Curriculum Update: New Course & Program Proposal Process

November 9, 2021

Why do courses and programs evolve?

- student interest
- learning pathways
- learning needs
- VoG alignment
- change in materials
- change in content

- standards/frameworks
- graduation requirements
- college credit opportunities
- college/career readiness
- fill gap/diversify offerings
- new electives/opportunities

What does the proposal process look like at DHS?

SURVEY	DEVELOP	PROPOSE	REVIEW	PRESENT
A student survey (typically every three years) to assess student interest /feedback regarding courses	Teachers / departments analyze student interests and departmental needs to create new course proposals and current course changes	Proposals presented to and discussed by Curriculum Council (one representative from each department)	Approved proposal presented and reviewed by Departmental Council, Building Administration and District Administration	Board of Education presentation / discussion / decision

What does the proposal process look like at MMS?

IDENTIFY NEED → **DEVELOP WITH COMMITTEE** → **PROPOSE** → **REVIEW** → **PRESENT**

Stakeholder survey to assess interest and feedback regarding course offerings.

Teachers and Department Chairs work with building administration to analyze interests and departmental needs to create new courses. Discuss implications for timeline, budget, resources, etc.

Proposals presented to and discussed by Curriculum Council (one representative from each department) and District Administration for any potential revisions.

(If needed) Revised proposal presented and reviewed by Departmental Council, Building Administration and District Administration. Share new course information with staff.

Board of Education presentation / discussion / decision

How are new programs proposed and implemented at the elementary level?

IDENTIFY NEED

CONVENE COMMITTEE

REVIEW

PRESENT

Based on:
- performance data
- feedback (parents, teachers, administrators)
- new standards
- new research and best-practices
- alignment with Strategic Plan and Vision of the Graduate outcomes

- Establish criteria for primary resources
- Review resources
- Site visits and Pilot
- Gather feedback
- Synthesize findings
- Develop implementation plan (timeline, budget, resources, professional development)

Make recommendations to Curriculum Council and District Administration

Board of Education presentation / discussion / decision

Where do needs for new courses/programs appear in the budget?

Additional staff needed to offer new courses/programs

Instructional supplies, primary instructional resources (consumable), technology (software/platforms/accessories)

Textbooks needed to offer new course/program

Time to develop scope and sequence and units of study for new courses/programs

Professional development for staff to implement the new courses/programs with fidelity

Equipment, furniture and technology (devices) needed to implement new courses/programs

* Materials for new courses and programs are covered in RC19 during implementation year and move to individual schools in subsequent years.

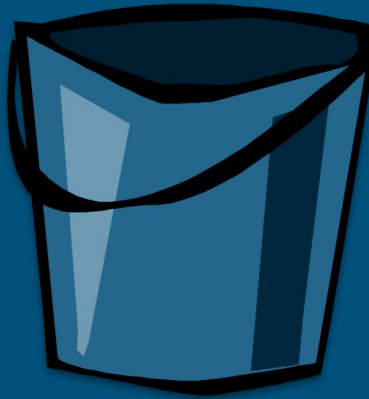# How do we determine if new courses are successful?

Student Enrollment

Student Feedback

Student Performance

Teacher Feedback

Connection to a Learning Pathway

Questions / Discussion