

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
MEETING PACKET**

November 8, 2021

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring environments*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

To: Members of the School Board

From: Dr. Wayne Kazmierczak
Superintendent of Schools

Date: November 3, 2021

A meeting of the White Bear Lake Area School Board will be held on **Monday, November 8, 2021** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting will be open to the public. Per *Policy 808, Face Coverings*, masks are required for those who wish to attend the School Board meeting. A mask will be provided for anybody who needs one. To accommodate those who cannot wear a mask, the meeting will be available via Livestream and is viewable via Livestream in nearby District Center rooms.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

Listed below are the procedures for addressing the School Board on a topic of interest or concern.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes. (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be

submitted to the following email address: publiccomment@isd624.org, or by phone at 651-407-7563.

4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

C. INFORMATION ITEMS

1. Student Recognition
2. Art, Culture, and Education (ACE) Study (*HKGi Planning*)
3. Superintendent's Report

D. DISCUSSION ITEMS

1. Update on Sale of 2021B Alternative Facilities Refunding Bonds
2. First Reading of School Board Policies:
 - a) Policy 503, Student Attendance
 - b) Policy 533, Wellness
 - c) Policy 541, Tutoring of Students
 - d) Policy 805, Waste Reduction and Recycling
 - e) Policy 806, Crisis Management Policy

E. OPERATIONAL ITEMS

1. Action on Resolution Canvassing Returns of Votes of the School District General Election
2. Action on Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties

3. Action on Resolution Designating Polling Precinct Locations for the 2022 Elections
4. Action on 2022-23 Secondary Course Proposals
5. Action on Acceptance of Ryan Art Grants
6. Action on Resolution Ratifying Sale of 2021B Alternative Facilities Refunding Bonds
7. Action on Health Insurance Rates
8. Action on School Board Policies:
 - a) Policy 514, Bullying Prevention

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **November 8, 2021**
SUGGESTED DISPOSITION: **Action Items**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDED ACTION:

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **November 8, 2021**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Jessica Ellison School Board Clerk**

BACKGROUND:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

RECOMMENDED ACTION:

Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, October 11, 2021** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin.
Ex-Officio: Dr. Wayne Kazmierczak
3. Pledge of Allegiance
4. Induction of Student Representatives - The School Board welcomed 12th grader, Bemnet Tessema, as Student Representative for 2021-22, and 11th grader, Lauren Collier, as Alternate Student Representative for 2021-22.
5. Thompson moved and Newmaster seconded to approve the agenda as presented.
Voice vote: Ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.
6. Ellison moved and Beloyed seconded to approve the consent agenda consisting of:
 - a) Approval of minutes for regular Board meeting on September 13, 2021, and September 27, 2021;
 - b) Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - d) Approval of field trips;
 - e) Passage of resolution to approve personnel items to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF**

ALEXA ARNDT – Paraeducator - Birch Lake Elementary
Employed by District 624 since 09/02/2019
Effective Date: 06/11/2021

BRIDGET BROLIN – Paraeducator - Oneka Elementary
Employed by District 624 since 09/28/2020
Effective Date: 06/11/2021

RUTH CHAMPINE – Nutrition Services Assistant - Central Middle School
Employed by District 624 since 09/20/2021
Effective Date: 09/27/2021

JULIE CHINN – Paraeducator - TEC
Employed by District 624 since 09/06/2021
Effective Date: 09/08/2021

ASHLEY CLARK – Lunchroom/Playground Supervisor - Hugo Elementary
Employed by District 624 since 10/05/2020
Effective Date: 06/11/2021

PAYTON DVORAK – Extended Day - Vadnais Heights Elementary
Employed by District 624 since 09/14/2020
Effective Date: 08/20/2021

JOLENE FERRIS – Paraeducator - Lincoln Elementary
Employed by District 624 since 09/07/2015
Effective Date: 06/11/2021

ANNETTE HAUGEN – Nutrition Services Manager - Hugo Elementary
Employed by District 624 since 12/14/2011
Effective Date: 10/19/2021

MACY HORST – Paraeducator - Sunrise Park Middle School
Employed by District 624 since 09/06/2021
Effective Date: 09/24/2021

REBECCA HUNT – Nutrition Services Assistant - WBLAHS - South Campus
Employed by District 624 since 09/06/2016
Effective Date: 09/07/2021

MICHAEL IVEY – Custodian - Vadnais & WBLAHS - South Campus
Employed by District 624 since 09/27/2021
Effective Date: 10/01/2021

MARA JOHNSON – Early Childhood Assistant - Willow Elementary
Employed by District 624 since 09/29/2021
Effective Date: 10/01/2021

MEGAN JOHNSON – Lunchroom/Playground Supervisor - Otter Lake Elementary
Employed by District 624 since 10/05/2020
Effective Date: 06/11/2021

VENETIA JOHNSON – Paraeducator - Otter Lake Elementary
Employed by District 624 since 10/05/2020
Effective Date: 06/11/2021

JESSICA LILLIE – Paraeducator - Sunrise Park Middle School
Employed by District 624 since 09/06/2019
Effective Date: 09/10/2021

KAREN MCCULLOUGH – Nutrition Services - Hugo Elementary
Employed by District 624 since 03/04/2020
Effective Date: 08/06/2021

WILLIAM MENIER – Paraeducator - Oneka Elementary
Employed by District 624 since 10/05/2020
Effective Date: 06/11/2021

ANDREA NISS – Nutrition Service Assistant - WBLAHS - North Campus
Employed by District 624 since 06/02/2021
Effective Date: 08/24/2021

LEEANN OLSON – Extended Day - Hugo Elementary
Employed by District 624 since 09/14/2020
Effective Date: 07/29/2021

AMBER ORLUSKE – Administrative Assistant Early Childhood - Normandy Park
Employed by District 624 since 06/22/2021
Effective Date: 09/19/2021

CAMI RAEBURN – Paraeducator - Birch Lake Elementary

Employed by District 624 since 10/05/2020

Effective Date: 06/11/2021

CHRISTINA RENSTROM – Lunchroom/Playground Supervisor - Lincoln Elementary

Employed by District 624 since 09/14/2020

Effective Date: 06/11/2021

MARK TRIPLETT – Bus Driver - Bus Garage

Employed by District 624 since 09/02/2015

Effective Date: 08/17/2021

KAYLA TROSKE – Extended Day - Oneka Elementary

Employed by District 624 since 03/04/2020

Effective Date: 08/06/2021

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**

ELIZABETH BOOSALIS – Spanish Teacher - Willow Lane Elementary

Employed by District 624 since 08/21/2013

Effective Date: 06/14/2021

COLLEEN CAMERON – Business Teacher - WBLAHS-South & North Campus

Employed by District 624 since 08/20/2018

Effective Date: 08/25/2021

STACY EASTEP – Special Education Teacher - Normandy Park

Employed by District 624 since 08/20/2018

Effective Date: 06/14/2021

SHUMIAN TEILLARD-CUI – ELL Teacher - Central Middle School & Hugo Elementary

Employed by District 624 since 08/30/2021

Effective Date: 10/08/2021

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – NON-AFFILIATED**

CHRISTINA ANDERSON – Out of School Time Coordinator - District Center

Employed by District 624 since 05/28/2014

Effective Date: 10/01/2021

NATHAN TREPANIER – Head Mechanic - Bus Garage

Employed by District 624 since 07/26/2021

Effective Date: 09/13/2021

➤ **RETIREMENT – CLASSIFIED STAFF**

ANNA SCHLETTY – Paraeducator - WBLAHS - North Campus

Employed by District 624 since 09/14/2017

Effective Date: 09/24/2021

➤ **RETIREMENT – CERTIFIED STAFF**

KIMBERLY LOHMANN – Special Education - Lincoln Elementary

Employed by District 624 since 08/24/2000

Effective Date: 10/01/2021

➤ **EXTRA ASSIGNMENT– CERTIFIED STAFF**

THOMAS BREAUULT – .2 FTE FACS Teacher - WBLAHS - South Campus

BA +30, Step 13 \$6,607.36

Effective Date: 09/08/2021 - 01/27/2022

ALEXANDER CARLSON – .2 FTE Social Studies Teacher - Distance Learning Academy

MA + 60, step 13 \$8,468.33

Effective Date: 09/15/2021 - 01/27/2021

BEN CRAIG – .2 FTE Instructional Coach - ALC

MA + 15, Step 6 \$12,175.83

Effective Date: 2021-2022 School Year

JESSICA FJELD – .2 FTE FACS Teacher - WBLAHS - South Campus

MA +60, Step 13 \$8944.08

Effective Date: 09/08/2021 - 01/27/2022

ANDRE FRACISCO – .2 FTE Science Teacher - Distance Learning Academy

BA, Step 2 \$4,183.12

Effective Date: 09/22/2021 - 01/27/2022

SHAWN GRITZMACHER – .2 FTE FACS Teacher - WBLAHS - South Campus

MA + 30, step 13 \$8,299.97

Effective Date: 09/08/2021 - 01/27/2022

SADIE JOHNSON – .2 FTE FACS Teacher - WBLAHS - South Campus

MA + 60, Step 13 \$8,944.08

Effective Date: 09/08/2021 - 01/27/2022

JOSHUA LANE – .2 FTE Language Arts Teacher - Distance Learning Academy

MA + 60, step 10 \$6,998.78

Effective Date: 09/15/2021 - 01/27/2021

KJERSTEN LARSON – .2 FTE Health Teacher - WBLAHS - North Campus

BA, Step 1 \$1,367.31

Effective Date: 09/08/2021 - 10/15/2021

KATHERINE MARSH – .2 FTE FACS Teacher - WBLAHS - South Campus

MA +60, Step 13 \$8944.08

Effective Date: 09/08/2021 - 01/27/2022

DAVID MEUWSISSEN – .2 FTE Health Teacher - WBLAHS - North Campus

MA + 60, Step 13 \$2,664.19

Effective Date: 09/08/2021 - 10/15/2021

CARLA NORDENSTROM – .2 FTE Health Teacher - WBLAHS - North Campus

MA + 60, Step 13 \$2,664.19

Effective Date: 09/08/2021 - 10/15/2021

JONATHAN PRATT – .2 FTE Health Teacher - WBLAHS - North Campus

MA + 60, Step 13 \$2,664.19

Effective Date: 09/08/2021 - 10/15/2021

ANTHONY WALFOORT – .2 FTE Health Teacher - WBLAHS - North Campus

MA + 60, Step 13 \$2,664.19

1,332.09 Effective Date: 09/08/2021 - 10/15/2021

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

WILLIAM BLOOM – Custodian - Oneka Elementary

From 10:30 am- 6:30 pm shift differential To 5:30 am - 2 pm no shift differential

Effective Date: 09/27/2021

KATHERINE CARLSON – Nutrition Service Assistant - WBLAHS - South Campus

Increase in hours, from 15 hrs. per week to 16.25 hrs. per week

Effective Date: 09/06/2021

PATRICIA FERREL – Digital Learning Coach - District Wide

Recall to Paraeducator, WBLAHS - South Campus

Effective Date: 09/06/2021

THOMAS GERDTS – Lunchroom/Playground Supervisor - Lincoln Elementary

\$20.04 per hr., 21.25 hrs. per wk., \$11,202.36

Effective Date: 09/02/2021

JAMIE GRIEFENHAGEN – AA-Building Aid - Oneka Elementary

Increase in hours, from 23.75 hrs. per week to 30 hrs. per week

Effective Date: 08/30/2021

MENTOYIA JACKSON – Lunchroom/Playground Supervisor - Matoska Elementary

From 5.5 hrs. To 2.5 hrs.

Effective Date: 09/08/2021

STEVE KOBILKA – Custodian - Bus Garage

Increase in hours, from 27.5 hrs. per week to 35 hrs. per week

Effective Date: 08/30/2021

RACHEL LEAFBLAD – Early Childhood Assistant - Normandy Park

Increase in hours, from 24 hrs. per week to 25 hrs. per week

Effective Date: 09/18/2021

REFUGIO LEON-ZAMUDIO – Early Childhood Assistant - Vadnais Heights Elementary

Increase in hours, from 17.5 hrs. per week to 35 hrs. per week

Effective Date: 08/30/2021

REBECCA MELDE – Nutrition Service Assistant - WBLAHS - North Campus

Increase in hours, from 18.75 hrs. per week to 28.75 hrs. per week

Effective Date: 10/04/2021

ANDREA OSBORNE – Nutrition Service Assistant - Matoska Elementary

Decrease in hours, from 23.75 hrs. per week to 18.75 hrs. per week

Move from Oneka Elementary to Matoska Elementary

Effective Date: 09/06/2021

DANIEL PARADEZ – Custodian - Lincoln Elementary

From WBLAHS - North Campus \$24.28/hr.

To Lincoln Elementary \$23.39/hr.

Effective Date: 10/04/2021

JESSE REYNOLDS – Paraeducator - WBLAHS - South Campus

Increase in hours, from 30 hrs. per week to 40 hrs. per week

Effective Date: 09/06/2021

PAMELA RUDE – Bus Aid - Bus Garage

Increase in hours, from 24.5 hrs. per week to 37.05 hrs. per week

Effective Date: 09/02/2021

JENNIFER RUHLAND – Early Childhood Assistant - Normandy Park

Increase in hours, from 24 hrs. per week to 25.5 hrs. per week

Effective Date: 09/18/2021

NICOLE SCHAFFER – Paraeducator - Lakeaires Elementary

From 31.25 hrs. To 32.5 hrs.

Effective Date: 09/20/2021

STEPHANIE THURY – Lunchroom/Playground Supervisor - Matoska Elementary

From 5.5 hrs. To 2.5 hrs.

Effective Date: 09/08/2021

PENNY WALKER – Early Childhood Assistant - Normandy Park

Increase in hours, from 17 hrs. per week to 18 hrs. per week

Effective Date: 09/18/2021

➤ **CHANGE IN ASSIGNMENT – CERTIFIED STAFF**

KELLY KENTFIELD – ELL Teacher - Distance Learning Academy

From Birch Lake Elementary to Distance Learning Academy

From 1.0 FTE to .2 FTE

Effective Date: 2021-2022 School Year

➤ **TEMPORARY CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

AMY ANDERSON – Instructional Assistant - Matoska Elementary

Paraeducator, Otter Lake Elementary

Effective Date: 09/16/2021 through 11/23/2021

JESSICA EDWARDS – From Activity Leader - Otter Lake Elementary

To Out of School Time Site Supervisor, Vadnais Heights Elementary

Effective Date: 21-22 School Year

PANG VANG – Nutrition Services Assistant - Sunrise Park Middle School

\$16.27 per hr., 10 hrs. per wk., \$5,857.20

Effective Date: 09/06/2021 through 06/10/2022

➤ **TEMPORARY CHANGE IN ASSIGNMENT – CERTIFIED STAFF**

CHELSEA NOVOTNY – Art Teacher - Sunrise Middle School & DLA

.8 FTE To .9 FTE

Effective Date: 08/30/2021 through 06/13/2022

➤ **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**

PAUL SEEBA – Social Studies Teacher - WBLAHS - North Campus

Employed by District 624 since 08/30/1999

Effective Date: 2021-2022 School Year

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

SUSAN BOWEN – Nutrition Service Assistant - WBLAHS - South Campus

\$15.70 per hr., 27.5 hrs. per wk., \$15,543

Effective Date: 09/13/2021

HALEY CAPETI – Early Childhood Assistant - Hugo Elementary

\$19.07 per hr., 29.5 hrs. per wk., \$16,426.89

Effective Date: 09/30/2021

RUTH CHAMPINE – Nutrition Service Assistant - Central Middle School

\$15.70 per hr., 18.75hrs. per wk., \$9,773.25

Effective Date: 09/27/2021

CANDACE DAINELS – Lunchroom Supervisor - Willow Lane Elementary

\$18.34 per hr., 12.5 hrs. per wk., \$7,748.65

Effective Date: 09/09/2021

THOMAS GERDTS – Part-Time Custodian - Lincoln Elementary

\$19.39 per hr., 12.5 hrs. per wk., \$7,314.60

Effective Date: 08/23/2021

JENNA GLASOW – Paraeducator - Sunrise Park Middle School

\$19.53 per hr., 32.5 hrs. per wk., \$22,977.04

Effective Date: 09/06/2021

MICHAEL IVEY – Custodian - Vadnais & WBLAHS- South Campus

\$19.39 per hr., 40 hrs. per wk., \$34,425.74

Effective Date: 09/27/2021

MARA JOHNSON – Early Childhood Assistant - Willow Elementary

\$19.07 per hr., 29.5 hrs. per wk., \$16,201.87

Effective Date: 09/29/2021

AMANDA KEMPF – Paraeducator - Sunrise Park Middle School

\$19.53 per hr., 32.5 hrs. per wk., \$22,977.04

Effective Date: 09/06/2021

COLLEEN KETCHAM – Extended Day - Otter Lake Elementary

\$14.92 per hr., 12.5 hrs. per wk., \$9,175.80

Effective Date: 09/15/2021

JOSHUA MACHADO – Paraeducator - TEC

\$19.53 per hr., 30 hrs. per wk., \$18,865.98

Effective Date: 10/4/2021

LYNNEA MACIEJ – Administrative Assistant to Principal - Lincoln Elementary

\$20.81 per hr., 40 hrs. per wk., \$28,634.56

Effective Date: 09/30/2021

ALICIA MAHMOOD – Nutrition Service Assistant - WBLAHS - North Campus

\$15.70 per hr., 18.75 hrs. per wk., \$10,597.50

Effective Date: 09/06/2021

MADELINE MARSTON – Extended Day - Matoska and Lincoln Elementary

\$14.92 per hr., 13 hrs. per wk., \$5,445.34

Effective Date: 09/15/2021

NINCHAI NON-CHICLANA – AA Attendance - Sunrise Park Middle School

\$18.34 per hr., 35 hrs. per wk., \$22,466.50

Effective Date: 09/14/2021

IDELLA SINGH – Behavioral Management Assistant - Matoska Elementary

\$19.07 per hr., 27.5 hrs. per wk., \$16,571.83

Effective Date: 10/07/2021

TARA WILCOX – Extended Day - Lincoln Elementary

\$14.92 per hr., 14.99 hrs. per wk., \$9,706.62

Effective Date: 08/30/2021

NICOLE WIMMER – Nutrition Service Assistant - WBLAHS - North Campus

\$15.70 per hr., 18.75 hrs. per wk., \$9,773.25

Effective Date: 09/27/2021

➤ **TEMPORARY – CLASSIFIED STAFF**

JESSICA GUNNUFSON – AA Principal Elementary - Distance Learning Academy

\$22.49 per hr., 20 hrs. per wk., \$17,902.04

Effective Date: 2021-2022 School Year

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

ELLEN GALBAVY – 2nd Grade Teacher - Oneka Elementary

MA, Step 1, \$ \$15,237.88

Effective Date: 10/05/2021 – 01/03/2022

SARA JOHNSON – Language Arts Teacher - Distance Learning Academy

MA, Step 9, \$61,740.51

Effective Date: 09/21/2021 – 06/13/2022

KARLA KELLER – 4th Grade Teacher - Birch Lake Elementary

MA, Step 7, \$8,605.45

Effective Date: 09/10/2021 – 10/18/2021

SARA RED – 2nd Grade Teacher - Distance Learning Academy

BA, Step 1, \$45,170.36

Effective Date: 09/10/2021 – 10/18/2021

ARIANA SCHUMANN – Special Education Teacher - Distance Learning Academy

BA, Step 3, \$ \$45,602.61

Effective Date: 09/20/2021 – 06/13/2022

LAUREN VAN GOMPLE – Special Education Teacher - Willow Lane Elementary

MA+60, Step 7, \$ \$21,851.25

Effective Date: 09/21/2021 – 12/17/2021

Voice vote: Ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.

B. PUBLIC FORUM: Jennifer Fink

C. INFORMATION ITEMS

1. Student Recognition - Participants in the 2021 Trap Shooting National Championship and students who achieved AP Scholar and National Merit Commendations were recognized and congratulated by Dr. Kazmierczak.
2. Superintendent's Report - Dr. Kazmierczak spoke about the Application for Educational Benefits, COVID-19 updates, the fall musical, the WBLAHS student council food drive, and the Drum & Dance event. He concluded with information about October recognitions, and employment opportunities. Bemnet Tessema, Student Representative, gave a student update about fall sports and Homecoming week.

D. DISCUSSION ITEMS

1. 2021-22 World's Best Workforce Summary and Achievement and Integration Progress Report - In accordance with Minnesota Statutes, section 120B.11, the School Board must publish an annual report on the previous year's plan and hold an annual public meeting to review goals, outcomes and strategies. Dr. Alison Gillespie, Dr. Marcellus Davis, and Melinda Fierro presented the World's Best Workforce/Achievement and Integration Progress Report.
2. First Reading of School Board Policies; a) Policy 514, Bullying Prevention. The policies listed above will be on the November 8, 2021 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Thompson moved and Ellison seconded to approve the action on Bids for Birch Lake Elementary Addition and Expansion in the amount of \$1,913,701.00. ***Roll***

call vote: Ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.

2. Chapman moved and Newmaster seconded to approve the action on Bids for Lakeaires Elementary Addition and Expansion in the amount of \$1,758,379.00.

Roll call vote: Ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.

F. BOARD FORUM

- G. ADJOURNMENT:** Arcand moved and Beloyed seconded to adjourn the meeting at 6:19 p.m. ***Voice vote: Ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.***

Submitted by: Jessica Ellison, clerk

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work session of the White Bear Lake Area School Board was held on **Monday, October 25, 2021** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order - Chair Mullin called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Thompson, Arcand, Beloyed, Ellison, Mullin, Newmaster.
Absent: Chapman.

B. DISCUSSION ITEMS

1. 2022-23 Secondary Course Proposals - Jen Babiash, Director of Curriculum and Instruction, presented the secondary course proposals for the 2022-23 school year.
2. HS Programming: Career Pathways Update - Jenny Moore, Career Pathways Navigator, shared an update on the Career Pathways and specifically highlighted our Health and Wellness pathway.

C. OPERATIONAL ITEMS

1. Newmaster moved and Thompson seconded to approve the Bids for Otter Lake Elementary Addition and Expansion in the amount of \$7,652,203.00.
Roll call vote: Ayes, Thompson, Arcand, Beloyed, Ellison, Mullin, Newmaster. Nays, none. Motion carried.

D. ADJOURNMENT - Arcand moved and Beloyed seconded to adjourn the meeting at 6:33 p.m. **Voice vote: Ayes, Thompson, Arcand, Beloyed, Ellison, Mullin, Newmaster. Nays, none. Motion carried.**

Submitted by: Jessica Ellison, clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations;**
Andi Johnson, Director of Finance

BACKGROUND:

Enclosed in this packet are the monthly check registers for the previous period.

RECOMMENDED ACTION:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools
Electronic Transfers - October 2021

		<u>10/15/2021</u>	<u>10/29/2021</u>
Direct Deposit	621783-623248	2,275,493.46	
Direct Deposit	623249-624661		2,145,049.42

Check Number	Vendor	Check Date	Amount	Check Type
87032	WILD MOUNTAIN	10/25/2021	(\$601.57)	V
87307	BEISSWENGER'S DO IT BEST	10/25/2021	(\$576.38)	V
87532	WHITE BEAR FASTPITCH ASSOC	10/25/2021	(\$130.00)	V
88601	MINNETESOL	10/25/2021	(\$130.00)	V
88820	CHEER MUSIC ADDICTION	10/25/2021	\$0.00	V
90516	MBDA	10/25/2021	(\$130.00)	V
92574	EDINA ULTIMATE	10/25/2021	(\$150.00)	V
93219	LAKEVIEW ELECTRICAL SERVICES	10/25/2021	(\$1,175.00)	V
93580	TPRS PUBLISHING INC	10/25/2021	(\$124.00)	V
94233	MCREL	10/25/2021	(\$499.00)	V
94283	SOUTH WASHINGTON COMMUNITY ED	10/25/2021	(\$398.00)	V
118787	ALLSTREAM	10/5/2021	\$5,564.49	R
118788	MERRY, VANESSA A.	10/5/2021	\$225.00	R
118789	SERIGRAPHICS SIGN SYSTEMS INC	10/5/2021	\$1,868.00	R
118790	SYLVIA SPORTSWEAR LLC	10/5/2021	\$6,702.19	R
118791	VERIZON WIRELESS	10/5/2021	\$1,390.39	R
118792	IUOE LOCAL 70	10/6/2021	(\$1,597.98)	V
118793	SCHOOL SERVICE EMPLOYEES	10/6/2021	(\$7,051.76)	V
118794	SCHOOL SERVICE EMPLOYEES	10/6/2021	\$29.82	R
118795	IUOE LOCAL 70	10/6/2021	\$1,597.98	R
118796	SCHOOL SERVICE EMPLOYEES	10/6/2021	\$7,051.76	R
118797	GURSTEL CHARGO ATTORNEYS AT LAW	10/6/2021	\$492.71	R
118798	MESSERLI & KRAMER PA	10/6/2021	\$369.92	R
118799	ABLENET INC	10/11/2021	\$60.00	R
118800	ACCLAIM SERVICES INC	10/11/2021	\$163.50	R
118801	ACOUSTICS ASSOCIATES INC	10/11/2021	\$14,660.00	R
118802	AJ MOORE ELECTRIC INC	10/11/2021	\$24,785.19	R
118803	AJUSTED EQUITY SOLUTIONS LLC	10/11/2021	\$24,000.00	R
118804	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118805	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118806	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118807	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118808	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118809	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118810	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118811	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118812	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118813	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118814	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118815	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118816	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118817	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118818	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118819	AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C

118820 AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118821 AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118822 AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118823 AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118824 AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118825 AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118826 AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118827 AMAZON CAPITAL SERVICES	10/11/2021	\$0.00	C
118828 AMAZON CAPITAL SERVICES	10/11/2021	\$15,581.19	R
118829 AMERICAN FLAGPOLE & FLAG CO	10/11/2021	\$764.90	R
118830 AMPLIFIED IT LCC	10/11/2021	\$24,120.00	R
118831 ANDERSON, KARI	10/11/2021	\$57.15	R
118832 APPLIED BUS COMM OF MN LLC	10/11/2021	\$250.00	R
118833 ARCH LANGUAGE NETWORK	10/11/2021	\$1,955.00	R
118834 ARVIG	10/11/2021	\$130,000.00	R
118835 ASL INTERPRETING SERVICES INC	10/11/2021	\$576.00	R
118836 ASTLEFORD INTL MINNEAPOLIS	10/11/2021	\$554.90	R
118837 ATC GROUP SERVICES, LLC DEPOSITORY	10/11/2021	\$6,793.57	R
118838 AULECIEMS, KARL	10/11/2021	\$139.00	R
118839 AVID CENTER	10/11/2021	\$21,841.00	R
118840 AYINDE, MOSLEU	10/11/2021	\$330.00	R
118841 BATTERIES PLUS BULBS	10/11/2021	\$68.17	R
118842 BAUDVILLE	10/11/2021	\$262.49	R
118843 BEAN, WILLIAM	10/11/2021	\$92.00	R
118844 BEST BUY BUSINESS ADVANTAGE ACCT	10/11/2021	\$1,009.96	R
118845 BILL WEIGEL SIGNS	10/11/2021	\$510.00	R
118846 BITUMINOUS ROADWAYS INC	10/11/2021	\$284,643.75	R
118847 BLICK ART MATERIALS	10/11/2021	\$81.69	R
118848 BLINDS USA LLC	10/11/2021	\$61.97	R
118849 BRAUN INTERTEC CORPORATION	10/11/2021	\$0.00	C
118850 BRAUN INTERTEC CORPORATION	10/11/2021	\$28,264.83	R
118851 BROCKWAY, THOMAS G.	10/11/2021	\$64.00	R
118852 BROWN, BRUCE	10/11/2021	\$85.00	R
118853 BSN SPORTS, LLC	10/11/2021	\$0.00	C
118854 BSN SPORTS, LLC	10/11/2021	\$2,371.24	R
118855 BUREAU OF EDUCATION & RESEARCH	10/11/2021	\$289.00	R
118856 BUSHIVE	10/11/2021	\$2,700.00	R
118857 CAPAN, NANCY A.	10/11/2021	\$487.90	R
118858 CAPITAL ONE TRADE CREDIT	10/11/2021	\$620.61	R
118859 CAPITAL ONE TRADE CREDIT	10/11/2021	\$709.99	R
118860 CAPITAL CITY GLASS INC	10/11/2021	\$1,809.75	R
118861 CARLSON, JEREMY	10/11/2021	\$80.00	R
118862 CDW GOVERNMENT INC	10/11/2021	\$113.41	R
118863 CEND	10/11/2021	\$35.00	R
118864 CENTERVENTION	10/11/2021	\$420.00	R
118865 CENTRAL MINNESOTA FABRICATING	10/11/2021	\$372,566.25	R
118866 CENTRAL ROOFING COMPANY	10/11/2021	\$16,221.72	R

118867 CINTAS CORP #470	10/11/2021	\$191.70	R
118868 CITIES 1 PLUMBING & HEATING INC	10/11/2021	\$117,800.00	R
118869 CITY OF WHITE BEAR LAKE	10/11/2021	\$0.00	C
118870 CITY OF WHITE BEAR LAKE	10/11/2021	\$7,870.61	R
118871 CL BENSEN CO INC	10/11/2021	\$392.34	R
118872 COLLINS SPORTS MEDICINE	10/11/2021	\$99.56	R
118873 COMCAST	10/11/2021	\$1,875.05	R
118874 CONTINENTAL CLAY CO	10/11/2021	\$205.13	R
118875 CORNERSTONE OCCUPATIONAL HEALTH SPECIALISTS	10/11/2021	\$156.00	R
118876 CROCKARELL, JACKSON	10/11/2021	\$62.00	R
118877 CUB FOODS	10/11/2021	\$175.46	R
118878 CULLIGAN BOTTLED WATER CO	10/11/2021	\$143.80	R
118879 CUP AND CONE	10/11/2021	\$120.00	R
118880 CURB MASTERS INC	10/11/2021	\$93,192.29	R
118881 DALCO CORPORATION	10/11/2021	\$0.00	C
118882 DALCO CORPORATION	10/11/2021	\$0.00	C
118883 DALCO CORPORATION	10/11/2021	\$0.00	C
118884 DALCO CORPORATION	10/11/2021	\$0.00	C
118885 DALCO CORPORATION	10/11/2021	\$8,471.84	R
118886 DECKER INC	10/11/2021	\$786.49	R
118887 DEMCO INC	10/11/2021	\$990.49	R
118888 DERAAD, MAX D.	10/11/2021	\$231.40	R
118889 DISCOUNT SCHOOL SUPPLY	10/11/2021	\$295.61	R
118890 DOOR SERVICE COMPANY	10/11/2021	\$218.50	R
118891 DORNFELD, MARK	10/11/2021	\$80.00	R
118892 DOUGLAS, SANDRA L.	10/11/2021	\$325.00	R
118893 DEFINITIVE TECHNOLOGY SOLUTIONS	10/11/2021	\$0.00	C
118894 DEFINITIVE TECHNOLOGY SOLUTIONS	10/11/2021	\$13,764.90	R
118895 EASTVIEW HIGH SCHOOL	10/11/2021	\$30.00	R
118896 ECKROTH MUSIC	10/11/2021	\$0.00	C
118897 ECKROTH MUSIC	10/11/2021	\$5,236.69	R
118898 EDUCERE, LLC	10/11/2021	\$197.00	R
118899 ELITE TEAM ATHLETICS LLC	10/11/2021	\$324.00	R
118900 EMERGENCY CONTRACTORS SERVICES INC	10/11/2021	\$32,767.38	R
118901 ERHARDT, GARY	10/11/2021	\$50.00	R
118902 ERHARDT, SCOTT D.	10/11/2021	\$50.00	R
118903 ETS NORTH METRO LLC	10/11/2021	\$7,666.66	R
118904 EYE MED	10/11/2021	\$3,018.88	R
118905 FASTENAL COMPANY	10/11/2021	\$116.50	R
118906 FASTSIGNS	10/11/2021	\$406.60	R
118907 FIORAVANTI, MARC	10/11/2021	\$160.00	R
118908 FIRELINE SPRINKLER LLC	10/11/2021	\$9,500.00	R
118909 FLINN SCIENTIFIC INC	10/11/2021	\$15.80	R
118910 FRATTALONES HARDWARE STORES	10/11/2021	\$0.00	C
118911 FRATTALONES HARDWARE STORES	10/11/2021	\$378.63	R
118912 GALLAGHERS NORTHWESTERN TIRE CO INC	10/11/2021	\$268.75	R
118913 GENERAL SHEET METAL COMPANY LLC	10/11/2021	\$67,925.00	R

118914	GENERATIVE LEARNING	10/11/2021	\$2,000.00	R
118915	GILSON, RYAN	10/11/2021	\$160.00	R
118916	GOOD SOURCE SOLUTIONS INC	10/11/2021	\$4,478.88	R
118917	GRACENOTES LLC	10/11/2021	\$1,235.20	R
118918	GRAINGER	10/11/2021	\$0.00	C
118919	GRAINGER	10/11/2021	\$1,147.01	R
118920	GRANDMA'S BAKERY INC	10/11/2021	\$246.32	R
118921	GREATAMERICA FINANCIAL SERVICES	10/11/2021	\$334.85	R
118922	GRITZMACHER, SHAWN W.	10/11/2021	\$400.00	R
118923	GROTH MUSIC CO	10/11/2021	\$248.59	R
118924	HAAS MUSICAL INSTRUMENT REPAIR	10/11/2021	\$192.70	R
118925	HAMMER SPORTS	10/11/2021	\$635.00	R
118926	HEGGERTY PHONEMIC AWARENESS	10/11/2021	\$119.94	R
118927	HEINEMANN	10/11/2021	\$3,709.10	R
118928	HENKEL, CRAIG A.	10/11/2021	\$62.00	R
118929	HISDAHL INC	10/11/2021	\$155.92	R
118930	HOENIGSCHMIDT, KAYLEA	10/11/2021	\$1,230.00	R
118931	HOGLUND BUS COMPANY	10/11/2021	\$0.00	C
118932	HOGLUND BUS COMPANY	10/11/2021	\$0.00	C
118933	HOGLUND BUS COMPANY	10/11/2021	\$2,584.32	R
118934	HOGLUND BODY & EQUIPMENT INC	10/11/2021	\$1,173.72	R
118935	HOME DEPOT CREDIT SERVICES	10/11/2021	\$0.00	C
118936	HOME DEPOT CREDIT SERVICES	10/11/2021	\$779.55	R
118937	HOUGHTON MIFFLIN HARCOURT	10/11/2021	\$0.00	C
118938	HOUGHTON MIFFLIN HARCOURT	10/11/2021	\$1,375.76	R
118939	HUMANEX VENTURES	10/11/2021	\$2,200.00	R
118940	IMPRESSION SIGNS AND GRAPHICS	10/11/2021	\$450.00	R
118941	INNOVATIVE OFFICE SOLUTIONS	10/11/2021	\$0.00	C
118942	INNOVATIVE OFFICE SOLUTIONS	10/11/2021	\$63,474.10	R
118943	INNOVATIVE MARKETING CONSULTANTS	10/11/2021	\$1,175.00	R
118944	INSTITUTE FOR MULTI SENSORY EDUCATION	10/11/2021	\$1,390.90	R
118945	IPEVO DESIGN FOR LEARNING	10/11/2021	\$164.64	R
118946	IXL LEARNING	10/11/2021	\$16,725.00	R
118947	JACON LLC	10/11/2021	\$3,157.88	R
118948	JHS CHEER	10/11/2021	\$270.00	R
118949	JOHN FOLEY MASONRY INC	10/11/2021	\$443,354.15	R
118950	JOHNSON CONTROLS FIRE PROTECTION LP	10/11/2021	\$6,457.04	R
118951	JOHNSON, SHARON A.	10/11/2021	\$576.02	R
118952	JW PEPPER & SON INC	10/11/2021	\$349.78	R
118953	KADRMAS, STACEY R.	10/11/2021	\$300.00	R
118954	KARNAS, LUCAS	10/11/2021	\$92.00	R
118955	KATH FUEL OIL SERVICE CO	10/11/2021	\$6,764.06	R
118956	KENNEDY & GRAVEN CHARTERED	10/11/2021	\$58.75	R
118957	KIMBALL MIDWEST	10/11/2021	\$435.20	R
118958	KIRK ACOUSTICS INC	10/11/2021	\$84,027.50	R
118959	KRAFT MECHANICAL LLC	10/11/2021	\$70,855.81	R
118960	KRAUS ANDERSON CONSTRUCTION CO	10/11/2021	\$124,242.28	R

