

SENECA FALLS CENTRAL SCHOOL DISTRICT  
October 21, 2021 Board of Education Meeting  
Transportation Center– 6:00 PM  
Masks Required In All School Buildings

BOE Members Present:

Mrs. Deborah Corsner, Mr. Jeffery Hartwell, Mrs. Linda Jones, Mrs. Cara Lajewski, Mrs. Joell Murney-Karsten, Mr. Joseph McNamara Mr. Michael Mirras, Mr. William Reigel, Mrs. Heather Zellers

BOE Members Absent: None

Others Present: Mr. Clingerman, Mr. Bruni, and Kathryn Wegman, Educational and School Board Consultant

Mrs. Lajewski called the meeting to order at 6:01 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda

Mrs. Lajewski asked for a motion to approve the agenda approve the agenda with the addendums as listed:

**ADD** under VIII. Consent Agenda

2. Civil Service Appointment(s).

- a. **Name: Tracey Bennett**  
**Civil Service Position: Food Service Helper**
- b. **Name: Laura Wilkie**  
**Civil Service Position: Sr. Typist**

3. 2021-2022 Annual Appointments

**MS Play Director-Abigail (Emmerich) Hauf**

**E. 2021-2022 Per Diem Building Substitute Teacher Daily Rate**

**F. Seneca County Community Health & Schools Grant-District Wellness Co-Coordinator**

**ADD** under X. New Business

A. Memorandum of Agreement(s)

2. Seneca County Memorandum of Understanding

C. External Audit

D. Corrective Action Plan for 2020-2021 Audit

E. Stipulation of Agreement

Mr. McNamara made the motion, seconded by Mrs. Jones.

Yes 9 No 0 Abstain 0 Motion carried

There was no public comment.

Information

Business Administrator Report

Mr. Bruni reviewed the Executive Summary of the External audit. The External Audit and Corrective Action Plan are on the agenda to be accepted. The Reserve Narrative Plan will be on the November 4, 2020 board agenda.

Superintendent Report

Mr. Clingerman reported that Oct. 18-22, 2021 was School Board Recognition Week. Mr. Clingerman thanked the Board of Education for their service. He stated that there is no greater service than giving back, especially to students.

Mr. Clingerman reported that the wall mural in the transportation center, 2<sup>nd</sup> floor, will hopefully be completed mid-November.

Voluntary COVID testing has begun. A-systematic testing is done in the morning and systematic testing is done in the afternoon.

Mr. Clingerman reviewed cafeteria breakfast and lunch. Products have increased in price. The school contracts with BOCES for some food items. There are some companies who are bailing on their contract. Mrs. Lajewski asked if the Food Service Director has mentioned an increase in free meals. Mr. Bruni stated that there is a jump in free meals. Ala cart purchases are down. The cafeteria menu will shrink as products are harder to purchase.

BOE President Report

Mrs. Lajewski reported that she had received a handout from Four County SBA with resolutions for the Board members to review. Mrs. Lajewski stated that the Board members were to mark up to three resolutions that are not important and three resolutions they think are important. Mrs. Lajewski asked that the members return them to her before the end of the night. She also asked the Board members for any suggestions on how they think the State legislators can help the district, to please let her know.

Mrs. Lajewski sent a copy of Dr. Sharoky Hollie's presentation, from the teacher conference day, to the Board members. She found it very good and was happy to share it with the Board.

Mrs. Lajewski informed the Board that the procedure regarding the Consent Agenda would need to be corrected. If a Board member has a question on an item within the consent agenda, they must make a motion to remove it from the consent agenda in order to discuss it.

Committee Reports  
Facilities Committee

Mr. Mirras reported that the committee had met and reviewed the punch list with Watchdog Building Partners. Some items discussed were:

- The planting outside the transportation center. It was decided to keep the plantings simple for ow maintenance.
- The wall mural was discussed and as Mr. Clingerman mentioned, would be hopefully completed in mid-November.
- There is a form on the website for community members to suggest names for a building or a room. Details as to why the building or room should be named is required.
- The parking lot near the tennis courts has not started because the workers are waiting for another tank to be delivered.
- The overhauled door that was back ordered was delivered today.
- The transportation department should be moving into the new building around Oct. 29. The department should be operational out of the new building by Nov. 2.

Mr. McNamara asked if there would be an open house for the new Transportation Center. Mr. Clingerman stated that there was a number of concerns to be addressed such as COVID, how would the district manage the number of people, etc. Mr. McNamara suggested putting an ad in the paper thanking the community for their support of the project. Mrs. Murney-Karsten suggested contacting Finger Lakes 1- maybe they would be willing to do a video tour and interview. Mr. Mirras suggested tour groups; Mrs. Murney-Karsten added maybe with student ambassadors. Mr. Mirras stated that school districts usually remodel; it's not very often a school district builds a brand new building. Mr. Clingerman will look at all options.

