

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, October 18, 2021 at 6:01 p.m. at the Operations Center, 5500 Airport Road, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Amy Calabrese (*arrived at 6:30 p.m.*), Milton Johnson, Julianne Miller, Michelle Pedzich, Megan Personale, John Polimeni, Beth Thomas, Jen Schneider

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** Vernon Tenney, Nate Teerlinck, Anna Stohs, Rachael Adams, Logan Ware, Jessica Teerlinck, Gavin Malec, Melanie Smith, Marie Rouand, Lysie Coccia, KJ Halpern

### ***Executive Session***

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved calling an Executive Session at 6:01 p.m. discuss the employment history of six particular persons.

### ***Return to Open Session***

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 6:20 p.m.

*The board took a break from 6:20 p.m. to 6:30 p.m.*

### ***Meeting Called to Order and Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with all saying the Pledge of Allegiance.

### ***President's Comments***

Mrs. Grimm welcomed all in attendance.

### ***Superintendent's Report***

Superintendent Farr noted a correction to the September 27, 2021 Board Meeting Minutes under Contract Substitute Teachers; Sarina Karito will be at the Academy. Also, Kellie Springer will be removed from the Consensus Agenda as she has declined the position.

Superintendent Farr provided an update on COVID19 pool and diagnostic testing. This is still a work in progress, but staff will begin pool testing the week of October 25. The district has over 800 employees, with 90 of them requiring weekly testing.

Superintendent Farr briefly talked about the organized walkout students participated in at the Academy to bring attention to mental health and suicide prevention after the loss of one of our students.

Superintendent Farr read the following in recognition of Board Appreciation Week.

*"Please Fill Your Cup"*

---

*Oftentimes, as Board of Education members with a focus on service to others, your minds are on... others. For the few who feel compelled and drawn to run for a board seat, knowing how challenging it can be and how much work it actually is, we know it takes a special kind of person.*

*You are always thinking about our students, our staff, and our families, wondering how they are doing and how we can better fulfill their needs and simultaneously, ensure that we are providing them with nothing less than an exceptional experience...or at least, operating with this notion as our aspirational measuring stick.*

*You give and you give and you give. You give of yourself. You sacrifice your personal needs. You sacrifice privacy, anonymity, and the ability to detach. You own our successes and our failures. You ache in our heartbreak and relish in our victories.*

*What is the reward for this emotional rollercoaster? We certainly know it isn't your stipend which you receive for board service...which...to be clear...is zero dollars. Rather, your reward is knowing that you are quite literally impacting the lives of a generation of wonderful young people while also supporting an educational staff who care deeply about students. This is not an easy task and we know that sometimes we get it right and sometimes we don't but for those of us who have the honor of knowing and working with each of you, we are 100% positive that it is your desire to always create a community where people want to be. Where people feel welcomed, included and loved. A place where all people can grow, become, do. A place for authentic belonging.*

*So, while you continually focus on filling the cup of so many others, we ask you to remember to always fill your own cup as well. Whether it is finding a quiet place to read, taking a walk, visiting with a friend, spending time with your family, sitting at the lake and enjoying your beautiful surroundings, attending a concert, or even caring for and playing with your dog...or dogs for some of you, please find opportunities to fill your own cup. We care about you as much as you care about us and we want to ensure you are well taken care of also. From the bottom of our hearts, on behalf of Debbie and myself and our entire leadership team, thank you for all you do and please, enjoy this small token of our appreciation.*

The Board was also gifted small tokens from the Canandaigua Teachers' Association and The Administrative Team.

### **Board Student Representative**

Nate Teerlinck commented on the devastating news the school and students received late last week of the loss of a fellow classmate. She will forever be in the hearts of all. Earlier in the day students conducted an organized walkout at the Academy to bring attention to mental health and suicide prevention. After, students met with Mrs. Logue, Academy Principal; Mr. Schrage, Assistant Superintendent for Instruction; and Superintendent Farr to discuss actions moving forward. Students want to be involved in helping to remove the stigma of mental health illness.

### **September Warrant Review**

Upon a motion made by Mr. Johnson, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved the September Warrants.