118961 LAHAYE, STEPHANIE	10/11/2021	\$80.00	R
118962 LEARNING A-Z	10/11/2021	\$4,194.00	R
118963 LIFESAVER FIRE PROTECTION LLC	10/11/2021	\$16,100.43	R
118964 LINDENMEYR MUNROE	10/11/2021	\$2,163.45	R
118965 L T G POWER EQUIPMENT	10/11/2021	\$61.69	R
118966 MADSEN, JOHN C.	10/11/2021	\$92.00	R
118967 MARX, BENJAMIN	10/11/2021	\$160.00	R
118968 MN ASSOC OF SECRETARIES TO THE PRINCIPALS	10/11/2021	\$40.00	R
118969 MN ASSOC OF SECONDARY SCHOOL PRINCIPALS	10/11/2021	\$160.00	R
118970 MN CHEERLEADING COACHES ASSOC	10/11/2021	\$205.00	R
118971 MCMASTER-CARR	10/11/2021	\$97.53	R
118972 MERRY, VANESSA A.	10/11/2021	\$300.00	R
118973 METHOD LEARNING	10/11/2021	\$1,200.00	R
118974 METRO MEALS ON WHEELS INC	10/11/2021	\$75.25	R
118975 MID CITY SERVICES - INDUSTRIAL LAUNDRY	10/11/2021	\$0.00	C
118976 MID CITY SERVICES - INDUSTRIAL LAUNDRY	10/11/2021	\$0.00	C
118977 MID CITY SERVICES - INDUSTRIAL LAUNDRY	10/11/2021	\$2,444.35	R
118978 MIDWEST BUS PARTS INC	10/11/2021	\$718.50	R
118979 MLA	10/11/2021	\$1,183.00	R
118980 MN HUMANITIES CENTER	10/11/2021	\$2,500.00	R
118981 MN SAFETY COUNCIL INC	10/11/2021	\$1,058.00	R
118982 MORITZ, CLAIRE S.	10/11/2021	\$1,731.00	R
118983 MN SCHOOL BOARDS ASSN	10/11/2021	\$60.00	R
118984 MSHSCA	10/11/2021	\$360.00	R
118985 MVP & ASSOCIATES	10/11/2021	\$16,800.00	R
118986 N2Y	10/11/2021	\$798.72	R
118987 NAC MECHANICAL & ELECTRICAL SERV	10/11/2021	\$356.00	R
118988 NAPA AUTO PARTS	10/11/2021	\$16.46	R
118989 NARDINI FIRE EQUIPMENT CO INC	10/11/2021	\$328.50	R
118990 NCPERS GROUP LIFE INS	10/11/2021	\$128.00	R
118991 NEARPOD INC	10/11/2021	\$7,650.00	R
118992 NEO ELECTRICAL SOLUTIONS LLC	10/11/2021	\$125,815.34	R
118993 NORCENTRONIX DISTRIBUTING	10/11/2021	\$542.00	R
118994 NORTH CENTRAL BLUE BIRD BUS SALES	10/11/2021	\$0.00	C
118995 NORTH CENTRAL BLUE BIRD BUS SALES	10/11/2021	\$979.42	R
118996 NORTHBOUND CREATIVE	10/11/2021	\$1,318.00	R
118997 NORTHERN GLASS & GLAZING INC	10/11/2021	\$118,750.00	R
118998 NORTHERN STAR SCOUTING	10/11/2021	\$160.00	R
118999 NORTHERN LIGHTS STEEL FABRICATION	10/11/2021	\$5,955.00	R
119000 NOVAK, JANICE S.	10/11/2021	\$60.00	R
119001 NYSTROM PUBLISHING CO INC	10/11/2021	\$8,447.71	R
119002 O'REILLY AUTOMOTIVE INC	10/11/2021	\$0.00	C
119003 O'REILLY AUTOMOTIVE INC	10/11/2021	\$163.10	R
119004 OFFICE DEPOT	10/11/2021	\$618.50	R
119005 OLSON MADAUS, KIRSTEN G.	10/11/2021	\$80.00	R
119006 ON SITE SANITATION INC	10/11/2021	\$403.30	R
119007 ONEKA RIDGE GOLF COURSE	10/11/2021	\$2,500.00	R

119008	ORTIZ, KLEBER I.	10/11/2021	\$1,500.00	R
119009	PAN-O-GOLD	10/11/2021	\$0.00	C
119010	PAN-O-GOLD	10/11/2021	\$5,346.80	R
119011	PARTS TOWN, LLC	10/11/2021	\$159.03	R
119012	PAUL VADNAIS PLUMBING & WELL	10/11/2021	\$240.00	R
119013	PETERSON COMPANIES INC	10/11/2021	\$68,354.87	R
119014	PICTURE THAT!	10/11/2021	\$405.00	R
119015	PITNEY BOWES PURCHASE POWER	10/11/2021	\$84.61	R
119016	WALSER POLAR CHEVROLET	10/11/2021	\$6.68	R
119017	PRAXAIR DISTRIBUTION INC	10/11/2021	\$56.95	R
119018	PRESS PUBLICATIONS	10/11/2021	\$407.82	R
119019	PROFESSIONAL WIRELESS COMM	10/11/2021	\$1,570.20	R
119020	QUISTAD, CHARLES	10/11/2021	\$58.00	R
119021	RAMSEY COUNTY PARKS/REC DEPT	10/11/2021	\$200.00	R
119022	READ NATURALLY INC	10/11/2021	\$694.60	R
119023	REGENTS OF THE UNIV OF MN	10/11/2021	\$606.84	R
119024	REVOLUTION SPORTING GOODS	10/11/2021	\$2,695.00	R
119025	RIVER CITY ERECTORS INC	10/11/2021	\$116,128.00	R
119026	RTL CONSTRUCTION INC	10/11/2021	\$84,195.27	R
119027	RUPP ANDERSON SQUIRES & WALDSPURGER PA	10/11/2021	\$8,826.46	R
119028	S&J GLASS INC	10/11/2021	\$13,110.00	R
119029	SAUERS, TODD	10/11/2021	\$139.00	R
119030	SAVAGE, ALAN K. II	10/11/2021	\$139.00	R
119031	SAVVAS LEARNING COMPANY, LLC	10/11/2021	\$1,299.22	R
119032	SCHALLHORN, RICHARD	10/11/2021	\$80.00	R
119033	SCHOLASTIC MAGAZINES	10/11/2021	\$252.15	R
119033	SCHOLASTIC MAGAZINES	10/12/2021	(\$252.15)	V
119034	SCHOLASTIC	10/11/2021	\$439.56	R
119035	SCHOOL HEALTH CORPORATION	10/11/2021	\$0.00	C
119036	SCHOOL HEALTH CORPORATION	10/11/2021	\$469.01	R
119037	SCHOOL SPECIALTY LLC	10/11/2021	\$104.72	R
119038	SCHREIBER MULLANEY CONSTRUCTION CO	10/11/2021	\$51,289.16	R
119039	SCHWAGEL, AMY C.	10/11/2021	\$42.55	R
119040	SCOTT, RYAN	10/11/2021	\$160.00	R
119041	SENTRY SYSTEMS INC	10/11/2021	\$486.98	R
119042	SITEONE LANDSCAPE SUPPLY	10/11/2021	\$721.27	R
119043	SCHOOL NUTRITION ASSOC (SNA)	10/11/2021	\$965.00	R
119044	SCHOOL NUTRITION DIRECTORS OF MN	10/11/2021	\$100.00	R
119045	ST PAUL PIONEER PRESS	10/11/2021	\$68.00	R
119046	STAPLES	10/11/2021	\$0.00	C
119047	STAPLES	10/11/2021	\$0.00	C
119048	STAPLES	10/11/2021	\$0.00	C
119049	STAPLES	10/11/2021	\$0.00	C
119050	STAPLES	10/11/2021	\$0.00	C
119051	STAPLES	10/11/2021	\$0.00	C
119052	STAPLES	10/11/2021	\$0.00	C
119053	STAPLES	10/11/2021	\$0.00	C

119054 STAPLES	10/11/2021	\$2,590.51	R
119055 STATE SUPPLY CO	10/11/2021	\$1,180.44	R
119056 STAY TUNED PIANO SERVICES	10/11/2021	\$260.00	R
119057 STEINBRECHER PAINTING COMPANY	10/11/2021	\$15,687.35	R
119058 STENGLEIN, PAUL	10/11/2021	\$50.00	R
119059 STILLWATER AREA HIGH SCHOOL	10/11/2021	\$105.00	R
119060 SUMMIT FIRE PROTECTION	10/11/2021	\$329.00	R
119061 SUNDE LAND SURVEYING LLC	10/11/2021	\$4,743.61	R
119062 SUNTEX INTL INC	10/11/2021	\$1,280.00	R
119063 SUPERSET TILE & STONE	10/11/2021	\$5,320.00	R
119064 TARACON PRECAST LLC	10/11/2021	\$177,491.63	R
119065 TARTAN HIGH SCHOOL	10/11/2021	\$490.00	R
119066 TEACHER INNOVATIONS INC	10/11/2021	\$108.00	R
119067 TEACHERS PAY TEACHERS	10/11/2021	\$68.45	R
119068 THE MUSIC CONNECTION INC	10/11/2021	\$2,714.00	R
119069 TONER, MARK	10/11/2021	\$87.10	R
119070 TOOLS 4 READING LLC	10/11/2021	\$150.00	R
119071 TOWNZEN, RYAN	10/11/2021	\$92.00	R
119072 TR ENVIRONMENTAL CONSULTING LLC	10/11/2021	\$504.00	R
119073 TRADE PRESS INC	10/11/2021	\$0.00	C
119074 TRADE PRESS INC	10/11/2021	\$0.00	C
119075 TRADE PRESS INC	10/11/2021	\$0.00	C
119076 TRADE PRESS INC	10/11/2021	\$4,578.00	R
119077 TRANSLANGUAGES, LLC	10/11/2021	\$607.60	R
119078 TRIO SUPPLY COMPANY	10/11/2021	\$0.00	C
119079 TRIO SUPPLY COMPANY	10/11/2021	\$0.00	C
119080 TRIO SUPPLY COMPANY	10/11/2021	\$0.00	C
119081 TRIO SUPPLY COMPANY	10/11/2021	\$0.00	C
119082 TRIO SUPPLY COMPANY	10/11/2021	\$0.00	C
119083 TRIO SUPPLY COMPANY	10/11/2021	\$0.00	C
119084 TRIO SUPPLY COMPANY	10/11/2021	\$0.00	C
119085 TRIO SUPPLY COMPANY	10/11/2021	\$0.00	C
119086 TRIO SUPPLY COMPANY	10/11/2021	\$14,741.04	R
119087 TWIN CITY HARDWARE COMPANY INC	10/11/2021	\$2,151.75	R
119088 TWIN PINES IMPRINTING	10/11/2021	\$374.00	R
119089 ULTRA CONCRETE LLC	10/11/2021	\$66,500.00	R
119090 UNLTD TEAM	10/11/2021	\$975.00	R
119091 US BANK	10/11/2021	\$225.80	R
119092 US FOODS CULINARY EQUIP & SUPPLIES	10/11/2021	\$331.47	R
119093 VANG, KRISTEN	10/11/2021	\$62.70	R
119094 VANG	10/11/2021	\$62.00	R
119095 VANG, TOUA	10/11/2021	\$139.00	R
119096 VARSITY SPIRIT FASHIONS	10/11/2021	\$1,786.00	R
119097 VIKING ELECTRIC SUPPLY	10/11/2021	\$0.00	C
119098 VIKING ELECTRIC SUPPLY	10/11/2021	\$2,001.64	R
119099 VOYAGER SOPRIS LEARNING	10/11/2021	\$20,640.70	R
119100 VRIEZE, TYLER	10/11/2021	\$92.00	R

119101	WHITE BEAR GLASS INC	10/11/2021	\$400.00	R
119102	WHITE BEAR LAWN & SNOW	10/11/2021	\$2,929.00	R
119103	WHITE BEAR LOCKSMITH INC	10/11/2021	\$380.00	R
119104	WHITE BEAR LAKE ROTARY CLUB	10/11/2021	\$121.00	R
119105	WEIDNER PLUMBING & HEATING CO	10/11/2021	\$147,552.10	R
119106	WENZEL PLYMOUTH PLUMBING LLC	10/11/2021	\$123,215.00	R
119107	WEVIDEO, INC.	10/11/2021	\$1,685.00	R
119108	WINDSTREAM	10/11/2021	\$453.18	R
119109	WOLD ARCHITECTS AND ENGINEERS	10/11/2021	\$0.00	C
119110	WOLD ARCHITECTS AND ENGINEERS	10/11/2021	\$0.00	C
119111	WOLD ARCHITECTS AND ENGINEERS	10/11/2021	\$0.00	C
119112	WOLD ARCHITECTS AND ENGINEERS	10/11/2021	\$336,599.51	R
119113	WTG TERRAZZO & TILE INC	10/11/2021	\$66,598.80	R
119114	ZAPPETILLO, DAVID	10/11/2021	\$64.00	R
119115	MN POLLUTION CONTROL AGENCY	10/12/2021	\$310.00	R
119116	SCHOLASTIC	10/12/2021	\$252.15	R
119117	STANDARD INSURANCE COMPANY	10/12/2021	\$37,810.41	R
119118	IUOE LOCAL 70	10/20/2021	\$1,574.06	R
119119	SCHOOL SERVICE EMPLOYEES	10/20/2021	\$0.00	C
119120	SCHOOL SERVICE EMPLOYEES	10/20/2021	\$7,271.21	R
119121	GURSTEL CHARGO ATTORNEYS AT LAW	10/20/2021	\$529.11	R
119122	MESSERLI & KRAMER PA	10/20/2021	\$450.22	R
119123	A+ DRIVING SCHOOL	10/27/2021	\$4,290.00	R
119124	ACOUSTICS ASSOCIATES INC	10/27/2021	\$8,113.95	R
119125	ACT INC	10/27/2021	\$64.00	R
119126	ADVANCE TERRAZZO & TILE CO INC	10/27/2021	\$16,074.00	R
119127	AG PARTS LTD	10/27/2021	\$399.00	R
119128	AJ MOORE ELECTRIC INC	10/27/2021	\$55,745.05	R
119129	ALL STATE COMMUNICATIONS	10/27/2021	\$108,998.45	R
119130	ALLIED 100 LLC	10/27/2021	\$51.54	R
119131	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119132	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119133	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119134	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119135	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119136	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119137	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119138	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119139	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119140	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119141	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119142	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119143	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119144	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119145	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119146	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119147	AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C

119148 AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119149 AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119150 AMAZON CAPITAL SERVICES	10/27/2021	\$0.00	C
119151 AMAZON CAPITAL SERVICES	10/27/2021	\$16,222.80	R
119152 AMERICAN MESSAGING SERVICES	10/27/2021	\$27.48	R
119153 AMERICAN STRUCTURAL METALS INC	10/27/2021	\$1,115,243.00	R
119154 ANDERSON-STEM, EMMA	10/27/2021	\$180.00	R
119155 ANDERSON, JAMES R.	10/27/2021	\$80.00	R
119156 ANDERSON, PATRICIA M.	10/27/2021	\$107.10	R
119157 ANIMAL HUMANE SOCIETY	10/27/2021	\$10.00	R
119158 ARAMARK UNIFORM SERVICES	10/27/2021	\$0.00	C
119159 ARAMARK UNIFORM SERVICES	10/27/2021	\$0.00	C
119160 ARAMARK UNIFORM SERVICES	10/27/2021	\$895.11	R
119161 ARROW LIFT ACCESSIBILITY	10/27/2021	\$23,262.01	R
119162 ASTLEFORD INTL MINNEAPOLIS	10/27/2021	\$17.68	R
119163 ATC GROUP SERVICES, LLC DEPOSITORY	10/27/2021	\$3,601.95	R
119164 AXEL H OHMAN INC	10/27/2021	\$32,184.10	R
119165 B&B ELECTRIC INC	10/27/2021	\$2,854.84	R
119166 BARTHOLD	10/27/2021	\$245.96	R
119167 BAUDVILLE	10/27/2021	\$1,752.18	R
119168 BELL, MELINDA T.	10/27/2021	\$15.00	R
119169 BENSON, SYLVIA	10/27/2021	\$34.00	R
119170 BEST BUY BUSINESS ADVANTAGE ACCT	10/27/2021	\$1,249.98	R
119171 BEVSO	10/27/2021	\$0.00	C
119172 BEVSO	10/27/2021	\$0.00	C
119173 BEVSO	10/27/2021	\$23,573.18	R
119174 BITUMINOUS ROADWAYS INC	10/27/2021	\$37,439.16	R
119175 BLADE, JULIE M.	10/27/2021	\$190.97	R
119176 BLB CONSULTING LLC	10/27/2021	\$895.00	R
119177 BLICK ART MATERIALS	10/27/2021	\$599.23	R
119178 BLINDS USA LLC	10/27/2021	\$155.75	R
119179 BOLDT, JAMES R.	10/27/2021	\$80.00	R
119180 BONSE, LINDA M.	10/27/2021	\$40.00	R
119181 BPAM	10/27/2021	\$350.00	R
119182 BRAINPOP LLC	10/27/2021	\$2,395.00	R
119183 BREDEMUS HARDWARE CO INC	10/27/2021	\$598.50	R
119184 BROCKWAY, THOMAS G.	10/27/2021	\$128.00	R
119185 BROWN, BRUCE	10/27/2021	\$85.00	R
119186 BSN SPORTS, LLC	10/27/2021	\$1,145.45	R
119187 BUNKER HILLS GOLF COURSE	10/27/2021	\$21.00	R
119188 CALCULATORS INC	10/27/2021	\$50.00	R
119189 CAMBRIDGE EDUCATIONAL SERVICES INC	10/27/2021	\$2,487.75	R
119190 CAMEYO INC	10/27/2021	\$16,632.00	R
119191 CAPITAL CITY GLASS INC	10/27/2021	\$1,268.78	R
119192 CARBONES PIZZERIA	10/27/2021	\$269.53	R
119193 CARDINAL, KATHLEEN T.	10/27/2021	\$39.95	R
119194 CARLSON, JEREMY	10/27/2021	\$92.00	R

119195 CARLSON, KEATON	10/27/2021	\$80.00	R
119196 CDW GOVERNMENT INC	10/27/2021	\$1,014.16	R
119197 CEL PUBLIC RELATIONS, INC	10/27/2021	\$1,365.00	R
119198 CENTURY FENCE COMPANY	10/27/2021	\$31,034.60	R
119199 CESA 5	10/27/2021	\$3,300.00	R
119200 CINTAS CORP #470	10/27/2021	\$335.91	R
119201 CITY OF VADNAIS HEIGHTS	10/27/2021	\$3,863.21	R
119202 CITY OF WHITE BEAR LAKE	10/27/2021	\$0.00	C
119203 CITY OF WHITE BEAR LAKE	10/27/2021	\$3,901.42	R
119204 CLIMATE MAKERS INC	10/27/2021	\$19,000.00	R
119205 COMCAST	10/27/2021	\$293.35	R
119206 COMMERCIAL DRYWALL INC	10/27/2021	\$14,426.45	R
119207 COMMITTEE FOR CHILDREN	10/27/2021	\$107.00	R
119208 CONNEY SAFETY PRODUCTS LLC	10/27/2021	\$6.97	R
119209 CONTINENTAL RESEARCH CORP	10/27/2021	\$1,859.10	R
119210 CRAFT, PATRICIA S.	10/27/2021	\$23.80	R
119211 CRAWFORD DOOR SALES	10/27/2021	\$25,160.75	R
119212 CROCKARELL, JACKSON	10/27/2021	\$124.00	R
119213 CUB FOODS OF WHITE BEAR TWSHP	10/27/2021	\$0.00	C
119214 CUB FOODS OF WHITE BEAR TWSHP	10/27/2021	\$697.28	R
119215 CUMMINS SALES AND SERVICE	10/27/2021	\$4,545.44	R
119216 CURREN, EMILY S.	10/27/2021	\$122.00	R
119217 CURRICULUM K12 PARTNERS INC	10/27/2021	\$900.00	R
119218 CUSTOM INK LLC	10/27/2021	\$2,902.98	R
119219 DALCO CORPORATION	10/27/2021	\$0.00	C
119220 DALCO CORPORATION	10/27/2021	\$0.00	C
119221 DALCO CORPORATION	10/27/2021	\$0.00	C
119222 DALCO CORPORATION	10/27/2021	\$0.00	C
119223 DALCO CORPORATION	10/27/2021	\$0.00	C
119224 DALCO CORPORATION	10/27/2021	\$0.00	C
119225 DALCO CORPORATION	10/27/2021	\$0.00	C
119226 DALCO CORPORATION	10/27/2021	\$17,113.29	R
119227 DAVID BYE SERVICES	10/27/2021	\$325.00	R
119228 DECKER INC	10/27/2021	\$403.75	R
119229 DECOR-TEC INCORPORATED	10/27/2021	\$8,896.54	R
119230 DEISTING, RANDY	10/27/2021	\$92.00	R
119231 DEJARLAIS, MARILYN	10/27/2021	\$100.30	R
119232 DEMCO INC	10/27/2021	\$545.00	R
119233 DERAAD, MAX D.	10/27/2021	\$231.40	R
119234 DISCOUNT SCHOOL SUPPLY	10/27/2021	\$117.20	R
119235 DIVERSE CONSTRUCTION SERVICES LLC	10/27/2021	\$7,343.81	R
119236 DOMEIER, MARILYN	10/27/2021	\$14.20	R
119237 DOMINOS PIZZA	10/27/2021	\$469.92	R
119238 DONALD R FRANTZ CONCRETE CONSTRUCTION LLC	10/27/2021	\$24,327.67	R
119239 DOOR SERVICE COMPANY	10/27/2021	\$397.50	R
119240 DRESEN, TERRI L.	10/27/2021	\$156.60	R
119241 DEFINITIVE TECHNOLOGY SOLUTIONS	10/27/2021	\$323.68	R

119242	DEFINITIVE TECHNOLOGY SOLUTION	10/27/2021	\$9,685.00	R
119243	DUGAN, PATRICIA	10/27/2021	\$12.00	R
119244	EARTHCAM INC	10/27/2021	\$14,931.26	R
119245	EAST RIDGE CHEER BOOSTERS	10/27/2021	\$252.00	R
119246	EBERT CONSTRUCTION	10/27/2021	\$115,351.73	R
119247	ECKROTH MUSIC	10/27/2021	\$0.00	C
119248	ECKROTH MUSIC	10/27/2021	\$0.00	C
119249	ECKROTH MUSIC	10/27/2021	\$0.00	C
119250	ECKROTH MUSIC	10/27/2021	\$0.00	C
119251	ECKROTH MUSIC	10/27/2021	\$10,632.11	R
119252	ED'S TROPHIES INC	10/27/2021	\$321.96	R
119253	EDINA CHEERLEADING	10/27/2021	\$540.00	R
119254	ENVIROBATE INC	10/27/2021	\$8,477.74	R
119255	ENVISION GLASS INC	10/27/2021	\$2,615.93	R
119256	ERHARDT, GARY	10/27/2021	\$50.00	R
119257	ERHARDT, SCOTT D.	10/27/2021	\$50.00	R
119258	ESSENTIAL SKILLS	10/27/2021	\$605.00	R
119259	EVHS DEBATE	10/27/2021	\$40.00	R
119260	FESTIVAL FOODS-KNOWLAN'S	10/27/2021	\$0.00	C
119261	FESTIVAL FOODS-KNOWLAN'S	10/27/2021	\$0.00	C
119262	FESTIVAL FOODS-KNOWLAN'S	10/27/2021	\$0.00	C
119263	FESTIVAL FOODS-KNOWLAN'S	10/27/2021	\$892.72	R
119264	FLOORS BY BECKERS LLC	10/27/2021	\$21,007.00	R
119265	FOLLETT SCHOOL SOLUTIONS INC	10/27/2021	\$2,729.09	R
119266	FORBES SOLUTIONS, PLLC	10/27/2021	\$7,950.00	R
119267	FOREST LAKE HIGH SCHOOL	10/27/2021	\$335.00	R
119268	FRATTALONES HARDWARE STORES	10/27/2021	\$0.00	C
119269	FRATTALONES HARDWARE STORES	10/27/2021	\$0.00	C
119270	FRATTALONES HARDWARE STORES	10/27/2021	\$519.71	R
119271	FRONTRUNNER SCREEN PRINTING	10/27/2021	\$9.50	R
119272	GALLAGHERS NORTHWESTERN TIRE CO INC	10/27/2021	\$1,259.84	R
119273	GAMETIME PLAYCORE CO	10/27/2021	\$983.89	R
119274	GARVEY, PATRICIA	10/27/2021	\$104.98	R
119275	GENERAL SHEET METAL COMPANY LLC	10/27/2021	\$1,162.00	R
119276	GEPHART TRUCKING	10/27/2021	\$23,650.00	R
119277	GOLDCOM INC	10/27/2021	\$185.71	R
119278	GOPHER	10/27/2021	\$229.86	R
119279	GRAINGER	10/27/2021	\$0.00	C
119280	GRAINGER	10/27/2021	\$3,318.62	R
119281	GREEN2 SOLAR LEASING LLC	10/27/2021	\$0.00	C
119282	GREEN2 SOLAR LEASING LLC	10/27/2021	\$2,134.16	R
119283	HAAG, LOIS	10/27/2021	\$30.18	R
119284	HAAS MUSICAL INSTRUMENT REPAIR	10/27/2021	\$42.00	R
119285	HALLBERG ENGINEERING INC	10/27/2021	\$2,750.00	R
119286	HALO TRANSPORTATION	10/27/2021	\$17,016.05	R
119287	HALTER, TROY	10/27/2021	\$160.00	R
119288	HAMER, KAREN	10/27/2021	\$14.45	R

119289 HAMMER SPORTS	10/27/2021	\$89.00	R
119290 HARBOR CITY MASONRY INC	10/27/2021	\$4,058.45	R
119291 HAYES, DEBORAH M.	10/27/2021	\$41.60	R
119292 HEGGERTY PHONEMIC AWARENESS	10/27/2021	\$119.94	R
119293 HENKEL, CRAIG A.	10/27/2021	\$62.00	R
119294 HERC-U-LIFT	10/27/2021	\$153.36	R
119295 HILDI INC	10/27/2021	\$4,470.00	R
119296 HINES GERALD	10/27/2021	\$40.00	R
119297 HINRICHS, PETER E.	10/27/2021	\$77.00	R
119298 HISDAHL INC	10/27/2021	\$4,640.50	R
119299 HOENIGSCHMIDT, KAYLEA	10/27/2021	\$0.00	C
119300 HOENIGSCHMIDT, KAYLEA	10/27/2021	\$642.00	R
119301 HOGLUND BUS COMPANY	10/27/2021	\$0.00	C
119302 HOGLUND BUS COMPANY	10/27/2021	\$545.94	R
119303 HOGLUND BODY & EQUIPMENT INC	10/27/2021	\$593.23	R
119304 HOUGHTON MIFFLIN HARCOURT	10/27/2021	\$331.06	R
119305 HUBBARD, MICHELLE K.	10/27/2021	\$13.60	R
119306 HUGO EQUIPMENT CO	10/27/2021	\$274.97	R
119307 IDEAL ENERGIES SOLAR LEASING LLC	10/27/2021	\$2,792.28	R
119308 IFD	10/27/2021	\$0.00	C
119309 IFD	10/27/2021	\$0.00	C
119310 IFD	10/27/2021	\$0.00	C
119311 IFD	10/27/2021	\$0.00	C
119312 IFD	10/27/2021	\$176,032.97	R
119313 IMPRESSION SIGNS AND GRAPHICS	10/27/2021	\$170.00	R
119314 INNOVATIVE OFFICE SOLUTIONS	10/27/2021	\$0.00	C
119315 INNOVATIVE OFFICE SOLUTIONS	10/27/2021	\$418,280.40	R
119316 INSTITUTE FOR MULTI SENSORY EDUCATION	10/27/2021	\$1,275.00	R
119317 INTRADO INTERACTIVE SERVICES CORPORATION	10/27/2021	\$18,486.00	R
119318 ISD #12 CENTENNIAL SCHOOLS	10/27/2021	\$9,662.26	R
119319 ISD #199	10/27/2021	\$1,200.00	R
119320 ISD #622 NO ST PAUL/MAPLEWOOD	10/27/2021	\$26,633.74	R
119321 ISD #623 ROSEVILLE AREA SCHOOLS	10/27/2021	\$35,500.00	R
119321 ISD #623 ROSEVILLE AREA SCHOOLS	10/28/2021	(\$35,500.00)	V
119322 IXL LEARNING	10/27/2021	\$4,025.00	R
119323 JOHN HENRY FOSTER	10/27/2021	\$56.69	R
119324 JAYTECH INC	10/27/2021	\$0.00	C
119325 JAYTECH INC	10/27/2021	\$13,179.84	R
119326 JENSEN, ETOILE W.	10/27/2021	\$13.20	R
119327 JOHN FOLEY MASONRY INC	10/27/2021	\$519,513.29	R
119328 JOHNSON CONTROLS FIRE PROTECTION LP	10/27/2021	\$358.16	R
119329 JOHNSON, SHARON A.	10/27/2021	\$584.08	R
119330 JW PEPPER & SON INC	10/27/2021	\$515.94	R
119331 KATH FUEL OIL SERVICE CO	10/27/2021	\$13,287.87	R
119332 KEENAN, DAWN L.	10/27/2021	\$14.00	R
119333 KELLINGTON CONSTRUCTION INC	10/27/2021	\$14,637.68	R
119334 KEYSTONE INTERPRETING SOLUTIONS	10/27/2021	\$1,021.90	R

119335 KFI ENGINEERS	10/27/2021	\$5,884.85	R
119336 KOCH MECHANICAL LLC	10/27/2021	\$9,880.00	R
119337 KONE INC	10/27/2021	\$81,877.65	R
119338 KOREEN, GLORIA	10/27/2021	\$62.90	R
119339 KRAFT MECHANICAL LLC	10/27/2021	\$0.00	C
119340 KRAFT MECHANICAL LLC	10/27/2021	\$51,921.00	R
119341 KRAUS ANDERSON CONSTRUCTION CO	10/27/2021	\$0.00	C
119342 KRAUS ANDERSON CONSTRUCTION CO	10/27/2021	\$569,813.90	R
119343 KULLY SUPPLY COMPANY	10/27/2021	\$923.38	R
119344 LAHAYE, STEPHANIE	10/27/2021	\$80.00	R
119345 LAKESHORE LEARNING STORE	10/27/2021	\$1,615.54	R
119345 LAKESHORE LEARNING STORE	10/28/2021	(\$1,615.54)	V
119346 LAKESHORE LEARNING MATERIALS	10/27/2021	\$204.15	R
119347 LALIBERTE, ELAINE	10/27/2021	\$33.15	R
119348 LANDGRAFF, MARCIA J.	10/27/2021	\$577.00	R
119349 LANGER'S TREE SERVICE	10/27/2021	\$155.00	R
119350 LANGUAGE LINE SERVICES	10/27/2021	\$1,149.02	R
119351 LARSON, BEVERLEY M.	10/27/2021	\$15.30	R
119352 LASHOMB, BRIAN A.	10/27/2021	\$172.00	R
119353 LEARNING A-Z	10/27/2021	\$1,062.00	R
119354 LENDTS PUMPKIN PATCH	10/27/2021	\$1,624.00	R
119355 LEUTGEB, VIRGINIA (GINNY)	10/27/2021	\$40.00	R
119356 LEVERTY, MACKENZIE	10/27/2021	\$53.00	R
119357 LIBERTY CLASSICAL ACADEMY	10/27/2021	\$4,800.00	R
119358 LINDENMEYR MUNROE	10/27/2021	\$243.68	R
119359 LITCH, KARLA K.	10/27/2021	\$59.20	R
119360 LIVINGSTON, TYLER	10/27/2021	\$80.00	R
119361 MAAP	10/27/2021	\$650.00	R
119362 MAC RUNNEL, MINDY L.	10/27/2021	\$53.40	R
119363 MALLOY/MONTAGUE/KARNOWSKI & CO	10/27/2021	\$6,500.00	R
119364 MARCO TECHNOLOGIES LLC	10/27/2021	\$0.00	C
119365 MARCO TECHNOLOGIES LLC	10/27/2021	\$7,861.03	R
119366 MN ASSOC OF SECONDARY SCHOOL PRINCIPALS	10/27/2021	\$1,829.00	R
119367 MCDONOUGH'S WATERJETTING AND DRAIN CLEANING	10/27/2021	\$2,643.08	R
119368 MCMASTER-CARR	10/27/2021	\$118.77	R
119369 MEISINGER CONSTRUCTION COMPANY	10/27/2021	\$4,301.60	R
119370 MEUWISSEN, PAUL W.	10/27/2021	\$180.00	R
119371 MID CITY SERVICES - INDUSTRIAL LAUNDRY	10/27/2021	\$77.33	R
119372 MID MINNESOTA STORAGE	10/27/2021	\$6,730.00	R
119373 MIDAMERICA BOOKS	10/27/2021	\$346.15	R
119374 MILLIGAN, THERESA	10/27/2021	\$229.05	R
119375 MINNESOTA ACOUSTICS INC	10/27/2021	\$1,051.63	R
119376 MINVALCO INC	10/27/2021	\$63.80	R
119377 MN DEPT OF LABOR & INDUSTRY	10/27/2021	\$300.00	R
119378 MN DEPT OF COMMERCE	10/27/2021	\$2,991.04	R
119379 MN DEPT OF HUMAN SERVICES	10/27/2021	\$909.00	R
119380 MN SAFETY COUNCIL INC	10/27/2021	\$276.00	R

119381 MN SCHOOL COUNSELORS ASSOC	10/27/2021	\$840.00	R
119382 MN SWORD PLAY	10/27/2021	\$480.00	R
119383 MODERN PIPING INC	10/27/2021	\$26,480.62	R
119384 MORCOMB, DEREK	10/27/2021	\$80.00	R
119385 MROZ, GORDON S.	10/27/2021	\$80.00	R
119386 MULCAHY NICKOLAUS LLC	10/27/2021	\$23,655.00	R
119387 MUMBLEAU, JANE L.	10/27/2021	\$160.00	R
119388 MUMBLEAU, RICHARD T.	10/27/2021	\$160.00	R
119389 MUSKA ELECTRIC COMPANIES	10/27/2021	\$214,225.00	R
119390 NAC MECHANICAL & ELECTRICAL SERV	10/27/2021	\$48,729.30	R
119391 NAPA AUTO PARTS	10/27/2021	\$38.16	R
119392 NASCO	10/27/2021	\$100.73	R
119393 NCS PEARSON INC	10/27/2021	\$4,415.72	R
119394 NEO ELECTRICAL SOLUTIONS LLC	10/27/2021	\$32,860.50	R
119395 NESCO SPECIALTY RENTALS	10/27/2021	\$175.00	R
119396 NEW LOOK CONTRACTING INC	10/27/2021	\$3,550.22	R
119397 NEW WAY HYPNOSIS CLINC INC	10/27/2021	\$308.00	R
119398 NEWMAN, TRACY K.	10/27/2021	\$35.75	R
119399 NORTH CENTRAL BLUE BIRD BUS SALES	10/27/2021	\$74.11	R
119400 NORTH STAR AGENCY MANUFACTURER'S	10/27/2021	\$5,462.00	R
119401 NORTHBOUND CREATIVE	10/27/2021	\$70.00	R
119402 NORTHERN LIGHTS STEEL FABRICATION	10/27/2021	\$40.00	R
119403 NOVAK, JANICE S.	10/27/2021	\$120.00	R
119404 O'NEILL ELECTRIC INC	10/27/2021	\$10,699.49	R
119405 O'NEIL, LOIS	10/27/2021	\$27.20	R
119406 O'REILLY AUTOMOTIVE INC	10/27/2021	\$0.00	C
119407 O'REILLY AUTOMOTIVE INC	10/27/2021	\$547.47	R
119408 OFFICE DEPOT	10/27/2021	\$54.67	R
119409 OGREN, RICHARD M.	10/27/2021	\$60.00	R
119410 OLSON, SUZANNE K.	10/27/2021	\$34.00	R
119411 ON SITE SANITATION INC	10/27/2021	\$1,036.15	R
119412 OPG-3 INC	10/27/2021	\$1,480.00	R
119413 OPITZ, LAURIE A.	10/27/2021	\$1,441.35	R
119414 OXYGEN SERVICE COMPANY INC	10/27/2021	\$56.12	R
119415 PAI	10/27/2021	\$650.00	R
119416 PARTS TOWN, LLC	10/27/2021	\$476.18	R
119417 PATZOLDT CONCRETE & MASONRY LLC	10/27/2021	\$15,735.42	R
119418 PAULSON, JULIANNE	10/27/2021	\$160.00	R
119419 PAULSON TRACK MANAGEMENT	10/27/2021	\$300.00	R
119420 PEARSON ONLINE AND BLENDED LEARNING	10/27/2021	\$229,018.00	R
119421 PELCO CONSTRUCTION LLC	10/27/2021	\$15,520.00	R
119422 PETERSON COMPANIES INC	10/27/2021	\$102,645.74	R
119423 PHASOR ELECTRIC COMPANY	10/27/2021	\$3,960.31	R
119424 PINE TREE APPLE ORCHARD	10/27/2021	\$0.00	C
119425 PINE TREE APPLE ORCHARD	10/27/2021	\$2,740.00	R
119426 PITNEY BOWES INC	10/27/2021	\$76.25	R
119427 PRAXAIR DISTRIBUTION INC	10/27/2021	\$56.95	R

