

AJH PTO Meeting Minutes

November 4, 2021

9:00 am

Meeting called to order at: 9:15 am by President, Darcie Parsons

President: Darcie Parsons (ajhpto1@gmail.com)

- Fall apparel sales should arrive late November, due to the shipping delays, and an official update will be coming, then will be posted.
- Spring apparel sale update and open position (see chair position below)
- AJH PTO will have a monthly newsletter email update to provide updates to families by email, with the newsletter being put together by the secretary. Ideas to include are upcoming events, fundraising updates, and ways to get involved.
Elizabeth made a motion to have a newsletter made by the secretary, Heather Pearch seconded the motion. Vote all ayes, no nays. Motion passed.
- Holiday gift ideas for the staff - Mrs. Neuhoff suggested having a Box o' Joe and donuts.
 - Due to the complications of 501(c)3 guidelines and regulations, the PTO will avoid gift cards if possible to prevent tax consequences and complications.
- Recess area (see below)
- Social Media sharing - if PTO fundraisers or events are for the entire school district and benefit all students, then the three PTOs will share on Social Media.
Heather Pearch made a motion to share other PTO's district only information, Darcie seconded the motion. Vote all ayes, no nays. Motion passed.

Principal: Andrew Gibson (andrew_gibson@amherstk12.org)

- The plans for the concrete pad for the recess area is 60'x60' with an entryway measuring 20'x8' which will lead to the pad.
- Students will have basketball hoops, 9 Square and other options for during ME in the recess area.
- For the time being, the basketball hoops will be put on hold unless the cost of the concrete is financially unfeasible, then the hoops will be purchased.

Vice President: Heather Hatten (heathermhatten@gmail.com)

Secretary: Elizabeth Fought (ohhappyday789@gmail.com)

- Please sign attendance sheet
- Heather Pearch made a motion to waive the reading of last month's minutes, Elizabeth seconded the motion. Vote all ayes, no nays. Motion passed.

Treasurer: Dawn Clappas (ajhptotreasurer@gmail.com)

- Remember that we are tax exempt; if you need to get any donations or supplies for your committee, please email Dawn for a copy of the form needed.
- Bank Balance: \$22,504.01
- Quickbooks: \$22065.47
- Outstanding: \$438.54 eSports donation check has not been cashed
- The Walk-A-Thon brought in \$8016.10, and after expenses, the final amount was \$7582.27. Thank you to all who participated and to Altitude for donating 29 one hour passes.
- Past budget reports were discussed on if they should be posted on the PTO page, and if not, how families can get copies if they would like. Darcie said that if anyone would like to see the monthly budget, please send an email to Dawn at the treasurer email and she can email a copy.
- Dawn suggested changing the name of the Spirit Account to the Sunshine Fund. Heather Pearch made a motion to change the name, Elizabeth seconded the motion. Vote all ayes, no nays. Motion passed.

Committee Chairs:

Apparel Sale (fall): (chair: Nicole Waddel, Powers and Jen Denn)

Apparel Sale (Spring): (chair position open, and to be posted online)

- If interested, please contact AJH President, Darcie Parsons (ajhpto1@gmail.com)
- District wide - split profit 3 ways between 3 PTO's
- There can be an option to have a separate sale that will run at the same time with a tie-dye shirt that says "Class of ____" - AJH PTO will be in charge of covering own screen setup and receive profit from ONLY AJH sales, though will still work with Powers PTO. Heather Pearch made a motion to look into this option, Darcie seconded the motion, Vote five ayes, one vote nay. Motion passed.

Community Support, General:

- Link Amazon Smile through Powers Elementary; Coke rewards- you can enter them yourself on Coke's website, under Powers Elementary. All money earned is split evenly between Powers, Nord, and AJH PTO's.

Community Support, Donation Drives: Teri Burich (teri@danbinford.com)

- Possible outreach to Second Harvest and Blessing House, as before.
- Possible food drive for Good Shepherd Baptist Church, with collection boxes in the school office. Mr Gibson will ask for a list of items needed. Dawn and Elizabeth offered to assist Teri.

Dances: no dances, due to Lorain County Board of Health guidance and vote on by Mr. Sayers and Principals

Hospitality: Nancy Penano (Nancypenano@hotmail.com)

- For November, Nancy will order pies for the staff and will have them delivered the Monday of Thanksgiving week. Mr Gibson said that set up can be in the same location, and any time is good to bring the pies. Nancy will also get whipped cream, which can be stored in the refrigerator, and will have a sign saying the pies are from the PTO.

- Ideas for December's Hospitality: Mrs. Neuhoff suggested having a Box o' Joe and donuts

Membership: Dawn Clappas (dclappas@gmail.com)

- Families: 45 Staff: 49

Fundraisers: Walk-a-Thon and Mama Joe Pies

- **Walk a Thon:** (Chair: Teri Burich/ Elizabeth)
- **Mama Joe Pies** (chair: Teri Burich teri@danbinford.com)
 - Mama Joe's will need a 2-3 week timeframe. The PTO receives \$2.50 for every \$10 gift card sold.
 - Possibly sell gift cards for 3 weeks in March, then distribute around April 1st.
- **Kalahari:** due to Lorain County Board of Health guidance and vote on by Mr. Sayers and Principals, this is a "NO GO" for this year at this time.

Sunshine Fund: Mrs. Aufdenkampe

Social Media: Nancy Penano (NancyPenano@hotmail.com)

- If you need anything posted for Social Media, please let her know.
- The process by which Nancy been posting:
 1. Before the beginning of every month, the "Important Dates" for that upcoming month are posted and pinned to the top of our FB page providing easy and prominent visibility to our parents.
 2. Two days before said Important Date, a reminder post is presented.
 3. Anything shared for the AJH main FB page is shared
 4. Anything from the Amherst Exempted page, that pertains to our students is shared
 5. Any information from our Sports teams, clubs, band, teachers, etc. is shared to our page

Posts go to both FB & Twitter.

End of School Reward: Elizabeth Fought (ohhappyday789@gmail.com)

- Elizabeth will meet with Karen at Sugar Buzz to discuss options and pricing for a reward at AJH for students at the end of the school year.

Other Business:

- Darcie requested that any chair person who cannot attend the meeting provide any updates to her at ajhpto1@gmail.com.

Next AJH PTO meeting will be Friday, December 3, 2021, at 9 am

Meeting adjourned at 10:20am by President, Darcie Parsons

Attendance: Mr. Gibson, Mrs. Neuhoff, Darcie Parsons, Dawn Clappas (Zoom), Nancy Penano (Zoom), Heather Pearch, and Elizabeth Fought