#### **APPROVED: WARRANTS**

- A-22 General 14186-14229, 14153-14181 (Check Print)
- A-23 General 9006554-9006621 (ACH)
- A-24 General 14182-14185, 14151-14152 (In House)
- A-28 General 14240-14326 (Check Print)
- A-29 General 9006622-9006702, Void Ck #9006532 (ACH)
- A-30 General 14230-14239 (In House)
- \*\*A-36 General Void Ck #9006532 (ACH)
- C-6 Cafeteria 2402-2406

---

C-7 Cafeteria 2407-2420, Void Ck #2271  
F-8 Federal 693-695 (Check Print)  
F-9 Federal 9000235-9000236 (ACH)  
F-10 Federal 696 (In House)  
F-11 Federal 697 (Check Print)  
H-8 Capital 9000088-9000093 (ACH)  
H-9 Capital 407-412 (Check Print)  
H-10 Capital 9000094-9000096 (ACH)  
\*\*This check was originally issued in August 2021

### **Minutes**

Upon a motion made by Mrs. Thomas, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved the September 27, 2021 Regular Board Meeting minutes.

**APPROVED: MINUTES**

### **Educational Presentation- Trauma, Illness and Grief (TIG)**

Mr. Matt Schrage, Assistant Superintendent for Instruction, and Mr. Vernon Tenney, Director of Student Support Services, presented an overview of Trauma, Illness and Grief (TIG). The presentation also showed how the district utilizes strategies to increase school personnel's ability to effectively plan and respond during times of crisis to support recovery and resiliency. Through this approach, responders are able to effectively and efficiently intervene to support their own district as well as other districts connected to the TIG consortium.

### **Consensus Agenda**

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

**APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA**

### **Business**

#### **1. Treasurer's Report**

the Treasurer's Report for the Period of August 1, 2021 - August 31, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

#### **2. Budget Status Report**

the Appropriation Status Report, which is a summary, for the period of July 1, 2020 - August 31, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

#### **3. Revenue Status Report**

the Revenue Status Report, which is a summary, for the period of July 1, 2020 - August 31, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

#### **4. Volunteers**

the request of Mr. John Arthur, Middle School Principal, for the below:

- Jenna Tenney, Academy graduate, to continue as a Big Sister for the 2021-2022 school year for a particular student. They will have lunch together on Thursdays.
- Pam Metting and Marianne Gallagher to volunteer with Builders Club.

**5. Presenter**

the request of Mr. Brian Amesbury, Elementary School Principal, for **Amanda Rissew** to be a presenter at the Primary-Elementary School. Ms. Rissew is a presenter with Safe Harbors of the Finger Lakes. The presentation will be on the topic of personal safety/ child abuse prevention.

**6. Audited Financial Statements**

acceptance of the 2020-21 Independent Audit and Management Letter from Ray Wager, CPA, a division of Mengel Metzger Barr & Co. LLP for the year ending June 30, 2021

**7. Financial CAPs Related to Financial Statement/ Management Letter**

approval of the Corrective Action Plan related to the 2020-21 Independent Audit and Management Letter

**8. Accompanist Rate**

the request of Mr. Matt Schrage, Assistant Superintendent for Instruction, for the following standardized remuneration rate for all buildings and accompanists:

- Ensemble Rehearsal Accompanist: \$ 35 per rehearsal service
- Ensemble Concert Accompanists: \$ 35 per in school Concert Performance  
\$100 per evening Concert Performance

**9. Agreements**

an agreement with Nazareth College Associate Clinical Professor Susan Mack to partner with the college for nursing students to complete the New York State required hearing screenings for students in the Primary and Elementary schools. This is a partnership the district has had in the past. It was not done last school year due to COVID-19 and the state relaxation of requirements. All nursing students will be completely vaccinated for COVID-19.

a Professional Services Agreement with Jaqueline Messineo-Cowles for Speech/Language Pathologist Services per student IEPs from October 4-November 12, 2021 at an hourly rate of \$100/hour not to exceed \$15,000.

