



Minutes Suffield Elementary PTO

Meeting Date: Monday, October 18, 2021, 7:00pm

Meeting Location: ZOOM

Courtney Vincent, Marci Plakias, Nicole Thorogood, Melissa DeGray, Melissa Wert, Lyndsey Beaudette, Kelly Anderson, Christine Morissette, Diane DellAngelo, Sarah Fontaine

1. President's report: Courtney & Melissa
 - a. Principal Meeting
 1. Merchandise Fundraiser: **going well**
 2. Boosterthon: **still on**
 3. Veterans Day - Virtual only. Possible donation by PTO: **may donate flags for the kids to walk to school with if the day is pushed until then.** Maybe do a donation on behalf of the school.
 4. K Get Together Kudos: **Nice job to the parents that organized this**
 - b. Grants for the schools: 2 from Spaulding to discuss
 - i. Shelly Malanson – SEL Calming Corner Toolbox: **This would be a toolbox in each of the classrooms.**
 - ii. Tammy Zacchera – Grade 2 Flexible Seating: **Where are the other grades with this. Could we price out the seating from different vendors?**
 - c. Fundraising Alternative
 - d. Overview of Banking information
 - i. Removing Melissa Taylor as Principal of the PTO Business (State of CT)
 - ii. Adding Courtney Vincent as the Principal of the PTO Business (State of CT)
 - iii. Signers:
 1. Remove Katie Hopwell and Maureen Sattan
 2. Adding Kelly Anderson and Marci Plakis

Everyone present was in agreement with these changes

2. Vice President's Report - Lyndsey
 - a. Merchandise Fundraiser Update
 - b. Charleston Wrap Fundraiser (Started 10/15): **socialize this around. Looking for a link that doesn't make you register to shop.**
 - c. Clothing Drive: **logistically won't work through school, but one community drop off day on 11/6**
 - i. **flyer will go home**
 - ii. **Principals' will put in the newsletter**
 - d. **Make a checklist for the chairpersons**
3. Treasurer's Report - Marci & Kelly
 - a. Budget Update
 - b. Current Balances
4. Secretaries Report - Laura
 - a. Website Updates
 - b. **Thank you notes: mail out to just the chairperson**
5. Enrichment Updates - Sarah & Diane

- a. Where do we put the “One Book One School” items: **will there be author visits? Should there be an increase in the budget where you have a book and an author visit.? Take it out of enrichments?**
6. Grants - Melissa - **Join one of their all staff meetings to introduce yourself and what your position is and what you have access to. They need to lean into you and think outside of the box. There to help them look for grants that might be available to the schools.**
7. Box Tops / Earning for Learning - Christine: **Submission for November 1. This is put on virtual backpack because it is all virtual now.**
8. Traditions - Nicole
 - a. Pre K: MyGym (1/8)
 - b. K: Suffield Gymnastics (2/6)
 - c. 1st: Agawam Cinemas (1/23) **1 kid:1 adult**
 - d. 2nd: Bowling (date TBD)
 - e. 3rd: Interskate 91 (2/27)
 - f. 4th: Healthtrax (date TBD)
 - g. 5th Bounce (1/9)
 - i. **Everything has a tentative date, or penciled us in. My Gym, Suffield Gym and Bowling we really need to know numbers well in advance.**
 - ii. **Request sponsorship - put it on the permission slip - request to the principal not to the board**
9. New Business -
10. Next Meeting - **TBD**