

Aimee Garza-Limon, Principal
Administrator Meeting
Oct. 1, 2021
Agenda

Celebrations: C N I Visit a success! Eye opener- we saw the good, the bad and the ugly!

TPESS-Domain 1: Strong School Leadership and Planning

- Data Review**
 - Check point assessment review District vs. Campus
 - Accountability
 - Department Meetings/Strand Meetings- nonnegotiable DATA TALKS
 - Today Monday, Oct. 1- Visit with Social Studies, Biology, Algebra I
 - Data Walls- Virtual
 - Viewing Room- Library
 - Suggestions for Monitoring
- SEL Roll out and monitoring- Look on Newsletter for Topic of the week**
 - SEL- Confronting Cyberbullying
 - Walkthrough to verify
- Master Schedule/Open FTE**
 - Need 2 Social Studies /1 Science Recommendation
 - Spanish Position Closed
- Admin Duties (Org. Chart)**
 - Review absence reports. Policy 3 occurrences
 - Supervision- Before during and after school
 - Ensure those on duty are actively monitoring
 - Bus Duty. Be vigilant. Be Visible
 - Check for dress code. Review the dress code
- COVID Protocols**
 - Currently 83 either closed contact or Positive
 - Remind teachers and students to cover both nose and mouth
 - Extra masks are available.

TPESS-Domain 2: Effective, Well-Supported Teachers

- TPESS
 - Planning Domain- Collecting Quality Evidence
 - Post Conference Areas of Reinforcement and Refinement
- Tutorials/Saturday OFSD
- Curriculum Guides/Scope and Sequence
 - <https://www.bisd.us/departments/curriculum-instruction-human-resources/curriculum-instruction/district-alignment>

TPESS- Domain 3: Positive School Culture

- Be the eyes and ears- Listen to teachers and students**
- During department meeting –start with a celebration or recognition**
- Be visible. Greet kids, faculty and staff.**
- Be on time to your duty stations.**
- Passing Times: Be visible. Usher students to class. Check on teachers at door**

TPESS-Domain 4: High Quality Curriculum

- Focus- Questioning**
- Walk through advisory**
- Student Learning Objective Posted**
- CPQ/ELPS/Bell Ringer**
 - <https://www.teachwriting.org/612th/2021/6/10/8-easy-amp-effective-bell-ringers-to-start-your-ela-class>
- Walkthroughs conducted and documented. Give feedback and recommendations.**
- 10 Walk throughs a week Non Negotiable**
 - AA and Deputy will visit classrooms with AP's for calibration**
- SLO Updates- please keep current with emails from HR**

TPESS-Domain 5: Effective Instruction

- Check with teachers on implementation of IAP and IEP**
- ELlevation Access**
- Curriculum and Instruction Calendars- review and keep up to date**
- PLC meetings- ensure you attend your tested area data meetings.**
- Extended Day Schedules/ OFSDP**
- Calendar- Dean/ visit classrooms afterschool**

