

Posted 11/15/21  
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AGENDA  
VERNON TOWN COUNCIL  
**REGULAR MEETING**  
TOWN HALL – 14 PARK PLACE – 3<sup>RD</sup> FLOOR  
VERNON, CONNECTICUT

**TUESDAY, NOVEMBER 16, 2021**  
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE  
B.) ROLL CALL

**ADOPTION OF TOWN COUNCIL RULES**

**PROPOSED MOTION:**

PURSUANT TO CHARTER, CHAPTER V, SECTION 4, ENTITLED “PROCEDURES”, THE TOWN COUNCIL HEREBY APPROVES THE ADOPTION OF THE **2021-2023** TOWN COUNCIL RULES AS PRESENTED.

**NOMINATION AND ELECTION OF MAYOR PRO TEMPORE**

**PROPOSED MOTION:**

PURSUANT TO CHARTER, CHAPTER V, SECTION 2, ENTITLED “PRESIDING OFFICER”, THE TOWN COUNCIL APPROVES THE NOMINATION AND ELECTION OF \_\_\_\_\_, MAYOR PRO TEMPORE FOR THE 2021-2023 SESSION OF THE VERNON TOWN COUNCIL.

**ADOPTION OF TOWN COUNCIL SCHEDULE 2022 AS REQUIRED BY FREEDOM OF INFORMATION**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES THE FOIA **2022** TOWN COUNCIL SCHEDULE AS PRESENTED IN THE MEMORANDUM FROM MAYOR DANIEL A. CHAMPAGNE TO THE TOWN COUNCIL DATED NOVEMBER 10, 2021.

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VERNON TOWN CLERK  
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C.) CITIZENS FORUM

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D.) EXECUTIVE SESSION

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200, (6) (D), HEREBY GOES INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR AND SHAUN GATELY, ECONOMIC DEVELOPMENT COORDINATOR TO ATTEND.

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200, (2) HEREBY GOES INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR AND DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR TO ATTEND.

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200, (2) HEREBY GOES INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR AND DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR TO ATTEND.

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200 (6) (D), HEREBY GOES INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO ATTEND.

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200 (6) (D), HEREBY GOES INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO ATTEND.

E.) PUBLIC HEARING

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F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

Robert Grasis, Director Water Pollution Control to provide an update on the WPCF Upgrade.

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G.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve budget amendment requests #29 and #30 for fiscal year 2020-2021 as provided by Finance Officer and Treasurer Jeffrey A. O'Neill on the budget amendment forms attached.** (See the budget amendment forms with explanation attached to this agenda.)

**PROPOSED MOTION**

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #29 and #30, FOR FISCAL YEAR 2020-2021 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER AND TREASURER, JEFFREY A. O'NEILL.

- C 2. Request the Town Council approve budget amendment request #5 for fiscal year 2021-2022 as provided by Finance Officer and Treasurer Jeffrey A. O'Neill on the budget amendment form attached.** (See the budget amendment form with explanation attached to this agenda.)

**PROPOSED MOTION**

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST #5 FOR FISCAL YEAR 2021-2022 AS OUTLINED IN THE BUDGET AMENDMENT FORM PROVIDED BY FINANCE OFFICER AND TREASURER, JEFFREY A. O'NEILL.

- C 3. Request the Town Council approve tax refunds for prior and current years.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue to Mayor Daniel A. Champagne dated October 26, 2021 included for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES SIX (6) PRIOR YEAR TAX REFUNDS TALLING \$1659.14 AND FIFTY-THREE (53) CURRENT YEAR REFUNDS TALLING \$16,794.04 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MAYOR DANIEL A. CHAMPAGNE DATED OCTOBER 26, 2021.

- C 4. Request the Town Council approve the reappointment of Mayor Daniel A. Champagne as a Director for the Bolton Lakes Regional Water Pollution Control Authority, said term to commence November 9, 2021 and expires on November 13, 2023.** (Mayor Champagne's appointment runs with his term as Mayor.)