**10. Surplus Items**

the request of Mrs. Emily Bonadonna, Primary School Principal, to declare as surplus items Gray Oral Reading Test 4<sup>th</sup> Edition (GORT 4). There is now an updated version available for use.

the request of Mr. Brian Nolan, Assistant Superintendent for Personnel and Support to declare the below items as surplus and sell at Auction:

- 2003 F250 w/plow- no tag
- Smith truck salt spreader 1.5 yard- no tag
- 2008 Dodge Durango- no tag
- 1999 HR5111 Turf Mower- no tag
- 2008 Bri Mar trailer- no tag
- Jacobsen aerator- no tag
- Toro Fairway aerator- no tag
- Aera-vator 3-point aerator- no tag
- Tennant ride on floor scrubber- 002710
- Advance ride on scrubber- 002471
- 2 truck side boxes- no tag
- Joslyn Clark Fire pump- no tag
- Coats tire machine- 001583
- Wood shop dust collector- no tag
- Parts cleaner- TRP50009
- Hydraulic press - 002671
- Kohler 60kw generator- no tag
- Jericho truck cap- no tag
- 2001 John Deere gator w/plow- no tag
- Western MVP plow- no tag
- Router table- no tag
- Table top drill press- 00226
- Sander table- 000986
- Delta band saw- 000239



- 5 weed eaters- no tags
- 1 Quincy compressor motor- no tag
- Stackable washer and dryer- no tag
- 4 stainless steel gang sinks- no tags
- 28 320-watt high bay lights- no tags
- 31 water coolers- no tags
- Miscellaneous hand tools- no tags
- Miscellaneous CCTV cameras- no tags
- 1 Thomas front hood- no tag
- 4 16" tires- no tags
- 9 skids of paper towel and toilet tissue holders- no tags
- 35 sets of lockers- no tags
- 1 pool basketball hoop- no tag
- 2 chlorine feeders- no tags
- 1 pool deck storage box- no tag
- 4 volley ball standards- no tag
- 2 steel inground basketball poles- no tags
- 1 play house- no tag
- 1 tread mill- no tag
- 2 steppers- no tags
- Pole vault mat set- no tag
- Miscellaneous mats- no tags
- 1 4' serving counter- no tag
- 1 Hatco warmer- 001031
- 1 Southbend oven set- 002439
- 1 Southbend oven set- 000673
- 1 Southbend oven set- 002438
- 1 market forge oven set- no tag
- 1 market forge steamer- 003266
- Miscellaneous stainless hand rails- no tag
- 1 Captiv air hood- no tag
- 3 serving lines- 00835, 000834, 002533
- 1 stainless island with sink- no tag
- 1 three bay sink- no tag
- 1 stainless shelf- no tag
- 1 stainless garbage disposal counter
- 1 stainless counter- no tag
- 1 stainless sink counter- 000837
- 1 stainless steel sink- 002531
- 2 stainless bar sinks- no tag
- 1 Uline ice maker- no tag
- 1 Stainless table w/drawer- 001039
- 1 Berkel mixer- 0003267
- 1 cherry office desk- no tag
- 1 brown office desk set- 001089
- 1 card catalog- no tag
- 8 AV carts- no tags
- 2 mini fridges- no tags
- 1 paper shredder- no tag
- 34 Office chairs- no tags
- 28 Rectangular tables- no tags
- 12 Round tables- no tags
- 18 File cabinets- no tags
- 2 upright pianos- no tags
- 4 keyboards- no tags
- 2 Kettle drums- no tags
- 6 Projection screens- no tags
- 16 boxes of trophy's- no tags
- 7 boxes of office supply- no tags
- 4 boxes of miscellaneous music equipment- no tags
- 2 Guitars- no tags
- 75 student desks
- 125 student chairs
- Miscellaneous shelves
- Miscellaneous cabinets
- Miscellaneous AV cabinets
- Miscellaneous used motors

the request of Mr. Brian Amesbury to declare a surplus item the listing of books.

#### **11. District Physical Education Plan**

approval of the updated 2021-2022 Physical Education Plan.

