

BEAUFORT COUNTY SCHOOL DISTRICT
2018 TRAVEL REQUEST/REIMBURSEMENT FORM

Office Use: *Ck for Accuracy*

Name: Padgett, Ashton

Pg # of #

Last Name First

check one: Travel Request (submit to supervisor for signature)

Employee ID#


Travel Reimbursement x\$5.545 (submit to Accounts Payable after approval and copies attached)

Vendor #:

School/Dept: HEMMS

TRV092018

Purpose of travel/name of event: IXL training

| DATE MO/DAY/18 | TIME HR:MN | AM OR PM | DEPARTURE POINT School name or other District site or other address: Number, Street, City, State | ARRIVAL POINT School name or other District site or other address: Number, Street, City, State | AUTO MILES Total 2 | BRFST | LUNCH | DINNER | LODGING | REGS. FEES | OTHER | TOTAL 1 |
|---|------------|----------|--|--|-----------------------|-------|-------|--------|---------|------------|-------|---------|
| 09/20/18 | | | HEMMS | 110 McSwain Dr Lexington SC 29169 | 144 | | | | | | | |
| 09/20/18 | | | 110 McSwain Dr Lexington SC 29169 | HEMMS | 144 | | | | | | | |
|  Inv# TRV092018 \$ 156.96 ASHTON C. PADGETT 09/26/2018 # Pages 6 FP6 D0C58S4319 | | | | | | | | | | | | |
| RECEIVED OCT 02 2018 BY ACCOUNTS PAYABLE | | | | | | | | | | | | |
| Total 1 | | | | | | | | | | | \$ | |

SPECIAL SECTION: Employees are allowed reimbursement for actual lodging expenses, *not to exceed* the current maximum rates allowed by the U.S. General Services Admin. (www.gsa.gov). If a higher rate is being requested, place a check mark beside the appropriate code in the box below. Reimbursement is subject to Superintendent approval.

| | | |
|---------|---|---------|
| x\$5.45 | Breakfast: Depart before 7am OR Return after 9:00am = \$5.45 out of state | TOTAL 2 |
| 288 | Lunch: Depart before 11am OR Return after 1:00pm = \$10.15 out of state | MILEAGE |
| | Dinner: Depart before 5pm OR Return after 7:00pm = \$17.95 out of state | 156.96 |

Grand Total \$ 156.96

| | |
|---|---|
| <input type="checkbox"/> 1. Federal lodging rate was requested and denied (complete next line) Hotel employee name _____ Date _____ Time _____ | <input type="checkbox"/> 4. Hotel distance is cost effective for traveler to conduct business versus the cost of mileage. |
| <input type="checkbox"/> 2. Event was held at the lodging site. | <input type="checkbox"/> 3. Traveler is sharing room with another employee. |
| <input type="checkbox"/> 3. A block of rooms was held for attendees at a special conference rate. | <input type="checkbox"/> 5. Hotel selection is based on safety considerations for employee traveling alone. |

Less BCSD prepayments
(Enter as a negative number)

Balance requested \$ 156.96

Itemize expenses claimed in "Other" column above:

Amount

Cost Distribution:

| | |
|--|--|
| | |
| | |
| | |
| | |
| | |

Account # 10011388-53320

Account # _____

Account # _____

Total 0.00 Note: Original receipts must be attached equal to this total.

I hereby certify that the above expenses were actually incurred by me as necessary in performance of my official duties; that any meal or lodging included in a registration fee or payments charged to the BCSD have been deducted from my claim, and that no other entity has provided coverage of these costs, and that this claim is true and correct to every material matter and conforms to BCSD regulations.

Ashton C. Padgett
Employee Signature
9-26-18
Date Submitted

[Signature]
Supervisor/Designee Approval
Superintendent/Designee Approval of Lodging Rate Exception

9-28-18
Date
Accepted by Board:
Date: _____



Certificate of Completion

Ashton Padgett

has successfully completed four hours of professional development
and is now certified in the implementation of the
IXL Continuous Diagnostic, IXL curriculum, and IXL Analytics.