119428 PREMIUM WATERS INC	10/27/2021	\$7.98	R
119429 PRESS PUBLICATIONS	10/27/2021	\$3,802.55	R
119430 PRICE MATTHEW E	10/27/2021	\$80.00	R
119431 PRIME CONSTRUCTION SOLUTIONS LLC	10/27/2021	\$4,429.16	R
119432 PROFESSIONAL WIRELESS COMM	10/27/2021	\$207.00	R
119433 QUADIENT LEASING	10/27/2021	\$474.42	R
119434 RACHEL CONTRACTING LLC	10/27/2021	\$2,011,009.64	R
119435 RAMIC, ALMIN	10/27/2021	\$139.00	R
119436 RAMSEY COUNTY	10/27/2021	\$525.00	R
119437 RAMSEY COUNTY PARKS/REC DEPT	10/27/2021	\$265.00	R
119438 RAMSEY COUNTY ENVIRONMENTAL HEALTH DIVISION	10/27/2021	\$754.00	R
119439 RAMSEY COUNTY	10/27/2021	\$39,839.50	R
119440 RAYMOND, JOHN	10/27/2021	\$92.00	R
119441 READ NATURALLY INC	10/27/2021	\$505.80	R
119442 READING & MATH INC	10/27/2021	\$0.00	C
119443 READING & MATH INC	10/27/2021	\$25,000.00	R
119444 RED CEDAR STEEL ERECTORS INC	10/27/2021	\$2,318.00	R
119445 REGENTS OF THE UNIV OF MN	10/27/2021	\$299.00	R
119446 REILING CONSTRUCTION CO INC	10/27/2021	\$4,533.68	R
119447 REPUBLIC SERVICES #899	10/27/2021	\$12,375.39	R
119448 THE RETROFIT COMPANIES INC	10/27/2021	\$592.95	R
119449 RIGHT-WAY CAULKING INC	10/27/2021	\$1,368.00	R
119450 RIVER CITY ERECTORS INC	10/27/2021	\$45,981.49	R
119451 RIVERSIDE INSIGHTS	10/27/2021	\$1,372.81	R
119452 ROBERTS, ZACHARY J.	10/27/2021	\$180.00	R
119453 ROETTGER, DEBRA	10/27/2021	\$91.80	R
119454 ROTTGER, DORIS	10/27/2021	\$82.24	R
119455 RTL CONSTRUCTION INC	10/27/2021	\$97,053.00	R
119456 SAFETY-KLEEN SYSTEMS INC	10/27/2021	\$226.00	R
119457 SAFETYFIRST PLAYGROUND MAINTENANCE	10/27/2021	\$0.00	C
119458 SAFETYFIRST PLAYGROUND MAINTENANCE	10/27/2021	\$49,093.76	R
119459 SARFF, MARIJO A.	10/27/2021	\$48.75	R
119460 SAVVAS LEARNING COMPANY, LLC	10/27/2021	\$837.60	R
119461 SCHMITT MUSIC COMPANY	10/27/2021	\$54.00	R
119462 SCHOLASTIC	10/27/2021	\$712.09	R
119463 SCHOOL HEALTH CORPORATION	10/27/2021	\$69.97	R
119464 SCHOOL SPECIALTY LLC	10/27/2021	\$424.77	R
119465 SCHREIBER MULLANEY CONSTRUCTION CO	10/27/2021	\$136,039.65	R
119466 SCHWARTZ, AMY M.	10/27/2021	\$52.75	R
119467 SCOTT ELECTRIC	10/27/2021	\$1,072.00	R
119468 SCR INC	10/27/2021	\$18,762.50	R
119469 SEEVER, GRAY	10/27/2021	\$160.00	R
119470 SENTRY SYSTEMS INC	10/27/2021	\$806.59	R
119471 SHEETS, ALLISON M.	10/27/2021	\$27.00	R
119472 THE SHERWIN-WILLIAMS COMPANY	10/27/2021	\$27.32	R
119473 SKOW, KAREN L.	10/27/2021	\$480.00	R
119474 SMART CARE EQUIPMENT SOLUTIONS	10/27/2021	\$309.95	R

119475 SOLIANT	10/27/2021	\$1,291.50	R
119476 SPECIALTY SYSTEMS INC	10/27/2021	\$531.65	R
119477 STANDARD INSURANCE COMPANY	10/27/2021	\$36,297.05	R
119478 STARFALL PUBLICATIONS	10/27/2021	\$270.00	R
119479 STATE INDUSTRIAL PRODUCTS	10/27/2021	\$208.80	R
119480 STATE SUPPLY CO	10/27/2021	\$1,881.52	R
119481 STEFFENS, MATTHEW	10/27/2021	\$67.95	R
119482 STENGLEIN, PAUL	10/27/2021	\$50.00	R
119483 STEVE WEISS MUSIC	10/27/2021	\$408.95	R
119484 STRACK, GEOFFREY	10/27/2021	\$92.00	R
119485 STRAND, TROY A.	10/27/2021	\$48.00	R
119486 STROUD, IAN T.	10/27/2021	\$80.00	R
119487 SUBSCRIPTION SERV OF AMER INC	10/27/2021	\$0.00	C
119488 SUBSCRIPTION SERV OF AMER INC	10/27/2021	\$996.79	R
119489 SUMMIT FIRE PROTECTION	10/27/2021	\$1,487.48	R
119490 SYNCHRONY BANK	10/27/2021	\$19.55	R
119491 SYNOVIA SOLUTIONS	10/27/2021	\$1,551.40	R
119492 TALKACHOU, ARKADZI	10/27/2021	\$139.00	R
119493 TEACHERS DISCOVERY	10/27/2021	\$684.00	R
119494 TEAMWORKS INTERNATIONAL INC	10/27/2021	\$3,380.80	R
119495 TECH ACADEMY	10/27/2021	\$300.00	R
119496 TK ELEVATOR CORPORATION	10/27/2021	\$4,098.32	R
119497 TMI SYSTEMS CORPORATION	10/27/2021	\$6,774.45	R
119498 TOTAL SPECIALTY CONTRACTING LLC	10/27/2021	\$2,410.00	R
119499 TOUSSAINT, OLIVER	10/27/2021	\$62.00	R
119500 TR ENVIRONMENTAL CONSULTING LLC	10/27/2021	\$2,282.00	R
119501 TRADE PRESS INC	10/27/2021	\$0.00	C
119502 TRADE PRESS INC	10/27/2021	\$7,465.56	R
119503 TRANSLANGUAGES, LLC	10/27/2021	\$0.00	C
119504 TRANSLANGUAGES, LLC	10/27/2021	\$4,387.52	R
119505 TRI TECH DISPENSING	10/27/2021	\$229.00	R
119506 TRI-STATE BOBCAT	10/27/2021	\$82.91	R
119507 TRIMARK HOCKENBERGS	10/27/2021	\$78,313.69	R
119508 TRUE NORTH CONSULTING GROUP	10/27/2021	\$5,740.00	R
119509 TWIN CITY JANITOR SUPPLY CO	10/27/2021	\$2,054.47	R
119510 TWIN CITY TRANSPORTATION INC	10/27/2021	\$93,845.20	R
119511 TWIN CITY HARDWARE COMPANY INC	10/27/2021	\$1,364.04	R
119512 ULTRA CONCRETE LLC	10/27/2021	\$387,486.00	R
119513 UNITED STATES POSTAL SERVICE (POSTAGE BY PHON	10/27/2021	\$3,500.00	R
119514 UNIVERSITY OF MINNESOTA SPIRIT SQUAD	10/27/2021	\$337.50	R
119515 UPPER MIDWEST ATHLETIC CONSTRUCTION	10/27/2021	\$93,147.31	R
119516 US FOODS CULINARY EQUIP & SUPPLIES	10/27/2021	\$111.80	R
119517 VANG, STEPHANIE	10/27/2021	\$455.00	R
119518 VANG	10/27/2021	\$62.00	R
119519 VICTORY IN CLEANING #1 LLC	10/27/2021	\$155.00	R
119520 VIKING ELECTRIC SUPPLY	10/27/2021	\$921.31	R
119521 WALTER, BRIAN M.	10/27/2021	\$80.00	R

119522 WAYNE, TODD	10/27/2021	\$80.00	R
119523 WHITE BEAR CENTER FOR THE ARTS	10/27/2021	\$6,375.00	R
119524 WHITE BEAR GLASS INC	10/27/2021	\$1,580.00	R
119525 WEBER, CRAIG	10/27/2021	\$139.00	R
119526 WEIDNER PLUMBING & HEATING CO	10/27/2021	\$90,250.00	R
119527 WELLS CONCRETE PRODUCTS CO	10/27/2021	\$35,123.75	R
119528 WENZEL PLYMOUTH PLUMBING LLC	10/27/2021	\$267,955.58	R
119529 WILDCAT CLEANING SERVICES LLC	10/27/2021	\$11,875.00	R
119530 WINNICK SUPPLY	10/27/2021	\$143.15	R
119531 WL HALL COMPANY	10/27/2021	\$1,292.12	R
119531 WL HALL COMPANY	10/28/2021	(\$1,292.12)	V
119532 WOODSIDE INDUSTRIES INC	10/27/2021	\$47,116.77	R
119533 WURZER, MARY J.	10/27/2021	\$255.00	R
119534 XCEL ENERGY	10/27/2021	\$0.00	C
119535 XCEL ENERGY	10/27/2021	\$121,054.41	R
119536 YOUR SIGN SOLUTIONS INC	10/27/2021	\$1,469.00	R
119537 ZAPPETILLO, DAVID	10/27/2021	\$128.00	R
119540 ISD #623 ROSEVILLE AREA SCHOOLS	10/28/2021	\$35,500.00	R
119541 LAKESHORE LEARNING MATERIALS	10/28/2021	\$0.00	C
119542 LAKESHORE LEARNING MATERIALS	10/28/2021	\$63,116.09	R
119543 WL HALL COMPANY	10/28/2021	\$3,740.87	R
119544 EDINA ULTIMATE	10/28/2021	\$150.00	R
119545 MBDA	10/28/2021	\$130.00	R
119546 MINNETESOL	10/28/2021	\$130.00	R
119547 SOUTH WASHINGTON COMMUNITY ED	10/28/2021	\$398.00	R
119548 WHITE BEAR FASTPITCH ASSOC	10/28/2021	\$130.00	R
119549 WILD MOUNTAIN	10/28/2021	\$601.57	R
9992935 BMO	10/6/2021	\$0.00	C
9992936 BMO	10/6/2021	\$0.00	C
9992937 BMO	10/6/2021	\$0.00	C
9992938 BMO	10/6/2021	\$0.00	C
9992939 BMO	10/6/2021	\$0.00	C
9992940 BMO	10/6/2021	\$0.00	C
9992941 BMO	10/6/2021	\$0.00	C
9992942 BMO	10/6/2021	\$0.00	C
9992943 BMO	10/6/2021	\$0.00	C
9992944 BMO	10/6/2021	\$0.00	C
9992945 BMO	10/6/2021	\$0.00	C
9992946 BMO	10/6/2021	\$0.00	C
9992947 BMO	10/6/2021	\$0.00	C
9992948 BMO	10/6/2021	\$0.00	C
9992949 BMO	10/6/2021	\$0.00	C
9992950 BMO	10/6/2021	\$0.00	C
9992951 BMO	10/6/2021	\$0.00	C
9992952 BMO	10/6/2021	\$0.00	C
9992953 BMO	10/6/2021	\$21,649.00	R
9993002 MN DEPT OF EDUCATION	10/12/2021	\$0.00	C

9993003 MN DEPT OF EDUCATION	10/12/2021	\$141,055.11	R
9993004 SAM'S CLUB/SYNCHRONY BANK	10/20/2021	\$0.00	C
9993005 SAM'S CLUB/SYNCHRONY BANK	10/20/2021	\$0.00	C
9993006 SAM'S CLUB/SYNCHRONY BANK	10/20/2021	\$0.00	C
9993007 SAM'S CLUB/SYNCHRONY BANK	10/20/2021	\$1,905.02	R
9993008 AIG	10/15/2021	\$6,577.72	R
9993009 AMERICAN FUNDS	10/15/2021	\$0.00	C
9993010 AMERICAN FUNDS	10/15/2021	\$79,932.92	R
9993011 AMERICAN UNITED LIFE	10/15/2021	\$0.00	C
9993012 AMERICAN UNITED LIFE	10/15/2021	\$0.00	C
9993013 AMERICAN UNITED LIFE	10/15/2021	\$94,314.65	R
9993014 AMERIPRISE FINANCIAL SERVICES	10/15/2021	\$17,336.68	R
9993015 ASPIRE FINANCIAL SERVICES	10/15/2021	\$2,008.88	R
9993016 AXA EQUITABLE	10/15/2021	\$29,644.34	R
9993017 EDUCATION MN ESI BILLING TRUST	10/15/2021	\$32,540.76	R
9993018 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993019 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993020 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993021 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993022 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993023 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993024 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993025 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993026 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993027 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993028 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993029 INTERNAL REVENUE SERVICE	10/15/2021	\$0.00	C
9993030 INTERNAL REVENUE SERVICE	10/15/2021	\$811,147.46	R
9993031 METROPOLITAN LIFE	10/15/2021	\$1,259.55	R
9993032 MN DEPT OF HUMAN SERVICES	10/15/2021	\$1,379.20	R
9993033 MN DEPT OF REVENUE	10/15/2021	\$0.00	C
9993034 MN DEPT OF REVENUE	10/15/2021	\$0.00	C
9993035 MN DEPT OF REVENUE	10/15/2021	\$0.00	C
9993036 MN DEPT OF REVENUE	10/15/2021	\$133,420.48	R
9993037 MN STATE RETIREMENT	10/15/2021	\$6,944.45	R
9993038 PUBLIC EMP RETIREMENT ASSOC	10/15/2021	\$0.00	C
9993039 PUBLIC EMP RETIREMENT ASSOC	10/15/2021	\$0.00	C
9993040 PUBLIC EMP RETIREMENT ASSOC	10/15/2021	\$128,794.32	R
9993041 TEACHERS RETIREMENT ASSOC	10/15/2021	\$0.00	C
9993042 TEACHERS RETIREMENT ASSOC	10/15/2021	\$418,524.24	R
9993043 VANGUARD SMALL BUSINESS SERVICES	10/15/2021	\$37,470.47	R
9993044 WHITE BEAR LAKE TEACHERS ASSOC (WIRE)	10/15/2021	\$39,707.80	R
9993045 AIG	10/29/2021	\$6,577.72	R
9993046 AMERICAN FUNDS	10/29/2021	\$79,141.78	R
9993047 AMERICAN UNITED LIFE	10/29/2021	\$87,096.78	R
9993048 AMERIPRISE FINANCIAL SERVICES	10/29/2021	\$17,400.68	R
9993049 ASPIRE FINANCIAL SERVICES	10/29/2021	\$2,008.88	R

9993050 AXA EQUITABLE	10/29/2021	\$0.00	C
9993051 AXA EQUITABLE	10/29/2021	\$29,644.34	R
9993052 EDUCATION MN ESI BILLING TRUST	10/29/2021	\$32,606.83	R
9993053 INTERNAL REVENUE SERVICE	10/29/2021	\$0.00	C
9993054 INTERNAL REVENUE SERVICE	10/29/2021	\$0.00	C
9993055 INTERNAL REVENUE SERVICE	10/29/2021	\$0.00	C
9993056 INTERNAL REVENUE SERVICE	10/29/2021	\$0.00	C
9993057 INTERNAL REVENUE SERVICE	10/29/2021	\$0.00	C
9993058 INTERNAL REVENUE SERVICE	10/29/2021	\$0.00	C
9993059 INTERNAL REVENUE SERVICE	10/29/2021	\$0.00	C
9993060 INTERNAL REVENUE SERVICE	10/29/2021	\$0.00	C
9993061 INTERNAL REVENUE SERVICE	10/29/2021	\$0.00	C
9993062 INTERNAL REVENUE SERVICE	10/29/2021	\$759,426.56	R
9993063 METROPOLITAN LIFE	10/29/2021	\$1,259.55	R
9993064 MN DEPT OF HUMAN SERVICES	10/29/2021	\$1,362.60	R
9993065 MN DEPT OF REVENUE	10/29/2021	\$0.00	C
9993066 MN DEPT OF REVENUE	10/29/2021	\$0.00	C
9993067 MN DEPT OF REVENUE	10/29/2021	\$124,001.51	R
9993068 MN STATE RETIREMENT	10/29/2021	\$6,944.45	R
9993069 PUBLIC EMP RETIREMENT ASSOC	10/29/2021	\$0.00	C
9993070 PUBLIC EMP RETIREMENT ASSOC	10/29/2021	\$124,849.92	R
9993071 TEACHERS RETIREMENT ASSOC	10/29/2021	\$0.00	C
9993072 TEACHERS RETIREMENT ASSOC	10/29/2021	\$0.00	C
9993073 TEACHERS RETIREMENT ASSOC	10/29/2021	\$0.00	C
9993074 TEACHERS RETIREMENT ASSOC	10/29/2021	\$401,778.45	R
9993075 VANGUARD SMALL BUSINESS SERVICES	10/29/2021	\$37,259.84	R
9993076 WHITE BEAR LAKE TEACHERS ASSOC (WIRE)	10/29/2021	\$39,850.34	R
9993077 AMERICAN UNITED LIFE	10/29/2021	\$750.00	R
212200245 ALEXANDER, MICHAEL J.	10/13/2021	\$240.00	A
212200246 ANDERSON, CHRISTINA E.	10/13/2021	\$195.00	A
212200247 ANDERSON, JON C.	10/13/2021	\$32.06	A
212200248 ARNAL, ALICIA C.	10/13/2021	\$235.02	A
212200249 BEACH, RODNEY W.	10/13/2021	\$180.32	A
212200250 BILSKEMPER, JOSHUA P.	10/13/2021	\$66.93	A
212200251 BRUEMMER, SARAH E.	10/13/2021	\$27.10	A
212200252 DAHM, ALEX R.	10/13/2021	\$140.00	A
212200253 DARR, SHELLY M.	10/13/2021	\$138.30	A
212200254 DRAKE, STACY A.	10/13/2021	\$51.50	A
212200255 GACEK, MELISSA A.	10/13/2021	\$1,334.65	A
212200256 GILLESPIE, ALISON C.	10/13/2021	\$243.27	A
212200257 GUTHRIE, ASHLEY M.	10/13/2021	\$90.76	A
212200258 HAUGEN, ANNETTE M.	10/13/2021	\$215.00	A
212200259 HOLMAN, KRISTIE S.	10/13/2021	\$115.00	A
212200260 JESMER, MICHAEL P.	10/13/2021	\$307.16	A
212200261 KLECKER, KEVIN W.	10/13/2021	\$282.00	A
212200262 LEHN, BRIDGET N.	10/13/2021	\$187.08	A
212200263 MADER, SETH A.	10/13/2021	\$339.90	A

212200264	MARIER, JAMES J.	10/13/2021	\$521.36	A
212200265	MCCANN, ALLISON N.	10/13/2021	\$25.00	A
212200266	MCGARTHWAITE, MICHAEL R.	10/13/2021	\$20.16	A
212200267	MCGLOTHLIN, MATTHEW D.	10/13/2021	\$26.00	A
212200268	NYREN, DELROY E.	10/13/2021	\$179.55	A
212200269	O'LEARY, CHADRICK J.	10/13/2021	\$255.46	A
212200270	PATRICK, MEGAN L.	10/13/2021	\$19.49	A
212200271	RANCOUR, RACHEL	10/13/2021	\$53.20	A
212200272	RIEBE, BRIAN C.	10/13/2021	\$159.60	A
212200273	RIEBOW, MATTHEW R.	10/13/2021	\$121.80	A
212200274	RODRIGUEZ, SANDRA A.	10/13/2021	\$77.00	A
212200275	ROE, ALEXIS M.	10/13/2021	\$130.00	A
212200276	ROLOFF, STEPHANIE H.	10/13/2021	\$138.80	A
212200277	SAGDALEN, NATALIE R.	10/13/2021	\$123.21	A
212200278	SAMPOANG, DESSERAY R.	10/13/2021	\$194.37	A
212200279	SAUER, ANGELA M.	10/13/2021	\$14.37	A
212200280	SCHULTE, DARRELL A.	10/13/2021	\$767.08	A
212200281	SICARD, BROOKE E.	10/13/2021	\$26.77	A
212200282	SMITH, LAURA A.	10/13/2021	\$32.76	A
212200283	STAFKI, MEGAN E.	10/13/2021	\$17.64	A
212200284	STEFFENS, CORINNE T.	10/13/2021	\$73.36	A
212200285	SWENSON, CYNTHIA L.	10/13/2021	\$150.25	A
212200286	SYNAN, ERIN K.	10/13/2021	\$35.60	A
212200287	WEUM, JOHN D.	10/13/2021	\$37.82	A
212200288	WILLIAMS, LAURA L.	10/13/2021	\$327.04	A
212200289	ALLEN, KATHLEEN J.	10/27/2021	\$56.17	A
212200290	ANDERSON, JON C.	10/27/2021	\$402.61	A
212200291	BEACH, RODNEY W.	10/27/2021	\$202.16	A
212200292	BILSKEMPER, JOSHUA P.	10/27/2021	\$10.68	A
212200293	CARLINSCHAUER, KYLE L.	10/27/2021	\$19.66	A
212200294	CORONIS-ODONOVAN, JODI K.	10/27/2021	\$72.00	A
212200295	DAVIS, MARCELLUS J.	10/27/2021	\$245.24	A
212200296	DEEN, DENISE T.	10/27/2021	\$46.48	A
212200297	DERBY, SARA A.	10/27/2021	\$79.46	A
212200298	DOMSCHOT, KATHLEEN S.	10/27/2021	\$37.80	A
212200299	DRANGE, ANGELA M.	10/27/2021	\$147.32	A
212200300	ECKTON, DANA M.	10/27/2021	\$53.80	A
212200301	ENGSTRAN, PAUL A.	10/27/2021	\$65.00	A
212200302	GADBOIS, MAGDALEN R.	10/27/2021	\$55.00	A
212200303	GALYON, AMY R.	10/27/2021	\$40.32	A
212200304	GRANGER, KIMBERLEY A.	10/27/2021	\$168.65	A
212200305	HIGGINS, SHEILA J.	10/27/2021	\$0.00	C
212200306	HIGGINS, SHEILA J.	10/27/2021	\$664.54	A
212200307	HUBBARD, MICHELLE K.	10/27/2021	\$85.26	A
212200308	IMMEL, COLLEEN M.	10/27/2021	\$276.36	A
212200309	INGOLD, GINGER R.	10/27/2021	\$14.56	A
212200310	KILGO, GRACE C.	10/27/2021	\$101.92	A

212200311	KRUEGER, LAURA J.	10/27/2021	\$99.00	A
212200312	LARSON, BRITA A.	10/27/2021	\$34.72	A
212200313	LILLIE, KRISTEN	10/27/2021	\$159.95	A
212200314	LUNDBLAD, ANGELA C.	10/27/2021	\$404.44	A
212200315	LYDON, CASSANDRA K.	10/27/2021	\$39.60	A
212200316	MATTLIN, ANDRIA	10/27/2021	\$107.23	A
212200317	MOORE, JENNIFER R.	10/27/2021	\$38.92	A
212200318	MOSENG, AMANDA R.	10/27/2021	\$195.00	A
212200319	NACHTSHEIM, JOHN J.	10/27/2021	\$84.56	A
212200320	NADEAU, MARGARET M.	10/27/2021	\$260.00	A
212200321	NEWPOWER, HEIDI S.	10/27/2021	\$72.50	A
212200322	NGUYEN, HUY K.	10/27/2021	\$689.80	A
212200323	OGDEN, TERESA L.	10/27/2021	\$103.94	A
212200324	PATRICK, MEGAN L.	10/27/2021	\$30.76	A
212200325	PELOQUIN, BRIAN F.	10/27/2021	\$437.37	A
212200326	PETERSON, TYLER S.	10/27/2021	\$45.25	A
212200327	PHETTEPLACE, WANDA M.	10/27/2021	\$38.96	A
212200328	PIERRE, CHRISTINA K.	10/27/2021	\$170.96	A
212200329	RAKOCZY, SUSAN	10/27/2021	\$19.61	A
212200330	SCHMID, NICOLE R.	10/27/2021	\$65.00	A
212200331	SCHWARTZ, LISA C.	10/27/2021	\$108.92	A
212200332	SEIFERT, MICHELE M.	10/27/2021	\$99.00	A
212200333	SMITH, LAURA A.	10/27/2021	\$32.76	A
212200334	SOLER, LORI J.	10/27/2021	\$150.00	A
212200335	SPREEMAN, MARIBETH	10/27/2021	\$114.95	A
212200336	STEWART, SCOTT J.	10/27/2021	\$19.00	A
212200337	STOFFEL, JAMES E.	10/27/2021	\$333.46	A
212200338	STUCYNSKI, JILL L.	10/27/2021	\$97.40	A
212200339	TOLONEN, CLAY S.	10/27/2021	\$46.98	A
212200340	ULMER, ELIZABETH R.	10/27/2021	\$120.00	A
212200341	YANG, NIRVANA K.	10/27/2021	\$121.45	A
212200342	ZETTEL, ANN M.	10/27/2021	\$29.61	A

\$16,290,767.67

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations;**
Andi Johnson, Director of Finance

Donation	Donor	Recipient
\$1,000.00	St. Stephens Lutheran Church - Neighbors Helping Neighbors	Meals on Wheels Senior Center
\$500.00	Star Trail Snowmobiling Club	Crisis Kit for Students Sunrise Park Middle School
\$50.00	Janet Bowser	Senior Center
\$15.00	Betty Overton	Meals on Wheels Senior Center
\$150.00	Dorris Roettger & Craft Corner	Flea Market Donation Senior Center
\$57.45	Lakeaires PTO	Teacher Reimbursement Lakeaires Elementary School
Dictionaries	White Bear Lake Lions Club	Grade 3 Students District Wide
Thesauruses	White Bear Lake Lions Club	Grade 5 Students District Wide
\$300.00	Dennis & Mina Beth Holman	Donation to Dustin Holman's classroom budget WBLAHS - South Campus
\$400.00	The White Bear Lake Rotary Foundation	NHS student volunteers for Taste of WBL WBLAHS - South Campus
\$900.00	Beth Holman	\$300.00 each for Adam Holman, Kristie Holman, and Becca Holman to use in their classrooms

RECOMMENDED ACTION:

Approve.

AGENDA ITEM: **Field Trip Request**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

School Board Policy #610 – Field Trips, requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date	Destination	Requesting Staff Member	Grade/ Team	School Days Missed	Students Attending	Total Cost per Student	Total Cost of Trip	Source of Revenue	Transportation	Purpose
12/10 - 12/11/21	Brainerd, MN	Craig Nasvik	Wrestling	1	16	\$50	\$50/student	Parents/ S.A. Wrestling	District van	To continue to compete against great out-state teams and metro teams.
12/29 - 12/30/21	Rogers, MN	Craig Nasvik	Wrestling	0	up to 20	\$50	\$50/student	Parents/ S.A. Wrestling	District van	To participate in a very competitive event that has many ranked teams and wrestlers.

RECOMMENDATION:

Approve the field trips listed as recommended by the administration.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(e), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(e).

RESIGNATION/TERMINATION/NON-RENEWAL - CLASSIFIED STAFF

ASHLEY CLARK – Extended Day - Hugo Elementary

Employed by District 624 since 06/10/2020

Effective Date: 09/28/2021

CANDACE DANIELS – Lunchroom/Playground Supervisor - Willow Lane Elementary

Employed by District 624 since 09/06/2021

Effective Date: 10/08/2021

CANDACE DANIELS – Nutrition Services Assistant - WBLAHS - North Campus

Employed by District 624 since 09/09/2021

Effective Date: 10/08/2021

REID JOHNSON – Paraeducator - Sunrise Park Middle School

Employed by District 624 since 03/16/2020

Effective Date: 10/28/2021

BILLIE NOVOTNY – Administrative Assistant Early Childhood - Normandy Park

Employed by District 624 since 10/18/2021

Effective Date: 11/12/2021

RICHARD RED – Paraeducator - Central Middle School

Employed by District 624 since 10/04/2021

Effective Date: 10/05/2021

PANG VANG – Early Childhood Assistant - Birch Lake Elementary

Employed by District 624 since 09/13/2021

Effective Date: 11/12/2021

RESIGNATION/TERMINATION/NON-RENEWAL - NON-AFFILIATED

SAYSAMONE PHOMPHE – Human Resources Specialist - District Center

Employed by District 624 since 12/13/2017

Effective Date: 10/15/2021

RESIGNATION/TERMINATION/NON-RENEWAL - CABINET

MARCELLUS DAVIS – Director of Equity and Engagement - District Center

Employed by District 624 since 07/01/2020

Effective Date: 11/02/2021

RETIREMENT - CLASSIFIED STAFF

MARY SELBY – Nutrition Service Assistant - WBLAHS - North Campus

Employed by District 624 since 01/05/2004

Effective Date: 10/01/2021

EXTRA ASSIGNMENT - CERTIFIED STAFF

JESSE BENNIG – .2 Math Teacher - WBLAHS - North Campus

BA + 60, Step 8 \$3,683.83

Effective Date: 09/24/2021 - 12/17/2021

DENISE CALLEN – .2 FTE Academic Advisor - Distance Learning Academy

BA, Step 3 \$5,787.64

Effective Date: 10/20/2021 - 01/28/2022

CALLY CAMPBELL – .2 FTE Health Teacher - WBLAHS - North Campus

MA + 60, Step 12 \$3,320.63

Effective Date: 10/06/2021 - 11/23/2021

CALEB HARDACRE – .2 Math Teacher - WBLAHS - North Campus

BA + 30, Step 10 \$3,788.39

Effective Date: 09/23/2021 - 12/17/2021

JESSICA JONES – .1 FTE Art Teacher - Distance Learning Academy

BA, Step 1 \$2332.24

Effective Date: 09/28/2021 - 01/27/2022

JULIENNE KIRSCHLING – .2 FTE Academic Advisor - Distance Learning Academy

MA, + 60 Step 13 \$7,802.28

Effective Date: 09/27/2021 - 01/28/2022

KELLY KNUTSON – .2 FTE Academic Advisor - Distance Learning Academy

BA + 45, Step 11 \$5,434.83

Effective Date: 09/28/2021 - 01/27/2022

RICARDO LOPEZ – .2 Math Teacher - WBLAHS - North Campus

BA + 60, Step 4 \$3,341.06

Effective Date: 09/24/2021 - 12/17/2021

CASSANDRA LYDON – .2 FTE Academic Advisor - Distance Learning Academy

MA + 60, Step 13 \$7,802.28

Effective Date: 09/27/2021 - 01/28/2022

ABIGAYIL OLSON – .2 FTE Academic Advisor - Distance Learning Academy

BA, Step 3 \$4,154.90

Effective Date: 09/27/2021 - 01/28/2022

STEPHANIE ROLOFF – .2 FTE Academic Advisor - Distance Learning Academy

MA + 60, Step 10 \$6,055.12

Effective Date: 10/04/2021 - 01/28/2022

JOANNA TRUDGEON – .2 Math Teacher - WBLAHS - North Campus

MA + 60, Step 13 \$5,804.13

Effective Date: 09/22/2021 - 12/17/2021

MOLLY VADNAIS – .1 FTE Art Teacher - Distance Learning Academy

MA + 60, Step 13 \$4,043.86

Effective Date: 09/22/2021 - 01/28/2022

CHANGE IN ASSIGNMENT - NON-AFFILIATED
--

NICOLE OSWALD – Out of School Time Inclusion Specialist - District Center

To Out of School Time Coordinator - District Center

\$95,716

Effective Date: 10/13/2021

CHANGE IN ASSIGNMENT - CLASSIFIED STAFF
--

SUSAN BOWEN – From NS Assistant - WBLAHS - South Campus

To NS Assistant Manager - WBLAHS - South Campus & ALC

Effective Date: 10/25/2021

PATRICIA EGEMO – Early Childhood Assistant - Birch Elementary

From 5.9 hrs To 7 hrs

Effective Date: 10/29/2021

HEIDI FASHINGBAUER – From NS Production Lead - Sunrise Park Middle School

To NS Assistant - WBLAHS - South Campus

Effective Date: 10/25/2021

RISA KNOCHE – Extended Day Program Assistant - Oneka Elementary

From 6 hrs To 8 hrs

Effective Date: 08/30/2021

DANIELLE MADDEN – Early Childhood Assistant - Hugo Elementary

From 5.9 hrs To 7 hrs

Effective Date: 10/25/2021

EMILY MOUQSETE – Extended Day Program Assistant - Birch Lake Elementary

From 7.5 hrs To 8 hrs

Effective Date: 08/30/2021

TARA PANKRATZ – Instructional Assistant - Lakeaires Elementary

From 4.5 hrs To 4 hrs

Effective Date: 09/06/2021

TARA PANKRATZ – Lunchroom Assistant - Lakeaires Elementary

From 2.5 hrs To 2 hrs

Effective Date: 09/06/2021

CORISSA PERRON – Early Childhood Assistant - Lakeaires Elementary

From 29.9 hrs To 32.5 hrs

Effective Date: 10/25/2021

LAURA POORE – Extended Day Program Assistant - Lakeaires Elementary

From 7.4 hrs To 8 hrs

Effective Date: 08/30/2021

JENNIFER RINTA – Paraeducator - Hugo Elementary

From 6.5 hrs To 7 hrs

Effective Date: 09/08/2021

CHERYL SETTNER – Extended Day Program Assistant - Oneka Elementary

From 7.5 hrs To 8 hrs

Effective Date: 08/30/2021

DIANE SMITH – Extended Day Program Assistant - Willow Lane Elementary

From 6 hrs To 8 hrs

Effective Date: 08/30/2021

RETURN FROM LEAVE OF ABSENCE - CERTIFIED STAFF

DANIEL BARRETT – 4th Grade Teacher- Oneka Elementary

Employed by District 624 since 08/2/2016

Effective Date: 11/15/2021

TEMPORARY CHANGE IN ASSIGNMENT - CLASSIFIED STAFF
--

KYLE AANENSON – Paraeducator - Normandy Park

Increase in hours, from 24 hrs to 27 hrs week

Effective Date: 10/25/2021 - 06/10/2022

MARY VOSS – Nutrition Service Assistant - WBLAHS - South Campus

Increase in hours, from 3.75 hrs to 4.75hrs

Effective Date: 10/14/21 through 02/08/2022

FULL TIME LEAVE OF ABSENCE - CERTIFIED STAFF

DANIEL BARRETT JR. – 4th Grade Teacher - Oneka Elementary

Employed by the District 624 since 08/22/2016

Effective Date: 09/29/2021 through 11/12/2021

NEW PERSONNEL - NON-AFFILIATED

JACQUINE GRIFFIN – Preschool Teacher - Normandy Park

\$31,226.68

Effective Date: 11/09/2021

NEW PERSONNEL - CLASSIFIED STAFF

MICHAEL ALTENDORFER – Bus Driver - Bus Garage

\$20.22 per hr., 30 hrs. per wk., \$17,834.04

Effective Date: 10/25/2021

ELIN HARVEY-CARLSON – Administrative Assistant - Director - District Center

\$22.49 per hr., 40 hrs. per wk., \$27,302.72

Effective Date: 10/18/2021

JENNIFER HEROFF – Paraeducator - Sunrise Park Middle School

\$19.53 per hr., 32.5 hrs. per wk., \$19,168.69

Effective Date: 10/18/2021

HAILEY LACHINSKI – Student Supervisor - Central Middle School

\$19.53 per hr., 37.25 hrs. per wk., \$21,138.27

Effective Date: 10/27/2021

JOEY KUNZA – Assist Head Custodian Build B -Lincoln Elementary

\$23.09 per hr., plus \$0.30 shift differential 40 hrs. per wk., \$31,810.39

Effective Date: 11/04/2021

HAILEY MALMSTEDT – OST Program Assistance - Vadnais Heights Elementary

\$15.50 per hr., 27.5 hrs. per wk., \$14,663

Effective Date: 11/01/2021

HAILEY MALMSTEDT – Lunchroom/Playground Supervisor - Vadnais Heights Elementary
\$18.34 per hr., 12.5 hrs. per wk., \$6,189.75
Effective Date: 11/03/2021

EILEEN MCCONKIE – Early Childhood Assistant - Willow Lane Elementary
\$19.07 per hr., 29.5 hrs. per wk., \$14,176.63
Effective Date: 11/03/2021

SARAH MILLER – Health Assistant - Willow Lane Elementary
\$22.50 per hr., 35 hrs. per wk., \$27,180
Effective Date: 10/18/2021

BILLIE NOVOTNY – Administrative Assistant Early Childhood - Normandy Park
\$20.81 per hr., 40 hrs. per wk., \$27,302.72
Effective Date: 10/18/2021

MADISON NYSTEL – Early Childhood Assistant - Normandy Park
\$19.07 per hr., 29.5 hrs. per wk., \$15,751.82
Effective Date: 10/05/2021

ERICK OLSON – Nutrition Service Assistant - WBLAHS - South Campus
\$15.70 per hr., 18.75 hrs. per wk., \$9,302.25
Effective Date: 10/07/2021

LISA SIKICH – Paraeducator - Sunrise Park Middle School
\$19.53 per hr., 32.5 hrs. per wk., \$18,280.08
Effective Date: 11/03/2021

ARISTOTLE TRINITY – Custodian - Vadnais Heights Elementary & WBLAHS - South Campus
\$19.09 per hr., plus \$0.30 shift differential 40 hrs. per wk., \$26,835.73
Effective Date: 11/01/2021

KAYLA VOSLER – Early Childhood Assistant - North Oaks Preschool
\$19.07 per hr., 29.5 hrs. per wk., \$14,739.20
Effective Date: 10/25/2021

LINDSY WADDELL – Paraeducator - Central Middle School
\$19.53 per hr., 32.5 hrs. per wk., \$22,977.04
Effective Date: 09/06/2021

NEW PERSONNEL - CERTIFIED STAFF
--

MARA BORGES GATEWOOD – .5 FTE ELL Teacher & .5 Full time Reserve - Central
Middle School & Hugo Elementary
MA + 60, Step 12, \$45,650.65
Effective Date: 11/01/2021

LONG TERM SUBSTITUTE - CERTIFIED STAFF

JANE EDGELL – .4 FTE Special Education Teacher - Normandy Park
MA, Step 7, \$8,159.24
Effective Date: 10/25/2021 – 01/28/2022

CORY HAZARD – Physical Education Teacher - Birch Lake Elementary, Matoska
International and Distance Learning Academy
MA, Step 2, \$43,264.14
Effective Date: 10/25/2021 – 06/13/2022

LISA HOUCHINS – .3 FTE Science Teacher - Distance Learning Academy
MA, Step 5, \$14,022.68
Effective Date: 10/25/2021 – 06/13/2022

BRIDGET SMITH – Social Studies Teacher - Sunrise Park Middle School
BA, Step 1, \$3,662.46
Effective Date: 10/26/2021 – 11/12/2021

B. PUBLIC FORUM

Listed below are the procedures for addressing the School Board on a topic of interest or concern.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District, or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be submitted to the following email address: publiccomment@isd624.org, or by phone at 651-407-7563.
4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

C. INFORMATION ITEMS

AGENDA ITEM: **Student Recognition**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Informational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent;**
Marisa Vette, Director of Communication and
Community Relations

BACKGROUND:

We will recognize students who represented the district at a state level during tonight's electronic meeting. Certificates and Bear pins have been distributed to the students. Congratulations, students!

