



EOC Department Chair Meeting

September 20, 2021

AGENDA

- I. Master Schedule Updates
 - a. Math – Algebra II Numbers
 - i. Convert 7th Period Tovar from Geometry to Algebra II
- II. District and Campus CPA
- III. Teacher Data Conferences
 - a. Schedule beginning next week, a calendar will be e-mailed
 - b. Form to be completed will be e-mailed prior to the meeting
- IV. Summer Bridge
 - a. Timesheets were submitted today – we were waiting for the budge to post
 - b. Timesheets for DRS will be submitted tomorrow – we were waiting for the budget to post
- V. Tutorial Spreadsheet – Please complete the spreadsheet so we can create a poster
- VI. Tutorial Requirement
 - a. Tutorial Sign in Sheet – Google Link
 - b. Tutorial Lesson Plan
 - c. E-mail a list of students for your tutorial class no later than Friday September 24th
- VII. Department Planning and Department Meetings
 - a. Sign – In Sheets and Agendas
- VIII. Requesting Substitutes
- IX. Notes / Comments
