
From: Staton, Jennifer A
Sent: Wednesday, February 7, 2018 12:50 PM
To: 'Meyerhofer, Kelly'
Cc: Foster, James H
Subject: RE: FOIA #7: 2013 Trips

Kelly-

In accordance with S.C. Code Ann. 30-4-30(B), the BCSD estimates search, retrieval, and redaction, if necessary, of documents to respond to your request will require 8 hours, for an estimated cost of \$196.30, plus 6 cents per copy. Costs may increase or decrease. A 25% deposit of the total reasonably anticipated cost is required before work will begin on your request. Please make all checks out to the Beaufort County School District and send to my attention.

Jennifer Staton, MS, CSP
Risk Manager
Beaufort County School District
843-322-2355 (w) | 843-812-6405 (m)

From: Meyerhofer, Kelly [<mailto:kmeyerhofer@islandpacket.com>]
Sent: Tuesday, February 6, 2018 1:01 PM
To: Staton, Jennifer A <Jennifer.Staton@beaufort.k12.sc.us>; Foster, James H <James.Foster@beaufort.k12.sc.us>
Subject: FOIA #7: 2013 Trips

Jennifer Staton
Beaufort County School District
2900 Mink Point Boulevard
Beaufort, South Carolina 29902

Ms. Staton:

Pursuant to South Carolina's Freedom of Information Act, I am making a public records request for documentation of all in-state and out-of-state trips taken from January 1, 2013 to Dec. 31, 2013 by any or all of the following individuals: Jeffrey Moss, Robert Oetting and Joe Cook. Documentation should include, but not be limited to, receipts, travel request forms and stated purpose of the trip.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes, so I ask you to waive any and all fees. In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request be filled electronically, by e-mail attachment if available or jump drive if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 20 business days, as the statute requires.

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Kelly Meyerhofer

Education and Projects Reporter
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