#### **12. Award- Request for Proposal (RFP)**

the Awarding of the RFP for "K-12 Educational Consultant" to Solution Tree for staff training and coaching in Response to Intervention and Multi-Tiered System of Supports from October 1, 2021-September 30, 2022 at a cost of \$128,160 to be covered by American Rescue Plan stimulus funding.

the Awarding of the RFP for "Restorative Practice and Restorative Justice Professional Development" to the Center for Dispute Settlement from October 1, 2021-September 30, 2022 at a cost of \$10,000 to be covered by Coronavirus Response and Relief Supplemental Appropriations stimulus funding.

**13. Student Teacher/Observation- Fall 2021**

the request of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals:

- Brett Leader, Canisius College with Ms. Daina Marsh- 10/25-12/9/2021
- Katie Tokaryk, St. John Fisher with Ms. Sarah Goodman-Brown- 10/15-12/17/2021

**14. Student Practicum**

the request of Mr. Brian Amesbury, Elementary Principals:

- Emily McLeer, SUNY Geneseo with Ms. Signa Trowbridge beginning October 19, 2021
- Maxwell Eckerson, SUNY Geneseo with Ms. Signa Trowbridge beginning October 19, 2021

**15. Attend Canandaigua Schools**

the request of Mrs. Chris Schartl, Bus Driver, for her daughter, Maggie Schaertl to attend Canandaigua School beginning September 2021.

**16. Athletic Field Trip- Initial Approval**

the request of Mr. James Simmons, Athletic Director, for initial approval of the below trip.

- Varsity Wrestling- Windsor, NY- December 29-30, 2021

**17. Donation**

acceptance of a donation in the amount of \$1,500 from the Ontario County Children's Foundation for the use of unmet student needs.

**18. Budget Code Increase**

a budget increase to A 2805.450-00-0000 for \$1,500 from a donation from Ontario County Children's Foundation. This is a Family Facilitator Supplies code that will be funded solely by the donated money.

**19. Presenter**

the request of Mr. Brian Amesbury for guest presenter from Canandaigua Lake Watershed Association. Ms. Lindsay Ayers, CLWA Educator and Ms. Lindsay McMillian, CLWA Director.

**20. Recommendations of the Committee on Preschool Special Education**

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**21. Recommendations of the Committee on Special Education**

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**Personnel**
**1. Non-Instructional Personnel**
**A. Retirement**

resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Rosemary Chappell	Cook Manager	12/31/2021	23
Katherine Ayers	Library Aide	1/3/2022	20

**B. Removals**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Amanda Jorgensen	Teacher Aide	Declined	9/30/2021
Frank Adams	Teacher Aide	Resignation	10/14/2021
Mary Jane Welch	School Monitor	Resignation in order to accept another position in the District	10/3/2021
Jacob Welch	Teacher Aide	Resignation	10/8/2021
Gina Bement	School Bus Monitor	Resignation	10/14/2021
Lisa Meyer	School Bus Driver	Resignation	10/12/2021
Rebecca Elder	School Bus Driver	Resignation	10/15/2021
Sean Heil	Teacher Aide	Resignation	10/7/2021
Richard Welch	Teacher Aide	Resignation	10/29/2021

**C. Appointments**

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Sean Heil	Teacher Aide	10/4/2021	\$12.60/hr.
Mary Jane Welch	Teacher Aide	10/4/2021	Current Rate
Melinda Andrews	School Monitor	10/4/2021	\$12.98/hr.
Sara Kelly	Teacher Aide	10/18/2021	\$12.60/hr.
Danielle McKinney	Substitute Teacher Aide	10/18/2021	\$12.50/hr.
Katherine Ayers	Substitute Library Aide	1/5/2022	Current Rate
Tori Clarke	Receptionist	10/15/2021	\$14.00/hr.
Chad Egan	School Bus Monitor	10/14/2021	\$12.98/hr.
Chad Egan	School Monitor	10/14/2021	\$12.98/hr.
Alyson Holloway	Food Service Helper	10/25/2021	\$12.98/hr.
Richard Mullen	School Bus Driver Trainee	10/18/2021	\$12.50/hr.
Eugene McFarland	School Monitor	10/25/2021	\$12.98/hr.

