Brownsville Lopez
Early College High School

STAMP
Science, Technology,
Architecture and
Medical Professions
College Prep at Brownsville ISD

Lobos

Aimee Garza-Limon, Principal
Administrator Meeting
August 17, 2021
Agenda

Celebrations: Staff Development Days were a success! Presentations on Point! ☺
1st day of class- everyone pulled together to ensure a smooth start.
Total Number on Campus: 1961 Enrolled 2017.

TPESS-Domain 1:	Strong School Leadership and Planning

❏ **Beginning of Year Planning**
  ❏ **Check with your teachers- Course syllabus, forms, checklist, tallies**
  ❏ **Re-opening plan- two entrances main and A Hall(Teachers and Staff). Check on mask wearing. Have a box readily available**
  Masks are required.

  ❏ **Student report to cafeteria. Release 8:30 am.**

  ❏ **Duty Stations Morning, Lunch, afterschool(Ms. Villarreal)**

  ❏ **Bus Duty. Be vigilant. Be Visible**

  ❏ **Check for dress code. Review the dress code.**

  ❏ **Balancing Classes**

❏ **Beginning of Year Forms**

  ❏ **Copies**

  ❏ **Distribution. 2nd period Checklist.**

TPESS-Domain 2: Effective, Well-Supported Teachers

☐ Walk-throughs this week. Visit your teachers. Document your walkthrough.

☐ **T-TESS- post the times and dates on your calendar for TTESS/TPESS conferences.**

TPESS-Domain 3: Positive School Culture

❑ **Assemblies this week. Be ready to speak to your grade level kids**

❑ **Be visible. Greet kids, faculty and staff.**

❑ **Be on time to your duty stations.**

❑ **Passing Times: Be visible. Usher students to class. Check on teachers at door**

TPESS-Domain 4: High Quality Curriculum

❑ **check lesson plans on forethought**
❑ **Walkthroughs conducted and documented**
❑ **Create your Walk-through Schedule (3 per day per admin.) and upload by August 13, 2021. Due Every Friday to Dean and CC principal.**

TPESS-Domain 5: Effective Instruction

❑ **Curriculum and Instruction Progress Monitoring Schedule**
❑ **SLO Training – Administrators training. Refer to handout. 2 day training**
❑ **PLC meetings- ensure you attend your tested area data meetings.**
❑ **Extended Day Schedules/ OFSDP**

    ❑ **Professional Development-**
        ❑ **Remind the teachers modules must be completed and check list Needs to be turned in to Ms. Garcia, Dean**

        https://www.bisd.us/departments/curriculum-instruction-human-resources/professional-development/digital-learning-clone

Administrator Pathway	Certified Pathway	Instructional Para Pathway	Classified Pathway
Area Administrators, Campus Administrators, Directors, Specialist	Teachers, Libririans, Nurses, Diags, etc.	Instructional Aides (BI, SFL, VI, TTT, etc.)	Transportation, FNS

Notes:

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