Honoree Name	Honor
Andrew Mailer, 9th grade	2021 MNJBN State Tournament Participant - Fishing
Cal Ambrose, 10th grade	2021 MNJBN State Tournament Participant - Fishing
Eli Hanson, 10th grade	2021 MNJBN State Tournament Participant - Fishing
Zach Loken, 10th grade	2021 MNJBN State Tournament Participant - Fishing
Kaleb Walton, 10th grade	2021 MNJBN State Tournament Participant - Fishing
Tyler Thilmany, 11th grade	2021 MNJBN State Tournament Participant - Fishing
Isaac Kolstad, 9th grade	State Meet Participant - Boys Cross Country
Vaughn Larson, 9th grade	State Meet Participant - Boys Cross Country
Luke Williams, 10th grade	State Meet Participant - Boys Cross Country

Dhruva Pingale, 11th grade	State Meet Participant - Boys Cross Country
Brendan Griffin, 12th grade	State Meet Participant - Boys Cross Country
Michael Hoffman, 12th grade	State Meet Participant - Boys Cross Country
Ernest Mattson, 12th grade	State Meet Participant - Boys Cross Country
Arthur Perron, 12th grade	State Meet Participant - Boys Cross Country
Sador Wondeson, 12th grade	State Meet Participant - Boys Cross Country
Madie Bystrom, 11th grade	State Meet Participant - Girls Cross Country
Katelyn Porter, 11th grade	State Meet Participant - Girls Cross Country
Lily Schneider, 11th grade	State Meet Participant - Girls Cross Country
Maggie Blanding, 12th grade	State Meet Participant - Girls Cross Country

AGENDA ITEM: **Art, Culture, and Education (ACE) Study**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON: **Tim Wald, Assistant Superintendent for
Finance and Operations**

BACKGROUND:

Over the past year the District engaged in a study with the City of White Bear Lake, White Bear Lake Center for the Arts, Hanifl Performing Arts Center, including Lakeshore Players and Children's Performing Arts organization, and Ramsey County - Bruce Vento Trail to study the potential of developing an Arts, Culture, and Education District (ACE) in the area that includes the current North Campus and Central Middle School as well as both arts facilities. The study was not charged with making a recommendation, but rather to identify strategies to increase the integration of arts, culture, and education in the neighborhood.

The study has been completed and study facilitator Rita Trapp from HKGi Planning will report on the findings.

WHITE BEAR LAKE

ARTS, CULTURAL AND EDUCATION AREA STUDY

NOVEMBER 2021

SUMMARY PRESENTATION



STUDY PURPOSE

Montreal, Canada

The White Bear Lake Arts, Culture & Education Area Study explored potential improvements, as well as development and redevelopment opportunities to support the growth and integration of **arts, culture, and education** within the existing residential neighborhood north of Downtown White Bear Lake.

STUDY PARTNERS

The following agencies worked together to explore interrelated projects and identify potential opportunities for collaboration or shared facilities in the study area



COMMON VALUES

While working towards goals and actions that express these values, **the partner organizations are committed to fostering a welcoming, diverse, equitable, and inclusive community for all to live, work, create, and enjoy.**



The organizations involved in this study wish to **create a framework to continue communicating, coordinating, and collaborating** on future events, initiatives, and projects to foster an environment for creativity, expression, cultural exploration and learning, to serve the local community and to provide a destination for regional visitors.



There is a strong desire to identify and develop **more collaborative, multi-disciplinary programs and events** with other partner organizations.



Physical improvements in the study area should have **integrated elements of art, performance, interpretation, and education** woven into the design process, wayfinding, and other elements of the built environment.



Building and growing programs and services specifically for the community is very important. **The idea of 'giving back' is a common thread.**



There is an understanding that any ideas about a District will need to have **support and involvement from existing residents**. Maintaining livability for current residents is a priority.



Partner organizations are **looking to complement (not compete with) Downtown** White Bear Lake, and to strengthen connections to local businesses while creating a regional destination.



There is a goal to create places and programs that attract people to the area during a **variety of times during the day, as well as throughout all seasons**.

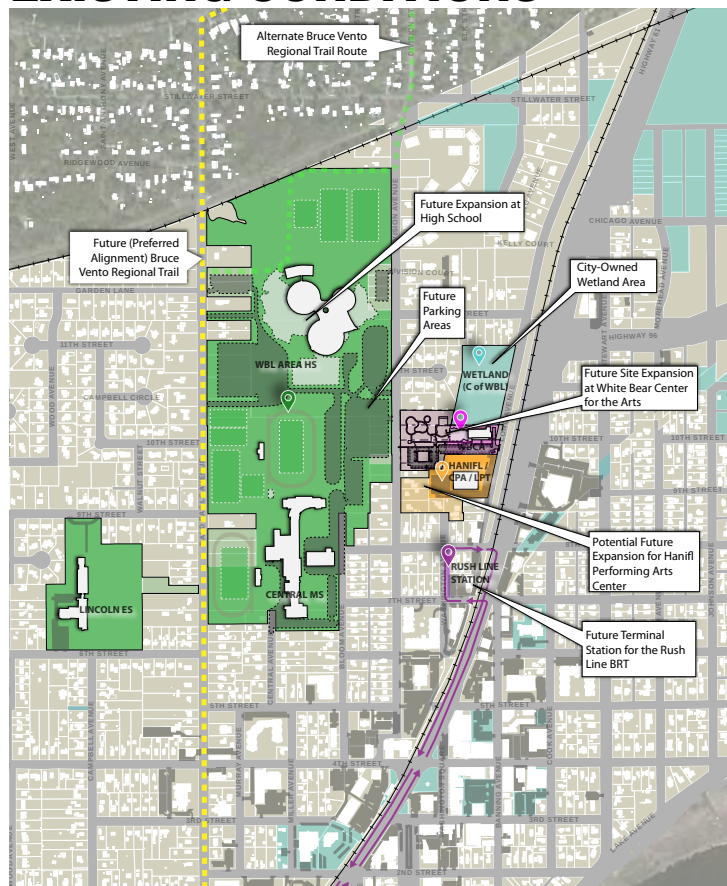


There is a common goal to **improve connectivity and accessibility** throughout the study area for safe and comfortable walking and biking for everyone.



SITE ANALYSIS & OPPORTUNITIES

EXISTING CONDITIONS



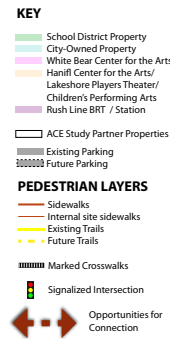
KEY

- School District Property
- City-Owned Property
- White Bear Center for the Arts
- Hanifl Center for the Arts/
Lakeshore Players Theater/
Children's Performing Arts
- Rush Line BRT / Station
- ACE Study Partner Properties
- Existing Parking
- Future Parking

- Future expansion at High School + parking areas
- City-owned wetland area
- Future Site Expansion at White Bear Center for the Arts
- Potential future expansion for Hanifl Performing Arts Center
- Future Station for Rush Line BRT
- Future Bruce Vento Trail



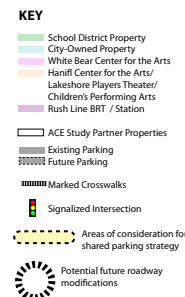
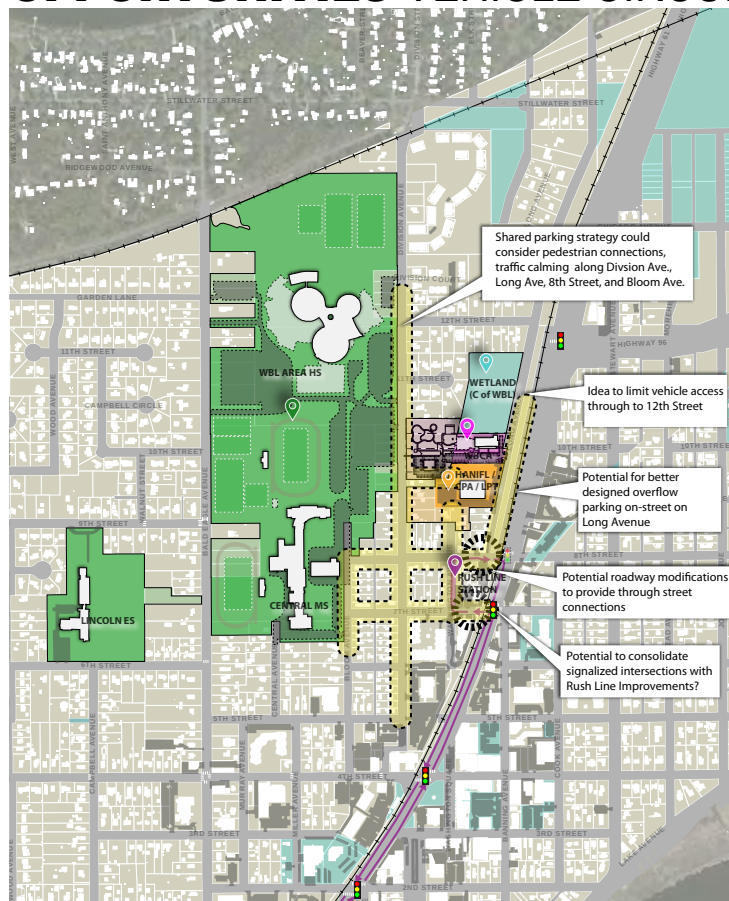
OPPORTUNITIES PEDESTRIAN CIRCULATION



Priority considerations

- Connections to Downtown - including crossing Highway 61
- Connections between partner campuses
- Connections to adjacent residential neighborhoods

OPPORTUNITIES VEHICLE CIRCULATION



Priority considerations

- Concern for vehicle congestion at parking areas during school arrival and dismissal
- Long vehicle queues at Long Avenue and 8th Street occur after performances/special events
- Potential roadway modifications at 7th and 8th Streets
- Shared parking between campuses



POTENTIAL STRATEGIES

POTENTIAL STRATEGIES

A set of four strategies were identified as a framework for organizing actions that could be taken towards the making of a creative district:



1: NETWORK AND CIRCULATION



2: PLACEMAKING



3: LAND USE + REDEVELOPMENT

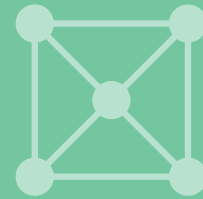


4: ORGANIZATION FRAMEWORK





STRATEGY 1: NETWORK AND CIRCULATION



POTENTIAL ACTIONS

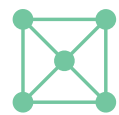


1) Improve east-west connections for pedestrians

- » Through WBL HS campus
- » Connect to Bruce Vento Trail
- » Connections to and through arts organizations
- » Mid-block crossings on Division and Bald Eagle



POTENTIAL ACTIONS

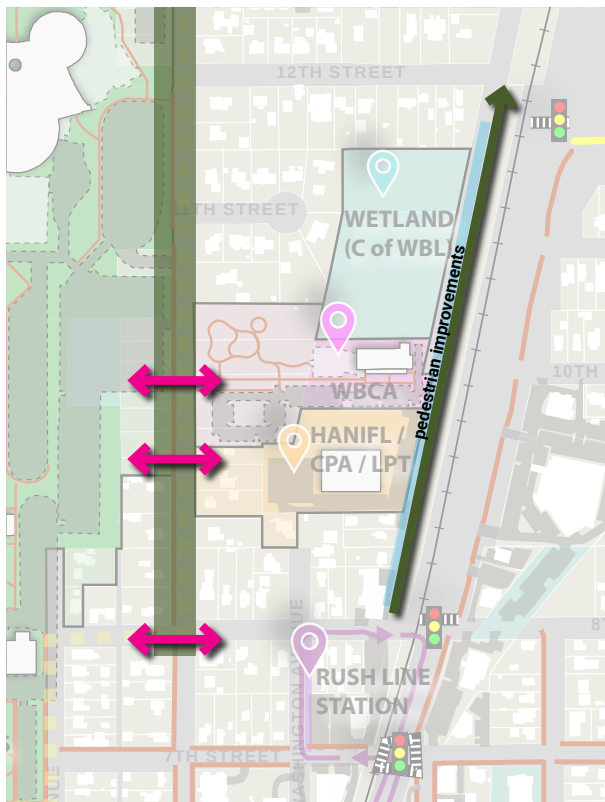
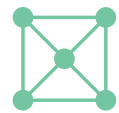


2) Focus traffic calming along north/south corridors

- » Curb extensions / bump-outs
- » Narrow roadway width where applicable to slow vehicle traffic
- » Use of colorful / artistic / creative pavement markings; create space for visual art, installations



POTENTIAL ACTIONS



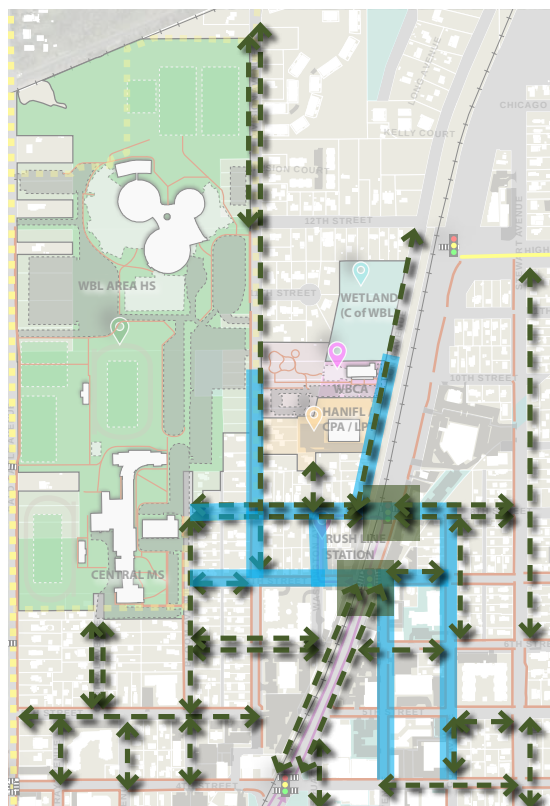
3a) Modify roadway circulation to provide more space for pedestrians on Long Ave

3b) Prioritize pedestrian crossing on Division Street by exploring curb extensions, surface treatments, and raised crosswalks



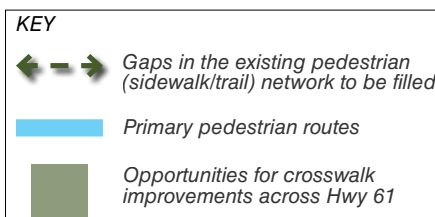
A wide crosswalk area with decorative paving creates a space that signals priority for pedestrian movement

POTENTIAL ACTIONS



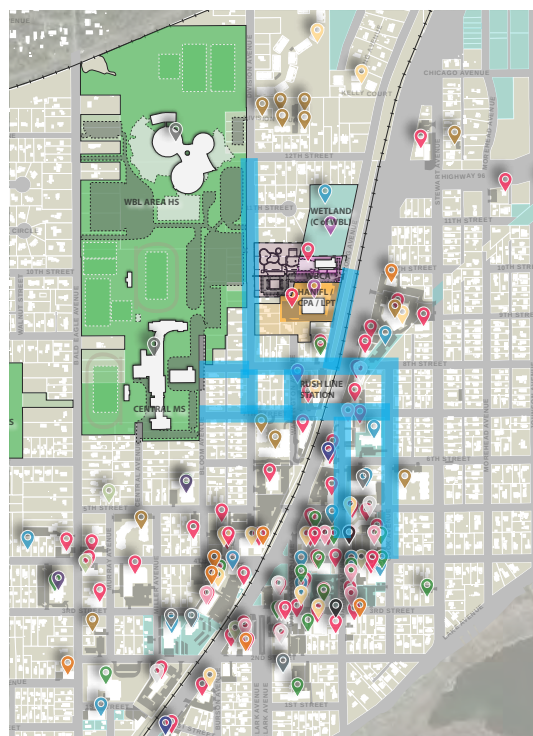
4) Address pedestrian continuity and connection on both sides of Highway 61

- » Promote and collaborate on pedestrian crossing improvements across Highway 61
- » Fill existing gaps in the sidewalk network - ensure improvements occur on both sides of Highway 61



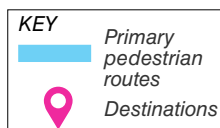
Speed table crosswalk with pedestrian refuge island

POTENTIAL ACTIONS



5) Develop a wayfinding plan for the area

- » Direct people at both pedestrian and vehicle scales
- » Consider wayfinding that uses landmarks (such as the Rush Line Station) with time/distance to destination
- » Consider how to add/modify to the wayfinding system as destinations and pathways change

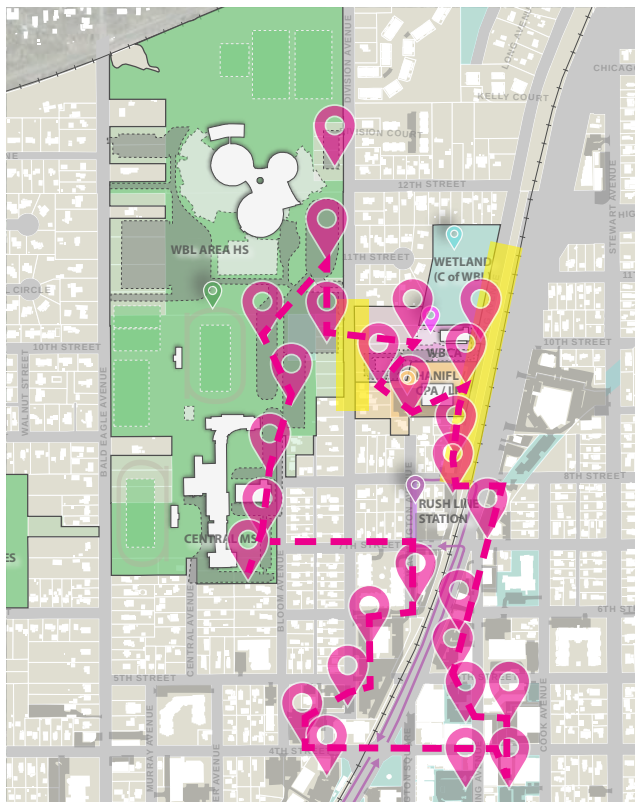




STRATEGY 2: PLACEMAKING



POTENTIAL ACTIONS



1) Activate parking lots, streets, and other ‘in-between’ spaces for events or gathering spaces

- » Streets such as Division or Long Ave can be closed for special events. Streetscape design can provide a landmark for this.
- » Use parking lots to link spaces and create an “art walk” or “cultural trail”

Manassas Street crosswalk (Memphis) is designed to prioritize pedestrian and bicycle movement and can be closed to vehicle traffic for special events



POTENTIAL ACTIONS

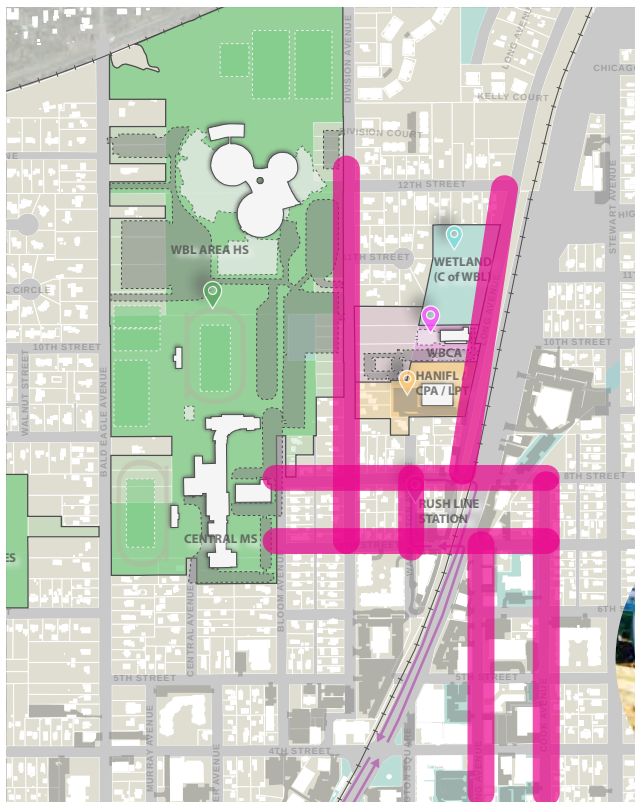


1) Activate parking lots, streets, and other 'in-between' spaces for events or gathering spaces

- » Create pocket park or parklets on unused spaces for gathering, installations, performances
- » Integrate art or plaza into the Rush Line Station
- » Consider how outlets, wifi stations, movable furniture in these spaces can help with activation or support temporary uses
- » Use vertical surfaces, such as building facades with murals to frame spaces that can be activated for special events



POTENTIAL ACTIONS



2) Enhance the streetscape along key corridors to create shared streets that consider:

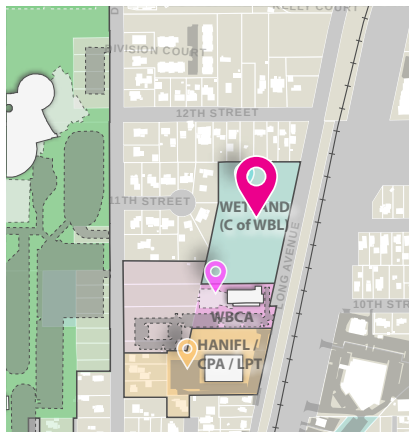
- » Pedestrian lighting
- » Pavement / surfaces
- » Seating and gathering
- » Landscaping
- » Crosswalks
- » Conversion as an event space or festival space



EXAMPLE OF STREETScape TO SUPPORT EVENTS



POTENTIAL ACTIONS



3) Create public access to wetland area

- » Explore potential design/use of this space with students, artists, ecologists
- » Explore boardwalk or other low-impact means of providing access
- » Larger-scale sculptural art (seen at a distance)
- » Soundscapes, self-guided audio tours
- » Artist-designed bird blind / wildlife-viewing platform



POTENTIAL ACTIONS



4) Develop a district branding effort

- » Artist / student-led graphic design
- » Symbol, graphics, tag-lines that can be represented at multiple scales
- » Website/social media development
- » Combine with wayfinding plan to call out gateways, landmarks
- » Storefront, mural, or facade improvement program



POTENTIAL ACTIONS



5) Create an artist-in-residence program focused on placemaking

- » Focus on enlivening windows, streets, buildings with performances and displays of their own making
- » Residency program could focus on the design / plan / implementation of pop-up art spaces, temporary art displays, poetry readings, performances





STRATEGY 3: LAND USE + REDEVELOPMENT



POTENTIAL ACTIONS



1) Create overlay district for this area that allows flexibility for certain provisions

- » Modify setback limitations to allow specific accessory uses like patios, decks, public art
- » Explore accessory dwelling units, artist-in-residency housing within existing neighborhood
- » Modify home occupation requirements specific for this district to make it easier for artists to live/work here
- » Require development/redevelopment in the district to include semi-public gathering areas, public art, replacement of affordable housing units
- » Ensure signage requirements reflect the unique character of the area



POTENTIAL ACTIONS



2) Explore adaptive re-use opportunities, such as:

- » Former commercial spaces converted to maker-space or studio space
- » Commercial storefront additions to existing housing (accessory commercial unit)
- » Modifications to existing housing to accommodate live/work with retail/studio/gallery space
- » Development of a permanent or semi-permanent market space

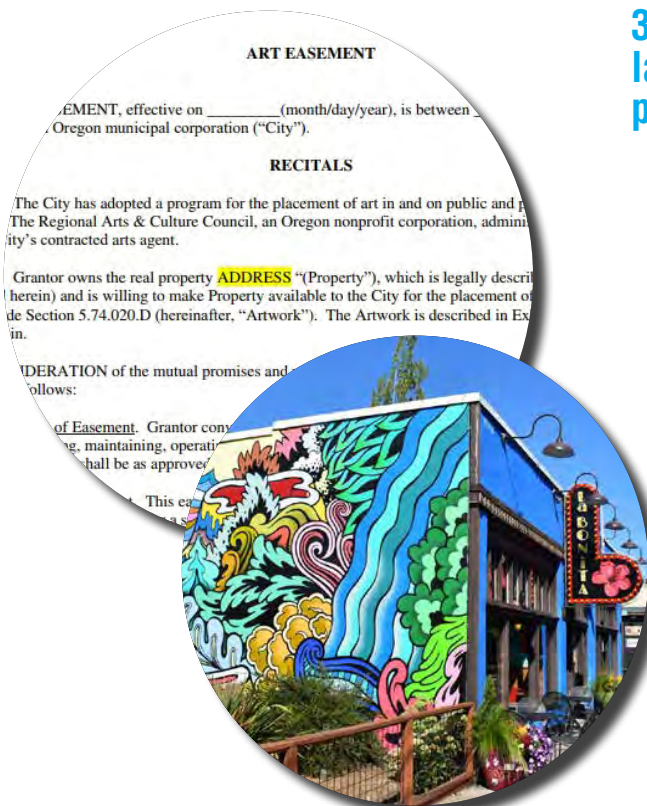


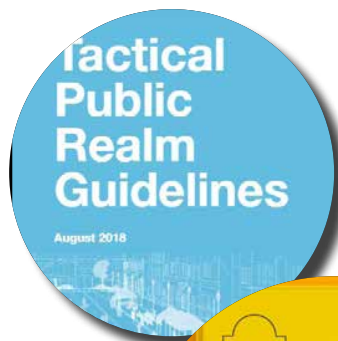
POTENTIAL ACTIONS



3) Explore creative ways to use larger yards along streets for public realm improvements

- » Create an art easement to activate the public realm at the street level
 - Portland, OR
 - Oklahoma City, OK
 - Beaverton, OR





4) Develop tools to encourage mixed-use and creative spaces

- » City to develop information and train staff to better assist artists and supportive businesses with zoning and permitting
- » Explore simplifying the number of zoning districts in the area



STRATEGY 4: ORGANIZATION FRAMEWORK



POTENTIAL ACTIONS



1) Create an organization dedicated to the creation and on-going program / event planning for the District

- » Include representatives from arts organizations, school district, students, residents, artists, the City, Explore White Bear (CVB), Chamber of Commerce, business owners, historical society
- » Use organization as a means to develop branding effort
- » Identify near, medium, and long-term plans for the District
- » Use organization as a means to seek funding for District initiatives/ events
- » Create and promote a year-round schedule that addresses a variety of times, days, seasons and audiences
- » Develop one or more “art” appreciation months that focus on activities around art (e.g. For the Love of Art Month in Las Cruces)
- » Explore how to build off but not compete with existing community events – particularly those downtown



POTENTIAL ACTIONS



2) Develop a social media + branding campaign to gather excitement or ideas for the District

- » Remember that you may have to provide information/frameworks for different audiences – locals, tourists, and artists/organizations/ individuals who want to organize and present activities.
- » Consider developing post cards, t-shirts, etc., that can be sold as part of events



POTENTIAL ACTIONS



3) Organize one or more public events that involve collaboration between all partner organizations

- » Annual events could be organized around already established national or regional events, such as PARK(ing) Day, Open Streets, National Night Out
- » Organize an art walk, art crawl, studio open house, etc.
- » Create a “Day in the District” marketing for some weekends that help show visitors what could be done throughout the weekend



POTENTIAL ACTIONS



4) Connect downtown business resources to this area

- » Connect local artists to property or business owners to create pop-up storefront displays, pop-up shops or pop-up restaurants, etc.



POTENTIAL ACTIONS



5) Explore funding and partnership opportunities beyond White Bear Lake

- » Develop relationships with national art centers and other public art programs to participate in art-on-loan programs and explore opportunities to co-commission new works
- » Explore grant opportunities

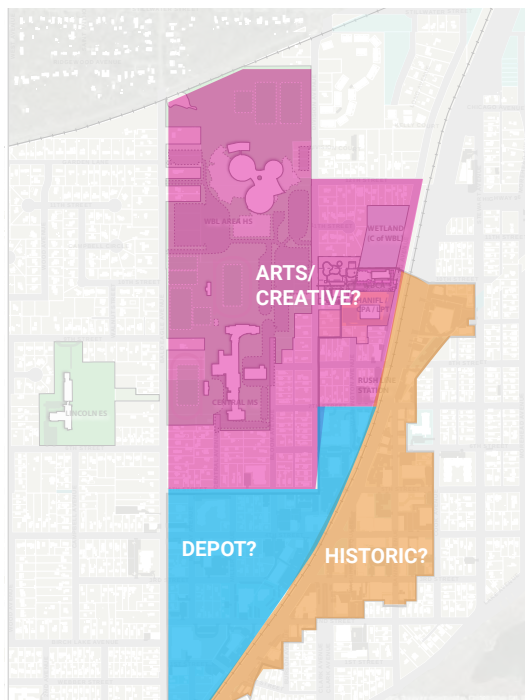


POTENTIAL ACTIONS



6) Create subdistricts within the larger Downtown District:

- » Historic
- » Depot
- » Arts/Creative District
- » Explore idea through community engagement
- » Marketing/Branding District boundary should not be overlay zoning district boundary

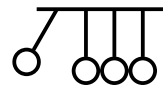




NEXT STEPS



TAKEAWAYS & NEXT STEPS



- The Study was undertaken to facilitate conversations between the partners
- Discussions found many common values included the importance of creating a welcoming, pedestrian friendly neighborhood that integrates art in physical improvements
- Beyond additional community conversations, **no** specific next steps have been identified - possible steps could include:
 - » Collaborating on special events in District
 - » Sharing of ideas in upcoming planning (Downtown Mobility Study, Rush Line Advanced Station Area Planning, etc.)
 - » Small area master plan
 - » Exploring potential zoning changes



WHITE BEAR LAKE

ARTS, CULTURAL AND EDUCATION

AREA STUDY

NOVEMBER 2021

SUMMARY PRESENTATION

Thanks!

Questions?



AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **November 8, 2021**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

Dr. Kazmierczak will provide information on current issues and events pertaining to the White Bear Lake Area Schools.

D. DISCUSSION ITEMS

AGENDA ITEM: **Update on Sale of 2021B Alternative
Facilities Refunding Bonds**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations;**
Andi Johnson, Director of Finance

BACKGROUND:

In 2012, the District issued General Obligation Alternative Facilities Bonds to finance several major HVAC renovation projects throughout the district. The current interest rates created the opportunity to refinance the bonds.

The Board approved the resolution to complete the sale at the August 9 Board meeting authorizing the Superintendent or Assistant Superintendent for Finance and Operations and a School Board Officer designated by the Superintendent, with the advice of Ehlers, to review proposals for the refinanced bonds and award the sale of the bonds to a prospective purchaser as long as the sale resulted in an interest savings of at least 1.5% and \$150,000. The sale occurred on November 3 and the savings exceeded the requirements of the resolution.

Greg Crowe, Senior Municipal Advisor, from Ehlers will be at the meeting to report on the sale of 2021B Alternative Facilities Refunding Bonds.

November 3, 2021

SALE DAY REPORT FOR:

Independent School District No. 624
(White Bear Lake Area Schools),
Minnesota

\$8,280,000 General Obligation Alternative
Facilities Refunding Bonds, Series 2021B



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Greg Crowe,
Senior Municipal Advisor

Shelby McQuay,
Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

COMPETITIVE SALE RESULTS

Purpose:	To finance the current refunding of the 2023 and 2024 maturities of the District's \$8,850,000 General Obligation Alternative Facilities Bonds, Series 2012A.
Rating:	MN Credit Enhancement Rating: S&P Global Ratings "AAA" Underlying Rating: S&P Global Ratings "AA-"
Number of Bids:	6
Low Bidder:	Piper Sandler & Co., Minneapolis, Minnesota

Comparison from Lowest to Highest Bid: (TIC as bid)

Low Bid	0.3366%*
High Bid	0.4939%
Interest Difference	\$22,885

Summary of Sale Results

Principal Amount*:	\$8,280,000
Underwriter's Discount:	\$3,520
Reoffering Premium:	\$643,215
True Interest Cost*:	0.3364%
Costs of Issuance:	\$64,602
Yield:	0.24%-0.35%
Future Value Savings:	\$286,543
Present Value Savings:	\$284,384
Savings Percentage:	3.090%
Total Net P&I:	\$8,963,507

* The winning bidder submitted a bid with a premium price (a price greater than the par amount of the bonds) that was larger than the estimates in the Pre-Sale Report. A portion of the net premium (reoffering premium minus underwriter's discount) was used to reduce the bond amount. As a result, the principal amount of the bonds was reduced from \$8,325,000 (in the Pre-Sale Report and the Preliminary Official Statement) to \$8,280,000. This also caused a slight change in the True Interest Cost.

Notes:	The True Interest Cost of 0.34% is less than the 0.65% estimated in the Pre-Sale Report presented to the School Board on October 1. The future value savings of \$286,543 is more than the estimate of \$235,617 in the Pre-Sale Report. The net present value of savings as a percentage of refunded debt service is 3.09%. This will reduce the debt service for FY 2023-24 by approximately \$277,800.
Closing Date:	December 2, 2021
Designated Official Action:	Pursuant to the resolution adopted by the School Board on October 1, the designated officials accepted the proposal from Piper Sandler & Co., on behalf of the District.
School Board Action:	Adopt the Resolution Ratifying the Award of Sale of \$8,280,000 General Obligation Alternative Facilities Refunding Bonds, Series 2021B.

Supplementary Attachments

- ✓ Bid Tabulation
- ✓ Updated Sources and Uses of Funds
- ✓ Existing Debt Service Schedule - Callable Portion of 2012A Bonds
- ✓ Updated Debt Service Schedule for the 2021B Refunding Bonds
- ✓ Updated Debt Service Comparison/Refunding Savings Analysis
- ✓ Rating Report
- ✓ Resolution Ratifying the Sale of 2021B Refunding Bonds (Distributed Separately)

BID TABULATION

\$8,325,000* General Obligation Alternative Facilities Refunding Bonds, Series 2021B

Independent School District No. 624 (White Bear Lake Area Schools), Minnesota

SALE: November 3, 2021

AWARD: PIPER SANDLER & CO.

MN Credit Enhancement Rating: S&P Global Ratings "AAA"

Underlying Rating: S&P Global Ratings "AA-"

Tax Exempt - Non-Bank Qualified

NAME OF BIDDER	MATURITY (February 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
PIPER SANDLER & CO. Minneapolis, Minnesota	2023 2024	5.000% 5.000%	0.240% 0.350%	\$8,969,181.80	\$49,286.95	0.3366%
J.P. MORGAN SECURITIES LLC New York, New York				\$8,967,557.20	\$50,911.55	0.3478%
HILLTOPSECURITIES Dallas, Texas				\$8,963,943.35	\$54,525.40	0.3726%
UBS FINANCIAL SERVICES INC. New York, New York				\$8,963,133.05	\$55,335.70	0.3781%
BAIRD Red Bank, New Jersey				\$8,948,692.15	\$69,776.60	0.4774%
NORTHLAND SECURITIES, INC. Minneapolis, Minnesota				\$8,946,296.95	\$72,171.80	0.4939%

* Subsequent to bid opening the issue size was decreased to \$8,280,000.