**2. Instructional Personnel**
**A. Appointments**

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employee. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.*



- 1) of Amanda Furno who received her Bachelor’s degree in Unified Childhood and Special Education and earned her Master’s degree in Literacy from Keuka College. She has been working for the District as an Interim Substitute Teacher since the beginning of the 2021-2022 school year. Ms. Furno is appointed to a 1.0 FTE Long-Term Substitute 4<sup>th</sup> Grade Teacher for the 2021-2022 school year.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Amanda Furno	Childhood Ed 1-6; Students w/ Disabilities 1-6	9/1/2021 – 6/30/2022	Step 1

- 2) Contract Substitute Teachers

the following individual to Contract Substitute Teacher positions for the 2021 – 2022 school year at the contractual rate:

Jeffrey Foley – Academy

- 3) Non-Certified Substitute Teachers

the following individual to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Baylee Ojeda

- 4) Stipend Positions 2021-2022 School Year

Co-Curricular Paid:

Accompanist  
Accompanist  
Accompanist

Employee:

Heidi Bjorling  
Lisa Hough  
Cindy Maracle

- 5) Tenure Appointment

the following staff member for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Melinda Arist	Special Education	11/1/2021

**End of Consensus Agenda**

**Public Comments**

There were no public comments.

**Four County School Boards Association**

Mrs. Julianne Miller reported the Legislative Committee is looking for feedback from member boards until October 31. If there are any issues you would like to be brought forward, please reach out to Mrs. Miller. There are three from last year they are potentially looking to continue advocating for are equity in funding, mental health and equitable internet access.

### **Board Committee Reports**

#### **Audit Committee**

Mr. Milton Johnson reported on behalf of the Audit Committee which met October 15. The Committee received a report from Mrs. Laurie Dueland, Claims Auditor, which will be her last to the Committee with her upcoming retirement. Mr. Tom Zuber, Mengel Metzger Barr & Co. LLP, presented the final audit for the year ending June 30, 2021. There is one item regarding GASB 34 that Mr. Cullen Spencer, Treasurer, will be working on to clear up by the end of the year. The Committee received a tax certiorari and PILOT update as well as tax collection, which is up slightly higher than last year.

#### **Policy Committee**

Mrs. Beth Thomas reported on behalf of Policy with no second needed, and all in favor approved the second reading of the below policies.

- > Second Reading- 1095 Public Expression at Board Meetings
- > Second Reading- 1120 Organizational Chart
- > Second Reading- 4190 Cellular Phones

### **District Committee Reports**

#### **Character Education Committee**

Mr. Milton Johnson reported on behalf of Character Education which met on September 30. The Committee received building updates that focused on the Character Traits. They convened to breakout groups to review the definition of the traits and collaborated on how they can be expanded.

#### **Council for Instructional Excellence (CIE)**

Mr. Matt Schrage reported on behalf of CIE which met on October 13. The Committee discussed the changes in the state standards and received an update on professional development. The Grants for Excellences has proposals due in November and March, which the Committee will be reviewing shortly.

#### **Safety / Health / Security Committee**

Mr. John Polimeni reported on behalf of Safety/Health/Security which met on October 7. The Committee received updates on the COVID19 pool testing and Safety Week.

#### **COVID19 Safety Committee**

Dr. Jen Schneider reported on behalf of COVID19 Safety which meets most weeks. They continue to take indoor air readings. There is a teacher at the Academy who is interested in building fans with filters.

### **Upcoming Events**

- October 21- UPK-2 Open House
- October 23- PES Fall Carnival
- October 27- Academy Jazz Concert
- October 31- Halloween
- November 8- Regular Board Meeting
- November 10- CIE Meeting
- November 17- Policy Committee
- November 22- Regular Board Meeting
- November 24-26- Thanksgiving- No School



***Adjournment***

Upon a motion made by Mrs. Pedzich, seconded Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:41 p.m. The next Regular meeting will be on November 8, 2021 at 6:30 p.m. at the District Operation Center.

Respectfully submitted,

Deborah Sundlov  
District Clerk