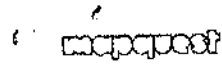
This professional learning program was completed at IXL Live Columbia on September 20, 2018,
and is affirmed by IXL Learning.

A handwritten signature in cursive script, which appears to read "Paul Ellsworth", is written over a horizontal line.

President, IXL Learning

YOUR TRIP TO

110 McSwain Dr



2 HR 16 MIN | 144 MI

Est. fuel cost: \$10.00

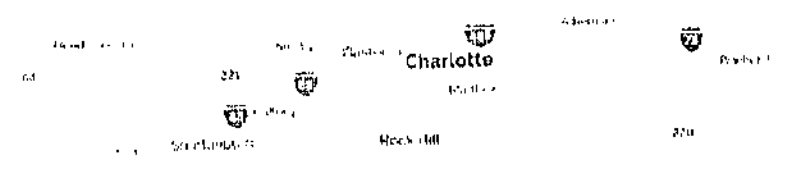
Trip time based on traffic conditions as of 10:24 AM on August 15, 2014. Current Traffic Light

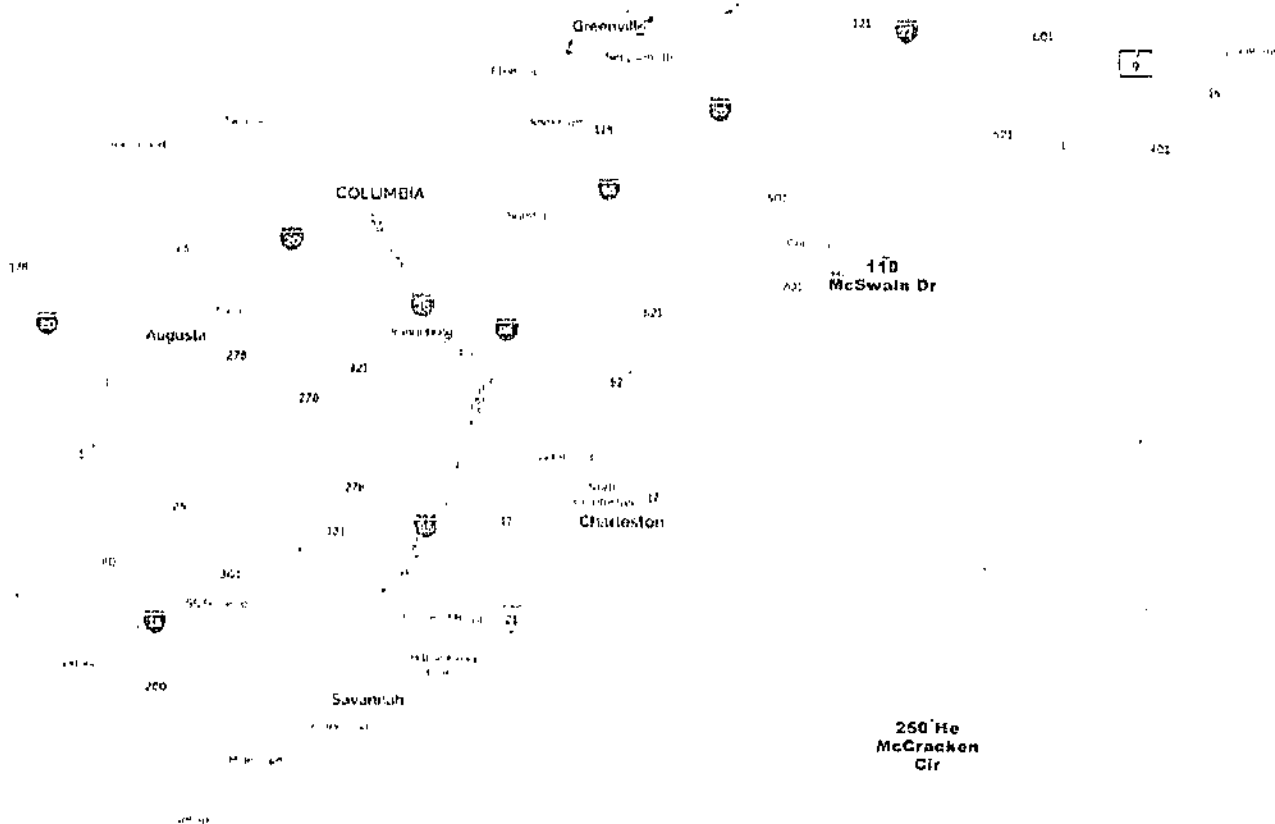


Print a full health report of your car with HUM vehicle diagnostics (800) 966-2505

1. Start out going southwest on the McCracken Cir toward Pine Ridge Dr
Then 0.34 miles 0.34 total miles
2. Take the 1st right onto Buckwalter Pkwy
Buckwalter Pkwy is 0.1 miles past Pine Ridge Dr.
Then 3.53 miles 3.87 total miles
3. Turn left onto Fording Island Rd/US-27A Scenic Highway/US-27B W
Then 1.49 miles 5.36 total miles
4. Turn slight right onto ramp
Then 0.31 miles 5.67 total miles
5. Turn slight right onto Okate Hwy/SC-170
Then 3.98 miles 9.65 total miles
6. Turn slight left onto SC-462
SC-462 is 0.3 miles past SC-170 Scenic Highway.
Then 0.06 miles 9.71 total miles
7. Turn left onto Lowcountry Dr/SC-462 Continue to follow SC-462
Then 17.28 miles 26.99 total miles
8. Merge onto I-95 N toward Florence
Then 57.49 miles 84.48 total miles
9. Merge onto I-26 W via EXIT 86H toward Columbia
Then 58.83 miles 143.31 total miles
10. Merge onto Sunset Blvd/US 378 E via EXIT 11D toward W Columbia
Then 0.45 miles 143.75 total miles