Adjusted Price - \$8,919,694.63

Adjusted Net Interest Cost - \$48,905.37

Adjusted TIC - 0.3364%

I.S.D. No. 624 (White Bear Lake), MN

\$8,280,000 G.O. Alternative Facilities Refunding Bonds, Series 2021B

Dated: December 2, 2021 - Proposed Current Refunding of

\$8,850,000 G.O. Alternative Facilities Bonds, Series 2012A

Sources & Uses

Dated 12/02/2021 | Delivered 12/02/2021

Sources Of Funds

Par Amount of Bonds	\$8,280,000.00
Reoffering Premium	643,214.50
Total Sources	\$8,923,214.50

Uses Of Funds

Total Underwriter's Discount (0.043%)	3,519.87
Costs of Issuance	64,602.00
Deposit to Current Refunding Fund	8,850,000.00
Rounding Amount	5,092.63
Total Uses	\$8,923,214.50

I.S.D. No. 624 (White Bear Lake), MN

\$8,850,000 G.O. Alternative Facilities Bonds, Series 2012A

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2022	-	-	-	-	-
08/01/2022	-	-	132,750.00	132,750.00	-
02/01/2023	4,365,000.00	3.000%	132,750.00	4,497,750.00	4,630,500.00
08/01/2023	-	-	67,275.00	67,275.00	-
02/01/2024	4,485,000.00	3.000%	67,275.00	4,552,275.00	4,619,550.00
Total	\$8,850,000.00	-	\$400,050.00	\$9,250,050.00	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/02/2021
Average Life	1.671 Years
Average Coupon	3.0000000%
Weighted Average Maturity (Par Basis)	1.671 Years
Weighted Average Maturity (Original Price Basis)	1.671 Years

Refunding Bond Information

Refunding Dated Date	12/02/2021
Refunding Delivery Date	12/02/2021

I.S.D. No. 624 (White Bear Lake), MN

\$8,280,000 G.O. Alternative Facilities Refunding Bonds, Series 2021B

Dated: December 2, 2021 - Proposed Current Refunding of

\$8,850,000 G.O. Alternative Facilities Bonds, Series 2012A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/02/2021	-	-	-	-	-
08/01/2022	-	-	274,850.00	274,850.00	-
02/01/2023	4,145,000.00	5.000%	207,000.00	4,352,000.00	4,626,850.00
08/01/2023	-	-	103,375.00	103,375.00	-
02/01/2024	4,135,000.00	5.000%	103,375.00	4,238,375.00	4,341,750.00
Total	\$8,280,000.00	-	\$688,600.00	\$8,968,600.00	-

Yield Statistics

Bond Year Dollars	\$13,772.00
Average Life	1.663 Years
Average Coupon	5.0000000%
Net Interest Cost (NIC)	0.3551072%
True Interest Cost (TIC)	0.3364660%
Bond Yield for Arbitrage Purposes	0.3121628%
All Inclusive Cost (AIC)	0.7849302%

IRS Form 8038

Net Interest Cost	0.3038928%
Weighted Average Maturity	1.674 Years

I.S.D. No. 624 (White Bear Lake), MN

\$8,280,000 G.O. Alternative Facilities Refunding Bonds, Series 2021B

Dated: December 2, 2021 - Proposed Current Refunding of

\$8,850,000 G.O. Alternative Facilities Bonds, Series 2012A

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2022	-	(5,092.63)	-	5,092.63
02/01/2023	4,626,850.00	4,626,850.00	4,630,500.00	3,650.00
02/01/2024	4,341,750.00	4,341,750.00	4,619,550.00	277,800.00
Total	\$8,968,600.00	\$8,963,507.37	\$9,250,050.00	\$286,542.63

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	279,291.10
Net PV Cashflow Savings @ 0.312%(Bond Yield).....	279,291.10
Contingency or Rounding Amount.....	5,092.63
Net Present Value Benefit	\$284,383.73
Net PV Benefit / \$9,202,505.60 PV Refunded Debt Service	3.090%
Net PV Benefit / \$8,850,000 Refunded Principal...	3.213%
Net PV Benefit / \$8,280,000 Refunding Principal..	3.435%

Refunding Bond Information

Refunding Dated Date	12/02/2021
Refunding Delivery Date	12/02/2021

RatingsDirect®

Summary:

White Bear Lake Independent School District No. 624, Minnesota; Appropriations; School State Program

Primary Credit Analyst:

Ying Huang, San Francisco + 1 (415) 371 5008; ying.huang@spglobal.com

Secondary Contact:

David H Smith, Chicago + 1 (312) 233 7029; david.smith@spglobal.com

Table Of Contents

Rating Action

Negative Outlook

Credit Opinion

Related Research

Summary:

White Bear Lake Independent School District No. 624, Minnesota; Appropriations; School State Program

Credit Profile

US\$8.325 mil GO alt facs rfdg bnds (Minnesota Sch Dist Credit Enhancement Prog) ser 2021B dtd 12/02/2021 due 02/01/2024

<i>Long Term Rating</i>	AAA/Stable	New
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<i>Underlying Rating for Credit Program</i>	AA-/Negative	New
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White Bear Lake Indpt Sch Dist #624 certs of part ser 2020B dtd 07/30/2020 due 04/01/2029

<i>Long Term Rating</i>	A+/Negative	Affirmed
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White Bear Lake Indpt Sch Dist #624 GO

<i>Long Term Rating</i>	AAA/Stable	Current
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<i>Underlying Rating for Credit Program</i>	AA-/Negative	Affirmed
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Rating Action

S&P Global Ratings assigned its 'AA-' underlying rating and its 'AAA' long-term rating (based on credit enhancement) to White Bear Lake Independent School District (ISD) No. 624, Minn.'s \$8.325 million series 2021B general obligation (GO) alternative facilities refunding bonds. At the same time, S&P Global Ratings affirmed its 'AA-' underlying rating on the district's GO bonds outstanding, and its 'A+' long-term rating on the district's existing certificates of participation (COPs) outstanding. The outlook on all unenhanced ratings is negative.

The district's unlimited-tax GO pledge secures its GO bonds. The district plans to use series 2021B bond proceeds to fully refund the series 2012A bonds. The district will have about \$64 million remaining under its current voter approved GO bonding authorization following this issuance. The district's COPs are secured by lease payments to be made by the district under a lease-purchase agreement, subject to annual appropriation. We rate these obligations one notch lower than the district's general creditworthiness to account for the appropriation risk associated with the lease payments.

The 'AAA' long-term rating reflects the additional security provided by the district's eligibility for and participation in Minnesota's School District Credit Enhancement Program, a state standing appropriation program to prevent a default on the district's bond issues as authorized by Minnesota State Statutes, Section 126C.55. Under the program, the state will pay debt service on behalf of the district from the state's general fund if the district fails to meet its debt service obligations for the qualified debt. Payments from the state represent a standing appropriation from the state's general fund. We view this standing appropriation pledge as equivalent to a general fund pledge because the standing appropriation does not require adoption of a budget or any action of the legislature to make payment. Furthermore, the standing appropriation is not subject to executive unallotment authority. In addition, the credit enhancement program supports projects that are central to the state of Minnesota's operations and purpose. In our opinion, there is

no unusual political, timing, or administrative risk related to the debt payment. The rating and outlook on obligations issued under the credit enhancement program reflect, and move in tandem with, the state of Minnesota's rating and outlook. The outlook on the state of Minnesota is stable. For more on the state's credit profile, see our report published Aug. 26, 2021, on RatingsDirect.

Credit overview

White Bear Lake ISD No. 624 is headquartered in its namesake city of White Bear Lake, a rapidly growing suburb about 13 miles northeast of St. Paul, within the Twin Cities metropolitan statistical area (MSA). The district's tax base and population continue to grow, providing a solid base of support for the district's high and increasing debt burden, a product of a very large multiyear capital plan through which the district is making major investments in improving its facilities and expanding capacity to accommodate growth. The district's credit profile is constrained by the district's long-term structural imbalance with operating deficits occurring in every year but 2014 from fiscal 2011 through fiscal 2020, and significant near-term challenges remaining that we believe render the prospects for achieving balance difficult. Management has included planned budget reductions in its current financial forecast, though the district will rely on greater-than-projected revenue growth to reach budgetary balance once federal COVID-19 funds are exhausted in fiscal 2024. Despite many years of expenditures exceeding revenues, the district still has a good level of available reserves relative to expenditures. We believe the district's ability to achieve structural balance and at least marginally improve reserves, as it has forecast, will be crucial to its ability to maintain its current rating level.

The negative outlook on the unenhanced ratings reflects our view that the district may struggle to stabilize its budget and reverse a long-term trend of operating deficits and declining available reserves. We believe these struggles are exacerbated by modest declines in enrollment driven by the COVID-19 pandemic in fiscals 2021 and 2022, and we consider the sufficiency of management's planned budgetary reductions set for fiscal years 2023 and 2024 as yet to be seen.

Key credit factors include our view of the district's:

- High debt burden on a per capita basis, with debt service carrying charges we expect will remain elevated in the near term as the district continues to issue debt to fund its long-term facilities maintenance plan and exercise its bonding authority to update buildings and increase district capacity, with moderation of those carrying charges as debt is paid off;
- Very strong economic fundamentals with continued population and tax base growth that creates a growing potential base for enrollment, though enrollment growth has not kept pace with population growth, a trend that management hopes to improve through investments in its facilities and programs; and
- Long-term trend of structural imbalance and drawdowns on available reserves, which fell below 8% of operating expenditures for the first time in at least a decade in fiscal 2020, and which we do not expect to be in line with historical levels moving forward given the district's struggles to attain structural balance in addition to its revised fund balance policy.

Environmental, social, and governance (ESG) factors

The rating incorporates our view of the health and safety risks posed by the COVID-19 pandemic, which we consider a social risk factor. As we discuss in this report, the pandemic's influence on enrollment presents additional challenges to

the district's journey to find structural balance. We also analyzed its environmental and governance risks relative to the district's economy, management, financial measures, and debt and liability profile, and determined that all are in line with our view of the sector standard.

Negative Outlook

Downside scenario

We could lower the ratings if the district continues to post operating losses, or if available reserves do not improve to a level we consider good. We would also view negatively the district's inability to maintain reserves equal to at least 8%, as required by its revised fund balance policy.

Return to stable scenario

We could revise the outlook to stable if the district demonstrates a clear path toward structural balance as federal COVID-19 relief funds are spent down, and if we expect available reserves will be maintained at a level no lower than the 8% required by the district's revised fund balance policy.

Credit Opinion

Rapid population and property value growth highlight extremely strong tax base, as pandemic pauses enrollment growth trend

The district encompasses 44.5 square miles centered on White Bear Lake, a Twin Cities suburb north-northeast of St. Paul and within easy commuting distance to much of the broader MSA. We consider the district's wealth and income metrics credit supportive. Property values have increased steadily in recent years, following along with rapid population growth. From 2014 to 2019, the district's population increased 6.4%, outpacing the county (6.3%), state (4.0%), and U.S. (3.8%) growth rates over that span. Strong population growth has supported robust housing demand, boosting assessed value 40% and economic market value 36% from fiscal 2016 through fiscal 2021.

Enrollment is a key factor for Minnesota school funding, as the state's basic general education revenue funding is based on enrollment count. State funding amounted to 71% of the district's general fund revenue in each of fiscal years 2019 and 2020. Enrollment growth has been strong in recent years, though like many other school districts, White Bear Lake saw enrollment dip in fall 2020 due to the pandemic. The district saw another enrollment decline of about 100 students in fall 2021, and management expects enrollment to be similar in fall 2022. Management anticipates growing enrollment after 2022 based on the most recent consultant-produced demographic study, which would translate to higher revenue. Inclusive of the projects underway with its current capital plan, we understand the district has capacity to handle greater-than-expected enrollment growth over at least the next 10 years.

Structural balance remains an elusive goal, with stabilization of reserves a key credit factor

Various factors, including growth-driven capital and facilities maintenance costs, along with challenges posed by the state's special education funding formula have contributed to years of structural imbalance. The district's general fund has posted only one operating surplus since fiscal 2011, and available general fund reserves declined each year from fiscal 2014 through fiscal 2020. We believe the district faces significant challenges in attaining and sustaining structural balance in the near term due to the pandemic-induced pause in enrollment growth and reliance on federal COVID-19

relief funds to reach structural balance within the forecast period, through fiscal 2024.

After recognizing about \$5.4 million of federal stimulus funds, management projects an approximately \$500,000 surplus in fiscal 2021. The district's adopted budget for fiscal 2022 reflects a modest surplus similar to the projected result of fiscal 2021, after a significant budget reduction of \$4 million and the recognition of about \$6 million in federal stimulus funds. The district has endeavored to budget and forecast conservatively.

Beyond fiscal 2022, the district projects achieving modest surpluses for fiscal years 2023 and 2024, supported by a \$3.6 million budget reduction in fiscal 2023 and \$650,000 reduction for fiscal 2024. However, we note the district's projections include the usage of federal COVID-19 relief funds, which are not a recurring revenue stream. As a result, we believe the district will need to consider additional budget reductions beginning in fiscal 2024, barring better-than-projected revenue growth. Otherwise, the district likely risks further drawing down its general fund balance below its revised 8% policy requirement.

With available reserves declining each year, reserves fell below levels we consider strong in fiscal 2020, to 7.9% of operating expenditures, which we consider good. This was despite a revised budget projecting a small surplus for fiscal 2020, though we note fiscal 2020 results were influenced by the COVID-19 pandemic for the last four months of the fiscal year. Management's adopted budget for fiscal 2021 reflects a marginal surplus, which management indicates it expects to achieve. This would translate to available reserves once again at about 7.9% of expenditures. In the context of declining reserves, the district revised its fund balance policy, which previously required a minimum of 12.5% of operating expenditures. The new policy requires an available general fund balance equal to no less than 8% of operating expenditures. Management's forecast indicates available general fund balance will remain below 8% of expenditures until fiscal 2024, when it will rise just above that level.

Standard financial management policies and practices, including lowered general fund balance requirement

Budget-to-actual reporting to the school board is done semiannually, and while budget amendments are typically done annually, they can occur more frequently if necessary. The district revised its formal general fund balance policy in May 2021, reducing the requirement from a minimum of 12.5% to a minimum of 8% of budgeted expenditures. The district had been below 12.5% in fiscal 2019 and fiscal 2020 after being well above that level in prior years. We understand the district believes the 8% level is sufficient, based on an assessment of similar-sized districts in the state, and to cover unexpected needs. We note the district's available general fund balance is 7.9% for fiscal 2020, and will likely be below 8% for fiscal 2021, based on the revised fiscal 2021 budget.

Other highlights to the Financial Management Assessment include:

- Revenue and expenditure assumptions for annual budgeting formulated via analysis of historical revenue and cost trends and informed by data from a variety of external sources, though we note some examples in recent years of actual results falling short of budgeted levels;
- Long-term forecasts updated at least annually along with the budget, including a budgeted year plus three projected years;
- An annually updated 10-year long-term facilities maintenance plan; and
- A formal investment policy, revised in 2020 to now require quarterly investment reporting to the school board.

The district's debt policy governs post-issuance compliance, though it does not include affordability metrics or other restrictions around debt structure.

High and increasing debt burden supported by robust and growing tax base

Including its series 2021A and 2021B issuance, the district will have about \$332.3 million in direct debt outstanding. With \$79 million in overlapping debt, the district's net debt per capita is high at \$5,984. Its net debt is moderate relative to district market value, at 4.3%. We expect net debt will remain high on a per capita basis and moderate relative to the district's robust and growing tax base.

Our analysis has considered the district's additional borrowing plans, including its plans to utilize the remainder of its voter-approved building bonds capacity (about \$64 million) and additional facilities maintenance bonds. Inclusive of its additional borrowing plans, we expect the district's net debt per capita will remain high, likely rising slightly to about \$6,300 by fiscal year-end 2022, with overall net debt as a percentage of market value remaining moderate, rising to about 5% for fiscal 2022. Therefore, we do not expect the district's additional borrowing plans will pressure its credit profile, as we have already included these plans in our rating. That said, if economic metrics unexpectedly worsen, the added leverage could pressure the district's credit quality. The district plans to exercise the remainder of its current GO bonding authorization through two issuances, with \$50 million in fiscal 2022 and \$13.6 million in fiscal 2024. The district also plans to issue about \$16.5 million in additional facilities maintenance bonds in fiscal 2023 and \$25.0 million in fiscal 2026.

The district's debt service carrying charge was moderate at 11.1% of total governmental fund expenditures in fiscal 2020. We estimate this will rise to a level we considered elevated--between 15% and 20% of total governmental fund expenditures by fiscal 2023 as annual debt service requirements increase, including the influence of the series 2021A and 2021B bonds. However, we note the district levies to cover the debt service on its GO bonds, so the added debt service, while constituting a greater share of the budget, does not constrain the district's ability to cover its operating costs.

Minimal pension pressures, though with some potential for cost acceleration, and a fully funded other postemployment benefits (OPEB) plan

We do not believe that pension and OPEB liabilities represent a medium-term credit pressure given that contributions are only a modest share of the budget, though pension plan actuarial assumptions and methods and plan funding practices introduce long-term risk of cost acceleration.

The district participates in two multiple-employer, defined-benefit pension plans that cover teachers and general employees. Both plans have seen recent improvements in funded status, though plan statutory contributions have regularly fallen short of actuarial recommendations. Along with certain plan-specific actuarial assumptions and methods, this introduces some long-term risk of funding volatility and cost acceleration.

The district's single-employer OPEB plan has been more than fully funded for many years after the issuance of OPEB bonds in 2008, and the district has not needed to contribute to the plan to preserve funding status.

The district participates in the following pension and OPEB plans:

- Teachers' Retirement Association of Minnesota (TRA): 75.5% funded (as of June 30, 2020), with a district

proportionate share of the plan's net pension liability (NPL) of \$70.9 million.

- Minnesota General Employees Retirement Fund (GERF): 80.2% funded (as of June 30, 2020), with a district proportionate share of the plan's NPL of \$16.5 million.
- A single-employer, defined-benefit OPEB plan: 196% funded with a net OPEB asset of \$16.9 million.

The district's combined pension contributions were 3.6% of governmental fund expenditures in fiscal 2020. Plan-level contributions to GERF were slightly in excess of our static funding metric in the most recent year, though TRA contributions were not and both fell well short of minimum funding progress. Annual contributions are based on a statutory formula that has typically produced contributions less than the actuarially determined contribution, which we think increases risk of underfunding over time if future funding shortfalls are not met with offsetting adjustments by the state legislature. The plans' 7.5% investment rate of return assumption introduces substantial market risk, and their use of a lengthy 30-year amortization period based on a level-percentage of payroll significantly defers contributions into the future, which creates long-term risk of cost acceleration. Still, costs remain only a modest share of total spending and, we think, are unlikely to pressure the district's medium-term operational health.

White Bear Lake Independent School District No. 624, Minnesota--Key Credit Metrics						
		Characterization	Most recent	Historical information		
				2020	2019	2018
Economic indicators						
Population				68,723	68,393	67,227
Median household EBI % of U.S.	Very strong			131	132	134
Per capita EBI % of U.S.	Strong			129	128	128
Market value (\$000)			9,518,472	9,000,212	8,537,476	7,965,060
Market value per capita (\$)	Extremely strong		138,505	130,964	124,830	118,480
Top 10 taxpayers % of taxable value	Very diverse		4.5	4.6	4.9	4.8
Financial indicators						
Total available reserves (\$000)				9,228	12,947	17,999
Available reserves % of operating expenditures	Good			7.9	11.1	16.0
Total government cash % of governmental fund expenditures				24.0	31.7	38.4
Operating fund result % of expenditures				(1.1)	(2.4)	(4.6)
Financial Management Assessment	Standard					
Enrollment			8,476	8,559	8,562	8,524
Debt and long-term liabilities						
Overall net debt % of market value	Moderate		4.2	4.2	1.6	1.7
Overall net debt per capita (\$)	High		5,752	5,460	1,955	2,035
Debt service % of governmental fund noncapital expenditures		Moderate		11.1	8.9	8.9
Direct debt 10-year amortization (%)	Slower than average		43	38	91	88
Required pension contribution % of governmental fund expenditures				3.6	3.9	3.8
OPEB actual contribution % of governmental fund expenditures				0.0	0.0	0.0

White Bear Lake Independent School District No. 624, Minnesota--Key Credit Metrics (cont.)

Characterization	Most recent	Historical information		
		2020	2019	2018
Minimum funding progress, largest pension plan (%)		70.1	72.5	36.3

EBI--Effective buying income. OPEB--Other postemployment benefits.

Related Research

Through The ESG Lens 2.0: A Deeper Dive Into U.S. Public Finance Credit Factors, April 28, 2020

Ratings Detail (As Of October 29, 2021)

White Bear Lake Indpt Sch Dist #624 GO alternative facs bnds

Long Term Rating	AAA/Stable	Current
Underlying Rating for Credit Program	AA-/Negative	Affirmed

White Bear Lake Indpt Sch Dist #624 GO sch bldg rfdg bnds ser 2020C dtd 11/05/2020 due 02/01/2022

Long Term Rating	AAA/Stable	Current
Underlying Rating for Credit Program	AA-/Negative	Affirmed

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.standardandpoors.com for further information. Complete ratings information is available to subscribers of RatingsDirect at www.capitaliq.com. All ratings affected by this rating action can be found on S&P Global Ratings' public website at www.standardandpoors.com. Use the Ratings search box located in the left column.

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AGENDA ITEM: **Policy 503, Student Attendance**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent
for Teaching and Learning**

BACKGROUND:

School Board Policy 503, Student Attendance, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes to this policy are in sections I, II, III, IV, V and the Legal and Cross References.

The purpose of this policy is to encourage regular school attendance. It is intended to be positive and not punitive.

RECOMMENDATION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the December 13, 2021 or a subsequent School Board meeting agenda for action.

Adopted: October 20, 1975
Revised: March 11, 1991
Revised: September 13, 1993
Revised: August 14, 1996
Revised: June 11, 2001
Revised: December 13, 2010
Revised:

*White Bear Lake Area
School District #624 Policy 503*

Revised: March 27, 2000
Revised: August 25, 2003
Revised: May 12, 2014

503 STUDENT ATTENDANCE

I. PURPOSE

- A. The **School Board** ~~school-board~~ believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance. It is intended to be positive and not punitive.
- B. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher, and administrators. This policy will assist students in attending class.

II. GENERAL STATEMENT OF POLICY

A. Responsibilities

1. Student's Responsibility

In accordance with the Minnesota Compulsory Instruction Law, Minnesota Statutes, section ~~§~~ 120A.22, the students of the school district are required to attend all assigned classes and/or study halls every day school is in session, unless the student has been excused by the **School Board** ~~school-board~~ from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence. It is also the student's responsibility to request and complete any missed assignments due to an absence.

2. Parent or Guardian's Responsibility

It is the responsibility of the student's parent or guardian to ensure the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise.

3. Teacher's Responsibility

It is the teacher's responsibility to take daily attendance and to maintain accurate attendance records in each assigned class and study hall. It is also the teacher's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly. It is also the teacher's responsibility to provide any student who has been absent with any missed assignments upon request. Finally, it is the teacher's responsibility to work cooperatively with the student's parent or guardian and the student to solve any attendance problems that may arise.

4. Administrator's Responsibility

a. It is the administrator's responsibility to require students to attend all assigned classes and study halls. It is also the administrator's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly to all students, to maintain accurate records on student attendance, and to prepare a list of the previous day's absences stating the status of each. Finally, it is the administrator's responsibility to inform the student's parent or guardian of the student's attendance and to work cooperatively with them and the student to solve attendance problems.

b. In accordance with the Minnesota Compulsory Instruction Law, Minnesota Statutes, section 120A.22, the students of the school district are required to attend all assigned classes and/or study halls every day school is in session, unless the student has been excused by the School Board from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence.

B. Attendance Procedures ~~Policies~~

Attendance procedures shall be presented to the School Board ~~school board~~ for review and approval. When approved by the School Board ~~school board~~, the attendance procedures will be included as an addendum to this policy.

1. Excused Absences

- a. To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school. A note from a physician or a licensed mental health professional stating that the student cannot attend school is a valid excuse.
- b. The following reasons shall be sufficient to constitute excused absences:

- (1) Illness.
- (2) Serious illness in the student's immediate family.
- (3) A death or funeral in the student's immediate family or of a close friend or relative.
- (4) Medical, dental, or orthodontic treatment, or a counseling appointment.
- (5) Court appearances occasioned by family or personal action.
- (6) Religious instruction not to exceed three hours in any week.
- (7) Physical emergency conditions such as fire, flood, storm, etc.
- (8) Official school field trip or other school-sponsored outing.
- (9) Removal of a student pursuant to a suspension.
Suspensions are to be handled as excused absences and students will be permitted to complete make-up work.
- (10) Family emergencies.
- (11) Active duty in any military branch of the United States.
- (12) A student's condition that requires ongoing treatment for a mental health diagnosis.
- (13) Individual need as approved by school principal.

c. Consequences of Excused Absences

- (1) Students whose are absent ~~are excused~~ are expected to work with ~~request any work assigned while absent and required to make up all of this work or to complete alternative assignments as deemed appropriate by the~~ classroom teacher on a plan to make-up any assignments that have been missed.
- (2) As a general guideline, student work assigned during the absence ~~must~~ should be completed within two (2) days per day of absence from the date of the student's return to school. ~~Any work not completed within this period will be considered late and will be handled consistent with the teacher's late work practices.~~ The building principal or the classroom teacher will partner with the student and family

on a make-up plan may extend the time allowed for completion of make-up work in the case of an extended illness or other extenuating circumstances.

- (3) Students are encouraged to use available technology, including web-based communication, to stay current while absent.

2. Unexcused Absences

- a. The following are examples of absences which will not be excused:

- (1) Truancy. An absence by a student which was not approved by the parent/guardian and/or the school district.
- (2) Any absence in which the student failed to comply with any reporting requirements of the school district's attendance procedures.
- (3) Work at home.
- (4) Work at a business, except under a school-sponsored work release program.
- (5) Vacations with family, personal trips to schools or colleges (If the student and parent/guardian have been warned of an attendance issue or the absence has not been pre-approved by a school administrator.)
- (6) Absences resulting from cumulated unexcused tardies (3 tardies equals one-half day unexcused absence).
- (7) Any other absence not included under the attendance procedures set out in this policy.

- b. Consequences of Unexcused Absences

- (1) ~~Completing work missed during the absence within a similar time frame and for the same credit as defined for excused absences. This work will be for credit unless the circumstances surrounding the absence warrant a grade reduction or no credit.~~

Students who are absent are expected to work with the classroom teacher on plan to make-up any assignments that have been missed. As a general guideline, student work assigned during the absence should be completed within two (2) days per day of absence from the date of the

student's return to school. The building principal or the classroom teacher will partner with the student and family on a make-up plan in the case of an extended illness or other extenuating circumstances.

(2) Appropriate discipline from the following list, based on the severity of the issue:

- (i) Detention
- (ii) Loss of student privileges
- (iii) Placement on a supervised attendance program
- (iv) Truancy petition to juvenile court for those under age 16
- (v) Other appropriate consequences as determined by parent/guardian and school personnel.
- (vi) Loss of parking privileges at secondary level
- (vii) Restriction from participation in extracurricular activities
- (viii) Saturday School
- (ix) Make up time missed from school

~~(x) Out of school suspension~~

(3) Agreed upon goals/plans as determined by the parent/guardian, student and school personnel.

(4) Other appropriate consequences

- (i) After three (3) cumulated unexcused absences in a school year, a student will be considered "continuing truant" and parent or guardian will be notified.

~~(ii) After five (5) cumulated unexcused absences in a school year, the administration may impose the loss of academic credit in the class or classes from which the student has been absent.~~

- (5) Absences resulting from official suspension will be handled in accordance with the Pupil Fair Dismissal Act, Minnesota Statutes, §§ sections 121A.40-121A.56.
- (6) In cases of recurring unexcused absences, the administration may request the county attorney to file a petition with the juvenile court, pursuant to Minnesota Statutes.

C. Excessive Absences

- 1. Definition: Students who are absent more than ten percent of student contact days at any time during the school year or any grading period may be considered to have excessive absences.
- 2. Procedures for addressing students with excessive absences
 - a. School calls parent/guardian to communicate attendance concerns
 - b. School will communicate with parents/guardians in writing concerning attendance concerns
 - c. School will schedule a meeting with parents/guardians and other appropriate school staff to create a plan to address attendance concerns.
 - d. If the student continues to have excessive absences, the school may choose to take the following steps:
 - (1) Consider the absences unexcused according to the Minn. Stat. § 120A.22, subd 12.
 - (2) Refer the student to a truancy intervention program.

D. Tardiness

- 1. Definition: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness.
 - a. Elementary: Students who arrive late and within 45 minutes after the start of the school day are considered tardy. After 45 minutes, it is considered a half-day absence.
 - b. Secondary: Students are considered tardy if they are late and miss less than ten minutes of any class. If they miss more than ten minutes of class, they are considered absent.
- 2. Procedures for Reporting Tardiness

a. Students tardy at the start of school must report to the school office for an admission slip.

b. Tardiness between periods will be handled by the teacher.

3. Excused Tardiness

Valid excuses for tardiness are:

a. illness;

b. serious illness in the student's immediate family;

c. a death or funeral in the student's immediate family or of a close friend or relative;

d. medical, dental, orthodontic, or counseling appointment;

e. court appearances occasioned by family or personal action;

f. physical emergency conditions such as fire, flood, storm, etc.;

g. any tardiness for which the student has been excused in writing by an administrator or faculty member;

h. family emergencies;

i. individual need as approved by school principal.

4. Unexcused Tardiness

a. An unexcused tardiness is failing to be in an assigned area at the designated time class period commences without a valid excuse.

b. Examples of unexcused tardiness include but are not limited to:

(1) not approved by parent/guardian

(2) Failure to comply with reporting requirements of the school district attendance procedures

(3) work at home

(4) work at a business (except under a school-sponsored work release program)

(5) missed bus

- (6) overslept
- (7) car trouble
- (8) doing homework

c. Consequences of tardiness may include:

- (1) Detention
- (2) Saturday School
- (3) Loss of parking
- ~~(4) Suspension~~
- (5) Other consequences as determined by parent/guardian and school personnel
- (6) Combining unexcused tardies into an unexcused absence and enforcing consequences accordingly. The district considers three (3) unexcused tardies ~~are~~ equivalent to one half-day unexcused absence.

E. Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Program

This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school-sponsored on-the-job training programs.

- 1. If a student is suspended from any class, the student ~~he or she~~ may not participate in any activity or program that day.
- 2. When students participate in any co-curricular and/or sports activity, they are required to be in attendance at school the entire day of the event, unless they are absent for one of the following reasons:
 - a. School-related activity
 - b. Medical appointment (requires verification by the school office or attendance secretary)
 - c. One period (or less) in the school Health Office
 - d. Funeral or family medical/legal emergency (requires parent/guardian excuse)

- e. Student safety issues (to be reviewed by ~~the~~ WBL administrators)

If the absence is due to any other reason, the student will be declared ineligible for that day's event. The administration retains the right to request verification of any absences presented by a student or parent/guardian.

- 3. Students must not incur any unexcused absence (as outlined in the student attendance policy) the day after an event if the day is the next consecutive school day of the same week. If an unexcused absence is incurred for this next consecutive school day of the same week, the student will not participate in the next scheduled co-curricular and/or sports event.

III. **RELIGIOUS OBSERVANCE ACCOMMODATION**

Reasonable efforts will be made by the school district to accommodate any student who wishes to be excused from a curricular activity for a religious observance. Requests for accommodations should be directed to the building principal.

~~III~~ IV. **DISSEMINATION OF POLICY**

- 1. Copies of this policy shall be made available to all students, parents/guardians, and staff at the commencement of each school year. This policy shall also be available upon request in each principal's office.
- 2. The school district will provide annual notice to parents of the school district's policy relating to a student's absence from school for religious observance.

~~IV~~ IV. **REQUIRED REPORTING**

A. Continuing Truant

~~Minnesota- Statutes- §section~~ 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of ~~Minnesota- Statutes- §section~~ 120A.22 and is absent from instruction in a school, as defined in ~~Minnesota- Statutes- §section~~ 120A.05, without valid excuse within a single school year for:

- 1. three days if the ~~student child~~ is in elementary school; or
- 2. three or more class periods on three days if the ~~student child~~ is in middle school, ~~junior high school~~, or high school.

B. Reporting Responsibility

When a student is initially classified as a continuing truant, ~~Minnesota- Statutes- §section~~ 260A.03 provides that the school attendance officer or other designated

school official shall notify the student's parent or legal guardian, by first class mail or other reasonable means, of the following:

1. That the student ~~child~~ is truant;
2. That the parent or guardian should notify the school if there is a valid excuse for the student's ~~child's~~ absences;
3. That the parent or guardian is obligated to compel the attendance of the student ~~child~~ at school pursuant to Minnesota- Statutes- §section 120A.22 and parents or guardians who fail to meet this obligation may be subject to prosecution under Minnesota- Statutes- §section 120A.34;
4. That this notification serves as the notification required by Minnesota- Statutes- §section 120A.34;
5. That alternative educational programs and services may be available in the district;
6. That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the student's ~~child's~~ truancy;
7. That, if the student ~~child~~ continues to be truant, the parent/guardian and student ~~child~~ may be subject to juvenile court proceedings under Minnesota- Statutes- Chapter- 260C;
8. That, if the student ~~child~~ is subject to juvenile court proceedings, the student ~~child~~ may be subject to suspension, restriction, or delay of the student's ~~child's~~ driving privilege pursuant to Minnesota- Statutes- §section 260C.201; and
9. That it is recommended that the parent or guardian accompany the student ~~child~~ to school and attend classes with the student ~~child~~ for one day.

C. Habitual Truant

1. A habitual truant is a student ~~child~~ under the age of 16 years who is absent from attendance at school without lawful excuse for seven school days in a school year if the student ~~child~~ is in elementary school or for one or more class periods on seven school days in a school year if the student ~~child~~ is in middle school, ~~junior high school~~, or high school, or a student ~~child~~ who is 16 or 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days and who has not lawfully withdrawn from school.
2. A school district attendance officer shall refer a habitual truant student ~~child~~ and the student's ~~child's~~ parent or legal guardian to appropriate services and procedures, under Minnesota- Statutes- Chapter- 260A.

- Legal References:**
- Minn. Stat. § 120A.05 (Definitions)
 - Minn. Stat. § 120A.22 (Compulsory Instruction)
 - Minn. Stat. § 120A.24 (Reporting)
 - Minn. Stat. § 120A.26 (Enforcement and Prosecution)
 - ~~Minn. Stat. § 120A.30 (Attendance Officers)~~
 - Minn. Stat. § 120A.34 (Violations; Penalties)
 - Minn. Stat. § 120A.35 (Absence from School for Religious Observance)**
 - Minn. Stat. §§ 121A.40 – 121A.56 (Pupil Fair Dismissal Act)
 - Minn. Stat. § 260A.02 (Definitions)
 - Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is Continuing Truant~~ey~~)
 - Minn. Stat. § 260C.007, S~~s~~ubd. 19 (Habitual Truant Defined)
 - Minn. Stat. § 260C.201 (Dispositions; Children in Need of Protection or Services or Neglected and in Foster Care)
 - Goss v. Lopez*, 419 U.S. 565, ~~95 S.Ct. 729~~ (1975)
 - Slocum v. Holton Board of Education*, 429 N.W.2d 607 (Mich. App. Ct. 1988)
 - Campbell v. Board of Education of New Milford*, 475 A.2d 289 (Conn. 1984)
 - Hamer v. Board of Education of Township High School District No. 113*, 66 Ill. App.3d 7, 383 N.E. 2d 231 (1978)
 - Gutierrez v. School District R-1*, 585 P.2d 935 (Co. Ct. App. 1978)
 - Knight v. Board of Education*, 348 N.E.2d 299 (1976)
 - Dorsey v. Bale*, 521 S.W.2d 76 (Ky. 1975)
- Cross References:** ~~MSBA/MASA Model~~ **WBLASB** Policy 506 (Student Discipline)

AGENDA ITEM: **Policy 533, Wellness**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations;**
**Tim Maurer, Director of Community Services
and Recreation**

BACKGROUND:

School Board Policy 533, Wellness, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes to this policy are in sections III, IV, V, VI, VII and the Local References.

The purpose of this policy is to promote student wellness, prevent and reduce childhood obesity, and ensure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable local, state, and federal standards.

RECOMMENDATION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the December 13, 2021 or a subsequent School Board meeting agenda for action.

