



JOB OPENING

POSITION: School Psychologist
REPORTS TO: Deputy Head of School
CONTRACT TERM: 2 School Years (2022-2024)
JOB OPENING: 12 November 2021 - 31 January 2022
External: we reserve the right to end the recruitment process once a suitable candidate is found

PURPOSE

The School Psychologist helps children and adolescents succeed academically, socially, and emotionally. The focus of his/her efforts is to identify students' strengths and develop strategies to help them use those strengths to enhance and/or compensate for weaker skills. This process may be via counseling, formal assessment and/or consultation. The Psychologist works collaboratively with the Student Support Team (SST), as well as JIS educators, parents, and other professionals to create a psychologically healthy and supportive learning environment for all students. This position directly reports to and is evaluated by the Deputy Head of School on the basis of the school's mission, vision, and values especially in the areas of inclusivity and support, as well as leadership attributes and competency in meeting the specific skills of the job as described below.

QUALIFICATIONS, EXPERIENCES, and ATTRIBUTES

1. Minimum Master's degree
2. Relevant certification/license as a School Psychologist
3. Up-to-date certification to conduct relevant formal educational/psychological assessments
4. Minimum five years of experience as a School Psychologist across the full age range
5. International experience in a similar school setting preferred
6. Experience in providing in-service training
7. Strong diagnostic, evaluative, and counseling skills
8. Familiarity with, and confidence to administer, relevant, and contemporary diagnostic assessment tools
9. Ability to build capacity in the ability of teachers to differentiate practice
10. Ability to organize, communicate well with colleagues, and conduct meetings effectively
11. Ability to relate to, and work effectively with, students and parents
12. A clear commitment to Child Protection, safety, service learning, and environmental stewardship

DUTIES and RESPONSIBILITIES

1. Providing consultation:
 - a. Consulting and supporting teachers, parents and administrators regarding healthy, effective ways of dealing with problems in learning and behavior, and general mental health both in school and at home.



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- b. Helping teachers, parents and administrators to understand child development and how it affects learning and behavior.
 - c. Assisting in strengthening working relationships between educators, parents, and community services.
 - d. Identifying potential learning difficulties.
 - e. Designing programs for children at risk.
 - f. Providing parents and teachers with skills to cope with presenting behaviors through presentations and workshops.
 - g. When required, assisting Admissions Office and/or divisions with the screening of students who present as 'at risk' or needing a range of interventions.
2. Conducting assessments:
- a. Assessing students referred by the SST and completing a written appraisal in a timely fashion. The goal is for the School Psychologist to take complex and comprehensive data, distill it and share accessible, individualized, and actionable information.
 - b. Using relevant and accepted evaluation tools to gather data about a student. The tools used to evaluate a student are determined by the nature of the referral/concern, the purpose of the assessment and student's need.
 - c. Using a wide variety of techniques at the individual, group and systems levels to evaluate:
 - i. Academic skills
 - ii. Learning aptitudes
 - iii. Personality and emotional development
 - iv. Social skills
 - v. Learning environments and school climate
 - vi. Eligibility for Student Support Services
 - d. Sharing evaluation results with parents and students in a sensitive and purposeful manner.
 - e. Sharing evaluation results with relevant teachers/administrators/counselors in SST meetings.
 - f. Maintaining student records and annually checking to be sure all reports are filed in confidential folders.
3. Providing intervention:
- a. Serving as a resource to the SST in the development, implementation, and evaluation of Individual Learning Plans (ILPs).
 - b. Working face to face with children and families.
 - c. Conducting classroom observations and assisting teachers with providing strategies for intervention.
 - d. Helping solve conflicts and problems in learning and adjustment.
 - e. Providing counseling for students.
 - f. Providing social skills training, behavior management, and other strategies training.
 - g. Helping families and school deal with crisis situations.



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- h. Providing support for families of students who require assistance in social-emotional realms.
4. Demonstrating professionalism:
 - a. Providing in-service training for faculty and parents.
 - b. Liaising with ICAC and other local and regional agencies, and providing referrals as necessary.
 - c. Maintaining confidentiality in all professional areas.
 - d. Keeping current in professional matters and contributing to faculty meetings and presentations where appropriate.
5. Embracing the JIS Learning Dispositions of Resilience, Resourcefulness, Relating and Reflectiveness
6. Performing other related duties and assuming other responsibilities as assigned by the Deputy Head of School

TO APPLY

Interested qualified candidate, please send your cover letter, resume and 3-5 list of professional references to the Human Resources Manager, Megumi Runturambi, at application@jisedu.or.id