

Aimee Garza-Limon, Principal
Administrator Meeting
Oct. 12, 2021
Agenda

Celebrations: LOBO BAND Shines again!! Fine tuning for this weekend at Pigskin

TPESS-Domain 1: Strong School Leadership and Planning

- Planning/Calendars**
 - Event Coverage
 - Duty and Responsibilities
 - Department Meetings/Strand Meetings- Know your data
 - CPA District/Campus
 - CCMR by Grade Level
 - Data Walls- Virtual- ensure you have access
 - Viewing Room- Library
 - Suggestions for Monitoring
- TSI Testing-**
 - Calendar Updates
 - TSI Cumulative Reports
- Dual Course**
 - Spring
 - Afterschool
- SEL Roll out and monitoring- Look on Newsletter for Topic of the week**
 - SEL- Confronting Cyberbullying- Advisory Lesson on Newsletter
- Master Schedule/Open FTE**
 - Need 2 Social Studies /1 Science
 - Spanish Position Closed
- Admin Duties (Org. Chart)**
 - Review absence reports. Policy 3 occurrences
 - Supervision- Before during and after school
 - Ensure those on duty are actively monitoring
 - Bus Duty. Be vigilant. Be Visible
 - Check for dress code. Review the dress code
- COVID Protocols**
 - Currently 90 either closed contact or Positive
 - Remind teachers and students to cover both nose and mouth
 - Extra masks are available.

TPESS-Domain 2: Effective, Well-Supported Teachers

- TPESS
 - Formal Observations- Fall Semester
 - Planning Domain- Collecting Quality Evidence
 - Post Conference Areas of Reinforcement and Refinement
- Tutorial Schedule

TPESS- Domain 3: Positive School Culture

- Be the eyes and ears- Listen to teachers and students**
- During department meeting –start with a celebration or recognition**
- Be visible. Greet kids, faculty and staff.**
- Be on time to your duty stations.**
- Passing Times: Be visible. Usher students to class. Check on teachers at door**

TPESS-Domain 4: High Quality Curriculum

- EOC English I and II Tested Blueprint Dec 2021 v. April, June Dec. 2022**
- TSI vs. EOC**
- Focus- Questioning/ STUDENT ENGAGEMENT**
- Walk through ADVISORY PERIOD**
- Student Learning Objective Posted**
- CPQ/ELPS/Bell Ringer**
- Walkthroughs conducted and documented. Give feedback and recommendations.**
- 10 Walk throughs a week Non Negotiable**
 - AA and Deputy will visit classrooms with AP's for calibration**

- SLO 's follow up and approve**

TPESS-Domain 5: Effective Instruction

- Check with teachers on implementation of IAP and IEP**

- PLC meetings- ensure you attend your tested area data meetings.**
- Extended Day Schedules/ OFSDP**
- Calendar- Dean/ visit classrooms afterschool**

