

**REVOLVING FUND BANK ACCOUNT**

A general fund revolving imprest checking account shall be maintained at a local bank in the account name of Ephrata School District No. 165. The stated amount of said checking account shall be four thousand dollars. The purpose of the account shall be to pay minor accounts that require cash payments or when cash payment is advantageous to the school district.

Checks drawn on the account shall be jointly signed by two of the following: superintendent, business manager and superintendent's secretary. An accurate record shall be maintained of disbursements from this checking account. Reimbursements from the checking account of disbursements shall be made by warrant in the same manner as all other disbursements are approved. The checking account shall be maintained of disbursements from this checking account. Reimbursements from the checking account of disbursements shall be made by warrant in the same manner as all other disbursements are approved. The checking account shall be managed in a manner as prescribed by the State Auditor.

The district shall maintain other depositories and/or bank accounts as authorized by statute and the Board of Directors.