

DISPOSAL OF SURPLUS EQUIPMENT AND/OR MATERIALS

The board of directors authorizes the superintendent or designee to determine whether any district equipment, supplies, furniture and other district personal property is 1) obsolete; 2) not economically feasible to maintain/repair (garbage); and/or 3) no longer needed and/or required. A list of such items shall be approved by the board of directors prior to sale/disposal.

The board further authorizes the superintendent or designee to develop and implement procedures for the sale/disposal of surplus items in accordance with state law.

The board must approve of any sales where:

1. A single unit item has a current value in excess of \$5,000.00; and/or
2. Multiple items have a total unit value in excess of \$10,000.00.

Prior to disposing of any surplus property the superintendent or designee shall serve public notice as required by state law.

Technology equipment that is unrepairable or has no value may be scheduled for immediate recycling.

Funds derived from the rental, sale or lease of student transportation equipment shall be placed into the transportation vehicle fund. Funds derived from the sale of property shall be placed into the general fund.

Legal References: RCW 28A.155.160 Assistive devices — Transfer for benefit
of children with disabilities — Record inventory
RCW 28A.335.060 Surplus school property — Rental, lease or use of — Disposition of
moneys received from
RCW 28A.335.090 Conveyance and acquisition of property — Management — Appraisal
RCW 28A.335.180 Surplus texts and other educational aids, notice of availability — Student
priority as to texts
RCW 28A.335.205 Assistive devices — Transfer for benefit of children with disabilities —
Record, inventory
RCW 39.33.070 School districts and libraries — Disposal of obsolete or surplus reading
materials — Procedures

WAC 392-143-050 Resold School Buses