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*Commitment, Excellence, Community*

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**PLEASANT HILL SD #1  
SCHOOL BOARD MEETING MINUTES**

**Monday, November 1, 2021; 7:00 p.m.  
Executive Session per ORS 192.660(3)**

Stream live at <https://www.youtube.com/channel/UCyjFOvylD3uqPG7QXxub4qQ/featured>

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**1.0 CALL TO ORDER**

Board Chair John Oldham called the November 1, 2021 Board Meeting to order at 6:59 p.m. Board Members present were Vice Chair Stephen Hammond, Wylda Cafferata (via ZOOM), Rusty Rexius, and Drew Gottfried. Others present were Superintendent Scott Linenberger, Business Manager Sheri Longobardo, Elementary School Principal Devery Stoneberg, SPED Director Whitney Connolly, High School Principal Randy Fisher (via Zoom), and Board Secretary Courtney Wilson.

Rusty Rexius read the Mission Statement.

**2.0 ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**3.0 INTRODUCTIONS & ATTENDANCE AT PREVIOUS BOARD MEETING**

Linda Hamilton, LESD Board Vice Chair.

There was one onsite audience member and five online viewers at the October 18, 2021 board meeting.

**4.0 APPROVAL OF MINUTES**

4.1 Approve October 18, 2021 Board Meeting Minutes (Exhibit 2122.41)

The October 18, 2021 Board Meeting Minutes were approved by consensus as presented.

**5.0 CONSENT AGENDA**

5.1 Accept Monthly Financial Statement – September (Exhibit 2122.42)

The PHSD Monthly Financial Statement – September (Agenda Item 5.1) was accepted by consensus.

**6.0 REPORTS & DISCUSSION ITEMS**

6.1 Students of the Month

- PHHS Student of the Month – Laura Rupnawar

Laura is a fantastic student and Principal Fisher listed many of her accomplishments: Ms. Rupnawar has played soccer for four years as well as basketball and softball. She has been a member of the robotics team, has been a technology intern at PHHS during the summer, and works at the PHHS Coffee Cart. Ms. Rupnawar is part of the REACH, Debate, and Garden Clubs, Lunch Buddies, and Pep Band. She is in the National Honor Society, and is currently Student Body President.

The board thanks Laura for her hard work and congratulates her for her award.

- PHHS Most Improved Student of the Month – Thomas Nichols  
Principal Fisher shared that Mr. Nichols has been doing an excellent job with his academics this year and is very proud of him for achieving this award.

The board congratulates Mr. Nichols for his accomplishment.

## 6.2 Principals' Reports

### 6.201 PHHS (Exhibit 2122.43 a-c)

Principal Fisher provided the board with a snapshot of activities for PHMS/PHHS. Morning announcements are sent out daily. The masking requirements are read with these announcements each day.

Announcements include upcoming meetings, such as FFA, REACH, NHS, etc. There are also college notices for seniors, sporting schedules and winner announcements, important tech reminders, as well as community events.

Principal Fisher highlighted an event happening on Tuesday, November 9, 2021. Timothy Meinzen has organized a drive-through Veterans Parade to show thanks and recognize all veterans. This parade will begin in the PHES parking lot at 1:30 p.m.

### 6.202 PHES (Exhibit 2122.44)

Principal Stoneberg shared that the Pleasant Hill Education Foundation visited the school to award three grants. Emily Smith wrote a grant for third and fourth grade for "Salmon Watch." This grant will help add new supplies and activities to add to the curriculum.

Aaron Holladay received a grant for TAG (Talented and Gifted) enrichment activities.

Lori Griffiths wrote a grant for social skills development called "Breaking Bread." This grant will be put towards encouraging students to develop social skills over meals, as many adults do.

Current PHES enrollment is at 410 students and is growing.

100% of families participated in parent-teacher conferences. This year conferences were offered virtually, over the phone, or outdoor in-person and socially-distanced.

Last Friday, PHES students resumed an old tradition of having a parade of students dressed up as their favorite book characters. Students were able to remain socially distanced and had a great time.

Fifth grade student Emerie Martin is a candidate for the Oregon Kid Governor Program. All candidates created campaign videos showing why they want to be the 2022 Oregon Kid Governor. These students also shared which community issues were important to them and a three-point plan to make a difference around those issues.

Fifth grade students around the state will view these video presentations and vote for the next Kid Governor.

Watch Emerie's campaign video by following the link below:  
[https://www.youtube.com/watch?v=04wM0nt3BOo&list=PLw6kaS3\\_M1kqwj25rwZiy5if97nDN\\_vj&index=5](https://www.youtube.com/watch?v=04wM0nt3BOo&list=PLw6kaS3_M1kqwj25rwZiy5if97nDN_vj&index=5)

Friday, November 5, 2021 is Grading Day. Teachers will prepare report cards/progress reports to be sent out the following Friday.

