

## Education Law §3614 School Funding Allocation Report

### Part F - Narrative Description

1. **(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The executive team of the district meets with all budget makers from November through March to define their needs for the coming school year both in regards to staffing and non-staffing areas. Each building and department submits a budget and narrative to the central office management team. From these meetings, the budget is built to accommodate these identified needs to the extent possible within the constraints of available revenue sources. Each school and department presents to the board of education from January through March so that there is transparency among all stakeholders. There are many public meetings once the budget has been adopted by the board of education with community groups and the PTA. The only truly formulaic process used is for the categories of NY State materials aids (textbooks, library book, hardware, and software) which is based on the state per-pupil amount multiplied by the projected enrollment for each school. These materials aids are a very small and insignificant portion of the budget.

2. **If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

The high school's funding per pupil is higher based on interscholastic sports, International Baccalaureate, occupational education opportunities and the many electives students have the opportunity to choose from.

3. **If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

The district's funding per pupil will increase beginning in 2021-22 in part due to the UPK expansion grant that the District will begin receiving in 2021-22 and the federal COVID stimulus funds that have been allocated to the district. The District anticipates receiving COVID federal stimulus funds through 2023-24.

**Part A - District-Level Information**

School District Name	Canandaigua
BEDS Code	430300
School Year	2021-22

**I) Contact Information**

		Mailing Address	
Contact First & Last Name	Matthew Fitch	Street Address Line 1	143 North Pearl Street
Title of Contact	Assistant Superintendent for Business	Street Address Line 2	
Email Address	fitchm@canandaiguaschools.org	City	Canandaigua
Phone Number	5853963732	Zip Code	14424

**II) Total Amount of District Spending Allocated to Individual Schools**

	Funding Source				
	Total Spending	State/Local	Federal		
<b>A) Total Major Operating Funds Spending</b>					
General Fund Total Expenditures & Transfers	\$79,330,078	\$79,330,078	\$0		
Special Aid Fund Total Expenditures & Transfers	\$4,663,328	\$1,025,121	\$3,638,207		
School Food Services Fund Total Expenditures & Transfers	\$1,335,100	\$385,100	\$950,000		
Debt Service Fund Total Expenditures & Transfers	\$0	\$0	\$0		
<b>Total Major Operating Funds Spending</b>	<b>\$85,328,506</b>	<b>\$80,740,299</b>	<b>\$4,588,207</b>		
<b>B) Exclusions for Non-Instructional Costs</b>					
Interfund Transfers	\$305,000	\$305,000	\$0		
Debt Service	\$4,487,506	\$4,487,506	\$0		
School Food Services Fund	\$1,335,100	\$385,100	\$950,000		
Community Services	\$113,500	\$113,500	\$0		
Adult/Continuing Education	\$0	\$0	\$0		
Transportation	\$3,261,198	\$3,261,198	\$0		
Employee Benefits Allocated to Above Purposes (see IV below)	\$1,073,905	\$1,073,905	\$0		
<b>Total Non-Instructional Cost Exclusions</b>	<b>\$10,576,209</b>	<b>\$9,626,209</b>	<b>\$950,000</b>		
<b>C) Exclusions for Tuition/Payments to Non-District Schools</b>					
Charter School Tuition	\$0	\$0	\$0	0	\$0.00
Services Provided to Charter Schools	\$0	\$0	\$0	0	\$0.00
Other School Districts (Excl. Special Act Districts)	\$519,000	\$519,000	\$0	12	\$43,250.00
Prekindergarten Community-Based Organizations	\$462,000	\$27,500	\$434,500	84	\$5,500.00
BOCES Instructional Programs (Full-time Only)	\$4,272,027	\$4,272,027	\$0	53	\$80,604.28
SWD School Age-School Year Tuition	\$994,850	\$994,850	\$0	21	\$47,373.81
SWD Early Intervention Program Tuition	\$0	\$0	\$0	0	\$0.00
SWD - Preschool Education (§4410) Tuition	\$0	\$0	\$0	0	\$0.00
SWD - Summer Education (§4408) Tuition	\$125,000	\$125,000	\$0	21	\$5,952.38
State-Supported Schools for the Blind & Deaf (§4201) Tuition	\$0	\$0	\$0	0	\$0.00
Services Provided to Nonpublic Schools	\$143,209	\$62,685	\$80,524	52	\$2,754.02
Other Expenses for Pupils in Non-Traditional Settings	\$215,485	\$125,000	\$90,485	0	\$0.00
Employee Benefits Allocated to Above Purposes (see IV below)	\$26,051	\$26,051	\$0		
<b>Total Tuition/Payments to Non-District Schools Exclusions</b>	<b>\$6,757,622</b>	<b>\$6,152,113</b>	<b>\$605,509</b>		
<b>Total Exclusions</b>	<b>\$17,333,831</b>	<b>\$15,778,322</b>	<b>\$1,555,509</b>		
<b>D) Projected 2021-22 Enrollment</b>					
Total District K-12 Enrollment	3,186				
Total District Pre-K Enrollment	152				
Total Preschool Special Education Enrollment	0				
Total District Enrollment	3,338				
<b>Total Funding Allocated to Individual Schools</b>	<b>\$67,994,675</b>	<b>\$64,961,977</b>	<b>\$3,032,698</b>		
<b>Total Allocated Funding per Pupil</b>	<b>\$20,369.88</b>	<b>\$19,461.35</b>	<b>\$908.54</b>		

