

Ephrata School District

Use Agreement iOS Devices and Applications

I understand the check-out and use of iOS devices and apps are subject to the Ephrata School District Electronic Resources Policy 2022 and Procedure 2022P.

I understand there will be no reimbursement for any apps I purchase as an individual buyer.

I agree to follow the procedures outlined above for use of an iOS device and for the purchase of applications.

Name _____ Signature _____

Date _____ Checked out by _____

€ I-Pad Inventory # _____

€ _____ Inventory # _____

Procedure for purchase of iOS device (iPad, iPod, etc.) apps:

- An educational app is identified. Staff member submits a request (requisition) for purchase to their Building Administrator or Program Director.
- The Administrator/Director gives approval. A Purchase Order is processed.
- The purchase order is directed to Cathy Wulf.
- Cathy Wulf, as Authorized Purchaser, buys a volume voucher from Apple.
- Cathy Wulf as Program Facilitator redeems the voucher in the App Store Volume Purchase Program (VPP) portal to purchase the requested app.
- Cathy Wulf forwards download authorization of the VPP codes to the end user.
- There is one iTunes account per school or department (i.e. Special Services).
- End users log into the building iTunes account, redeem the VPP code, and install the app on the iMac sync station.
- iOS devices are synced to iTunes on the iMac sync station.