### 6.3 At-A-Glance Report (Exhibit 2122.45)

The At-A-Glance Report Card does not have as much information as previous years. Oregon requires its students to take the modified Oregon State Assessment (OSAS). Third graders took the ELA assessment, fourth graders took the math assessment, and fifth graders completed the science assessment.

Approximately 72% of elementary students opted to take the modified assessment, compared to 1% of high school students. District Testing Coordinators did not examine testing result data, because it would not be included in the At-A-Glance Report Card. Standardized assessments are federally required, but there were so few test-takers in Oregon schools. This makes for a poor representation of data, prompting the state to suspend use of test scores in the Report Cards.

Schools were asked to write about Bullying, Harrassment, and Safety Policies, Extracurricular Activities, Parent Engagement, and Community Engagement. For the 2020-21 school year, there were few extracurricular activities and limited parent engagement due to the Covid-19 pandemic affecting school schedules.

PHES had 27 teachers, 11 educational assistants, and zero counselors. Average teacher retention rate was 93%. Eighty seven percent of teachers at PHES have been teaching for three or more years.

PHHS reported on-track to graduate rates. Eighty seven percent of 9<sup>th</sup> grade students have earned six credits or more, making them on-track to graduate, compared to the state average of 74%. The report for on-time graduation rate at PHHS campus is 88%. PHSD includes alternative school graduates as well, making the district graduation rate 87%, the state average is 83%. Pleasant Hill High School reported 64% of students plan on attending college after graduation.

During the last school year the Student Support Team worked with students while focusing on these graduation rates and on-track to graduate percentages. This team continues to meet twice per month and intends to continuously improve these numbers

Principal Fisher noted that male graduation rates are lower than female graduation rates. Staff intends to address this report. Students with disabilities are doing better than in the past.

There are 29 teachers, four educational teachers, and one counselor at PHHS. PHSD has one psychologist.

Board Member Wylda Cafferata would like to see the district pay close attention to the Free & Reduced Lunch Program percentage in relation to the average population.

### 6.4 Board Charge Meeting (Exhibit 2122.46 a-c)

Board Chair John Oldham proposed carrying over the charge document from last year in order to refrain from adding additional data requests from administrators who are already reporting on many data points. Due to the Covid-19 pandemic, the administrative team has an notably larger workload.

Wylda Cafferata shared that she would like to see the board Chair, Vice Chair, and Superintendent be included in the responsible party for the Board Planning Calendar. Chair Oldham agreed.

Ms. Cafferata would like to keep in mind and improve efforts to encourage student participation at board meetings.

Vice Chair Stephen Hammond requested continued reports on DIBELS information. Principal Stoneberg suggested a board training on how DIBELS is administered, to show the board how the data is gathered before it is presented. The board appreciates as much information as administrators will provide. DIBELS data is scheduled to be presented in February, at which Principal Stoneberg will conduct this training session prior to reporting the data.

## 6.5 Superintendent's Report

### 6.501 Covid-19 Update

Superintendent Linenberger will be providing the administrative team, staff, students, and community with a new OHA-created infographic reiterating regulations and best practices for protecting against Covid-19.

Pfizer's Covid-19 vaccine for ages 5-11 is expected to be available for distribution on November 9, 2021. Distribution plans are expected to be released on November 4, 2021.

PHSD has reached out to LPHA offering to host additional vaccine clinics for Covid-19. Dates, times, and locations for these clinics are TBA.

For the week of October 17<sup>th</sup>, Lane County reported 620 cases of Covid-19. This breaks down to 162 cases per 100,000 people. Case counts above 100 per 100,000 are considered to be in the "high" category. PHSD has reported positive cases, but these cases are not resulting in on-campus outbreaks, allowing the district to remain open for in-person learning.

ODE & OHA are working on getting the "Test to stay," where students and staff are tested for Covid-19 if they become a close contact and may stay in school if the tests are negative. "Test to stay" would be voluntary.

## 6.6 Policy Updates – First Reading

Superintendent Linenberger clarified the policy update procedure. Policy Update is a quarterly subscription newsletter providing a brief discussion of current policy issues of concern to Oregon school districts. Sample policies reflecting these issues and changes in state and federal law, if applicable, are part of this agenda.

Policy BDDH focuses on public comment at board meetings. The policy is highly recommended and Superintendent Linenberger pointed out that this policy would change PHSD board meeting practices in regards to online public comments during the meeting.

The board also discussed policies JFCJ and KGBB (policies addressing weapons on school grounds). Possible scenarios relating to concealed firearms in classrooms/on campus were discussed.

The currently adopted policy regarding weapons on school grounds does not prohibit employees from concealed carry. Students are not permitted to have firearms on school grounds for any reason. This includes replicas.

Superintendent Linenberger will inquire with district attorneys regarding these policies and their recommendations. After receiving this information the board will continue discussion at a future board meeting.

