, together we will construct service, communication and action plans best suited for your property. Listed below are tasks we will fulfill in the first 90 days based on priorities you have already identified.

<p><b>Irrigation</b></p> <ul style="list-style-type: none"><li>• Check irrigation systems and components for proper operation</li><li>• Adjust watering schedule as necessary</li><li>• Identify and recommend necessary upgrades and repairs</li></ul>	<p><b>Shrubs and Beds</b></p> <ul style="list-style-type: none"><li>• Clean vines and weeds out of beds and shrubs</li><li>• Prune selected shrubs</li><li>• Remove plants too close to tree trunks, groundcover crowding shrubs, and poor performing plants</li><li>• Redefine planting beds if mulching is required</li><li>• Pick-up excess debris</li><li>• Tuck pine straw along hard surfaces</li><li>• Apply insect and disease control to treatable diseased plant material</li></ul>	<p><b>Safety</b></p> <ul style="list-style-type: none"><li>• Trim plant material or trees hindering or blocking line of sight at intersections and monuments</li><li>• Limb up any trees over hard surfaces and walkways</li><li>• Identify any hazards in the turf and hardscapes and recommend solutions</li><li>• Identify drainage problems and propose solutions</li></ul>
<p><b>Communication</b></p> <ul style="list-style-type: none"><li>• Introduce the Management Team and walk the site together</li><li>• Determine your communication preferences</li><li>• Prepare and communicate our first site inspection report</li><li>• Provide agronomic calendar</li></ul>	<p><b>Turf</b></p> <ul style="list-style-type: none"><li>• Apply broadleaf weed control where necessary, particularly on dollar weeds</li><li>• Apply pre-emergence weed control to inhibit new weed growth</li><li>• Prepare proposal for any recommended preventative treatments</li></ul>	<p><b>Trees</b></p> <ul style="list-style-type: none"><li>• Prune ornamental trees as needed</li><li>• Install tree wells as needed</li><li>• Apply insecticides to any infected ornamentals</li></ul>





# Emergency Response Team Ready When You Need Us

With hundreds of locations, we can dispatch faster than other landscape service providers in the event of a catastrophic situation, including but not limited to hurricanes, tornadoes / water spouts, and severe weather.

When a catastrophe occurs, as we experienced with the near direct hit by Hurricane Matthew in October 2016 our Branch Manager pulled massive resources and equipment from within the BrightView network. These resources dispatched two days after the storm from Maryland, Chicago, Boston, Orlando, Miami, Phoenix, California and Connecticut. The resources included nine certified tree care crews totaling 23 men operating bucket trucks, chip trucks, and various lifts as well as a 10,000 lb Lull, a 60 ton crane, a 50 cubic yard grapple truck, and 5 skid-steers to assist in debris removal. Accompanying and guiding the resources on the ground were two Technical Tree Care Directors/ Certified Arborists and the Vice President of our Tree Care division.



The direct communication and clear planning, before the storm and diligent execution on our promises following the storm, ensured our clients' properties were serviced quickly and properly, restoring them to the best condition allowable for safe and sustained use.

If you have been let down by your contractor's storm response in the past we urged you to reach out to our references regarding our response and we would be happy to provide even more.

**\*Note:** We recommend for larger clients to authorize a "not to exceed" storm cleanup proposal annually. This allows us to take the initiative to pull resources to your site immediately following named storm or severe weather events to restore the property back to your expectations in the event communications are delayed.



## BRIGHTVIEW AND OUR COMMUNITY

The Lowcountry is our home. Our team and their families work, live, and play in the communities we serve. For this reason BrightView deeply believes in donating resources and giving back regularly to many worthy causes. Besides actively serving and supporting Beaufort County Schools and their athletic programs we are proud of our annual assistance to other organizations such as:





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## Experience the Difference in Quality

We strive to be the landscape service provider of choice in The Low country. In large part, our ability to offer unmatched quality to our customers has been attributed to the tools and systems we have developed over our history. The primary systems that support our quality standards include:

### Communication Systems

Proactive communication that allows us to be highly responsive to emergencies, special requests and acts of nature

### Quality Evaluations

Management led evaluations that ensure our internal quality standards are met and our employees can achieve continuous improvement

### Customer Satisfaction

Empirically measured customer satisfaction that is taken seriously. Our goal is 100% satisfied customers

### Training Programs

Intensive skills, customer relations, and quality training ensure our team can consistently exceed your expectations

### Safety Standards

Training and incentive programs ensure your property remains hazard free and our employees can return home safely.