Audit Committee

Mrs. Jones reported that the committee met on Oct. 13, 2021 and reviewed the audit in more detail with Michael DeBadts from Mengel Metzger Barr & Co. Mr. DeBadts was at the audit meeting (via zoom)

Consent Agenda

Resignation/Retirement

SFEA-None at this time.

SFSSA

The Board of Education does hereby accept the following resignation:

Name: Mary White

Civil Service Position: Senior Typist

Effective Date: End of the day on October 29, 2021

Appointments

Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Jeramy Clingerman, Superintendent of Schools, hereby appoints (*Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or over*

Name: William Page (approved on 10/7/2021; needed start date and probationary period)

Position: Physical Education Teacher

NYS Certification: Physical Education-Initial Certification

Tenure: Physical Education

Effective Date: 11/15/2021

Probation: 11/15/2021 through 11/14/2025

Civil Service Appointment(s).

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*).

Name: ~~Tracey Bennett~~ *This motion was rescinded on 11/04/2021. Tracy Bennett was appointed with a*  
Civil Service Position: ~~Food Service Helper~~ *new title of Cashier/FSH, Eff. 10/22/2021 (same hrs. &*  
Effective Date: 10/22/2021 *salary)*

Probationary Period: 10/22/2021 through 10/21/2022

Hours/Day: 3.75

Hourly Rate \$15.33

Name: Laura Wilkie

Civil Service Position: Senior Typist

Effective Date: 10/22/2021

Hours/Day: 7

Hourly Rate \$16.10

Name: Sylvia Morgan (approved on 10/7/2021; needed start date and probationary period)  
 Civil Service Position: Teacher Aide  
 Effective Date: 10/12/2021  
 Probationary Period: 10/12/2021 through 10/11/2022  
 Hours: 6 hours

2021-2022 Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2021-2022 school year.

Position	Employee	Stipend
Teacher Mentor	Jessica Lambert	\$350
Middle School Play Director	Abigail (Emmerich) Hauf	\$937.00

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following substitute position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared):

Name: Kelli Ward  
 Position: Per Diem Building Substitute Teacher  
 NYSED Certification: Uncertified  
 Effective: 10/22/2021

Name: Alexandra Low  
 Position: Substitute Teacher  
 NYSED Certification: Uncertified  
 Effective: 10/22/2021

Name: William Kise  
 Position: Substitute Cleaner  
 Effective: 10/22/2021

Coaching Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following coaching position(s)

Employee	Sport/Position	Certification	Stipend
Anderson, Gerald	Head Girls Basketball Coach	PCL	\$4804.88
Baker, David	Boys Basketball Program Non-Paid Assistant	TCL	n/a
Clark, Victoria	7 <sup>th</sup> Grade Girls Modified Basketball Coach	TCL	\$2168.41
Densmore, Don	Indoor Track Volunteer	Permanent –Phys. Ed.	n/a
Ettman, David	Indoor Track Paid Assistant	TCL	\$2000
Foster, Charlie	JV Boys Head Basketball Coach	PCL	\$3368.55
Foster, Corey	JV Girls Head Basketball Coach	Permanent	\$3368.55
Giannino, Andrew	Wrestling Paid Assistant	TCL Pending	\$2000
Hunt, Jason	8 <sup>th</sup> Grade Modified Boys Basketball Coach	TCL	\$2268.41
Impastato, Marnie	Indoor Track Modified Coach	TC: 2-4	\$2268.41
Lambert, Jessica	8 <sup>th</sup> Grade Girls Modified Basketball Coach	Professional –Phys. Ed.	\$2268.41
Plate, Bobby	Head Wrestling Coach	TCL	\$4852.92
Porter, Scott	Indoor Track Head Coach	TCL – 2-4	\$3597.48
Prayne, Patrick	Head Boys Basketball Coach	Professional	\$4804.88
Sciotti, Nick	Non-Paid. Program Assistant	Professional	n/a
Shaw, Carrie	Non-Paid. Girls Basketball Program Assistant	TCL 1 <sup>st</sup> Renewal	n/a
TBD	Winter Cheer Coach Non-Competitive	TCL	TBD
Ticconi, Rhett	Boys Basketball Program Paid Assistant	TCL	\$2000
Verkey, Matt	Girls Basketball Program Paid Assistant	TCL	\$2000
Ward, Kirk	Non-Paid. Wrestling Assistant Coach	Permanent – Phys. Ed.	n/a
William Page	7 <sup>th</sup> Grade Modified Boys Basketball coach	Professional -Phys. Ed.	\$2268.41

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:  
 09/23/2021, 09/24/2021, 09/24/2021 (2), 09/27/2021, 09/28/2021, 09/29/2021, 09/29/2021 (2), 09/30/2021, 09/30/2021 (2), 10/04/2021, 10/05/2021, 10/06/2021, 10/07/2021

