



Response to

Beaufort County School District / SC

RFP / Time Clock System

Cost Proposal

Due Wednesday / October 31, 2018 / 11:00 AM EST

Submitted by

Jamie Blundell /Director, Public Sector

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www.novatime.com

Pricing Letter
NOVAtime Web-Based System

October 31, 2018
Ms. Sandi Amsler
Beaufort County School District
2900 Mink Point Blvd
Beaufort, SC 29902

Dear Ms. Amsler:

The following section details the costs associated with this project. Pricing reflects a turn-key solution including software licenses to track up to 1,500 employees (can be expanded), up to 300 supervisors/managers/administrator licenses (can be expanded), fixed price installation, training for all 300 supervisors/managers/administrators, and 12 months of annual maintenance (24/7 support and software updates).

A bi-directional interface to Tyler Munis is included with our response. Through the interface employee hours and accruals will be sent from NOVAtime to Munis. Employee information such as Name, and ID Number will be sent electronically through the interface from Munis into NOVAtime. The interface between NOVAtime and Munis is 100% guaranteed.

Notes:

- We have provided the District with a Vendor Hosted solution. The system will be installed on NOVAtime's servers and we have the responsibility of maintaining the server & backing up data.
- NOVAtime's Vendor Hosted solution is SSAE 18 SOC1 Type II compliant
- Employee Web Services is included for all employees. Employee Web Services allows employees to punch in/out from a PC, or a Smartphone. Employee Web Services can also allow an employee from a PC or Smartphone the ability to request time off electronically, view their schedule, view time record, and/or view status of sick, vacation, personal days. All Smartphone punches will be GPS tracked. GEO fencing will also be enabled.
- 100 NT7000 Biometric Terminals are included with our response to fully eliminate Buddy Punching. The NT7000 terminals come with a built-in camera and can take a picture of employees each time they punch in/out.
- The NT7000 terminals have communication choices between Standard Ethernet, POE, or Wireless. The School Board can select any combination of communication for each clock as desired.
- The NT7000 HID Proximity model was quoted on the Optional Price Page if Card Swipe Terminals are desired.
- The Advanced Scheduling Manager is quoted as an option in case the District desires Shift Swapping, Vacation Bidding, Shift Bidding, or needs to meet the complex scheduling requirements of 24/7 staff.
- FMLA Case Tracking Module is included as an option for the District. The FMLA leave tracking module enables the system to check if an employee is eligible for FMLA leave prior to submitting the request online. Once approved the employee can fill out any required forms for the Leave directly inside NOVAtime. Once they are on leave, the system can send out automatic alerts when the employee is due back or running out of FMLA hours.
- The implementation is a fixed cost. If more time is needed than we anticipated to complete the SOW, it will be done at the cost of NOVAtime.
- NOVAtime is pleased to include Supervisor/Administrator Training with our response. All initial Training will be done onsite if desired by the District. Training is also available as remote web sessions if desired by the District.
- Software and Hardware Maintenance is included. Software Maintenance includes 24/7/365 software support, & all software updates. Software Maintenance is included for all 5 years of the contract term. Hardware Maintenance includes 24/7 hardware support, all parts, and full device replacement on all 100 NT7000 Biometric Terminals included in the scope of work.
- 100% of the Scope of Work will be completed by direct employees of NOVAtime. No subcontractors will be used.

Please feel free to contact us directly to answer any questions that you may have as you review this proposal.

Sincerely,

Jamie Blundell

Jamie Blundell
Director Public Sector
NOVAtime Technology, Inc.