11. Turn left onto McSwain Dr
If you reach Professional Ave you've gone a little too far.
Then 0.12 miles 143.87 total miles
12. 110 McSwain Dr, Lexington, SC 29169-4804, 110 MCSWAIN DR
If you reach Sum Mar Dr you've gone about 0.4 miles too far.

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route, or time of usability. You assume all risk of use.





Book a hotel tonight and
save with some great deals!
(1-877-577-5766)



Car trouble mid-trip?
MapQuest Roadside
Assistance is here.
(1-888-461-3625)

Back to IXL Live - Columbia, SC (Sept. 20)

You're going to IXL Live - Columbia, SC (Sept. 20)!

Add to calendar

Share with friends



Tweet



LinkedIn



Facebook



Email

Your order has been saved to Current Orders

✓ Order #809152678 1 registration of \$75.00

✓ A confirmation email has been sent to ashton.padgett@beaufort.k12.sc.us

[VIEW CURRENT ORDERS](#)

Organize Your Own Event



Millions of people have hosted events on Eventbrite. You can too!

[TRY IT NOW](#)

Hi Ashton,

Message from the organizer:

Event Information

Thank you for registering for IXL Live. Please have your registration confirmation email and/or photo ID on hand the day of the event. We look forward to sharing insights and ideas with you!



Thanks,
IXL Learning

Questions about this event?

[CONTACT ORGANIZER](#)

[View organizer profile](#)

ixlearning

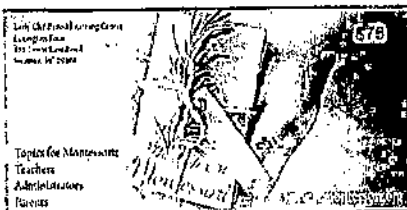
IXL

REFUND POLICY

Refunds up to 7 days before event

Events you may also like

Have feedback?



FRI, OCT 19 4:00 PM



MON, AUG 27 10:00 AM

FREE

WED, SEP 12 9:30 AM

WED,