Gifts & Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gift(s) & donation(s):

Seneca Meadows, Inc	\$500.00	A2110-400-04-0000	Tent Rental for Homecoming
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2021-2022 Per Diem Building Substitute Teacher Daily Rate

Upon the recommendation of the Superintendent, the Board of Education approves the following Per Diem Building Substitute Teacher daily rates as listed:

Position	Daily Rate
CERTIFIED Per Diem Building Substitute Teacher	\$120
UNCERTIFIED Per Diem Building Substitute Teacher	\$105

Seneca County Community Health & Schools Grant-District Wellness Co-Coordinator

Upon the recommendation of the Superintendent, the Board of Education approves the following District Wellness Co-Coordinator as listed.

Position	Employee	Stipend
District Wellness Co-Coordinator	Amanda Fleig	\$1,250
District Wellness Co-Coordinator	Meghan Barbay	\$1,250

Mrs. Lajewski asked for a motion to approve the consent agenda as listed.

Mrs. Jones made the motion, seconded by Mr. Mirras.

Yes 9 No 0 Abstain 0 Motion carried

Old Business

Amend July 22, 2021 Coaching Appointment

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education to approves the correction to the following July 22, 2021 coaching appointment to reflect the proper title as listed:

Employee	GIRLS TENNIS	Stipend
Joe Jacuzzo	<del>Modified Cross Country Coach</del> Paid Program Assistant	\$2,168.41

Mr. Reigel made the motion, seconded by Mr. Hartwell.

Yes 9 No 0 Abstain 0 Motion carried

New Business

Memorandum of Agreement(s)

SFSSA MOA

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the following Memorandum of Agreement(s):\_SFSSA MOA- New Hire Health

Mrs. Murney-Karsten made the motion, seconded by Mrs. Zellers.

Yes 9 No 0 Abstain 0 Motion carried

Seneca County Memorandum of Understanding

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the Memorandum of Understanding between Seneca Falls Central School District and Seneca County Health Department to provide COVID-19 testing to students and staff in their school district, according to current NYS requirements.

Mrs. Corsner made the motion, seconded by Mr. McNamara.

Yes 9 No 0 Abstain 0 Motion carried

Policy-2<sup>nd</sup> Reading

Mrs. Lajewski asked for a motion that upon the recommendation of the Policy Committee, the Board of Education approve the second and final reading of the following policies

- Policy 0100-Non-Discrimination and Equal Opportunity
- REG. 0100- Equal Opportunity and Non-Discrimination
- Policy 0115-Student Harassment and Bullying Prevention and Intervention
- REG. 0115-Student Harassment and Bullying Prevention and Intervention
- Policy 2350-Board Meeting Procedures
- Policy 4325-Academic Intervention Services
- Policy 8130-School Safety Plans and Teams
- Policy 8131-Pandemic Planning

Mr. Hartwell made the motion, seconded by Mrs. Murney-Karsten.

Yes 9 No 0 Abstain 0 Motion carried

External Audit

Mrs. Lajewski asked for a motion to accept the External Audit Report and Management Letter of the Seneca Falls Central School District's Basic Financial Statements for the fiscal year ended June 30, 2021 completed by Mengel, Metzger, Barr & Co. LLP and that the Business Administrator, in conjunction with the Audit Committee, respond to such audit.

Mrs. Murney-Karsten made the motion, seconded by Mr. McNamara.

Yes 9 No 0 Abstain 0 Motion carried

Corrective Action Plan for 2020-2021 Audit

Mrs. Lajewski asked for a motion to approve the 2020-2021 Seneca Falls Central School Districts Corrective Action Plan relating to findings or recommendations made during the 2020-2021 Audit for Financial Statement and Management Letter recommendations.

Mr. Mirras made the motion, seconded by Mr. Hartwell.

Yes 9 No 0 Abstain 0 Motion carried

Stipulation of Agreement

Mrs. Lajewski asked for a motion to approve the Stipulation of Agreement, dated October 21, 2021, between the Seneca Falls Central School District, the Seneca Falls Support Staff Association and an employee of the District.

Mrs. Jones made the motion, seconded by Mrs. Zellers.

Yes 9 No 0 Abstain 0 Motion carried

Executive Session- Personnel Matter

Mrs. Lajewski asked for a motion to enter in executive session at 6:59 pm to discuss a personnel matter.

Mr. Reigel made the motion, seconded by Mr. Hartwell.

Yes 9 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

The regular meeting resumed at 7:25 pm.

Adjourn

Mrs. Lajewski asked for a motion to adjourn the meeting at 7:26 pm.

Mrs. Zellers made the motion, seconded by Mrs. Murney-Karsten.

Yes 9 No 0 Abstain 0 Motion carried

Cara Lajewski, Board President