

## Seneca Falls CSD Gr. 3-12 Student Acceptable Use Policy Agreement

I, \_\_\_\_\_, agree to the following:  
*Student's name*
*grade level*

|                         |  |
|-------------------------|--|
| <b>Student Initials</b> | <b>Please take this opportunity to discuss the guidelines below as many of them can be applied at home as well.</b>  |
|                         | <p><b>I agree that the use of any technology at school is appropriate for the educational setting.</b><br/>           Examples of inappropriate use include, but are not limited to:</p> <ol style="list-style-type: none"> <li>1. Downloading or using games/apps that are obscene, lewd, or violent.</li> <li>2. Any use (in or out of school) that disrupts educational setting by compromising other students' physical, emotional, or mental safety.</li> <li>3. Cyberbullying (in or out of school).</li> </ol>  |
|                         | <p><b>I agree to use social media respectfully by</b></p> <ol style="list-style-type: none"> <li>1. Abiding by the Dignity for All Students Act.</li> <li>2. Avoiding any use (in or out of school) that disrupts the educational setting by compromising other students' physical, emotional, or mental safety.</li> <li>3. Avoiding all cyberbullying (in or out of school).</li> </ol>  |
|                         | <p><b>I agree to respect and protect the privacy of myself and others by</b></p> <ol style="list-style-type: none"> <li>1. using only accounts assigned to me and not sharing my password to others</li> <li>2. not sharing personally identifiable information to any third party application</li> <li>3. Getting explicit consent from any individual, I intend to photograph or record PRIOR to taking any photo/video/audio.</li> </ol>  |
|                         | <p><b>I agree to respect and protect copyright laws and intellectual property of others by</b></p> <ol style="list-style-type: none"> <li>1. Respecting copyright and fair use laws (no illegal copies of music, games, movies).</li> <li>2. Citing sources appropriately (not plagiarizing).</li> </ol>   |
|                         | <p><b>I agree to respect and practice the principles of community by</b></p> <ol style="list-style-type: none"> <li>1. Communicating only in ways that are kind and respectful.</li> <li>2. Using school or personal electronic devices in classrooms only with teacher permission.</li> <li>3. Reporting threatening or discomforting materials to staff immediately.</li> <li>4. Refraining from accessing, transmitting, copying, or creating material that violates the school's code of conduct (such as messages that are obscene, pornographic, threatening, rude, discriminatory, or meant to harass).</li> <li>5. Refrain from deliberate action, which damages or disrupts a computing system (including the willful introduction or computer "viruses" or other disruptive/destructive programs), alters its normal performance or causes it to malfunction, is prohibited. Intentional attempts to "crash" network systems or programs are punishable disciplinary offenses.</li> <li>6. Not attempting to bypass the Internet filter.</li> <li>7. Only using the District's wireless guest network for any personal student devices.</li> </ol> |

### Consequences for violations may include:

- Parent notification
- Disciplinary action
- Loss of a student's privileges to use the District's technology
- Financial responsibility

*Contact person: James Bruni, jbruni@senecafallscsd.org, 315-568-5874*

*This contract can be found on the District website (Senecafallscsd.org) by selecting "Departments" and then "Technology".*

*Last update: 9/1/19*

**Supervision and monitoring:**

A BOCES internet filter is in place for protection to all users on the network. School personnel monitor the use of devices and the Internet to ensure student safety. We reserve the right to examine, use, and disclose any data found on the District's information networks or devices in order to further the health, safety, discipline, or security of any student or other person, or to protect property. We may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement.

**Opportunities for Instructional Use**

In compliance with the Children's Online Privacy Protection Act (COPPA), parents (or legal guardians) of children under the age of 13 years of age, must consent to collections, uses and disclosures of personal information. The Seneca Falls CSD makes every effort to select technology products that protect the confidentiality of students' personally identifiable information and avoid third party promotional marketing material. In order for students to use some selected tools, it may be necessary for the District to provide basic information such as name or school email. Service providers communicate information about their collection, protection, use and disclosure of data through their own privacy policies. Please find a list of online educational providers and their contact information, at the following SFCSD web address: <https://tinyurl.com/y4hk76b4>. This live document will be updated periodically.

**District Owned Devices**

iPads and Chromebooks are district owned devices and the contents on the iPad or Chromebook could be viewed at any time. The student should have NO expectation of privacy of materials found on a school-supplied device or school supported email service.

**Internet Connectivity**

While at school, students will be accessing the Internet through the SFCSD network, which follows the required Children's Internet Protection Act (CIPA) regulations. When the device is out of school, it will access any available WiFi and follow the Internet controls associated with that network. We recommend that you talk to your children about the standards they should follow on the Internet just as you would on the use of all media information sources. We also recommend that student use of the Internet is monitored by an adult.

I, \_\_\_\_\_, understand the Acceptable Use Agreement.  
*Student's signature*

I, \_\_\_\_\_ have reviewed these guidelines with my child and I give consent for my child to use the above-mentioned online educational services.

\_\_\_\_\_  
*Parent/Guardian's signature*

\_\_\_\_\_  
*Date*