

English as an Additional Language (EAL) Teacher & Coach

Division:	Elementary School (ES)
Position:	English as an Additional Language (EAL) Teacher & Coach
Reports to:	ES Principal

At UNIS Hanoi, all teachers have a shared responsibility of and advocacy for students who are English Language Learners. EAL teachers/coaches will support students, and at the same time, build the capacity of classroom teachers, as they assume the roles of coach, co-planner and co-teacher.

Duties and Responsibilities:

- Teach groups/classes of ES students as determined by the curriculum needs of the school
- Provide for the students a differentiated programme of instruction that incorporates appropriate challenges and high expectations of learners
- Assist with the assessment of English language learners within the ES and liaise with the school Admissions Team
- Support the English language development of students within the EAL program and monitor its progress
- Provide support, guidance and coaching to class teachers on EAL strategies, co-planning, co-teaching and co-reflecting.
- Provide support and guidance to the parents of ES EAL students
- Assess and report upon student progress according to the school assessment policy
- Share in the overall responsibility for the academic progress, personal development, health and safety, discipline and well-being of all students
- Participate in and organise meetings to support the curriculum
- Other tasks as assigned by the Principal

Position Requirements:

- University Degree or above in EAL or equivalent
- EAL Teaching Certification or equivalent
- Desirable: Additional qualification/certification in Learning Support
- Minimum two (2) years EAL teaching experience in an international school
- Experience working with students in small groups
- Cross-cultural exposure and understanding



- The ability to build strong relationships and work collaboratively as part of a team
- Excellent organizational and time management skills
- Strong computer skills