**PROPOSED MOTION**

PURSUANT TO ORDINANCE NO. 242 THE VERNON TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF DANIEL A. CHAMPAGNE, MAYOR, 14 PARK PLACE, VERNON, CONNECTICUT TO THE BOLTON LAKES REGIONAL WATER POLLUTION CONTROL AUTHORITY FOR A TERM BEGINNING NOVEMBER 9, 2021 AND EXPIRES ON NOVEMBER 13, 2023.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Patricia Martens, (R), 1 Lantern Lane, Vernon, Connecticut as a regular member of the Board of Assessment Appeals, said term to commence on November 17, 2021 and expires on June 30, 2024.** (A copy of Ms. Martens' resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO C.G.S. § 7-105 AND CHARTER CHAPTER IX, SECTION 3, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF PATRICIA MARTENS, (R), 1 LANTERN LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BOARD OF ASSESSMENT APPEALS FOR A TERM BEGINNING ON NOVEMBER 17, 2021 AND ENDING JUNE 30, 2024.

- H.) DISCUSSION OF PULLED CONSENT ITEMS
- I.) PENDING BUSINESS
- J.) NEW BUSINESS
1. **Request the Town Council reaffirm Mayor Daniel A. Champagne's appointment of Attorney Louis A. Spadaccini as Town Attorney.** (See Attorney Spadaccini's resume attached.)

**PROPOSED MOTION**

THE TOWN COUNCIL, CONSISTENT WITH CHARTER CHAPTER XI, SECTION 5, ENTITLED "OTHER OFFICERS", HEREBY AFFIRMS MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF LOUIS A. SPADACCINI, ESQ., AS TOWN ATTORNEY.

2. **Request the Town Council authorize the transfer of FY 2020-2021 funds from the Board of Education Operating Budget to the Capital and Non-Recurring Account in the amount of \$37,226.07.** (See letter from Dr. Joseph Macary, Superintendent of Schools to Mayor Daniel A. Champagne dated November 2, 2021 relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL APPROVES THE TRANSFER OF \$37,226.07 FROM AVAILABLE FUNDS IN THE BOARD OF EDUCATION OPERATING BUDGET FY 2020-2021 TO THE BOARD OF EDUCATION RESERVE FUND FOR CAPITAL AND NON-RECURRING EXPENDITURES.

3. **Request the Town Council authorize Mayor Daniel A. Champagne to execute all necessary documentation relative to the FFY 2021 Department of Emergency Management and Homeland Security Grant Program.** (This is an annual grant for the Town of Vernon. We will send an email with the memorandum and grant proposal on Monday. The documents will also be on the table for you at your meeting.)

**PROPOSED RESOLUTION**

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE A MEMORANDUM OF AGREEMENT ON BEHALF OF THE TOWN OF VERNON, WITH THE DEPARTMENT OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY RELATIVE TO THE FFY2021 STATE HOMELAND SECURITY GRANT PROGRAM AND FURTHER AGREES TO BE THE CUSTODIAL OWNER OF REGIONAL ASSETS.

4. **Request the Town Council authorize Mayor Daniel A. Champagne to execute the necessary paperwork to receive the FFY 2021 Emergency Management Performance Grant (EMPG).** (This is an annual grant application for the Town of Vernon. A memorandum and the grant will be sent via email for your review on Monday. The documents will also be on the table at the meeting.)

**PROPOSED RESOLUTION**

BE IT RESOLVED THAT THE TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE ALL NECESSARY PAPERWORK TO MAKE APPLICATION FOR AND RECEIVE FFY 2021 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FUNDING OFFERED BY THE STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION IN THE AMOUNT OF \$15,348.08.

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L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

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N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

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O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **OCTOBER 19, 2021** AND MOVES SAID MINUTES BE APPROVED.

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P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

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Q.) ADJOURNMENT