- IGBHA – Alternative Education Programs\*\*, *Required (Exhibit 2122.47)*
- IL – Assessment Program, *Highly Recommended (Exhibit 2122.48)*

- DJC – Bidding Requirements, *Highly Recommended* (Exhibit 2122.49)
- BD/BDA – Board Meetings, *Optional* (Exhibit 2122.50)
- BDDH - Public Comment at Board Meetings, *Highly Recommended* (Exhibit 2122.51)
- BDDH-AR - Public Comment at Board Meetings, *Optional* (Exhibit 2122.52)
- BBAA – Individual Board Member’s Authority and Responsibilities, *Optional* (Exhibit 2122.53)
- GBNA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements \*, *Required* (Exhibit 2122.54)
- GBNA/JHFF-AR – Suspected Sexual Conduct Report Procedures and Form \*, *Required* (Exhibit 2122.55)
- GBNA/JHFE – Suspected Abuse of a Child Reporting Requirements, *Required* (Exhibit 2122.56)
- GBNA/JHFE-AR – Reporting of Suspected Abuse of a Child, *Required* (Exhibit 2122.57)
- JHFE/GBNA – Suspected Abuse of a Child Reporting Requirements, *Required* (Exhibit 2122.58)
- JHFE/GBNA-AR – Reporting of Suspected Abuse of a Child, *Required* (Exhibit 2122.59)
- JHFF/GBNA – Suspected Sexual Conduct with Students and Reporting Requirements \*, *Required* (Exhibit 2122.60)
- JHFF/GBNA-AR – Suspected Sexual Conduct Report Procedures and Form \*, *Required* (Exhibit 2122.61)
- CM – Compliance and Reporting on Standards, *Highly Recommended* (Exhibit 2122.62)
- JFCJ – Weapons in Schools\*\*, *Required* (Exhibit 2122.63)
- KGBB – Firearms Prohibited, *New Conditionally Required* (Exhibit 2122.64)
- AC – Nondiscrimination, *Required* (Exhibit 2122.65)
- AC-AR – Discrimination Complaint Procedure, *Required* (Exhibit 2122.66)
- JB – Equal Educational Opportunity\*\*, *Required* (Exhibit 2122.67)
- GBA – Equal Employment Opportunity, *Required* (Exhibit 2122.68)
- GBEA – Workplace Harassment \*, *Required* (Exhibit 2122.69)
- GBNA-AR – Harassment, Intimidation, Bullying, Cyberbullying Reporting Procedures -- Staff, *Highly Recommended* (Exhibit 2122.70)
- IB – Freedom of Expression, *Required* (Exhibit 2122.71)
- IIA – Instructional Resources/Instructional Materials, *Highly Recommended* (Exhibit 2122.72)
- IJ – School Counseling Program, *Highly Recommended* (Exhibit 2122.73)
- JECB - Admission of Nonresident Students, *Highly Recommended* (Exhibit 2122.74)
- IKFB – Graduation Exercises, *Optional* (Exhibit 2122.75)
- JFCF – Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or Domestic Violence – Student\*\*, *Required* (Exhibit 2122.76)
- IGBI - Bilingual Education\*\*, *Required* (Exhibit 2122.77)
- JFC – Student Conduct, *Required* (Exhibit 2122.78)

## 7.0 PUBLIC FORUM –

**Individuals who are onsite:** During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

**Individuals who are viewing online:** PHSD posts the upcoming agenda on our website [www.pleasanthill.k12.or.us](http://www.pleasanthill.k12.or.us) the Friday before regularly scheduled Monday school board meetings. This

will allow for public comment prior to the board meeting. Please click on the tab provided to share your comment(s) for the school board to consider at the upcoming meeting.

Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

Lane ESD Board Vice-Chair Linda Hamilton shared that she appreciates the board supporting public attendance at board meetings and thanks the board for supporting her in her running for Board of Directors. Ms. Hamilton looks to represent and support smaller/rural districts and hopes the PHSD school board will continue their support for her in the future.

## **8.0 BOARD ACTION ITEMS**

### **8.1 New Business**

#### **8.101 Approve Hiring of Fyona Rose-Dow, SPED Teacher, Grades 6-12 (Exhibit 2122.79)**

Board Member Cafferata stated that she appreciated having a community member on the interview team for this hiring.

PHES and PHHS select community members to sit on the interview teams from a list of volunteers who have shared that they would be interested in participating. Both schools appreciate those who volunteer and show interest in this process.

*Stephen Hammond moved to approve hiring of Fyona Rose-Dow, SPED Teacher, Grades 6-12. Rusty Rexius seconded the motion. The motion passed unanimously.*

## **9.0 FUTURE BOARD MEETINGS**

- Work Session/Board Meeting – November 15, 2021; 7:00pm
- Board Meeting – December 6, 2021; 7:00pm

## **10.0 ANNOUNCEMENTS/OTHER**

The board recessed to Executive Session at 8:08 p.m.

**Executive Session** – To conduct deliberations with persons designated by the governing body to carry on labor negotiations ORS 192.660(3)

The board returned to Regular Session at 8:32 p.m.

## **11.0 ADJOURNMENT – 8:33 p.m.**

Signed:  this 15 day of NOVEMBER 2021.

John Oldham, Board Chair