
From: Crosby, Tonya V
Sent: Monday, September 18, 2017 3:59 PM
To: fran bisi
Cc: BOEOnly; Staton, Jennifer A; Moss, Jeffrey C; Davis, Drew H; Foster, James H
Subject: FW: B of A credit card

Ms. Bisi,

I have provided responses to your inquiries below in **red** font.

Sincerely,

Tonya V. Crosby, CPA

Chief Finance and Operations Officer
Beaufort County School District
P.O. Drawer 309
Beaufort, SC 29901
(843) 322-2397

From: fran bisi [<mailto:eyelandart@yahoo.com>]
Sent: Monday, September 18, 2017 8:22 AM
To: Crosby, Tonya V <Tonya.Crosby@beaufort.k12.sc.us>
Cc: Kelly Meyerhofer <kmeyerhofer@islandpacket.com>; Kinton, Geraldine C <Geraldine.Kinton@beaufort.k12.sc.us>; Orischak, Josephine A <Josephine.Orischak@beaufort.k12.sc.us>; Striebinger, David R <David.Striebinger@beaufort.k12.sc.us>; Gwozdz, Christina S <Christina.Gwozdz@beaufort.k12.sc.us>; Campbell, Earl <earl.campbell@beaufort.k12.sc.us>; Dunkle, Joseph R <Joseph.Dunkle@beaufort.k12.sc.us>; Cordray, Mary M <Mary.Cordray@beaufort.k12.sc.us>; Payne, Wilbur M <Wilbur.Payne@beaufort.k12.sc.us>; John Dowling <dowlingjohn287@gmail.com>; Windrunnerstables Info <info@windrunnerstables.com>; Jerry at the Beach <gringoviejotwo@yahoo.com>; Staff <contact@beaufortwatchdog.org>; Don Brashears <tmbdab@aol.com>; Jim Bequette <jwbterp@aol.com>; Alden Bauer <aldenbauer706@gmail.com>; Auditor <auditor@bcgov.net>; Amsler, Sandra <Sandra.Amsler@beaufort.k12.sc.us>; Stern Allan <spiker149@hargray.com>; Staton, Jennifer A <Jennifer.Staton@beaufort.k12.sc.us>; Jerry Stewart <jstewart@bcgov.net>; Covert Michael <mcovert@bcgov.net>; rick caporale <rcaporale@bcgov.net>; s. rodman <srodman@bcgov.net>; s. fobes <sfobes@bcgov.net>; g. dawson <gdawson@bcgov.net>; brian flewelling <brianf@bcgov.net>; Yinger, Kaylee M <Kaylee.Yinger@beaufort.k12.sc.us>; Mock, Lori N <Lori.Mock@beaufort.k12.sc.us>; Thenerve.org Rick <rbrundrett@islandpacket.com>; John Crangle <johncrangle2@gmail.com>; Giles Hall <usn1066@gmail.com>; Jiaco <jiaco@bellsouth.net>; Liz Farrell <efarrell@islandpacket.com>; Joan Deery <jdpc@hargray.com>; Ami Franklin <ami@ethics.sc.gov>; Frank Schumpert <fschumpert@ethics.sc.gov>; Marilyn Bullard <bullardpiwko@aol.com>; Deann Komanecky <deann.komanecky@blufftontoday.com>; Richard Eckstrom <reckstrom@cg.sc.gov>; Shannon Erickson <shannonerickson@schouse.org>; Steven Hamm <shamm@ethics.sc.gov>; Jeff Bradley <jeffbradley@schouse.gov>; David Lauderdale <dlauderdale@islandpacket.com>; Michael Rivers <michaelrivers@schouse.gov>
Subject: B of A credit card

Please provide me with a complete and accurate list of all Prohibited Uses of the BCSD P-Card for Fiscal Year 2017. Please include all categories that would fall under the disclaimer used at the end of the P-Card Policy which reads:

"Any and all other purchases that are not authorized or allowed by District Policies or State Statute.

In my 9/14/17 response to your request for this information, I provided the following: “The complete list compiled by the Procurement Office is found on pages 6 and 7 of the Procurement Card Program Policies and Procedures Manual. While this is a comprehensive list of (unauthorized) blocked and prohibited P-card purchases, it is not an exhaustive list.” No other list exists. Beyond the items found in the aforementioned list and other state and federal guidance, staff use professional judgement to determine the appropriateness of purchases.

Discrepancies in several documents need to be clarified. They include:

- 1.) The "Internal Controls over the Purchasing Card dated June 30, 2017 lists clothing and entertainment as prohibited.
- 2.) The "Bookkeeper Refresher Training" document includes caterers.
- 3.) The 2013 P-Card Policy lists Sports Tickets but not clothing and caterers.

Current BCSD manuals are under review for uniformity.

Clothing, entertainment, catering and sports tickets were all charged to the P-Card in FY2017.

I would also like the same information for FY2018. You provided me with the up-dated version of the list on Sept.14th, claiming it was "comprehensive", but then stated it was not "exhaustive". Sounds like bureaucratic double speak to me. There's no room for that when dealing with finances of over \$300M. So, I am now asking for a complete, thorough, and exhaustive list of Prohibited Uses of the Bank of America credit card used by Beaufort County School District employees for FY 2018, including any and all items that would be included in "purchases that are not authorized or allowed by District Policies or State Statute".

In my 9/14/17 response to your request for this information, I provided the following: “The complete list compiled by the Procurement Office is found on pages 6 and 7 of the Procurement Card Program Policies and Procedures Manual. While this is a comprehensive list of (unauthorized) blocked and prohibited P-card purchases, it is not an exhaustive list.” No other list exists. Beyond the items found in the aforementioned list and other state and federal guidance, staff use professional judgement to determine the appropriateness of purchases.

Also, why isn't the July 2017 Transparency Report posted?

After a final review of the revised report format which includes all account codes for each transaction, the July 2017 Transparency Report has been posted to the District's website.

thank you

fran bisi