Adopted: August 14, 2006
Revised: April 12, 2010
Revised: February 11, 2013
Revised: November 13, 2017

*White Bear Lake Area
School District #624 Policy 533*

Revised:

533 WELLNESS

I. PURPOSE

The purpose of this policy is to promote student wellness, prevent and reduce childhood obesity, and ensure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The School Board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health promotes student attendance and academic achievement.
- B. The school district has a responsibility to foster a climate that encourages students to maintain healthy lifelong eating habits, physical activity, and social and emotional health.
- C. The school district encourages the involvement of members of the public in the development, implementation, and periodic review and update of the school district's Wellness Policy.
- D. Children need access to healthy foods, opportunities, support and encouragement to be physically active on a daily basis, in order to grow, learn, and thrive.
- E. Qualified nutrition service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; make reasonable efforts to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and provide clean, safe, and pleasant meal settings and adequate time for students to eat.

III. DEFINITIONS

- A. "Campus" means areas or vehicles that are owned or leased by the school and used at any time for school-related activities, including but not limited to inside and outside of school buildings, school buses and other vehicles used to transport students, athletic fields, stadiums, and parking lots.

- B. “Food and beverage marketing” means advertising and other promotions of and/or beverages in schools. Food and beverage marketing may include oral, written or graphic statements made for the purpose of promoting the sale of a food or beverage product made by a producer, manufacturer, seller or any other entity with a commercial interest in a product.
- C. “School day” means the time between midnight to thirty minutes after the end of the instructional day, per USDA Guidelines.
- D. “Triennial” means recurring every three years.

IV. WELLNESS GOALS

A. Nutrition Promotion and Education

- 1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes as well as classroom instruction in subjects such as math, science, language arts, social **studies** **sciences**, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and **may** includes participatory activities such as contests, promotions, taste testing, and field trips.
- 2. Through district curriculum, the school district will provide nutrition education that follows national and state standards, and focuses on understanding the relationship between personal behavior and individual health, as well as on the impact of food choices.
- 3. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as in vending machines, for fundraising purposes, at concession stands, and in student stores.

B. Physical Activity and Education

- 1. Students need opportunities for daily physical activity, and to learn to embrace healthy lifestyles and physical activity as personal behaviors. Toward that end, health and physical education will reinforce the

knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities.

2. Opportunities for physical activity may be incorporated into other subject lessons, where appropriate.
3. Classroom teachers may provide short physical activity breaks between lessons or classes, as appropriate.
4. To the extent possible, classroom teachers are encouraged to use physical activity as a reward or incentive and not to withhold physical activity as punishment.
5. Through district curriculum, the district will provide opportunities to strengthen the skills and knowledge needed to maintain a healthy lifestyle through the district's physical education and health curricula, aligned with national and state standards.
6. The district will make appropriate accommodations to allow for equitable participation for all students and will strive to adapt physical education classes and equipment to meet the needs of students.

C. Other School-Based Activities to Promote Student Wellness

1. The school district will integrate wellness activities across the entire school setting.
2. The school district will coordinate and integrate other initiatives related to physical activity, physical education, nutrition and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives, promoting students well-being, optimal development and strong education outcomes.
3. The district will offer (or collaborate with the community to offer) competitive and noncompetitive physical activity outside of the classroom that will foster participation by students.

D. Communications with Parents

1. The school district recognizes that parents and guardians have the a primary role in promoting their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.

3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information on district and/or community resources for those families facing food insecurity.
5. The school district will provide information to parents about physical education and other school-based opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

V. STANDARDS AND NUTRITION GUIDELINES

A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules and regulations.
2. Nutrition service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Nutrition service personnel will try to accommodate the religious, ethnic and cultural diversity of the student body in meal planning.
4. Nutrition service personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. Nutrition service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. Nutrition services personnel shall adhere to all federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.

8. The school district will provide students access to handwashing or hand sanitizing before they eat meals and snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day: between 10:00 a.m. and 2:00 P.M. (CFR 210.10 (I)(1)).
 - a. Lunch will follow recess period when possible to better support learning and healthy eating.
10. The school district will encourage that meals be available to students when participating in tutoring, clubs, or organizational meetings or activities occurring during scheduled school day mealtimes.

B. School Nutrition Service Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's nutrition service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA Guidelines.
2. As part of the school district's responsibility to operate a nutrition service program, the school district will provide continuing professional development for all nutrition service personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds during the school day to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria from vending machines, school stores and for in-school fundraisers.
2. All competitive foods will meet or exceed the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.

3. Before and aftercare (child care) programs must also comply with the school district's nutrition standards unless they are reimbursable under the USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
 - a. Celebrations and parties.
 - 1) The school district ~~will~~ **may** provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas.
 - a. Classroom snacks brought by parents.
 - 1) The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
2. Rewards and incentives. If foods or beverages are used as rewards for academic performance or good behavior, schools will encourage those that meet USDA Smart Snacks nutrition standards and will not withhold foods or beverages as punishment unless this practice is allowed by a student's individual education plan or behavior intervention plan.
3. Caution will be exercised when offering foods and materials that may cause allergic reactions. The use of non-food rewards and celebrations is encouraged. Foods brought from outside sources that are to be provided to the entire class may only include fresh produce or pre-packaged and store-bought items. Food items must also include nutrition and ingredient information.
4. Fundraising. The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

5. The school district will support and encourage requirements that foods made available on campus outside of the school day (including, but not limited to, concessions, school stores, vending and other instances where food or beverages are provided or sold) meet USDA Child Nutrition Standards.
6. To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day and at every school campus.
 - a. The district will make drinking water available where school meals are served during meal times.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

VI. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The superintendent will designate a school district official to serve as the wellness coordinator. The wellness coordinator will oversee the school district's wellness-related activities and ensure that each school implements the policy.
2. The principal or designee of each school district building will ensure compliance within the school and, upon request, will report to the wellness coordinator regarding Wellness Policy compliance.

B. Public Involvement

1. The wellness coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the **School Board** ~~school-board~~, school administrators, and

the general public to participate in the development, implementation and periodic review and update of the Wellness Policy.

2. The wellness coordinator will hold meetings for the purpose of discussing the development, implementation, and periodic review and update of the Wellness Policy. All meeting dates and times will be posted on the school district's website and will be open to the public.
- C. The assistant superintendent for finance and operations and the director of community services and recreation will convene and facilitate development of and updates to the Wellness Policy, and will ensure each school's compliance with the policy.

VII. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. Upon approval by the **School Board** ~~school board~~, the Wellness Policy will be implemented throughout the school district.
2. The school district will post its Wellness Policy on its website.

B. Annual Reporting

1. The wellness coordinator will annually inform the public about the content and implementation of the Wellness Policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the school district will evaluate compliance with the Wellness Policy to assess the implementation of the policy and create a report that includes the following information:
 - a. The extent to which schools under the jurisdiction of the school district are in compliance with the Wellness Policy; and
 - b. The extent to which the school district's Wellness Policy compares to model local wellness policies; and
 - c. A description of the progress made in attaining the goals of the school district's Wellness Policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.

3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the Wellness Policy. The records to be retained include, but are not limited to:

1. The school district's written Wellness Policy.
2. Documentation demonstrating the community's involvement in the Wellness Policy development and implementation processes.
3. Documentation of the triennial assessment of the Wellness Policy including an indication of who is involved in the update and methods the school district uses to make stakeholders aware of their ability to participate on the Wellness Committee.

Legal References: Minn.Stat. § 121A.215 (Local School District Wellness Policy)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
42 U.S.C. § 1758b (Local School Wellness Policy)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: WBLAS Wellness Program Webpage:
<https://www.isd624.org/programs/wellness>
<http://www.whitebear.k12.mn.us/about/Wellness-Program.asp>
Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org
United States Department of Agriculture, www.fns.usda.gov

AGENDA ITEM: **Policy 541, Tutoring of Students**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent
for Teaching and Learning**

BACKGROUND:

School Board Policy 541, Tutoring of Students, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes to this policy are in sections II, and III.

The purpose of this policy is to encourage and support students to achieve academic excellence by providing students with targeted instruction as the need arises.

RECOMMENDATION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the December 13, 2021 or a subsequent School Board meeting agenda for action.

541 TUTORING OF STUDENTS

I. PURPOSE

The School Board believes that every student should be encouraged and supported to achieve academic excellence. In order to meet this goal, the district is committed to providing students with targeted instruction as this need arises.

II. DEFINITIONS

- A. “Paid tutor” refers to an instructor or other employee who gives additional, special, or remedial instruction to students, and receives some financial remuneration for tutoring, from any source, which could include the student, the student’s family, the School District, or a third party.
- B. “Tutor” means an instructor or other employee who gives additional, special, or remedial instruction to students.
- C. “Volunteer tutor” is an instructor or other employee who gives additional, special, or remedial instruction to students at no cost to the student, to the student’s family, or to the district, and who receives no financial remuneration for tutoring.

III. GENERAL PROCEDURES

White Bear Lake Area Schools **District** recognizes that tutorial help can be provided in many ways, some of which are appropriate, and some of which are perceived as a “conflict of interest” and should be avoided.

- A. In making a professional judgment, teachers should be governed by other school district policies, and by the *Code of Ethics for Minnesota Teachers*, which provides, in part: “A teacher shall not use professional relationships with students, parents, and colleagues, to private advantage”. (8700.7500 subpart 2 E)
- B. Other employees should be governed by the same expectations described in III A.
- ~~C. Tutorial help provided to a student before and after school during a teacher’s duty hours is encouraged. No extra pay is authorized by the District, because such help is considered a part of the annual teacher’s contract, and is part of the District’s responsibility to the student.~~
- CD.** Tutoring instruction provided to students who are assigned to an employee’s daytime class for private pay before or after regular duty hours ~~is strongly discouraged in White Bear Lake Area Schools, and~~ is prohibited ~~on school grounds.~~

~~Providing tutorial instruction for private pay to a student who is assigned to an employee's class during the regular workday may well be a "conflict of interest," even though the service is rendered by the employee outside his or her regular duty day.~~

- DE.** Provision of paid tutoring to students who are not assigned to an employee's class during the regular duty day raises fewer conflicts of interest or other ethical questions, but is also subject to the *Teacher Code of Ethics*.

Provision of paid tutoring to a former student such as might occur in the summer months or in years following regular classroom instruction would be subject to the *Teacher Code of Ethics*, and to section V of this policy.

IV. TUTORING OF WHITE BEAR LAKE STUDENTS AT SCHOOL SITES

- A. Volunteer tutoring is permitted in the schools under the direction of the school principal. Volunteer tutors must meet the qualifications in place for all district volunteers.
- B. Paid tutoring at school sites is permitted only through the coordination of the School District, either when coordinated by White Bear Lake Area Community Services and Recreation Department or through state supported remediation programs such as Targeted Services. No paid tutoring on school sites is permitted other than those coordinated through the district.

V. OTHER CONSIDERATIONS

- A. An employee is authorized to provide paid tutoring that would otherwise not be acceptable under this policy under the following circumstances:
 - 1. In situations such as homebound instruction, the district is authorized to provide paid tutoring, and the employee is assigned by the principal or other supervisor to provide the tutoring with the added compensation paid to the employee by the District.
 - 2. Other compelling circumstances authorized by the District administration in writing and in advance.
- B. Employees who are considering engaging in paid tutoring outside of District-coordinated tutoring, and anticipate serving students of the School District, are advised to disclose their plans in advance to the employee's supervisor.

Cross References: WBLAS Policy 404 (Employee Background Checks)
WBLAS Policy 515 (Protection and Privacy of Pupil Records)
Code of Ethics for Minnesota Teachers
(Minnesota Rules, 8700.7500)

AGENDA ITEM: **Policy 805, Waste Reduction and Recycling**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations**

BACKGROUND:

School Board Policy 805, Waste Reduction and Recycling, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes to this policy are in sections III, IV, V and VI.

The purpose of this policy is to establish a resource recovery program to promote the reduction of waste, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, the disposition of waste materials and the establishment of a program of education to develop an awareness of environmentally sound waste management.

RECOMMENDATION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the December 13, 2021 or a subsequent School Board meeting agenda for action.

805 WASTE REDUCTION AND RECYCLING

I. PURPOSE

The purpose of this policy is to establish a resource recovery program to promote the reduction of waste, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, the disposition of waste materials and the establishment of a program of education to develop an awareness of environmentally sound waste management. (Minn. Stat. § 115A.15, Subd. 1)

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to comply with all state laws relating to waste management and to make resource conservation an integral part of the physical operations and curriculum of the school district.

III. DEFINITIONS

- A. “Lamp recycling facility” means a facility operated to remove, recover, and recycle for reuse mercury or other hazardous materials from fluorescent or high intensity discharge lamps. (Minn. Stat. § 116.93, Subd. 1)
- B. “Mixed municipal solid waste” means garbage, refuse, and other solid waste but does not include auto hulks, street sweepings, ash, construction debris, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters and other materials collected, processed, and disposed of as separate waste streams. (Minn. Stat. § 115A.03, Subd. 21)
- C. “Packaging” means a container and any appurtenant material that provide a means of transporting, marketing, protecting, or handling a product and includes pallets and packing such as blocking, bracing, cushioning, weatherproofing, strapping, coatings, closures, inks, dyes, pigments, and labels. (Minn. Stat. § 115A.03, Subd. 22b)
- D. “Post-consumer materials” means a finished material that would normally be discarded as a solid waste having completed its life cycle as a consumer item. (Minn. Stat. § 115A.03, Subd. 24b)
- E. “Rechargeable battery” means a sealed nickel-cadmium battery, a sealed lead acid battery, or any other rechargeable battery, except certain dry cell batteries or a

battery exempted by the Commissioner of the Pollution Control Agency (PCA) (Commissioner). (Minn. Stat. § 115A.9157)

- F. “Recyclable commodities” means materials, pieces of equipment, and parts that are not reusable but which contain recoverable resources. (Minn. Stat. § 115A.15, Subd. 1a(a))
- G. “Recyclable materials” means materials that are separated from mixed municipal solid waste for the purpose of recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, source-separated compostable materials, and sole-source food waste streams that are managed through biodegradative processes. Refuse-derived fuel or other material that is destroyed by incineration is not a recyclable material. (Minn. Stat. § 115A.03, Subd. 25a)
- H. “Recycling” means the process of collecting and preparing recyclable materials and reusing the materials in their original form that do not cause the destruction of recyclable materials in a manner that precludes further use. (Minn. Stat. § 115A.03, Subd. 25b)
- I. “Resource conservation” means the reduction in the use of water, energy and raw materials. (Minn. Stat. § 115A.03, Subd. 26a)
- J. “Reusable commodities” means materials, pieces of equipment, parts, and used supplies that can be reused for their original purpose in their existing condition. (Minn. Stat. § 115A.15, Subd. 1a(b))
- K. “Source-separated compostable materials” means materials that:
 - 1. are separated at the source by waste generators for the purpose of preparing them for use as compost;
 - 2. are collected separately from mixed municipal solid wastes and are governed by state licensing provisions;
 - 3. are comprised of food wastes, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable because the Commissioner has determined that no other person is willing to accept the paper for recycling;
 - 4. are delivered to a facility to undergo controlled microbial degradation to yield a humus-like product meeting the PCA’s class I or class II, or equivalent, compost standards and where process rejects do not exceed 15 percent by weight of the total material delivered to the facility; and ~~(Minn. Stat. § 115A.03, Subd. 32(c))~~

5. may be delivered to a transfer station, mixed municipal solid waste processing facility or recycling facility only for the purposes of composting or transfer to a composting facility unless the Commissioner determines that no other person is willing to accept the materials.

(Minn. Stat. § 115A.03, Subd. 32a)

L. “Waste reduction” or “source reduction” means an activity that prevents generation of waste or the inclusion of toxic materials in waste, including:

1. reusing the product in its original form;
2. increasing the lifespan of a product;
3. reducing material or the toxicity of material used in production or packaging; or
4. changing procurement, consumption, or waste generation habits to result in smaller quantities or lower toxicity of waste generated.

(Minn. Stat. § 115A.03, Subd.b)

IV. WASTE DISPOSAL

A. The school district will attempt to decrease the amount of waste consumable materials by:

1. reduction of the consumption of consumable materials whenever practicable;
2. full utilization of materials prior to disposal;
3. minimization of the use of non-biodegradable products whenever practicable.

B. Each school district facility shall also collect at least three recyclable materials such as, but not limited to, the following: paper, glass, plastic, and metal. (Minn. Stat. § 115A.151)

C. The school district will transfer all recyclable materials collected to a recycler and, to the extent practicable, cooperate with, and participate in, recycling efforts being made by the city and/or county where the school district is located. (Minn. Stat. § 115A.151)

D. Prior to entering into a contract for the management of mixed municipal solid waste, the school district will determine whether the disposal method provided for in the contract is equal to or better than the waste management practices currently employed in the county or district plan in the county where the school district is located and whether the contract is consistent with the solid waste plan. If the waste management method provided for in the contract is ranked lower than the waste management practices employed by the county or district, the school district will:

1. determine the potential liability to the school district and its taxpayers for managing waste in this manner;
2. develop and implement a plan for managing the potential liability; and
3. submit the information in (1) and (2) above to the Pollution Control Agency (PCA).

If the contract is inconsistent with the county plan or if the school district's waste management activities are inconsistent with the county plan, the school district should obtain the consent of the counties prior to entering into a binding contract or developing or implementing inconsistent solid waste management activities. (Minn. Stat. §115A.46, Subd. 5; Minn. Stat. § 115A.471; Minn. Stat. § 458D.07, Subd. 4)

E. The school district may not knowingly place motor oil, brake fluid, power steering fluid, transmission fluid, motor oil filters, or motor vehicle antifreeze, other than small amounts of antifreeze contained in water used to flush the cooling system of a vehicle after the antifreeze has been drained and does not include de-icer that has been used on the exterior of a vehicle, in or on:

1. solid waste or solid waste management facility other than a recycling facility or household hazardous waste collection facility;
2. the land unless approved by the PCA; or
3. the waters of the state, an individual sewage treatment system, or in a storm water or wastewater collection or treatment system unless:
 - a. permitted to do so by the operator of the system and the PCA;
 - b. the school district generates an annual average of less than 50 gallons of waste motor vehicle antifreeze per month; and
 - c. the school district keeps records of the amount of waste antifreeze generated, maintains these records on site and makes the records

available for inspection for a minimum of three years following generationed of the waste antifreeze.

(Minn. Stat. § 115A.~~Intermediate School District No. 916~~)

- F. The school district may not place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:
 - 1. in solid waste; or
 - 2. in a wastewater disposal system. (Minn.Stat. § 115A.932, Subd. 1 (a))
- G. The school district may not knowingly place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:
 - 1. in a solid waste processing facility; or
 - 2. in a solid waste disposal facility. (Minn. Stat. § 115A.932, Subd. 1 (b))
- H. The school district will recycle a fluorescent or high-intensity discharge lamp by delivery or pickup of the lamp to a lamp recycling facility or to a facility that collects and stores lamps for the purpose of delivering them to a lamp recycling facility, including, but not limited to, a household hazardous waste collection or recycling facility, retailer take-back and utility provider program sites, or other sites designated by an electric utility under Minn. Stat. § 216B.241, Subds. 2 and 4. (Minn. Stat. § 115A.932, Subd. 1(c))
- I. The school district may not place a lead acid battery in mixed municipal solid waste or dispose of a lead acid battery. The school district also may not place in mixed municipal solid waste a dry cell battery containing mercuric oxide electrode, silver oxide electrode, nickel-cadmium, or sealed lead-acid. The school district also may not place in mixed municipal solid waste a rechargeable battery, a rechargeable battery pack, a product with a non-removable rechargeable battery, or a product powered by rechargeable batteries or rechargeable battery pack, from which all batteries or battery packs have not been removed. (Minn. Stat. § 115A.915; Minn. Stat. § 115A.9155, Subd. 1; Minn. Stat. § 115A.9157, Subd. 2)
- J. The school district may not place yard waste:
 - 1. in mixed municipal solid waste;

2. in a disposal facility;
3. in a resource recovery facility, except for the purposes of reuse, compositing, or cocomposting; or
4. in a plastic bag unless exempt as specified in Minn. Stat. § 115A.931(c), (d), or (e).

(Minn. Stat. § 115A.9321)

K. The school district may not place a telephone directory:

1. in solid waste;
2. in a disposal facility; or
3. in a resource recovery facility, except a recycling facility. (Minn. Stat. § 115A.951, Subd. 2)

L. The school district may not:

1. place major appliances in mixed municipal solid waste; or
2. dispose of major appliances in or on the land or in a solid waste processing or disposal facility.

(Minn. Stat. § 115A.9561)

M. The school district may not place in mixed municipal solid waste an electronic Pproduct containing a cathode-ray tube. (Minn. Stat. § 115A.9565)

N. The school district, on its own or in cooperation with others, may implement a program to collect, process, or dispose of household batteries. The school district may provide financial incentives to any person, including public or private civic groups, to collect the batteries. (Minn. Stat. § 115A.961, Subd. 3)

V. PROCUREMENT OF RECYCLED COMMODITIES AND MATERIALS

A. When practicable and when the price of recycled materials does not exceed the price of non-recycled materials by more than ten percent, the school district may purchase recycled materials. In order to maximize the quantity and quality of recycled materials purchased, the school district may also use other appropriate procedures to acquire recycled materials at the most economical cost to the school district. (Minn. Stat. § 16C.073, Subd.3(a))

- B. When purchasing commodities and services, the school district will apply and promote waste management practices with special emphasis on the reduction of the quantity and toxicity of materials in waste. (Minn. Stat. § 16C.073, Subd. 3 (b))
- C. Whenever practicable, the school district will:
1. purchase uncoated copy paper, office paper and printing paper unless the coated paper is made with at least 50 percent post-consumer material;
 2. purchase recycled content copy paper with at least 30 percent post-consumer material by weight and purchase office and printing paper with at least 10 percent post-consumer material by weight;
 3. purchase paper which has not been dyed with colors, excluding pastel colors;
 4. purchase recycled content copy, office and printing paper that is manufactured using little or no chlorine bleach or chlorine derivatives;
 5. use reusable binding materials or staples and bind documents by methods that do not use glue;
 6. use soy-based inks;
 7. purchase printer or duplication cartridges that:
 - a. have 10 percent post-consumer material; or
 - b. are purchased as remanufactured; or
 - c. are backed by a vendor-offered program that will take back the printer cartridges after their useful life, ensure that the cartridges are recycled, and comply with the definition of recycling in Minn. Stat. § 115A.03, Subd. 25b;
 8. produce reports, publications and periodicals that are readily recyclable;
 9. print documents on both sides of the paper where commonly accepted publishing practices allow; and
 10. purchase paper which has been made on a paper machine located in Minnesota.

(Minn. Stat. § ~~16B.122~~ 16C.073, Subd. 2)

- D. The school district may not use a specified product included on the prohibited products list published in the State Register. (Minn. Stat. § 115A.9651)
- E. In developing bid specifications, the school district will consider the extent to which a commodity or product is durable, reusable or recyclable, and marketable through applicable local or regional recycling programs and the extent to which the commodity or product contains postconsumer material. (Minn. Stat. § 16C.073, Subd. 3(b))
- F. When a project involves the replacement of carpeting, the school district may require all persons who wish to bid on the project to designate a carpet recycling company in their bids. (Minn. Stat. § 16C.073, Subd. 3(b))

VI. OTHER

The policy of the school district **is** to actively advocate, where appropriate, for resource conservation practices to be adopted at the local, regional and state levels.

Legal References: Minn. Stat. § 16C.073 (Purchase and Use of Paper Stock; Printing)
Minn. Stat. § 115A.03 (Definitions)
Minn. Stat. § 115A.15 (State Government Resource Recovery)
Minn. Stat. § 115A.151 (State and Local Facilities)
Minn. Stat. § 115A.46 (Requirements)
Minn. Stat. § 115A.471 (Public Entities; Management of Solid Waste)
Minn. Stat. § 115A.915 (Lead Acid Batteries; Land Disposal Prohibited)
Minn. Stat. § 115A.9155 (Disposal of Certain Dry Cell Batteries)
Minn. Stat. § 115A.9157 (Rechargeable Batteries and Products)
Minn. Stat. § 115A.916 (Motor Vehicle Fluids and Filters; Prohibitions)
Minn. Stat. § 115A.931 (Yard Waste Prohibition)
Minn. Stat. § 115A.932 (Mercury Prohibition)
Minn. Stat. § 115A.951 (Telephone Directories)
Minn. Stat. § 115A.9561 (Major Appliances)
Minn. Stat. § 115A.9565 (Cathode-Ray Tube Prohibition)
Minn. Stat. § 115A.961, Subd. 3 (Household Batteries, Collection, Processing, and Disposal)
Minn. Stat. § 115A.9651 (Listed Metals in Specified Products, Enforcement)
Minn. Stat. § 116.93, Subd. 1 (Lamp Recycling Facilities)
Minn. Stat. § 216B.241, Subds. 2 and 4 (Energy Conservation Improvement)
Minn. Stat. § 458D.07 (Sewage Collection and Disposal)
National Solid Waste Management Ass'n v. Williams, et al., 966 F.Supp. 844 (D. Minn. 1997)

AGENDA ITEM: **Policy 806, Crisis Management Policy**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations**

BACKGROUND:

School Board Policy 806, Crisis Management Policy, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes to this policy are in sections II, III, V and the Legal References.

The purpose of this policy is to act as a guide for school district and building administrators, school employees, students, School Board members, and community members as to how to address a wide range of potential crisis situations in the school district.

RECOMMENDATION:

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the December 13, 2021 or a subsequent School Board meeting agenda for action.

Adopted: May 12, 2008
Revised: April 9, 2018
Revised: July 13, 2020
Revised: March 1, 2021

White Bear Lake Area
School District #624 Policy 806

Revised:

806 CRISIS MANAGEMENT POLICY

I. PURPOSE

The purpose of this Crisis Management Policy is to act as a guide for school district and building administrators, school employees, students, school board members, and community members as to how to address a wide range of potential crisis situations in the school district. This policy will provide guidance to each school building in drafting crisis management plans to coordinate protective actions prior to, during, and after any type of emergency or potential crisis situation in the school district. Pursuant to this policy, tailored crisis management plans will be developed for each school building in the school district and sections or procedures may be added or deleted in those crisis management plans based on building needs.

The school district will, to the extent possible, engage in ongoing emergency planning within the school district and with first responders and other relevant community organizations. The school district will ensure that relevant first responders in the community have access to the district's crisis management plan, heretofore referred to as the "Emergency Response Plan," and will provide training to school district staff to enable them to act appropriately in the event of a crisis.

II. GENERAL INFORMATION

A. The Policy and Plans

The school district's Crisis Management Policy and Emergency Response Plan has been created in consultation with local community response agencies and other appropriate individuals and groups likely to be involved in assisting with a school emergency. It is designed so that each building administrator can tailor a crisis management plan to meet that building's specific situation and needs.

The school district administration shall present the district's Emergency Response Plan to the **School Board** ~~school board~~ for review and approval. This district Emergency Response Plan and resultant building-specific crisis management plans will include general crisis procedures and crisis-specific procedures. Upon approval by the **School Board** ~~school board~~, the Emergency Response Plan and the Crisis Management Policy, will be maintained on an annual basis.

B. Elements of the District Crisis Management Plan

1. General Crisis Procedures. The district's Emergency Response Plan includes general crisis procedures for securing the building, classroom

evacuation, building evacuation, campus evacuation, and sheltering. It designates the individual(s) who will determine when these actions will be taken. These district-wide procedures may be modified by building administrators when creating the building-specific crisis management plans. A communication system will be in place to enable the designated individual(s) to be contacted at all times in the event of a potential crisis, setting forth the method to contact the designated individual(s), the provision of designee(s) when the contact person is unavailable, and the method to convey contact information to the appropriate staff persons. A secondary method of communication should be included in the plan for use when the primary method of communication is inoperable. Finally, all crisis procedures will address specific procedures for children with special needs such as physical, sensory, motor, developmental, and mental health challenges.

- a. Lockdown Procedures. Lockdown procedures will be used when there is a threat or hazard inside the school building. This could include a shooting, hostage incident, intruder, trespassing, disturbance, or at the discretion of the building administrator or designee. Lockdown uses classroom security to protect students and staff from a threat. Each building administrator will submit lock-down procedures for their building as part of their building specific crisis management plan.
- b. Lockout Procedures. Lockout is used when there is a threat or hazard outside of the school building. This could include violence or criminal activity in the immediate neighborhood, police activity or a dangerous animal near the building. Lockout uses the security of the physical facility to act as protection. Each building administrator will submit lock-out procedures for their building as part of their building specific crisis management plan.
- c. Evacuation Procedures. Evacuation is used when there is a need to move students and staff from one location to another. Evacuations of classrooms and buildings shall be implemented at the discretion of the building administrator or designee. Each building's crisis management plan will include procedures for transporting students and staff a safe distance from harm to a designated safe area until released by the building administrator or designee. Safe areas may change based upon the specific emergency situation. Building plans should include specific evacuation procedures for individuals with special needs including those with limited mobility (wheelchairs, braces, crutches, etc.), visual impairments, hearing impairments, and other sensory, developmental, or mental health needs. The evacuation procedures should also address transporting necessary medications for students that take medications during the school day.

- d. Sheltering Procedures. Shelter is called when the need for personal protection is necessary. Sheltering provides refuge for students, staff, and visitors within the school building during an emergency. Shelters are safe areas that maximize the safety of inhabitants. Safe areas may change depending on the specific emergency. Each building administrator will submit sheltering procedures as part of their building specific crisis management plan.
 - e. Hold Procedures. Hold-in-place provides a response when there is a need to control/limit traffic in the hallways to allow staff or first responders to manage a situation within the school building. Situations such as a medical emergency, escalated student in crisis, or at the discretion of the building administrator or designee. Each building administrator will submit Hold-in-Place procedures as part of their building specific crisis management plan.
- 2. Crisis-Specific Procedures. The Emergency Response Plan includes crisis-specific procedures for potential crisis situations that may occur during the school day or at school-sponsored events and functions. These district-wide procedures are designed to enable building administrators to tailor response procedures when creating building-specific crisis management plans.
- 3. School Emergency Response Teams
 - a. Composition. The building administrator in each school building will select a Building Emergency Response Team (BERT) trained to respond in an emergency. Team members will have access to ongoing training to carry out the building's crisis management plans and will have knowledge of procedures, evacuation routes, and safe areas. For the purposes of student safety and accountability, to the extent possible, school emergency response team members will not have direct responsibility for the supervision of students. Team members must be willing to assist in any crisis situation as deemed necessary by the building administrator. Each building will maintain a current list of school emergency response team members and update it annually. A copy of the list will be kept on file in the school district office.
 - b. Leaders. The building administrator or designee serves as the leader (Incident Commander) of the crisis response team and the principal contact for emergency response officials. When they are present, emergency response agents may elect to take command and control of the situation. It is critical in this situation that school officials assume a resource role and are available to the emergency response personnel.

III. PREPARATION BEFORE AN EMERGENCY

A. Communication

1. District Employees. Teachers generally have the most direct contact with students on a day-to-day basis. As a result, they must be aware of their role in responding to crisis situations. This also applies to non-teaching school personnel who have direct contact with students. All staff shall be aware of the school district Crisis Management Policy and Emergency Response Plan as well as their own building's crisis management plan. Employees will have access to a copy of the relevant building-specific crisis management plans and shall receive periodic training on plan implementation.
2. Students and Parents. Students and parents shall be made aware of the school district's Crisis Management Policy and relevant tailored crisis management plans for each school building. Each school district's building-specific Crisis Management Plan shall set forth how students and parents are made aware of the district and school-specific plans. Students shall participate in a required number of drills and practice sessions throughout the school year.

B. Planning and Preparing for Fire

1. Designate a safe area at least 50 feet away from the building to enable students and staff to evacuate. The safe area should not interfere with emergency responders or responding vehicles and should not be in an area where evacuated persons are exposed to any products of combustion. (Depending on the wind direction, where the building on fire is located, the direction from which the emergency responders are arriving, and the location of fire fighting equipment, the distance may need to be extended.)
2. Each building's facility diagram and site plan shall be available in appropriate areas of the building and shall identify the most direct evacuation routes to the designated safe area both inside and outside of the building.
3. Teachers and staff will receive training on the location of the primary emergency evacuation routes and alternate routes from various points in the building. During fire drills, students and staff will practice evacuations using primary evacuation routes and alternate routes.
4. Certain employees, such as those who work in hazardous areas in the building, will receive training on the locations and proper use of fire extinguishers and protective clothing and equipment.
5. Fire drills will be conducted periodically without warning at various times of the day and under different circumstances, e.g. lunchtime, recess, and

during assemblies. State law requires a minimum of five drills each school year, consistent with ~~Minn. Stat. § 299F.30.~~ See Minn. Stat. § 299F.30. See Minn. Stat. § 121A.035.

6. A record of fire drills conducted at the building will be maintained in the building administrator's office.
7. The school district will have prearranged sites for emergency sheltering and transportation as needed.
8. The school district will determine which staff will remain in the building to perform essential functions if safe to do so (e.g., switchboard, building engineer, etc.). The school district also will designate an administrator or his or her designee to meet local fire or law enforcement agents upon their arrival.

C. Facility Diagrams and Site Plans

All school buildings will have a facility diagram and site plan that includes the location of primary and secondary evacuation routes, exits, designated safe areas inside and outside of the building, and the location of the fire alarm control panel, fire alarms, fire extinguishers, hoses, water spigots, and utility shut-offs. All facility diagrams and site plans will be regularly updated and whenever a major change is made to a building. Facility diagrams and site plans will be available in the office of the building administrator and in appropriate areas and will be kept on file in the school district office. Facility diagrams and site plans will be provided to first responders, such as fire and law enforcement personnel.

D. Emergency Telephone Numbers

Each building will maintain a current list of emergency telephone numbers and the names and addresses of local, county and state personnel who may be involved in a crisis situation. The list will include telephone numbers for local police, fire, ambulance, hospital, the Poison Control Center, county and state emergency management agencies, local public works departments, local utility companies, the public health nurse, mental health/suicide hotlines, and the county welfare agency. A copy of this list will be kept on file in the school district office and will be updated annually.

School district plans will set forth a process to internally communicate an emergency, using telephones in classrooms, intercom systems, or two-way radios, or any other prescribed means, as well as the procedure to enable staff to rapidly convey emergency information to a building designee. Each plan will identify a primary and secondary method of communication for both internal and external use. It is recommended that the plan include several methods of communication because computers, intercoms, telephone, and cell phones may not be operational or may be dangerous to use during an emergency.

E. Warning Systems

The school district shall maintain a warning system designed to inform students, staff and visitors of a crisis or emergency. This system shall be maintained on a regular basis under the maintenance plan for all school district buildings.

It shall be the responsibility of the building administrator to inform students and employees of the warning system and the means by which the system is used to identify the specific crisis or emergency involved. The building administrator shall be responsible for informing students and employees of the warning system and the means by which the system is used to identify a specific crisis or emergency situation. Each school's building-specific crisis management plan will include the method and frequency of dissemination of the warning system information to students and employees.

F. Early School Closure Procedures

The superintendent will make decisions about closing a school or any school district building as early in the day as possible. The early school closure procedures will set forth criteria for early school closure (e.g. weather related, utility failure, or a crisis situation), and will specify how closure decisions will be communicated to staff, students, families and the school community (designated broadcast media, local authorities, e-mail, parent notification systems, district or school websites), and will discuss the factors to be considered in closing or reopening a school or building.

Early school closure procedures also will include a reminder to parents and guardians to listen to designated local radio and TV stations for school closing announcements, where possible.

G. Media Procedures

The superintendent has the authority and discretion to notify parents or guardians and the school community in the event of a crisis or early school closure. The superintendent will designate a spokesperson who will notify the media in the event of a crisis or early school closure. The spokesperson shall receive training to ensure that the district is in compliance with federal and state law relative to the release of private data when conveying information to the media.

H. Behavioral Health Crisis Intervention Procedures

Short-term behavioral health crisis intervention procedures will set forth the procedure for initiating behavioral health crisis intervention plans. The procedures will utilize available resources including the school psychologist, counselor, community behavioral health crisis intervention, or others in the community. Counseling procedures will be used whenever the superintendent or the building administrator determines it to be necessary, such as after an assault, a hostage situation, shooting, or suicide. The behavioral health crisis intervention

procedures shall include the following steps.

1. Administrators will meet with relevant persons, including school psychologists and counselors, to determine the level of intervention needed for students and staff.
2. Designate specific rooms as private counseling areas.
3. Escort siblings and class friends of any victim as well as others in need of emotional support to the counseling areas.
4. Prohibit media from interviewing or questioning students or staff.
5. Provide follow-up services to student and staff who receive counseling.
6. Resume normal school routines as soon as possible.

IV. CRISIS AREAS COVERED BY THE DISTRICT EMERGENCY RESPONSE PLAN

The district Emergency Response Plan provides procedures including but not limited to:

- A. Abduction or Kidnapping
- B. Assault
- C. Bomb Threat
- D. Burglary/Vandalism
- E. Civil Disturbance/Demonstration
- F. Community Emergency/Warning
- G. Dangerous Weapons
- H. Death of a Student/Staff Member
- I. Fire Emergency
- J. Hazardous Materials
- K. Hostage Situation
- L. Intruder
- M. Medical Emergency

- N. Shooting
- O. Suicide of Student/Staff Member
- P. Terrorist Threat
- Q. Utility Emergency
- R. Vehicle/Bus Accident
- S. Weather Emergency

Building-specific crisis management plans will include such procedures and any other appropriate procedures.