# Communication Catered to Your Style

To ensure a successful partnership, effective communication is one of our top priorities. We have found the best way to keep our customers highly satisfied is to always make sure we understand your current needs and priorities. We believe strongly in being proactive in our communication and have designed several forms and checklists our customers find valuable for staying apprised of their landscape status and maintenance activity. Additionally, we are equipped to respond quickly to new and unexpected needs as they arise.

## Proactive Communication

- Walk your property with you to continually be aware of your priorities
- Report our daily maintenance activities as often as you prefer
- Provide digital photos to verify technical issues, damage and plant and tree health
- Attend board meetings at your request to present reports and educational content

The image displays five overlapping forms from BrightView, illustrating their proactive communication tools:

- Customer Profile:** A form for gathering customer information, including company name, address, phone, email, and preferred communication methods (phone, visit, walk, letter, memo, fax, email, punch lists, inspections, schedules, other).
- Job Start-Up Safety Inspection:** A checklist for safety inspection, covering trees (low eye level branches, obstructed traffic signals, roots), turf (dirt from mowers, rocks), shrubs (overgrowth, signs, hydrants), and hardscape (cracks, uneven surfaces).
- Job Start-Up:** A form for setting job goals and tracking progress, including sections for trees, shrubs, turf, ground cover, and color.
- 30 Day Follow-Up:** A checklist for follow-up inspection, including questions to ask the customer and a table for tracking progress.
- Color:** A smaller form with a table for tracking color progress.

Color	Yes	No	Remarks	AEW Required
Remove weeds from all color plantings:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Remove color away from drains, valves, sprinkler heads, trees, shrubs, border edging, etc.	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Detail and groom color plantings:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>



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## Consistency in Quality Efficiently Delivered

Our goal is to consistently offer the best value in the marketplace by providing unmatched service, a customized approach focused on your specific priorities and a well maintained landscape you and the community are proud of – all while meeting your predetermined budget parameters. Doing this requires operational excellence. The operational practices that allow us to consistently meet our customers' expectations include:

- **The industry's top talent** – When selecting teams for each property, we match the specific landscape needs with our most appropriately experienced talent. AtBrightView, we have a deep pool of talent. We recruit from the top horticultural and landscape schools in the country and have an all-encompassing training program that ensures our crews perform at their peak year round.
- **State-of-the-art equipment** – Our crews operate high quality and well-maintained equipment and are trained to use the most effective tool for each task on your property. The result – a better end product achieved with greater efficiency and fewer injuries.
- **Horticultural excellence** – Plant material looks and performs its best when maintained properly. Our horticultural experts understand the science of landscape maintenance and will ensure the plant material on your property receives the proper care for each season and as unexpected circumstances arise.
- **Innovation** – Lead or follow; we choose to lead. BrightView seeks out and tests the latest technology so we can help our customers reduce operating costs; benefit from greater efficiencies and have all around healthier and higher performing plant material.
- **Systematic operations** – We deploy to ensure our crews focus on your priorities and important details are not overlooked. Our approach is to design the most effective path of motion for the work to be performed, specify the equipment to be used and supply our crew with detailed site plans that show their daily, weekly and monthly activities.
- **Continuous improvement** – We routinely evaluate for safety, quality and effectiveness in a persistent effort to be better today than we were yesterday.



# Saving Water Makes Cents

Water is money and every drop counts. Thus, we will water your plant material based on actual need, no more, no less. Our water management expertise has helped our customers save significant amounts of water, which translates to significant savings. We will start with a thorough assessment of your current irrigation system and offer our recommendations for better managing your water supply. This includes:

- Perform a detailed irrigation evaluation of your current system
- Calculate potential savings based on past water usage and landscape needs
- Create a customized water management plan that ensures uniform coverage, reduced runoff and efficient operation
- Assess plant palette and make recommendations that can reduce overall water consumption
- Recommend smart controller options appropriate for your property with detailed information on pricing, water savings and other additional benefits you can expect
- Monitor existing and/or new system for stuck valves, breaks and other inefficiencies to prevent water-use waste and damage