**III) Central District Costs Included in School Allocations**

	Funding Source			Total Staff	Total
	Total Spending	State/Local	Federal	(FTE Basis)	FTE Spending
<b>A) General Support Costs</b>					
Board of Education	\$59,220	\$59,220	\$0	0.5	\$118,440.00
Central Personnel	\$1,596,194	\$1,596,194	\$0	13.9	\$114,834.10
Operation and Maintenance of Plant	\$4,390,108	\$4,390,108	\$0	60.0	\$73,168.47
Other Central Services	\$891,656	\$891,656	\$0	0.0	\$0.00
Employee Benefits for General Support Staff (see IV below)	\$1,539,639	\$1,539,639	\$0		
<b>Total General Support Costs</b>	<b>\$8,476,817</b>	<b>\$8,476,817</b>	<b>\$0</b>	<b>74.4</b>	
<b>Total General Support Costs per Pupil</b>	<b>\$2,539.49</b>	<b>\$2,539.49</b>	<b>\$0.00</b>		
<b>B) District Academic Support Costs</b>					
Curriculum Development & Supervision	\$327,823	\$327,823	\$0	2.0	\$163,911.50
Research, Planning & Evaluation	\$0	\$0	\$0	0.0	\$0.00
In-Service Training	\$403,220	\$241,255	\$161,965	0.0	\$0.00
Committee on Special Education/Preschool Special Education	\$0	\$0	\$0	0.0	\$0.00
Summer Programming and Services	\$507,000	\$465,000	\$42,000	0.0	\$0.00
Other Districtwide Staff	\$353,663	\$353,663	\$0	3.0	\$117,887.67
Employee Benefits for District Academic Support Staff (see IV below)	\$466,244	\$403,048	\$63,196		
<b>Total District Academic Support Costs</b>	<b>\$2,057,950</b>	<b>\$1,790,789</b>	<b>\$267,161</b>	<b>5.0</b>	
<b>Total District Academic Support Costs per Pupil</b>	<b>\$616.52</b>	<b>\$536.49</b>	<b>\$80.04</b>		
<b>C) Other Post-Employment Benefits (OPEB)</b>					
<b>Total OPEB per Pupil</b>	<b>\$698.76</b>	<b>\$698.76</b>	<b>\$0.00</b>		
<b>Total Central District Costs Included in School Allocations</b>	<b>\$12,867,232</b>	<b>\$12,600,071</b>	<b>\$267,161</b>		
<b>Total Central District Costs per Pupil</b>	<b>\$3,854.77</b>	<b>\$3,774.74</b>	<b>\$80.04</b>		
<b>Total Funding Allocated to Individual Schools excl. Central Costs</b>	<b>\$55,127,443</b>	<b>\$52,361,906</b>	<b>\$2,765,537</b>		
<b>Total Allocated Funding per Pupil</b>	<b>\$16,515.11</b>				