V. MISCELLANEOUS PROCEDURES

A. Chemical Accidents

Procedures for reporting chemical accidents shall be posted at key locations such as chemistry labs, art rooms, swimming pool areas, and janitorial closets.

B. Visitors

The school district shall implement procedures that regulate visitors and mandate visitor sign-in in school buildings. See District Policy 903 (Visitors to School District Buildings and Sites).

The school district shall implement procedures to minimize outside entry into school buildings except at designated check-in points and assure that all doors are locked during regular building hours.

C. Student Victims of Criminal Offenses at or on School Property

The school district shall allow student victims of criminal offenses on school property the opportunity to transfer to another school within the school district where available.

Legal References: Minn. Stat. Ch. 12 (Emergency Management)
Minn. Stat. Ch. 12A (Natural Disaster; State Assistance)
 Minn. Stat. § 121A.035 (Crisis Management Policy)
 Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
 Minn. Stat. § 299F.30 (Fire Drill in School)
~~Minn. Stat. § 299F.391 (Health Care, Education, or Lodging Facility)~~
Minn. Stat. § 326B.02, Subd. 6 (Powers)
Minn. Stat. § 326B.106 (General Powers of Commissioner of Labor and Industry)

Minn. Stat. § 609.605, Subd. 4 (Trespasses on School Property)
Minn. Rules Part 7511~~0~~ (Fire Safety)
~~Title IX, Part E, Subpart 2, Section 9532 Every Student Succeeds Act)~~
20 U.S.C. § 1681, et seq. (Title IX)
20 U.S.C. § 6301, et seq. (Every Student Succeeds Act)
20 U.S.C. § 7912 (Unsafe School Choice Option)
~~40 U.S.C. § 5121 et seq. v (Disaster Relief and Emergency Assistance)~~
42 U.S.C. § 5121 et seq. (Disaster Relief and Emergency Assistance)

Cross References: WBLASB Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
WBLASB Policy 413 (Harassment and Violence)
WBLASB Policy 501 (School Weapons Policy)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 532 (Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds)
WBLASB Policy 903 (Visitors to School District Buildings and Sites)

E. OPERATIONAL ITEMS

AGENDA ITEM: **Action on Resolution Canvassing Returns of
Votes of the School District General Election**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Dr. Wayne Kazmierczak, Superintendent;
Tim Maurer, Director of Community Services
and Recreation**

BACKGROUND:

Minnesota Statute requires that school districts adopt a resolution canvassing returns of votes of school district special and general elections between the third and tenth day following the date of the election. The District's election attorney, Mr. Peter A. Martin of Kennedy & Graven, Chartered, provided the necessary documents for this resolution, and the results of the election were provided by Mr. Dave Triplett, Ramsey County Elections Manager. Superintendent Kazmierczak will review with the School Board the Resolution Canvassing Returns of Votes of School District General Election.

RECOMMENDATION:

It is recommended the Resolution Canvassing Returns of Votes of the School District General Election be approved.

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was duly held in said school district on the **8th** day of **November, 2021**, at **5:30 p.m.** for the purpose, in part, of canvassing its general election.

The following members were present:

and the following were absent:

Member _____ moved the adoption of the following resolution:

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the general election of the voters of this school district held on November 2, 2021, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of **9377** voters of the district voted at said general election on the election of four (4) school board members for four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election as follows:

<u>Lisa Beecroft</u>	<u>2143</u>	<u>Greg Hilgers</u>	<u>3111</u>
<u>Deb Beloyed</u>	<u>5187</u>	<u>Jesse Kook</u>	<u>181</u>
<u>Rebekah Bradfield</u>	<u>2748</u>	<u>Lisa Lukachek</u>	<u>2417</u>
<u>Kim Chapman</u>	<u>545</u>	<u>Bill Mahre</u>	<u>4642</u>
<u>Justin Carpenter</u>	<u>447</u>	<u>Luke Michaud</u>	<u>4375</u>
<u>Kathleen S. Daniels</u>	<u>5115</u>	<u>Chris Streiff Oji</u>	<u>4726</u>
<u>Jessica Ellison</u>	<u>5259</u>	<u>Write-In</u>	<u>88</u>
<u>John Ficcadenti</u>	<u>3801</u>		

3. Jessica Ellison, Deb Beloyed, Kathleen S. Daniels and Chris Streiff Oji, having received the highest number of votes, are elected to four year terms beginning on the first Monday in January 2022.

4. The clerk is hereby directed to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to canvassing the results of the general election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this **8th** day of **November, 2021**.

Clerk

Abstract of Votes Cast
Independent School District No. 624 (WHITE BEAR LAKE)
State of Minnesota
at the MUNICIPAL AND SCHOOL DISTRICT GENERAL
Held Tuesday, November 02, 2021

Compiled from the Official Returns.

Summary of Totals
Independent School District No. 624 (WHITE BEAR LAKE)
Tuesday, November 02, 2021 MUNICIPAL AND SCHOOL DISTRICT GENERAL

Number of persons registered as of 7 a.m.	51170
Number of persons registered on Election Day	233
Number of accepted regular, military, and overseas absentee ballots and mail ballots	593
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	9377

Summary of Totals
Independent School District No. 624 (WHITE BEAR LAKE)
Tuesday, November 02, 2021 MUNICIPAL AND SCHOOL DISTRICT GENERAL

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

School Board Member at Large (ISD #624) (Elect 4)

NP
Kim Chapman
545

NP
Lisa Beecroft
2143

NP
Justin Charpenter
447

NP
Rebekah Bradfield
2748

NP
Jesse Kook
181

NP
Bill Mahre
4642

NP
Kathleen S. Daniels
5115

NP
Lisa Lukachek
2417

NP
Chris Streiff Oji
4726

NP
John Ficcadenti
3801

NP
Deb Beloyed
5187

NP
Greg Hilgers
3111

NP
Luke Michaud
4375

NP
Jessica Ellison
5259

WI
WRITE-IN
88

Detail of Election Results
Independent School District No. 624 (WHITE BEAR LAKE)
Tuesday, November 02, 2021 MUNICIPAL AND SCHOOL DISTRICT GENERAL

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
02 2205 : LINO LAKES P-1	1587	0	0
02 2220 : LINO LAKES P-4	2643	0	0
02 2230 : LINO LAKES P-6	2644	0	0
62 1740 : WHITE BEAR LAKE W-1 P-1	3018	22	799
62 1750 : WHITE BEAR LAKE W-2 P-1	3683	41	1423
62 1760 : WHITE BEAR LAKE W-3 P-1	2709	22	881
62 1765 : WHITE BEAR LAKE W-3 P-2	390	4	122
62 1770 : WHITE BEAR LAKE W-4 P-1	2933	19	900
62 1780 : WHITE BEAR LAKE W-5 P-1	3465	26	955
62 8201 : ISD 624-WHITE BEAR TWP P-1 OTTER LAKE ELEMENTARY	3591	17	959
62 8202 : ISD 624-GEM LAKE P-1 HERITAGE HALL	395	5	122
62 8897 : ISD 624-WHITE BEAR TWP P-2 LAKESHORE PLAYERS THTR	2573	16	823
62 8898 : ISD 624-VADNAIS HEIGHTS P-1 VADNAIS HTS COMMONS	881	2	229
62 9035 : ISD 624-VADNAIS HEIGHTS P-4 VH SOUTH FIRE STATION	2518	17	283
62 9247 : ISD 624-WHITE BEAR TWP P-3 SOUTH SHORE TRINITY LUT	868	5	271
62 9290 : ISD 624-LITTLE CANADA P-2 LITTLE CANADA ELEMENTARY	237	0	22
62 9420 : ISD 624-VADNAIS HEIGHTS P-2 VADNAIS HTS COMMONS	2621	17	547
62 9421 : ISD 624-VADNAIS HEIGHTS P-3 VADNAIS HTS COMMONS	2157	13	459
62 9423 : ISD 624-WHITE BEAR TWP P-4 HERITAGE HALL	1349	5	374
62 9424 : ISD 624-NORTH OAKS P-2 NORTH OAKS CITY HALL	1083	2	202
62 9431 : ISD 624-MAPLEWOOD P-08 RAMSEY CO LIBRARY-MAPLEWOOD	234	0	6

Detail of Election Results
 Independent School District No. 624 (WHITE BEAR LAKE)
 Tuesday, November 02, 2021 MUNICIPAL AND SCHOOL DISTRICT GENERAL

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
82 8137 : ISD 624 - BIRCHWOOD	714	0	0
82 8138 : ISD 624 - HUGO W1 P-1	3931	0	0
82 8997 : ISD 624 - HUGO W2 P2B	3059	0	0
82 9419 : ISD 624 - HUGO W3 P3A	1887	0	0
Independent School District No. 624 (WHITE BEAR LAKE) Total:	51170	233	9377

Detail of Election Results
Independent School District No. 624 (WHITE BEAR LAKE)
Tuesday, November 02, 2021 MUNICIPAL AND SCHOOL DISTRICT GENERAL

Office Title: School Board Member at Large (ISD #624) (Elect 4)

Precinct	NP Kim Chapman	NP Rebekah Bradfield	NP Kathleen S. Daniels	NP John Ficcadenti	NP Luke Michaud
02 2205 : LINO LAKES P-1	2	4	5	4	8
02 2220 : LINO LAKES P-4	0	0	0	1	1
02 2230 : LINO LAKES P-6	14	76	126	98	164
62 1740 : WHITE BEAR LAKE W-1 P-1	42	199	320	278	290
62 1750 : WHITE BEAR LAKE W-2 P-1	80	320	652	424	481
62 1760 : WHITE BEAR LAKE W-3 P-1	33	247	353	327	278
62 1765 : WHITE BEAR LAKE W-3 P-2	7	35	57	39	36
62 1770 : WHITE BEAR LAKE W-4 P-1	43	224	426	326	256
62 1780 : WHITE BEAR LAKE W-5 P-1	41	275	412	360	306
62 8201 : ISD 624-WHITE BEAR TWP P-1 OTTER LAKE ELEMENTARY	42	215	428	330	346
62 8202 : ISD 624-GEM LAKE P-1 HERITAGE HALL	9	23	48	36	48
62 8897 : ISD 624-WHITE BEAR TWP P-2 LAKESHORE PLAYERS THTR	25	174	370	235	348
62 8898 : ISD 624-VADNAIS HEIGHTS P-1 VADNAIS HTS COMMONS	3	47	122	61	77
62 9035 : ISD 624-VADNAIS HEIGHTS P-4 VH SOUTH FIRE STATION	22	62	120	85	100
62 9247 : ISD 624-WHITE BEAR TWP P-3 SOUTH SHORE TRINITY LUT	17	55	124	96	111
62 9290 : ISD 624-LITTLE CANADA P-2 LITTLE CANADA ELEMENTARY	4	1	12	5	7
62 9420 : ISD 624-VADNAIS HEIGHTS P-2 VADNAIS HTS COMMONS	32	110	273	138	185
62 9421 : ISD 624-VADNAIS HEIGHTS P-3 VADNAIS HTS COMMONS	18	87	228	113	152
62 9423 : ISD 624-WHITE BEAR TWP P-4 HERITAGE HALL	15	87	170	143	131
62 9424 : ISD 624-NORTH OAKS P-2 NORTH OAKS CITY HALL	8	47	86	68	66

Detail of Election Results
Independent School District No. 624 (WHITE BEAR LAKE)
Tuesday, November 02, 2021 MUNICIPAL AND SCHOOL DISTRICT GENERAL

Office Title: School Board Member at Large (ISD #624) (Elect 4)

Precinct	NP Kim Chapman	NP Rebekah Bradfield	NP Kathleen S. Daniels	NP John Ficcadenti	NP Luke Michaud
62 9431 : ISD 624-MAPLEWOOD P-08 RAMSEY CO LIBRARY-MAPLEWOOD	1	1	4	0	0
82 8137 : ISD 624 - BIRCHWOOD	4	27	133	28	69
82 8138 : ISD 624 - HUGO W1 P-1	39	166	314	257	428
82 8997 : ISD 624 - HUGO W2 P2B	19	142	197	187	236
82 9419 : ISD 624 - HUGO W3 P3A	25	124	135	162	251
Total:	545	2748	5115	3801	4375

Precinct	NP Lisa Beecroft	NP Jesse Kook	NP Lisa Lukachek	NP Deb Beloyed	NP Jessica Ellison
02 2205 : LINO LAKES P-1	6	0	6	4	2
02 2220 : LINO LAKES P-4	0	0	0	0	0
02 2230 : LINO LAKES P-6	46	3	117	121	124
62 1740 : WHITE BEAR LAKE W-1 P-1	132	19	169	314	331
62 1750 : WHITE BEAR LAKE W-2 P-1	330	25	215	632	626
62 1760 : WHITE BEAR LAKE W-3 P-1	195	14	155	388	396
62 1765 : WHITE BEAR LAKE W-3 P-2	27	0	18	56	62
62 1770 : WHITE BEAR LAKE W-4 P-1	178	11	111	429	440
62 1780 : WHITE BEAR LAKE W-5 P-1	199	26	161	386	407
62 8201 : ISD 624-WHITE BEAR TWP P-1 OTTER LAKE ELEMENTARY	186	15	192	420	422
62 8202 : ISD 624-GEM LAKE P-1 HERITAGE HALL	25	5	27	39	51
62 8897 : ISD 624-WHITE BEAR TWP P-2 LAKESHORE PLAYERS THTR	139	5	196	383	387
62 8898 : ISD 624-VADNAIS HEIGHTS P-1 VADNAIS HTS COMMONS	29	2	38	117	118

Detail of Election Results
Independent School District No. 624 (WHITE BEAR LAKE)
Tuesday, November 02, 2021 MUNICIPAL AND SCHOOL DISTRICT GENERAL

Office Title: School Board Member at Large (ISD #624) (Elect 4)

Precinct	NP Lisa Beecroft	NP Jesse Kook	NP Lisa Lukachek	NP Deb Beloyed	NP Jessica Ellison
62 9035 : ISD 624-VADNAIS HEIGHTS P-4 VH SOUTH FIRE STATION	54	5	55	132	137
62 9247 : ISD 624-WHITE BEAR TWP P-3 SOUTH SHORE TRINITY LUT	42	6	42	114	125
62 9290 : ISD 624-LITTLE CANADA P-2 LITTLE CANADA ELEMENTARY	2	0	4	12	14
62 9420 : ISD 624-VADNAIS HEIGHTS P-2 VADNAIS HTS COMMONS	79	11	109	285	280
62 9421 : ISD 624-VADNAIS HEIGHTS P-3 VADNAIS HTS COMMONS	85	5	79	260	241
62 9423 : ISD 624-WHITE BEAR TWP P-4 HERITAGE HALL	48	7	59	174	184
62 9424 : ISD 624-NORTH OAKS P-2 NORTH OAKS CITY HALL	32	1	57	90	89
62 9431 : ISD 624-MAPLEWOOD P-08 RAMSEY CO LIBRARY-MAPLEWOOD	1	0	1	2	4
82 8137 : ISD 624 - BIRCHWOOD	39	3	44	133	146
82 8138 : ISD 624 - HUGO W1 P-1	123	3	280	337	325
82 8997 : ISD 624 - HUGO W2 P2B	80	9	131	221	216
82 9419 : ISD 624 - HUGO W3 P3A	66	6	151	138	132
Total:	2143	181	2417	5187	5259

Precinct	NP Justin Charpenter	NP Bill Mahre	NP Chris Streiff Oji	NP Greg Hilgers	WI WRITE-IN
02 2205 : LINO LAKES P-1	1	7	3	7	0
02 2220 : LINO LAKES P-4	1	0	0	1	0
02 2230 : LINO LAKES P-6	6	185	105	136	2
62 1740 : WHITE BEAR LAKE W-1 P-1	41	303	287	188	9
62 1750 : WHITE BEAR LAKE W-2 P-1	72	493	584	297	6

Detail of Election Results
Independent School District No. 624 (WHITE BEAR LAKE)
Tuesday, November 02, 2021 MUNICIPAL AND SCHOOL DISTRICT GENERAL

Office Title: School Board Member at Large (ISD #624) (Elect 4)

Precinct	NP Justin Charpenter	NP Bill Mahre	NP Chris Streiff Oji	NP Greg Hilgers	WI WRITE-IN
62 1760 : WHITE BEAR LAKE W-3 P-1	28	301	361	192	5
62 1765 : WHITE BEAR LAKE W-3 P-2	2	40	59	22	3
62 1770 : WHITE BEAR LAKE W-4 P-1	47	282	392	159	6
62 1780 : WHITE BEAR LAKE W-5 P-1	40	339	361	225	5
62 8201 : ISD 624-WHITE BEAR TWP P-1 OTTER LAKE ELEMENTARY	27	416	387	250	5
62 8202 : ISD 624-GEM LAKE P-1 HERITAGE HALL	6	44	36	37	1
62 8897 : ISD 624-WHITE BEAR TWP P-2 LAKESHORE PLAYERS THTR	15	352	344	230	10
62 8898 : ISD 624-VADNAIS HEIGHTS P-1 VADNAIS HTS COMMONS	11	83	107	57	2
62 9035 : ISD 624-VADNAIS HEIGHTS P-4 VH SOUTH FIRE STATION	21	103	107	66	6
62 9247 : ISD 624-WHITE BEAR TWP P-3 SOUTH SHORE TRINITY LUT	13	103	110	74	2
62 9290 : ISD 624-LITTLE CANADA P-2 LITTLE CANADA ELEMENTARY	1	7	12	5	0
62 9420 : ISD 624-VADNAIS HEIGHTS P-2 VADNAIS HTS COMMONS	20	201	245	134	4
62 9421 : ISD 624-VADNAIS HEIGHTS P-3 VADNAIS HTS COMMONS	15	154	234	107	1
62 9423 : ISD 624-WHITE BEAR TWP P-4 HERITAGE HALL	13	120	167	104	6
62 9424 : ISD 624-NORTH OAKS P-2 NORTH OAKS CITY HALL	5	80	82	70	3
62 9431 : ISD 624-MAPLEWOOD P-08 RAMSEY CO LIBRARY-MAPLEWOOD	1	1	2	0	0
82 8137 : ISD 624 - BIRCHWOOD	7	68	128	53	2
82 8138 : ISD 624 - HUGO W1 P-1	22	450	307	340	2
82 8997 : ISD 624 - HUGO W2 P2B	19	246	189	175	5
82 9419 : ISD 624 - HUGO W3 P3A	13	264	117	182	3

Detail of Election Results
Independent School District No. 624 (WHITE BEAR LAKE)
Tuesday, November 02, 2021 MUNICIPAL AND SCHOOL DISTRICT GENERAL

Office Title: School Board Member at Large (ISD #624) (Elect 4)

Total:	447	4642	4726	3111	88
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We, the school board members of Independent School District No. 624 (WHITE BEAR LAKE), certify that we have canvassed the returns of the MUNICIPAL AND SCHOOL DISTRICT GENERAL held on Tuesday, November 02, 2021 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Independent School District No. 624 (WHITE BEAR LAKE).

Witness our official signature at _____ in _____ County this _____ day of _____, 2021.

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

State of Minnesota
Independent School District No. 624 (WHITE BEAR LAKE)

I, _____, Clerk of the Independent School District No. 624 (WHITE BEAR LAKE) do hereby certify the within and foregoing
_____ pages to be a full and correct copy of the original abstract and return of the votes cast in the Independent School District No. 624 (WHITE BEAR LAKE)
MUNICIPAL AND SCHOOL DISTRICT GENERAL held on Tuesday, November 02, 2021.

Witness my hand and official seal of office this _____ day of _____, 2021.

CLERK'S CERTIFICATE AS TO ABSTRACT AND RETURN OF VOTES CAST

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, do hereby certify that I have carefully compared the attached copy of the Abstract and Return of Votes Cast in the District's November 2, 2021, general election, with the original thereof on file and of record in my office and the same is a full, true and complete copy thereof.

WITNESS MY HAND officially as Clerk of said school district this **8th** day of **November, 2021.**

School District Clerk

AGENDA ITEM: **Action on Resolution Authorizing Issuance of
Certificates of Election and Directing the
School District Clerk to Perform Other
Election Related Duties**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Dr. Wayne Kazmierczak, Superintendent;
Tim Maurer, Director of Community Services
and Recreation**

BACKGROUND:

The Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties has been provided by the District's election attorney, Mr. Peter A. Martin of Kennedy & Graven, Chartered.

RECOMMENDATION:

It is recommended the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties be approved.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was held in said school district on the **8th** day of **November 2021**, at **5:30 p.m.**

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES
OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held on November 2, 2021.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 624 to the following candidates:

- a. **Deb Beloyed**
- b. **Kathleen S. Daniels**
- c. **Jessica Ellison**
- d. **Chris Streiff Oji**

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver a certificate to each person entitled thereto personally or be certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to authorizing the issuance of certificates of election, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this **8th** day of **November 2021**.

Clerk Signature

**CERTIFICATE OF ELECTION
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 624 on November 4, 2021, canvassed the general election of school board members held on November 2, 2021.
2. **Jessica Ellison** received the largest number of votes cast for the office of school board member of Independent School District No.624 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore **Jessica Ellison** is elected to the office of school board member of Independent School District No. 624 for a full four (4) year term beginning on the first Monday in January 2022 and expiring on the first Monday in January 2026.

By authority of the School Board of Independent School District No. 624, pursuant to resolution dated **November 8, 2021**.

Chair Signature

Date

Clerk Signature

Date

**CERTIFICATE OF ELECTION
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 624 on November 4, 2021, canvassed the general election of school board members held on November 2, 2021.
2. **Deb Beloyed** received the second largest number of votes cast for the office of school board member of Independent School District No.624 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore **Deb Beloyed** is elected to the office of school board member of Independent School District No. 624 for a full four (4) year term beginning on the first Monday in January 2022 and expiring on the first Monday in January 2026.

By authority of the School Board of Independent School District No. 624, pursuant to resolution dated **November 8, 2021**.

Chair Signature

Date

Clerk Signature

Date

**CERTIFICATE OF ELECTION
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 624 on November 4, 2021, canvassed the general election of school board members held on November 2, 2021.
2. **Kathleen S. Daniels** received the third largest number of votes cast for the office of school board member of Independent School District No.624 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore **Kathleen S. Daniels** is elected to the office of school board member of Independent School District No. 624 for a full four (4) year term beginning on the first Monday in January 2022 and expiring on the first Monday in January 2026.

By authority of the School Board of Independent School District No. 624, pursuant to resolution dated **November 8, 2021**.

Chair Signature

Date

Clerk Signature

Date

**CERTIFICATE OF ELECTION
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 624 on November 4, 2021, canvassed the general election of school board members held on November 2, 2021.
2. **Chris Streiff Oji** received the fourth largest number of votes cast for the office of school board member of Independent School District No.624 for a full four (4) year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore **Chris Streiff Oji** is elected to the office of school board member of Independent School District No. 624 for a full four (4) year term beginning on the first Monday in January 2022 and expiring on the first Monday in January 2026.

By authority of the School Board of Independent School District No. 624, pursuant to resolution dated **November 8, 2021**.

Chair Signature

Date

Clerk Signature

Date

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: _____
(The Recipient of the Certificate of Election)

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 624 for a term beginning on the first Monday in January, 2022 and expiring on the first Monday in January, 2026.

Signature

Date

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021 by _____.
(Name of Candidate)

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 624 to the best of my judgment and ability.

Signature

Date

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021 by _____.
(Name of Candidate)

Notary Public

**CAMPAIGN FINANCIAL REPORT
CERTIFICATION OF FILING**

Each county, municipal or school district level candidate or treasurer of a committee formed to promote or defeat a ballot question shall certify to the filing officer that all reports required by Minnesota Statutes 211A.02 have been submitted to the filing officer or that the candidate or committee has not received contributions or made disbursements exceeding \$750 in the calendar year. The certification shall be submitted to the filing officer no later than seven days after the general or general election. (Minnesota Statutes 211A.05, subdivision 1).

Name of candidate or committee _____

Office sought by candidate _____ (if applicable)

or

Identification of ballot question _____ (if applicable)

Check appropriate box below:

- ☐ I certify that all campaign financial reports required by Minnesota Statutes 211A.02 have been submitted to the filing officer.
- ☐ I certify that campaign contributions or disbursements did not exceed \$750 in the calendar year.

(Signature of candidate or committee treasurer)

(Date)

AGENDA ITEM: **Action on Resolution Designating Polling
Precinct Locations for the 2022 Elections**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Maurer, Director of Community Services**

BACKGROUND:

Minnesota law requires the governing body of each school district to designate the locations of polling places for the following election year. It is now time for the School Board to approve polling places for the 2022 election year.

RECOMMENDATION:

We recommend that the School Board approve the recommendation of the polling places for the 2022 State Primary and General Elections.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was held in said school district on **November 8, 2021**, at **5:30 p.m.**

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING POLLING PLACES AND COMBINED
POLLING PLACES FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING VOTING HOURS FOR SCHOOL DISTRICT ELECTIONS NOT
HELD ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 624 (White Bear Lake Area Schools) as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The Board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the Board may establish combined polling places for several precincts for school elections not held on the day of a statewide election.
3. The polling places and combined polling places described in **Exhibit A** to this Resolution are hereby established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution.

4. The clerk is hereby authorized and directed to designate a new or different polling place in the event that a designated polling place or combined polling has become unavailable for use, or in the event of an emergency in accordance with Minnesota Statutes, Section 204B.175.

5. As required by Minnesota Statutes, Section 204B.16, subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

6. Pursuant to Minnesota Statutes, Section 205A.09, the polling places and combined polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

7. The clerk is directed to promptly file a certified copy of this resolution with the county auditors of Anoka, Ramsey and Washington Counties.

The motion for the adoption of the foregoing resolution was duly seconded by _____ . On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

POLLING PLACES AND COMBINED POLLING PLACES

Lino Lakes (Anoka County)

Precinct 1 Lino Lakes Senior Center
 1189 Main St
 Lino Lakes, MN 55014

Precinct 4 Lino Lakes City Hall
 600 Town Center Pkwy
 Lino Lakes, MN 55014

Precinct 6 Lino Lakes Fire Station #2
 1710 Birch St
 Lino Lakes, MN 55038

Gem Lake (Ramsey County)

Precinct 1 Heritage Hall
 4200 Otter Lake Rd
 White Bear Lake, MN 55110

Little Canada (Ramsey County)

Precinct 2 Little Canada Elementary School
 400 Eli Rd
 Little Canada, MN 55117

Maplewood (Ramsey County)

Precinct 8 Ramsey County Library
 3025 Southlawn Dr
 Maplewood, MN 55109

North Oaks (Ramsey County)

Precinct 2 Presbyterian Homes/Waverly Gardens
 5919 Centerville Rd
 North Oaks, MN 55127

Vadnais Heights (Ramsey County)

- Precinct 1 Vadnais Heights Commons
655 County Rd F E
Vadnais Heights, MN 55127
- Precinct 2 Vadnais Heights Commons
655 County Rd F E
Vadnais Heights, MN 55127
- Precinct 3 Vadnais Heights Commons
655 County Rd F E
Vadnais Heights, MN 55127
- Precinct 4 Vadnais Heights South Fire Station
3595 Arcade St N
Vadnais Heights, MN 55127

White Bear Township (Ramsey County)

- Precinct 1 Otter Lake Elementary School
1401 County Rd H2 E
White Bear Township, MN 55110
- Precinct 2 Lakeshore Players Theatre
4941 Long Ave
White Bear Lake, MN 55110
- Precinct 3 South Shore Trinity Lutheran Church
2480 South Shore Blvd
White Bear Lake, MN 55110
- Precinct 4 Heritage Hall
4200 Otter Lake Rd
White Bear Lake, MN 55110

White Bear Lake (Ramsey County)

- Precinct 1 White Bear Lake City Hall - Council Chamber
W-1 4701 Highway 61
White Bear Lake, MN 55110
- Precinct 1 Ramsey County Library White Bear Lake
W-2 2150 2nd St
White Bear Lake, MN 55110

Precinct 1 Sunrise Park Middle School, Gym
W-3 2399 Cedar Ave
 White Bear Lake, MN 55110

Precinct 2 Sunrise Park Middle School, Gym
W-3 2399 Cedar Ave
 White Bear Lake, MN 55110

Precinct 1 Golfview Building
W-4 2449 Orchard Ln
 White Bear Lake, MN 55110

Precinct 1 St. Stephen's Lutheran Church
W-5 1965 County Rd E E
 White Bear Lake, MN 55110

Birchwood Village City (Washington County)

Precinct 1 Birchwood City Hall
 207 Birchwood Ave
 White Bear Lake, MN 55110

Hugo (Washington County)

Precinct 1 Hugo Fire Hall
W-1 5323 140th St N
 Hugo, MN 55038

Precinct 2B Oneka Elementary School
W-2 4888 Heritage Pkwy N
 Hugo, MN 55038

Precinct 3A Hugo City Hall
W-3 14669 Fitzgerald Ave N
 Hugo, MN 55038

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624 (White Bear Lake Area Schools), Anoka, Ramsey and Washington Counties, Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said district duly called and held on the date therein indicated, so far as such minutes relate to the establishment of polling places and combined polling places, designating voting hours for school district elections not held on the day of the statewide election, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this **8th** day of **November, 2021**.

Jessica Ellison, Clerk

Don Mullin, Chair

AGENDA ITEM: **Action on 2022-23 Secondary Course Proposals**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

At the October 25, 2021 Work Session, Jen Babiash, Director of Curriculum and Instruction, presented the secondary course proposals for the 2022-23 school year.

RECOMMENDATION:

Approve the recommended secondary course proposals for the 2022-23 school year as presented.

New Course Proposals 2022-2023

Summary
November 8, 2021



Course Name Changes

Biznology	→	Business Applications (9-12 Grade, Semester)
Music Enrichment	→	General Music (6th Grade, Full Year)
Writing Studio - WRIT 1301 (CIS)	→	University Writing - WRIT 1301 (CIS)
Critical Reading and Thinking RDNG 1000	→	Reading 1000: Reading Across the Curriculum (CitHS)



Automotive Career Pathway Course

Name Change and Term Change

Current Offering:

Proposed Offering:

Motorsports (Full Year)

Powersports (11-12 Grade, Semester)

Rationale:

- Better align courses offered in Transportation Career Pathway to reflect White Bear Lake's local industry
- Align course name with Post-secondary education and Powersports industry
- Begin preparation for awesome new opportunities at the new 9-12 high school

3

Middle School Science Course Sequence

- Course changes to align with 2019 MN Science standards will be postponed one year

Current Course Sequence

6th Physical Science

7th Life Science

8th Earth Science

New Course Sequence with New Standards

6th Earth Science 2022-2023

7th Life Science 2023-2024

8th Physical Science 2024-2025

8th Begin MCA IV 2025-2026

8th Grade American Sign Language

Term: Full Year

Grade: 8th Grade

Description: This course is designed for students with limited or no experience in ASL. Students will begin to understand and sign ASL. Students will also become acquainted with the American Deaf culture. The rationale for adding this course to the middle school is this; historically there has been a very high demand for this language to be offered. ASL, locally and nationally, is a very accessible 2nd language for all, the Twin Cities has a vibrant and active Deaf community, which lends itself to authentic interactions with native ASL users. There are also many exciting career pathways, with very high demand and low supply, which become more accessible for students who have a strong command of ASL as a second language. By offering this to 8th grade students, they will have these opportunities and the ability to take 5 years of a 2nd language, with the possibility of earning college credit. Many other districts are offering this at the middle school level and this will help the district stay competitive with enrollment both within and outside it's boundaries.

5

Advanced Placement 3D Studio Portfolio

Term: Full-Year

Grades: 11-12th Grade (when 9-12, we can accept 10th)

Prerequisites: at least 1 3D course (Ceramics or Sculpture)

Credit: 1

Description: In this course students will have an opportunity for continuing their 3D studies at a 3rd level. Students will be allowed to continue their exploration of 3D sculpting and ceramic investigations that go into more depth, build on skills and concepts, and can create a portfolio of 3 dimensional works. This course can be flexible in its delivery, being linked into a level 2 course (Ceramics 2) to help build the program. This course will allow for students to have choice and autonomy in their learning and investigations. We are also working to connect opportunities with the White Bear Center for the Arts to provide real world experiences such as setting up art shows, teaching, and connections to artists in the art community.

6

AGENDA ITEM: **Action on Acceptance of Ryan Art Grants**
MEETING DATE: **November 8, 2021**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

The White Bear Lake Area Educational Foundation has approved four 2022 Ryan Art Grant proposals, with a request that these grants be formally accepted by the School District.

The four grants are:

#1. “Rock Out” with Kindness and Joy at Lakeaires

Applicant: Stacy Brodt

School: Lakeaires

Grade Level: 5th graders

During Covid, the teacher, while out for walks, had noticed inspirational sayings on painted rocks appearing in her neighborhood. She said seeing these special rocks gave her hope during a difficult year. She is proposing to integrate social/emotional lessons with learning and modeling skills to her students. Her mission would be to spread joy and kindness, centering round the best words, themes, and quotes to place on painted rocks. Her students would be called “Daymakers” and would be tasked with designing rocks, and ultimately spread them through the building and on the school grounds of Lakeaires Elementary School. Students would come up with a plan to let the school know about the project and let others know what to do when they find a special rock.

#2. Art Supplies for the classroom

Applicant: Beth Englund

School: Oneka

Grades: 2nd and 3rd

Prior to Covid, Oneka Elementary had an Artist in Residence each year. Now those lessons are online and quality materials/supplies are needed to teach and complete the lessons.

#3. Forever Keepsakes of Love

Applicant: Jennifer Elias

School: Lakeaires

Grade: 1st grade

Students will create and design a piece of art that speaks from the heart. It will be framed or created on a canvas board so that it will not be forgotten. Prior to the project, students will discuss the words value, worthy and powerful. Students will come up with ideas for each word and how they can put each word into a piece of art. This art will be a part of the social and emotional goals of the class curriculum this year. The project can be designed for a family member, a friend or for themselves and can be displayed in their bedrooms, living rooms, or a special place of their choosing.

#4 I've Got Talent

Applicant: Alison Davies, Shannon Sullivan, Kelly Coorough, Jen Reckinger

School: Matoska International IB World School

Grade: 2nd grade

People use the arts to express feelings, points of view, and to connect with the world around them. We teach literacy, math, visual arts, and engineering through the lens of design principles and elements. Each year we choose a few to work with such as: line, shape, form, color, balance, repetition, emphasis and movement. We design progressive mini-lessons for students to experiment with the elements and principles of art in a variety of visual mediums such as Artist Trading Cards, Color Glass Windows with Contact Paper, Tessellation, 3-D Sculptures, Native American Shoulder Bags, and Canvas Painting.

RECOMMENDATION:

Accept the Ryan Art Grants totaling \$1,503.16 from the White Bear Lake Area Education Foundation.

AGENDA ITEM: **Action on Resolution Ratifying the Sale of General Obligation Alternative Facilities Refunding Bonds, Series 2021B, in the Original Aggregate Principal Amount of \$8,280,000**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**
Andi Johnson, Director of Finance

BACKGROUND:

In 2012, the District issued General Obligation Alternative Facilities Bonds to finance several major HVAC renovation projects throughout the district. The current interest rates created the opportunity to refinance the bonds.

The Board approved the resolution to complete the sale at the August 9 Board meeting authorizing the Superintendent or Assistant Superintendent for Finance and Operations and a School Board Officer designated by the Superintendent, with the advice of Ehlers, to review proposals for the refinanced bonds and award the sale of the bonds to a prospective purchaser as long as the sale resulted in an interest savings of at least 1.5% and \$150,000. Bids were opened on November 3 and resulted in a savings of \$286,543 for district taxpayers.

Earlier this evening, Greg Crowe, Senior Municipal Advisor from Ehlers reported the sale of 2021B Alternative Facilities Refunding Bonds.

RECOMMENDATION:

Approve the Resolution Ratifying the Sale of General Obligation Alternative Facilities Refunding Bonds, Series 2021B, in the Original Aggregate Principal Amount of \$8,280,000.

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
ANOKA, RAMSEY AND WASHINGTON COUNTIES, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), Anoka, Ramsey and Washington Counties, Minnesota, was duly held in said School District on November 8, 2021, commencing at 5:30 o'clock p.m.

The following members were present:

and the following were absent:

* * *

* * *

* * *

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING THE SALE OF GENERAL
OBLIGATION ALTERNATIVE FACILITIES REFUNDING
BONDS, SERIES 2021B, IN THE ORIGINAL AGGREGATE
PRINCIPAL AMOUNT OF \$8,280,000; FIXING THEIR FORM AND
SPECIFICATIONS; DIRECTING THEIR EXECUTION AND
DELIVERY; AND PROVIDING FOR THEIR PAYMENT**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 624 (White Bear Lake Area Schools), Anoka, Ramsey and Washington Counties, Minnesota (the “District”), as follows:

Section 1. Findings, Determinations; Sale of Bonds.

