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**From:** Staton, Jennifer A  
**Sent:** Friday, February 16, 2018 3:51 PM  
**To:** 'Meyerhofer, Kelly'  
**Cc:** Foster, James H  
**Subject:** RE: FOIA #2: Hite Associates

Kelly-

Thank you for your request for public records pursuant to the South Carolina Freedom of Information Act. In accordance with S.C. Code Ann. 30-4-30(B), the BCSD estimates search, retrieval, and redaction, if necessary, of documents to respond to your request will require 2 hours, for an estimated cost of \$45.30, plus 6 cents per copy. Costs may increase or decrease. A 25% deposit of the total reasonably anticipated cost is required before work will begin on your request. Please make all checks out to the Beaufort County School District and send to my attention.

Jennifer Staton, MS, CSP  
Risk Manager  
Beaufort County School District  
843-322-2355 (w) | 843-812-6405 (m)

**From:** Meyerhofer, Kelly [mailto:kmeyerhofer@islandpacket.com]  
**Sent:** Monday, February 5, 2018 8:47 AM  
**To:** Staton, Jennifer A <Jennifer.Staton@beaufort.k12.sc.us>; Foster, James H <James.Foster@beaufort.k12.sc.us>  
**Subject:** FOIA #2: Hite Associates

February 5, 2018

Jennifer Staton

Beaufort County School District

2900 Mink Point Boulevard

Beaufort, South Carolina 29902

Ms. Staton:

Pursuant to South Carolina's Freedom of Information Act, I am making a public records request for all invoices paid to Hite Associates from 2013 to present.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes, so I ask you to waive any and all fees. In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request be filled electronically, by e-mail attachment if available or jump drive if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 20 business days, as the statute requires.

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Kelly Meyerhofer  
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