**IV) District Average Fringe Rate for Allocation of Employee Benefits**

Total Employee Benefits in General Fund & Special Aid Fund	\$20,711,017
Other Post-Employment Benefits	\$2,332,465
Total Employee Benefits for Active Employees	\$18,378,552
Total Personal Service in General Fund & Special Aid Fund	\$41,285,991
District Average Fringe Rate	44.515225515599%

Part B - Basic School-Level Information

BEDS Code	School Name	Local School Code	School Type	Grade Span		School Status				Projected Enrollment & Demographics						Projected Staffing (FTE Basis)								
				Lowest Grade	Highest Grade	Does this school serve its full planned grade span? (Y/N)	If no, is this school opening this year? (Y/N)	Is the school scheduled to close? (Y/N)	If so, what year?	K-12 Enrollment	Pre-K Enrollment	Preschool Special Ed Enrollment	K-12 FRPL Count	K-12 ELL Count	K-12 SWD Count	Classroom Teachers w/ 0-3 Years Experience	Classroom Teachers w/ More than 3 Years Experience	Para-professional Classroom Staff	Principals & Other Admin Staff	Pupil Support Services Staff	All Remaining Staff	Total Staff	Total Classroom Teachers	Total Non Teaching Staff
430300050001	CANANDAIGUA PRIMARY-ELEMENTARY		Elementary School	Pre-K	5	Yes		No		1,366	152	0	499	17	257	17.0	122.5	75.0	6.0	19.5	29.0	269.0	139.5	129.5
430300050002	CANANDAIGUA ACADEMY		Senior High School	9	12	Yes		No		1,086	0	0	350	9	182	6.0	95.1	39.0	4.0	13.5	13.0	170.6	101.1	69.5
430300050004	CANANDAIGUA MIDDLE SCHOOL		Middle/Junior High School	6	8	Yes		No		734	0	0	260	13	165	4.0	73.8	30.0	4.0	9.5	12.8	134.1	77.8	56.3
District Total										3,186	152	0	1,109	39	604	27.0	291.4	144.0	14.0	42.5	54.8	573.7	318.4	255.3

Part C - Basic School-Level Allocations

BEDS Code	School Name	Local School Code	School Allocation by Object (excl. Central Costs)						School Allocation by Purpose (excl. Central Costs)						Funding Source by School			Per Pupil Allocation		Central District Costs	Total School Allocation w/ Central District Costs	Total School Funding per Pupil		
			Personal Service			BOCES Services	All Other	Total Allocation by Object	General Education		Special Education		Instructional Support			Total Allocation by Purpose	State & Local Funding	Federal Funding	Total Funding Source by School				State & Local Funding per Pupil	Federal Funding per Pupil
			Classroom Teachers	All Other Salaries	Employee Benefits				General Ed K-12	Pre-K	Special Ed K-12	Preschool	School Administration	Instructional Media	Pupil Support Services									
430300050001	CANANDAIGUA PRIMARY-ELEMENTARY		\$10,802,629	\$3,413,970	\$6,328,551	\$1,214,748	\$530,912	\$22,290,810	\$11,760,494	\$818,056	\$5,638,395	\$0	\$871,854	\$1,944,989	\$1,257,021	\$22,290,809	\$20,458,531	\$1,832,279	\$22,290,810	\$13,477	\$1,207	\$5,851,545	\$28,142,355	\$18,539
430300050002	CANANDAIGUA ACADEMY		\$8,730,691	\$3,055,009	\$5,246,431	\$2,055,498	\$720,686	\$19,808,315	\$12,787,821	\$0	\$2,704,405	\$0	\$726,409	\$1,366,053	\$2,223,626	\$19,808,314	\$19,249,718	\$558,597	\$19,808,315	\$17,725	\$514	\$4,186,283	\$23,994,598	\$22,094
430300050004	CANANDAIGUA MIDDLE SCHOOL		\$5,959,608	\$2,347,058	\$3,697,731	\$613,685	\$410,237	\$13,028,319	\$7,271,974	\$0	\$2,509,032	\$0	\$743,723	\$927,238	\$1,576,351	\$13,028,318	\$12,653,657	\$374,661	\$13,028,318	\$17,239	\$510	\$2,829,403	\$15,857,721	\$21,605
<b>District Total</b>			<b>\$25,492,928</b>	<b>\$8,816,037</b>	<b>\$15,272,713</b>	<b>\$3,883,931</b>	<b>\$1,661,835</b>	<b>\$55,127,444</b>	<b>\$31,820,289</b>	<b>\$818,056</b>	<b>\$10,851,832</b>	<b>\$0</b>	<b>\$2,341,986</b>	<b>\$4,238,280</b>	<b>\$5,056,998</b>	<b>\$55,127,441</b>	<b>\$52,361,906</b>	<b>\$2,765,537</b>	<b>\$55,127,443</b>			<b>\$12,867,232</b>	<b>\$67,994,675</b>	