Irrigation management technology



Irrigation analysis

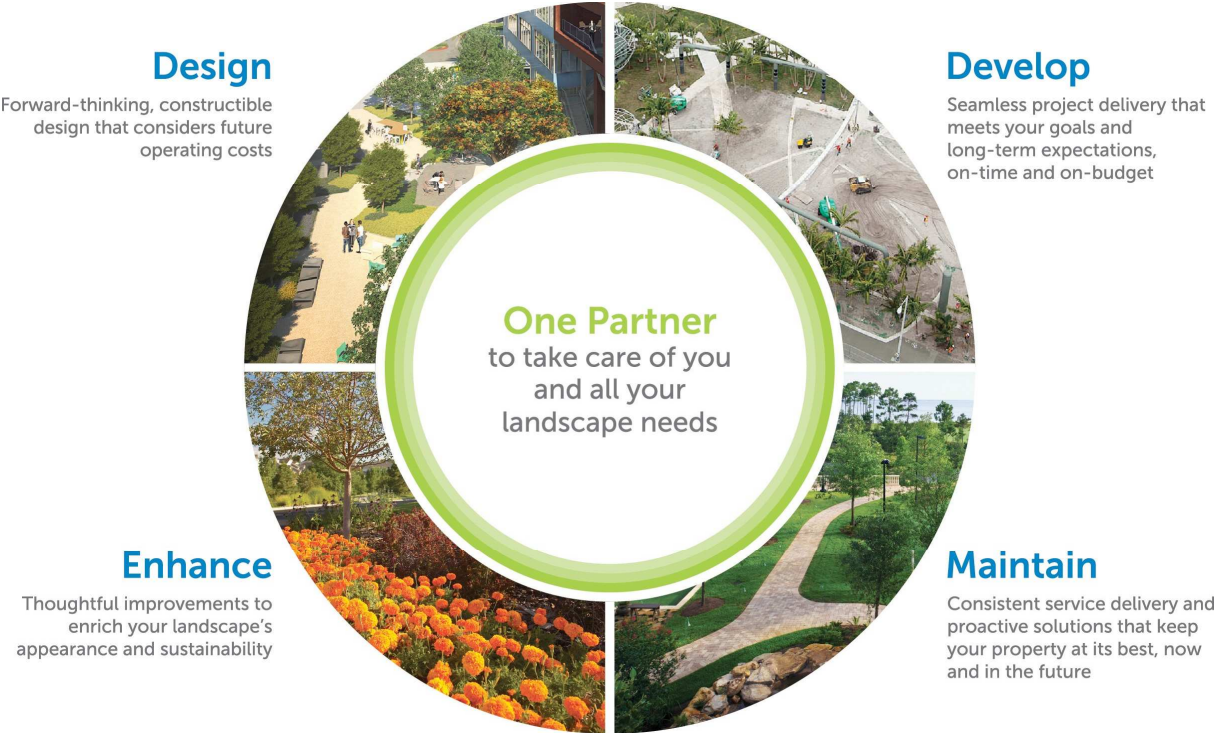


# Your Full Service Landscape Expert

BrightView takes pride in providing the highest-quality landscape and snow services with a worry-free, dependable service commitment. As the nation’s leading Landscape Services Company, we consistently bring excellent landscapes to life at thousands of clients’ properties, fostering collaborative relationships to drive clients’ success.

A full service landscape company, BrightView can mobilize quickly to respond to special requests that may fall outside of the scope of landscape maintenance. In addition to landscape maintenance, our expertise extends to:

At every stage of your property’s lifecycle, BrightView is here to take care of your landscape.



Design	Develop	Maintain	Enhance
<ul style="list-style-type: none"> <li>• Landscape Architecture &amp; Planning</li> <li>• Design Build</li> <li>• Program Management</li> </ul>	<ul style="list-style-type: none"> <li>• Planting</li> <li>• Hardscaped</li> <li>• Pools &amp; Water Features</li> <li>• Compliance</li> <li>• Tree Growing &amp; Moving</li> </ul>	<ul style="list-style-type: none"> <li>• Landscape</li> <li>• Tree Care</li> <li>• Snow &amp; Ice</li> <li>• Specialty Turf</li> <li>• Exterior Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• Enhancements</li> <li>• Sustainability</li> <li>• Water Management</li> </ul>