

Procedure - Traffic Safety Education

The following procedures shall be in effect:

- A. The superintendent shall designate a staff member in charge of the district's traffic safety education program.
- B. For instructional purposes, the traffic safety education instructor shall use the district's instructional materials for traffic safety education.
- C. Each student enrolled in a traffic safety program shall meet the objectives and competencies listed in the district curriculum as a condition of successful completion of the program.
- D. Traffic safety education courses provided by the district shall be conducted before and after school hours (may be extended to no later than 5:00 pm during winter months) except when night driving experiences may be provided.
- E. Requirements for entering the Program:
 1. Taking traffic safety at Ephrata High School is considered a privilege, not a right. The fee students pay covers only a portion of the total cost to complete the class. Also, there are usual students on the waiting list. Therefore, to enroll in the traffic safety/drivers education program, students must be passing a minimum **6 of 7** classes. This is the same WIAA standard for making academic progress that students must meet in order to participate in athletics or extracurricular school activities.
 2. Students who fail to maintain the WIAA standard (**passing at least 6 of 7 classes**) during the time they are enrolled in traffic safety course (determined at the end of the 1st quarter) are considered not to be making adequate academic progress. Such student would be dropped from the traffic safety class. Such students would be required to pay the original fee again should he/she seek to re-enroll the next semester.
 3. Recognizing that the district can serve a limited number of students each year, certain enrollment criteria are established. Students enrolled in private schools, home schooled children and students who have received a certificate of educational competence (GED) shall have equal access to enroll as part-time students. Enrollment criteria in descending order of priority are (a) grade level in school (12th grade – highest), (b) date and time of registration.
 4. Students enrolled in traffic safety during the regular school year must reside in the district or be students who have been released by another district to attend school or are registered for home schooling in this district.
 5. Students must be at least 15-1/2 years of age prior to entering the class.
 6. Students must have their driving permit within the first week of class.
 7. Students must pay their Drivers Education Fee within the first three days of class. Each student will be required to pay the established fee at the time of enrollment. To be eligible for a refund of the paid fee, students must drop from the program and request a refund within 5 days following the program starting date.
 8. Students must pick up and turn in a Drivers Education Application to the counselor's office prior to the first day of Drivers Education class.

Requirements for the Drivers Education Program:

1. Students may not miss more than 5 days of class.
2. Students may not miss more than 3 drives they have signed up for.
3. Students must complete and pass all class work.
4. Students must complete and pass 9 tests with an 80% or better.
5. Students must complete and pass all behind the wheel drives with an 80% or better.
6. Students must pass Behind the Wheel Test with an 80% or better.
7. Students who have attended more than 50% of the program's scheduled classes and have completed at least 90% of the program's objectives, but have not completed all program objectives, shall receive an "incomplete" and shall be provided the opportunity to achieve successfully all objectives during the current school year and ensuring summer. Students failing to do so will receive a failing grade.
8. Students who receive a failing grade for the traffic safety class or have dropped from a program shall pay an additional fee (equivalent to the original cost of enrollment) when re-entering the program.
9. Students transferring from the district prior to attending 50% of the programs scheduled classes shall be reimbursed the collected fee.

10. Students entering the program from another district shall pay the regularly assessed fee if the transferring district indicates the student had attended less than 50% of the program's scheduled classes in that district.

Requirements for receiving a Drivers License prior to 18 years old:

1. Complete and pass the Drivers Education program.
2. At least 25 hours must be completed before class is completed. Document 50 hours of driving time outside of the hours of the Drivers Education Program with someone that has had his or her driver's license for 5 or more years. Ten of the fifty hours must be night driving.
3. Drivers must have had their permit for a minimum of 6 months.

Ephrata School District Adopted 2/26/02

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