Part D - School-Level Spending on Prekindergarten and Community Schools Programming

					Prekindergarten Programs					Student, Family, and Community Schools Programs														
					Projected Pre-K Enrollment				Projected Pre-K Funding					Spending by Purpose						Funding Source by Program				
BEDS Code	School Name	Local School Code	Does this school offer a Pre-K program? (Y/N)	Does this school offer student/family support or community schools services? (Y/N)	4-Year-Old Full-Day	4-Year-Old Half-Day	3-Year-Old Full-Day	3-Year-Old Half-Day	Total Pre-K Enrollment	State Universal Pre-K Grants (UPK)	Other State & Local Funding	Federal Funding	Total Pre-K Spending	Community Schools Site Coordinator (FTE Basis)	Enriched Academic Services	Health, Mental Health/ Counseling, Dental Care	Nutrition Services	Legal Services	After-School Programs/ Extended Day Programs	All Other	Total Community Schools Spending	Foundation Aid Community Schools Set-Aside	Other State & Local Funding	Federal Funding
430300050001	CANANDAIGUA PRIMARY-ELEMENTARY		Yes	Yes	132	20	0	0	152	\$265,121	\$16,271	\$536,664	\$818,056	0.0	\$0	\$29,150	\$0	\$0	\$223,860	\$0	\$253,010	\$0	\$29,150	\$223,860
430300050002	CANANDAIGUA ACADEMY		No	Yes					0				\$0	0.0	\$0	\$20,830	\$0	\$0	\$159,900	\$0	\$180,730	\$0	\$20,830	\$159,900
430300050004	CANANDAIGUA MIDDLE SCHOOL		No	Yes					0				\$0	0.0	\$0	\$14,100	\$0	\$0	\$108,240	\$0	\$122,340	\$0	\$14,100	\$108,240
<b>Total in District Schools</b>					<b>132</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>152</b>	<b>\$265,121</b>	<b>\$16,271</b>	<b>\$536,664</b>	<b>\$818,056</b>	<b>0.0</b>	<b>\$0</b>	<b>\$64,080</b>	<b>\$0</b>	<b>\$0</b>	<b>\$492,000</b>	<b>\$0</b>	<b>\$556,080</b>	<b>\$0</b>	<b>\$64,080</b>	<b>\$492,000</b>

					Projected Pre-K CBO Enrollment				Projected Pre-K CBO Funding				
					4-Year-Old Full-Day	4-Year-Old Half-Day	3-Year-Old Full-Day	3-Year-Old Half-Day	Total Pre-K Enrollment	State Universal Pre-K Grants (UPK)	Other State & Local Funding	Federal Funding	Total Pre-K Spending
Total in Prekindergarten Community-Based Organizations					84	0	0	0	84	\$27,500	\$0	\$434,500	\$462,000
<b>District Total with CBOs</b>					<b>216</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>236</b>	<b>\$292,621</b>	<b>\$16,271</b>	<b>\$971,164</b>	<b>\$1,280,056</b>

**Part E - Locally Implemented Funding Formula**

Are schools allocated a sizeable portion of their funding via a locally implemented formula?

No

BEDS Code	School Name	Local School Code	Local Formula Allocation	Allocation If Local Formula Fully Funded	Difference	% Funded	Total Funding (See Part C)	Local Formula as % of Total Funding	Other Funding
430300050001	CANANDAIGUA PRIMARY-ELEMENTARY								
430300050002	CANANDAIGUA ACADEMY								
430300050004	CANANDAIGUA MIDDLE SCHOOL								
<b>District Total</b>				\$0	\$0	\$0	\$0		\$0