1.01 Background. It is hereby determined that:

(a) On May 16, 2012, the District issued its General Obligation Alternative Facilities Bonds, Series 2012A (the “Series 2012A Bonds”), in the original aggregate principal amount of \$8,850,000 pursuant to Minnesota Statutes, Section 123B.59, subdivision 3, and Chapter 475, as amended (the “Act”). The proceeds of the Series 2012A Bonds were used to fund the costs of the projects and related financing costs at various District facilities included in the District’s approved ten-year facility plan. The Series 2012A Bonds are currently outstanding in the principal amount of \$8,850,000 of which \$8,850,000 is currently subject to redemption on February 1, 2022.

(b) The District is authorized by Section 475.67 of the Act to issue and sell its general obligation bonds to refund outstanding bonds when determined by the Board to be necessary and desirable for the reduction of debt service costs of the District.

(c) On August 9, 2021, the Board adopted a resolution (the “Parameters Resolution”) setting the parameters for the issuance and sale of its General Obligation Alternative Facilities Refunding Bonds, Series 2021B (the “Bonds”), pursuant to the Act, to redeem and prepay the 2023 and 2024 maturities of the Series 2012A Bonds.

(d) Pursuant to the Parameters Resolution, the Superintendent or Assistant Superintendent for Finance and Operations and any Board officer (the “Authorized Officials”), with the advice of Ehlers and Associates, Inc., the District’s municipal advisor (the “Municipal Advisor”), were authorized to review proposals for the purchase of the Bonds and award the sale of the Bonds to the prospective purchaser based on the recommendation of the Municipal Advisor and the following parameters: (i) the net present value of savings as a percentage of net present value of existing debt service must be at least 1.5%; and (ii) the minimum net present value savings must be at least \$150,000.

(e) Pursuant to the Parameters Resolution, the District covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, as amended, which provides for payment by the State of Minnesota of the debt service on the Bonds in the event the District notifies the State of Minnesota of a potential default by the District in the timely payment of the debt service on the Bonds. The District understands that as a result of its

covenant to be bound by said provisions, these provisions shall be binding as long as the Bonds remain outstanding.

(f) The District is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale because the District has retained the Municipal Advisor in connection with the sale of the Bonds. The actions of the District staff and the Municipal Advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.02. Ratification of Sale to the Purchaser and Interest Rates. The proposal of Pipe Sandler & Co. (the “Purchaser”), to purchase the Bonds of the District is hereby found and determined to be a reasonable offer and the sale of the Bonds to the Purchaser is hereby ratified and confirmed, the proposal being to purchase the Bonds at a price of \$8,919,694.63 (par amount of the Bonds of \$8,280,000, plus original issue premium of \$643,214.50, less an underwriter’s discount of \$3,519.87), plus accrued interest, if any, to date of delivery for Bonds bearing interest as follows:

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2023	5.000%	2024	5.000%

True interest cost: 0.3364660%

1.03. Purchase Contract. The execution and delivery of a Proposal Form, dated as of November 3, 2021 (the “Purchase Agreement”), between the District and the Purchaser, is hereby ratified and confirmed in the form set forth in EXHIBIT A to this resolution (the “Resolution”). The Bonds shall be issued and delivered in accordance with the terms and conditions of the Purchase Agreement and this Resolution. The amount proposed by the Purchaser in excess of the minimum bid shall be credited to the Debt Service Fund hereinafter created, as determined by the Treasurer in consultation with the Municipal Advisor. The Treasurer is directed to receive and retain the good faith payment of the Purchaser, pending completion of the sale of the Bonds.

1.04. Terms and Principal Amounts of the Bonds. The District shall forthwith issue and sell the Bonds pursuant to the Act, in the total principal amount of \$8,280,000, originally dated December 2, 2021, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1 upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2023	\$4,145,000	2024	\$4,135,000

1.05. Schedule of Maturities. The maturity schedule of the Bonds conforms to Section 475.54, subdivision 1 of the Act.

1.06. Optional Redemption. The Bonds are not subject to optional redemption prior to their stated maturities.

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds shall be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond shall be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond shall be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond shall be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing August 1, 2022, to the registered owners of record thereof as of the close of business on the fifteenth day immediately preceding each interest payment date, whether or not such day is a business day.

2.03. Registration. The District shall appoint a bond registrar (the “Registrar”), authenticating agent (the “Authenticating Agent”), and paying agent (the “Paying Agent”). Except as specifically provided otherwise in Section 8 hereof, the effect of registration and the rights and duties of the District and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register (the “Bond Register”) in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred, or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner’s attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange shall be promptly cancelled by the Registrar and thereafter disposed of as directed by the District.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The District and the Registrar may treat the person in whose name a Bond is registered in the Bond Register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees, and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee, or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen, or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen, or lost the Registrar shall deliver a new Bond of like amount, number, maturity date, and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen, or lost upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen, or lost, upon filing with the Registrar evidence satisfactory to it that the Bond was destroyed, stolen, or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance, and amount satisfactory to it and as provided by law, in which both the District and the Registrar must be named as obligees. Bonds so surrendered to the Registrar shall be cancelled by the Registrar and evidence of such cancellation must be given to the District. If the mutilated, destroyed, stolen, or lost Bond has already matured or been called for redemption in whole in accordance with its terms it is not necessary to issue a new Bond prior to payment.

2.04. Appointment of Initial Registrar, Paying Agent, and Authenticating Agent. The District appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Registrar, Paying Agent, and Authenticating Agent with respect to the Bonds. The Board Chair and the Clerk are authorized to execute and deliver, on behalf of the District, a contract with Bond Trust Services Corporation, as the initial Registrar, Paying Agent, and Authenticating Agent with respect to the Bonds. Upon merger or consolidation of the Registrar, Paying Agent, and Authenticating Agent with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar, Paying Agent, and Authenticating Agent. The District agrees to pay the reasonable and customary charges of the Registrar, Paying Agent, and Authenticating Agent for the services performed. The District reserves the right to remove the Registrar, Paying Agent, or Authenticating Agent upon thirty (30) days' notice and upon the appointment of a successor Registrar, Paying Agent, or Authenticating Agent, in which event the predecessor Registrar, Paying Agent, or Authenticating Agent must deliver all cash and Bonds in its possession to the successor Registrar, Paying Agent, or Authenticating Agent and the Registrar must deliver the Bond Register to the successor Registrar. On or before three (3) business days prior to each principal or interest due date, without further order of the Board, the Treasurer must transmit to the Paying Agent money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication, and Delivery. The Bonds shall be prepared under the direction of the Clerk and executed on behalf of the District by the signatures of the Board Chair and the Clerk, provided that those signatures may be printed, engraved, or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond shall not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual

signature of an authorized representative of the Authenticating Agent. Certificates of authentication on different Bonds need not be signed by the same representative of the Authenticating Agent. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed, and authenticated the Clerk shall deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds shall be printed or typewritten in substantially the form attached hereto as EXHIBIT B.

3.02. Approving Legal Opinion. The Clerk is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, and cause the opinion to accompany each Bond.

Section 4. Payment; Security; Funds; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds shall be payable from the General Obligation Alternative Facilities Refunding Bonds, Series 2021B Debt Service Fund (the “Debt Service Fund”) hereby created, and the proceeds of ad valorem taxes hereinafter levied to pay the debt service on the Bonds are hereby pledged to the Debt Service Fund. The amounts to be applied to pay the principal of and interest on the Bonds shall be deposited in the Debt Service Fund at least three (3) business days prior to each respective interest payment date and principal payment date. A portion of the proceeds of the Bonds in the amount of \$5,092.63 is hereby allocated to the Debt Service Fund.

4.02. Redemption Fund. All proceeds of the Bonds, less the appropriations made in Section 4.01 hereof and the costs of issuance of the Bonds, shall be deposited in a separate fund (the “Redemption Fund”) to be used solely to redeem and prepay the 2023 and 2024 maturities of the Series 2012A Bonds (the “Refunded Bonds”) on February 1, 2022 (the “Redemption Date”). Any balance remaining in the Redemption Fund after the redemption of the Refunded Bonds shall be credited to the Debt Service Fund all in accordance with Section 475.65 of the Act.

4.03. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith and credit and taxing powers of the District are hereby irrevocably pledged. If a payment of principal of or interest on the Bonds becomes due when there is not sufficient money in the Debt Service Fund to pay the same, the Treasurer must pay such principal or interest from the general fund of the District, and the general fund shall be reimbursed for those advances out of the proceeds of the Taxes (as hereinafter defined) levied herein, when collected.

4.04. Pledge of Taxes. For the purpose of paying the principal of and interest on the Bonds, there are levied direct, annual, irrevocable, ad valorem taxes upon all of the taxable property in the District (the “Taxes”), to be spread upon the tax rolls and collected with and as part of other general taxes of the District. The Taxes shall be credited to the Debt Service Fund above provided and shall be levied in the years and amounts attached hereto as EXHIBIT C to this Resolution and, in the event the Taxes so levied are ever insufficient to pay the principal of and interest on the Bonds, additional Taxes are hereby authorized to be levied without limitation as to rate or amount. Said tax levies shall be irrevocable as long as any of the Bonds are outstanding and unpaid, provided that the District reserves the right and

power to reduce the levies in the manner and to the extent permitted by the Act (specifically, Section 475.61 of the Act).

4.05. Debt Service Coverage. It is determined that the estimated collection of Taxes levied in accordance with Section 4.04 hereof shall produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies herein provided shall be irrevocable until all of the Bonds are paid, provided that, in accordance with Section 475.61 of the Act, at the time the District makes its annual tax levies the Treasurer may certify to the County Auditors of Anoka, Ramsey, and Washington Counties, Minnesota (collectively, the “County Auditors”), that the District made an irrevocable appropriation of a specified amount to the Debt Service Fund of money actually on hand, or if there is on hand any excess amount in the Debt Service Fund, the County Auditors shall reduce by the amount so certified the amount otherwise to be included in the rolls next thereafter prepared.

4.06. Registration of Resolution. The Clerk is authorized and directed to file a certified copy of this Resolution with the County Auditors and to obtain the certificates required by Section 475.63 of the Act.

4.07 Cancellation of Prior Levy After Redemption Date. Following the payment in full of all outstanding principal of and interest due on the Series 2012A Bonds on the Redemption Date, the Treasurer is hereby directed to certify such fact to and request the County Auditors to cancel any and all tax levies made with respect to the Series 2012A Bonds.

Section 5. Refunding of Refunded Bonds; Findings; Redemption of Refunded Bonds.

5.01. Purpose of Refunding. The Refunded Bonds shall be called for redemption on the Redemption Date in the principal amount of \$8,850,000. It is hereby found and determined that based upon information presently available from the Municipal Advisor, the issuance of the Bonds, which will be used to redeem and prepay the Refunded Bonds, is consistent with covenants made with the holders of the Series 2012A Bonds and is necessary and desirable for the reduction of debt service costs to the District.

5.02. Application of Proceeds of Bonds. It is hereby found and determined that the proceeds of the Bonds deposited in the Redemption Fund, along with any other funds on hand in the debt service fund established with respect to the issuance of the Series 2012A Bonds, will be sufficient to pay and prepay all of the principal and redemption premium (if any) of and the interest on the Series 2012A Bonds on the Redemption Date.

5.03. Redemption; Date of Redemption; Notice of Call for Redemption. The Refunded Bonds shall be redeemed and prepaid on the Redemption Date. The Refunded Bonds shall be redeemed and prepaid in accordance with their terms and in accordance with the terms and conditions set forth in the form of Notice of Call for Redemption attached hereto as EXHIBIT D, which terms and conditions are hereby approved and incorporated herein by reference. The registrar for the Refunded Bonds is authorized and directed to send a copy of the Notice of Call for Redemption to each registered holder of the Refunded Bonds at least thirty (30) days prior to the Redemption Date.

Section 6. Authentication of Transcript.

6.01. District Proceedings and Records. The officers of the District are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds certified copies of proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the

District, and such other certificates, affidavits, and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, shall be deemed representations of the District as to the facts stated therein.

6.02. Certification as to Official Statement. The Board Chair, the Clerk, and the Treasurer are authorized and directed to certify that they have examined the final Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the final Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the final Official Statement and further that said final Official Statement did not (as of the date of the final Official Statement) and does not contain any untrue statement of a material fact or omit to state a material fact which should be included therein for the purpose for which the final Official Statement is to be used, or which is necessary in order to make the statements made therein, in light of the circumstances under which they are made, not misleading.

6.03. Other Certificates. The Board Chair, the Clerk, and the Treasurer are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the District or incumbency of its officers, at the closing the Board Chair, the Clerk, and the Treasurer shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Treasurer shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

6.04. Payment of Costs of Issuance. The District authorizes Bond proceeds allocable to the payment of issuance expenses to be forwarded to Wells Fargo Bank on the closing date for further distribution as directed by the Municipal Advisor.

Section 7. Tax Covenants.

7.01. Tax-Exempt Bonds. The District shall comply with all the necessary requirements and take all necessary actions (or decline to take prohibited actions) to ensure that interest on the Bonds shall not be includable in gross income for federal income tax purposes under Section 103 and Sections 141 through 150 of the Internal Revenue Code of 1986, as amended (the "Code"), and applicable Treasury Regulations promulgated thereunder (the "Regulations"). The District covenants and agrees with the holders from time to time of the Bonds that it shall not take or permit to be taken by any of its officers, employees, or agents any action which would cause the interest on the Bonds to become subject to federal income taxation under the Code and the Regulations, in effect at the time of such actions, and that it shall take or cause its officers, employees, or agents to take all affirmative action within their powers that may be necessary to ensure that such interest shall not become includable in gross income for federal income tax purposes under the Code and applicable Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

7.02. Continuing Requirements. The District shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code including, without limitation, requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States. The Board Chair, the Clerk, and the Treasurer, being officers of the District charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations stating the facts, estimates, and circumstances in existence on the date of issue and delivery of the Bonds which make it reasonable to

expect that the “gross proceeds” of the Bonds will not be used in a manner that would cause the Bonds to be “arbitrage bonds” within the meaning of the Code and the Regulations. The District covenants and agrees to retain such records, make such determinations, file such reports and documents, and pay such amounts at such times as are required under Section 148(f) and applicable Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for an exception from the rebate requirement in accordance with one of the spending exceptions set forth in Section 1.148-7 of the Regulations. The District shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

7.03. Not Private Activity Bonds. The District further covenants not to use the proceeds of the Bonds or the facilities refinanced with the proceeds of the Bonds, or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be determined to constitute “private activity bonds,” within the meaning of Sections 103 and 141 through 150 of the Code and the applicable Regulations promulgated thereunder.

7.04. Not Qualified Tax-Exempt Obligations. The District shall not designate the Bonds as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code.

Section 8. Book-Entry System; Limited Obligation of District.

8.01. DTC. The Bonds shall be initially issued in the form of a separate single typewritten or printed fully-registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond shall be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds shall be registered in the Bond Register in the name of Cede & Co., as nominee of DTC.

8.02. Participants. With respect to Bonds registered in the Bond Register in the name of Cede & Co., as nominee of DTC, the District, the Registrar, and the Paying Agent shall have no responsibility or obligation to any broker-dealers, banks, and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds; (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption; or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The District, the Registrar, and the Paying Agent may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal, premium, and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent shall pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments shall be valid and effectual to fully satisfy and discharge the District’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the Bond Register, shall receive a certificated Bond evidencing the obligation of this Resolution. Upon delivery by DTC to the Clerk of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” shall refer to

such new nominee of DTC; and upon receipt of such a notice, the Clerk shall promptly deliver a copy of the same to the Registrar and Paying Agent.

8.03. Representation Letter. The District has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which shall govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the District with respect to the Bonds shall agree to take all action necessary for all representations of the District in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

8.04. Transfers Outside Book-Entry System. In the event the District, by resolution of the Board, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the District shall notify DTC, whereupon DTC shall notify the Participants, of the availability through DTC of Bond certificates. In such event the District shall issue, transfer, and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the District and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the District shall issue and the Registrar shall authenticate Bond certificates in accordance with this resolution and the provisions hereof shall apply to the transfer, exchange, and method of payment thereof.

8.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond shall be made and given, respectively in the manner provided in DTC’s Operational Arrangements, as set forth in the Representation Letter.

Section 9. Continuing Disclosure.

9.01. Execution of Continuing Disclosure Certificate. For purposes of this Section, “Continuing Disclosure Certificate” means that certain Continuing Disclosure Certificate executed by the Board Chair and Clerk and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

9.02. District Compliance with Provisions of Continuing Disclosure Certificate. The District hereby covenants and agrees to comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the District to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this section.

Section 10. Defeasance. When all of the Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants, and other rights granted by this resolution to the holders of the Bonds shall cease, except that the pledge of the full faith and credit of the District for the prompt and full payment of the principal of and interest on the Bonds shall remain in full force and effect. The District may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

EXHIBIT A

PURCHASE AGREEMENT

PROPOSAL FORM

The School Board
Independent School District No. 624 (White Bear Lake Area Schools), Minnesota (the "District")

November 3, 2021

RE: \$8,325,000* General Obligation Alternative Facilities Refunding Bonds, Series 2021B (the "Bonds")
DATED: December 2, 2021

For all or none of the above Bonds, in accordance with the Terms of Proposal and terms of the Global Book-Entry System (unless otherwise specified by the Purchaser) as stated in this Official Statement, we will pay you \$8,969,181.80 (not less than \$8,283,375) plus accrued interest to date of delivery for fully registered Bonds bearing interest rates and maturing in the stated years as follows:

5.00	% due	2023	5.00	% due	2024
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* The District reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

All Bonds of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

A good faith deposit ("Deposit") in the amount of \$166,500 shall be made by the winning bidder by wire transfer of funds. Such Deposit shall be received by Ehlers no later than two hours after the proposal opening time. Wire transfer instructions will be provided to the winning bidder by Ehlers after the tabulation of proposals. The District reserves the right to award the Bonds to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received by such time. In the event the Deposit is not received as provided above, the District may award the Bonds to the bidder submitting the next best proposal provided such bidder agrees to such award. The Deposit will be retained by the District as liquidated damages if the proposal is accepted and the Purchaser fails to comply therewith. We agree to the conditions and duties of Ehlers and Associates, Inc., as escrow holder of the Deposit, pursuant to the Terms of Proposal. This proposal is for prompt acceptance and is conditional upon delivery of said Bonds to The Depository Trust Company, New York, New York, in accordance with the Terms of Proposal. Delivery is anticipated to be on or about December 2, 2021.

This proposal is subject to the District's agreement to enter into a written undertaking to provide continuing disclosure under Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 as described in the Preliminary Official Statement for the Bonds.

We have received and reviewed the Official Statement, and any addenda thereto, and have submitted our requests for additional information or corrections to the Final Official Statement. As Syndicate Manager, we agree to provide the District with the reoffering price of the Bonds within 24 hours of the proposal acceptance.

This proposal is a firm offer for the purchase of the Bonds identified in the Terms of Proposal, on the terms set forth in this proposal form and the Terms of Proposal, and is not subject to any conditions, except as permitted by the Terms of Proposal.

By submitting this proposal, we confirm that we are an underwriter and have an established industry reputation for underwriting new issuances of municipal bonds. YES: ☒ NO: ☐.

If the competitive sale requirements are not met, we elect to use either the: ☐ 10% test, or the ☐ hold-the-offering-price rule to determine the issue price of the Bonds.

Account Manager: Piper Sandler & Co

By:

Darci L Donoff

Account Members: Alone

Award will be on a true interest cost basis. According to our computations (the correct computation being controlling in the award), the total dollar interest cost (including any discount or less any premium) computed from December 2, 2021 of the above proposal is \$49,286.95 and the true interest cost (TIC) is 0.336694 %.

The foregoing offer is hereby accepted by and on behalf of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), Minnesota, on November 3, 2021.

By:

Title:

[Signature]
TREASURER

By:

Title:

[Signature]
Superintendent

Adjusted Price - \$8,919,694.63

* Subsequent to bid opening the issue size was decreased to \$8,280,000.

Adjusted Net Interest Cost - \$48,905.37

Adjusted TIC - 0.3364%

EXHIBIT B
FORM OF BOND

No. R-_____ UNITED STATES OF AMERICA \$_____
STATE OF MINNESOTA
COUNTIES OF ANOKA, RAMSEY AND WASHINGTON
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)

GENERAL OBLIGATION ALTERNATIVE FACILITIES REFUNDING BONDS
SERIES 2021B

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
5.000%	February 1, 20__	December 2, 2021	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

Independent School District No. 624 (White Bear Lake Area Schools), a duly organized and existing school district in Anoka, Ramsey and Washington Counties, Minnesota (the "District"), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the Principal Amount specified above, on the Maturity Date specified above, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a 360-day year of twelve 30-day months), payable February 1 and August 1 in each year, commencing August 1, 2022, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Bond Trust Services Corporation, Roseville, Minnesota, as Registrar, Paying Agent, and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the District have been and are hereby irrevocably pledged.

The Bonds are not subject to optional redemption prior to their stated maturities.

This Bond is one of an issue in the aggregate principal amount of \$8,280,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the School Board of the District (the "Board") on November 8, 2021 (the "Resolution"), for the purpose of providing money to redeem and prepay certain outstanding general obligation bonds of the District, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, as amended, specifically Section 475.67, subdivision 3. The principal hereof and interest hereon are payable from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the District are irrevocably pledged for payment of this Bond and the Board has

obligated itself to levy additional ad valorem taxes on all taxable property in the District in the event of any deficiency of ad valorem taxes pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The Board has not designated the issue of Bonds of which this Bond forms a part as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), relating to the disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

The District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, as amended, and to guarantee the payments of the principal of and interest on this Bond when due, pursuant to said statute.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the District at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the District shall cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee, or governmental charge required to be paid with respect to such transfer or exchange.

The District and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the District nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED, AND AGREED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen, and to be performed preliminary to and in the issuance of this Bond in order to make this Bond a valid and binding general obligation of the District in accordance with its terms, have been done, do exist, have happened, and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the District to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Independent School District No. 624 (White Bear Lake Area Schools), Anoka, Ramsey and Washington Counties, Minnesota, by its School Board, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Board Chair and Clerk and has caused this Bond to be dated as of the date set forth below.

Dated: December 2, 2021

**INDEPENDENT SCHOOL DISTRICT
NO. 624 (WHITE BEAR LAKE AREA
SCHOOLS), ANOKA, RAMSEY AND
WASHINGTON COUNTIES, MINNESOTA**

(Facsimile)
Board Chair

(Facsimile)
Clerk

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION

By _____
Its Authorized Representative

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STEMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not transfer this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert federal identification or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Officer of Registrar</u>
<u>December 2, 2021</u>	Cede & Co. Federal ID #13-2555119	<u></u>

EXHIBIT C

TAX LEVY SCHEDULE

TAX LEVY CALCULATION

Issue ID# 340127

Independent School District No. 624 (White Bear Lake Area Schools), MN
 \$8,280,000 General Obligation Alternative Facilities Refunding Bonds,
 Series 2021B

Dated Date: 12/2/2021
 Call Date: Non-Callable

Tax Levy		Tax		Bond Pay				
Year		Year		Year	Total P & I	Funds Available (1)	P & I @ 105%	Net Levy
2021	/	2022	/	2023	4,626,850.00	(5,092.63)	4,852,845.24	4,852,845.24 *
2022	/	2023	/	2024	4,341,750.00		4,558,837.50	4,558,837.50
Totals					8,968,600.00	(5,092.63)	9,411,682.74	9,411,682.74

(1) The following funds are available to pay a portion of the interest payment due 08/01/2022
 Deposit to Debt Service Fund (Rounding): 5,092.63

Notes: Original tax levies for collection years 2022 through 2023 on the Series 2012A Bonds will be cancelled.

* The School District previously levied an amount sufficient to cover this payment.

EXHIBIT D

NOTICE OF CALL FOR REDEMPTION

**\$8,850,000
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
ANOKA, RAMSEY AND WASHINGTON COUNTIES, MINNESOTA
GENERAL OBLIGATION ALTERNATIVE FACILITIES BONDS
SERIES 2012A**

NOTICE IS HEREBY GIVEN that, by order of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), Anoka, Ramsey and Washington Counties, Minnesota (the "District"), there have been called for redemption and prepayment on

February 1, 2022

all outstanding bonds of the District designated as General Obligation Alternative Facilities Bonds, Series 2012A, dated May 16, 2012, having stated maturity dates of February 1 in the years 2023 through 2024, both inclusive, totaling \$8,850,000 in principal amount, and with the following CUSIP numbers:

<u>Year of Maturity</u>	<u>Amount</u>	<u>CUSIP Number</u>
2023	\$4,365,000	963439 YR9
2024	\$4,485,000	963439 YS7

The bonds are being called at a price of par plus accrued interest to February 1, 2022, on which date all interest on said bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment at the main office of Bond Trust Services Corporation, 3060 Centre Pointe Drive, Roseville, Minnesota 55113 on or before February 1, 2022.

Important Notice: In compliance with the Jobs and Growth Tax Relief Reconciliation Act of 2003, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

Dated: _____, 20__.

BY ORDER OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS),
ANOKA, RAMSEY AND WASHINGTON
COUNTIES, MINNESOTA

By /s/
Clerk
Independent School District No. 624 (White
Bear Lake Area Schools), Anoka, Ramsey
and Washington Counties, Minnesota

STATE OF MINNESOTA)
)
)
COUNTIES OF ANOKA)
RAMSEY & WASHINGTON) ss.
)
INDEPENDENT SCHOOL)
DISTRICT NO. 624)

I, the undersigned, being the duly qualified Clerk of Independent School District No. 624 (White Bear Lake Area Schools), Anoka, Ramsey and Washington Counties, Minnesota (the “District”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on November 8, 2021, with the original minutes on file in my office, and the extract is a full, true, and correct copy of the minutes insofar as they relate to the issuance and sale of the District’s General Obligation Alternative Facilities Refunding Bonds, Series 2021B, in the original aggregate principal amount of \$8,280,000.

WITNESS My hand officially as such Clerk this _____ day of November, 2021.

Clerk
Independent School District No. 624
(White Bear Lake Area Schools), Anoka,
Ramsey and Washington Counties, Minnesota

AGENDA ITEM: **Action on Health Insurance Rates**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Operational Items**

CONTACT PERSON(S): **Matt Mons, Director of Human Resources and General Counsel;**
Tim Wald, Assistant Superintendent for Finance and Operations;
Andi Johnson, Director of Finance

BACKGROUND:

District administration in consultation with the District's insurance broker and the District's Insurance Advisory Committee (IAC) has made the following recommendation to establish renewal rates for our medical-hospitalization and dental plans.

After considerable discussion, the IAC fully supported a recommendation to increase the medical-hospitalization insurance rates by 3% to the HRA & HSA plans, 7% to the co-pay plan and 2% to the dental plan total rate effective January 1, 2022.

The recommended total monthly premium structure for our medical hospitalization plans effective January 1, 2022 is as follows:

Plan	Single	Family
Copay	\$951.73	\$2,476.40
HRA Plan	\$756.13	\$1,965.71
H.S.A. Plan	\$679.62	\$1,766.81

RECOMMENDATION:

Approve the District's health and dental insurance premium rates effective January 1, 2022 as presented.

AGENDA ITEM: **Policy 514, Bullying Prevention**

MEETING DATE: **November 8, 2021**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent
for Teaching and Learning**

BACKGROUND:

School Board Policy 514, Bullying Prevention, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in October and is being recommended for a second reading. The changes to this policy are in sections II, III, IV, V, VI, VII, VIII and the Legal References.

The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation and other similar disruptive and detrimental behavior.

RECOMMENDATION:

Approve School Board Policy 514, Bullying Prevention, as recommended by the School Board Policy Committee and Cabinet.

Adopted: November 14, 2005
Revised: November 8, 2007
Revised: May 9, 2011
Revised: October 13, 2014

*White Bear Lake Area
School District #624 Policy 514*

Revised:

514 BULLYING PREVENTION POLICY

I. PURPOSE

A safe and civil environment is desired for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor or eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent bullying behavior affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, remediate, and, when appropriate, issue discipline for acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

A. An act of bullying is expressly prohibited on school premises, on school district property, at school functions or activities, or on school transportation. This policy applies not only to students who directly engage in an act of bullying but may also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying behavior or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, or other students, or materially and/or substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources.

B. The White Bear Lake Area School District prohibits hate speech that has a nexus to any school activity. Any student who engages in hate speech that has a nexus to any school activity is subject to discipline, up to and including expulsion. Any District employee who engages in hate speech is subject to discipline, up to and including discharge.

- C.B.** No teacher, administrator, volunteer, ~~school personnel, student, visitor or contractor~~ or other employee of the school district shall permit, condone, or tolerate bullying.
- D.E.** Apparent ~~or perceived~~ permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.
- E.D.** Retaliation against a ~~bully or~~ victim, good faith reporter, or a witness of bullying is prohibited.
- F.E.** False accusations or reports of bullying against a student are prohibited.
- G.F.** A person who engages in an act of bullying, reprisal, retaliation or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy. The school district may take into account the following factors:

1. The developmental ages and maturity levels of the parties involved;
2. The levels of harm, surrounding circumstances, and nature ~~details~~ of the behavior;
3. Past incidences ~~and/or~~ past or continuing patterns of behavior;
4. The relationship between the parties involved; and
5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent/guardian and community participation.

Consequences for employees ~~school district personnel~~ who permit, condone, or tolerate bullying or engage in an act of reprisal, ~~retaliation or intentional~~ false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

- H.G.** The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student.

teacher, administrator, volunteer, contractor, or other employee of the school district ~~person~~ who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. “Bullying” means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:
1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
 2. materially and substantially interferes with a student’s educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, “bullying,” specifically includes cyberbullying as defined in this policy.

- B. “Cyberbullying” means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network ~~Internet~~ website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.

- C. “Hate speech” means speech that lacks serious literary, artistic, political, or scientific value and:

1. disparages or demeans a person or group based on protected class status;
2. targets a person or group based on protected class status; or
3. threatens or harasses a person or group based on protected class status.

- ~~D~~E. “Immediately” means as soon as reasonably possible.

- ~~E~~D. “Intimidating, threatening, abusive, or harming conduct” means, but is not limited to, conduct that does the following:

1. Causes physical harm to a student or a student’s property or causes a student to be in reasonable fear of harm to person or property;

2. Under Minnesota common law, violates a student's reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or
3. Is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation, ~~including~~ gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.

F. "Nexus" means a direct connection. Speech has a nexus to a school activity if the speech occurs during the activity, on property that is owned or operated by the District in connection with the activity, or through any District property or resource, such as a school issued computer or a District operated computer network.

GE. "On school premises, on school district property, at school functions or activities, or on school transportation" means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

HF. "Prohibited conduct" means bullying or cyberbullying as defined in this policy or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about bullying.

I. "Protected class status" means race, color, creed, religion, disability, national origin, marital status, familial status, age, sex, gender, sexual orientation, or gender identity.

JG. "Remedial response" means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.

~~**H.** "School District Personnel" means School Board members, school employees, agents, volunteers and contractors subject to the supervision and control of the School District.~~

K. “School activity” means any school sponsored event or activity, any school program, any school operation, or any school function, including, but not limited to, any instructional program or extracurricular activity. School activity also encompasses any District resource, such as a school website, which exists to support a school operation.

L. “Speech” means any form expression that is intended to convey a particular message and is likely to be understood by those who view it or hear it. Speech can take many forms. Examples include, but are not limited to: written, verbal, and electronic words, statements, or expressions; images and graphic representations; messages on clothing, jewelry, and buttons; and posts on social media platforms.

M. “Student” means a student enrolled in a public school or a charter school.

IV. REPORTING PROCEDURE

- A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy ~~any school employee~~. It is the responsibility of that employee to document the concern and forward it to a school administrator. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office ~~submit a written complaint to school administration~~, but oral reports shall be considered official complaints as well.
- C. The building principal, the principal’s designee, or the building supervisor (hereinafter the “building report taker”) ~~administrator, supervisor or designee~~ is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct ~~may also be reported~~ directly to the a school district human rights officer or ~~to~~ the superintendent. If the complaint involves the building report taker ~~administrator, supervisor or designee~~, the complaint may be made or filed directly with the superintendent or ~~designee, or to~~ the school district human rights officer by the reporting party or complainant. If the complaint involves the superintendent, the complaint may be made directly to the School Board Chair.

The building report taker ~~administrator, supervisor or designee~~ shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker ~~administrator, supervisor or~~

~~designee~~ shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

- D. A teacher, school administrator, volunteer, contractor, or other school employee ~~School district personnel~~ shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker ~~administrator, supervisor or designee~~ immediately. School district personnel who fail to inform the building report taker ~~administrator, supervisor or designee~~ of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable efforts to address and resolve the bullying or prohibited conduct in a timely manner (~~preferably within one (1) school day~~) may be subject to disciplinary action.
- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker ~~administrator, supervisor or designee~~, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.
- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker ~~administrator, supervisor or designee~~ or a third party designated by the school district.
- B. The building report taker ~~administrator, supervisor or designee~~ or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, ~~including the perpetrator~~, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.

- C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences ~~School district action~~ will be sufficiently severe ~~taken to try to~~ deter violations and to appropriately discipline prohibited conduct, prevent future incidents of bullying. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.G. of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Public Fair Dismissal Act; the student discipline policy (See MSBA/MASA Model Policy 506) and other applicable school district policies; and applicable regulations.
1. ~~For students such action may include, but is not limited to, a warning, education, counseling, remediation, loss of privileges, detention, exclusion, restorative measures, mediation, referral to outside agencies, (including, but not limited to, law enforcement), suspension, expulsion, or transfer. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II. F. of this policy.~~
2. ~~For staff such action may include, but is not limited to a warning, education, restorative measures, mediation, suspension, exclusion, expulsion, or transfer. remediation, termination, or discharge. Action against staff will be also be consistent with the requirements of applicable collective bargaining agreements.~~
- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. ~~In most cases, s~~ School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.
- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's

disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district ~~personnel~~ who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct; who provides information about bullying or prohibited conduct; who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct; or against any person who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences ~~School district action~~ will be sufficiently severe ~~taken~~ to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. ~~prevent future incidents of bullying. School district action taken for violation of this policy will be consistent with the requirements of applicable statutory authority, including the Minnesota Public Fair Dismissal Act, school district policies, and regulations.~~ Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II. GF. of this policy.

VII. TRAINING AND EDUCATION

- A. The school district shall discuss this policy with school personnel and volunteers and provide appropriate training to school district personnel regarding this policy. The school district shall establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.
- B. The school district shall require ongoing professional development, consistent with Minn. Stat. § 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
 - 1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;
 - 2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;

3. Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;
 4. The incidence and nature of cyberbullying; and
 5. Internet safety and cyberbullying.
- C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.
- D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.
- E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

1. Engage all students in creating a safe and supportive school environment;
2. Partner with parents and other community members to develop and implement prevention and intervention programs;
3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
5. Teach students to advocate for themselves and others;

6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
 7. Foster student collaborations that, in turn, foster a safe and supportive school climate.
- F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs will provide developmentally appropriate programmatic instruction to help students identify, prevent and reduce prohibited conduct; value diversity in school and society; develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to and reporting prohibited conduct. ~~may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.~~
- G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See School District Policy 515) in the student handbook.

VIII. NOTICE

- A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook ~~and on the school district website.~~
- B. This policy or a summary thereof must be conspicuously posted in the administrative offices of the school district and the office of each school.
- C. This policy must be given to each school employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.
- D. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See MSBA/MASA Model Policy 506) distributed to parents at the beginning of each school year.
- E. This policy shall be available to all parents and other school community members in an electronic format in the language appearing on the school district's or a school's website.

- F. The school district shall provide an electronic copy of its most recently amended policy to the Commissioner of Education.

IX. POLICY REVIEW

To the extent practicable, the School Board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minn. Stat. § 121A.031 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definition of Public School)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.03 (Sexual, Religious and Racial Harassment and Violence)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. § ~~124D.10~~ **Ch. 124E** (Charter School)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References: WBLASB Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
WBLASB Policy 413 (Harassment and Violence)
WBLASB Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
WBLASB Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
WBLASB Policy 423 (Employee-Student Relationships)
WBLASB Policy 501 (School Weapons Policy)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 507 (Corporal Punishment)
WBLASB Policy 515 (Protection and Privacy of Pupil Records)
WBLASB Policy 521 (Student Disability Nondiscrimination)
WBLASB Policy 522 (Student Sex Nondiscrimination)
WBLASB Policy 524 (Electronic Technologies Acceptable Use Policy)
WBLASB Policy 525 (Violence Prevention)
WBLASB Policy 526 (Hazing Prohibition)
WBLASB Policy 529 (Staff Notification of Violent Behavior by Students)
WBLASB Policy 709 (Student Transportation Safety Policy)
WBLASB Policy 711 (Videotaping on School Buses)

WBLASB Policy 712 (Video Surveillance Other Than on Buses)