

Board of Directors

Regular Meeting & Public Hearing

November 9, 2021

7:00 p.m.

This meeting will be held in the Ford Middle School Commons
located at 1602 104th Street East in Tacoma, Washington.

The public may attend in person, online using this Zoom webinar link –
<https://fpschools.zoom.us/j/85678296779?pwd=aTc3c0krWnQxY3FJdmFxdkRZamNSQT09>
or by phone at +1 (253) 215 8782 or +1 (346) 248 7799 or +1 (312) 626 6799.
Webinar ID: 856 7829 6779 Password: WsRm110921

Public Comments are Welcome

- All comments will be limited to two minutes per person.
- Written comments should be delivered to the Superintendent's Office at 315 129th St. S., Tacoma, WA 98444 or kholtlen@fpschools.org.
- In-person attendees may sign up to comment at the check-in table upon arrival.
- Online Zoom attendees may indicate they would like to comment using the Raise Hand feature when the public comment periods are opened by the Board President.

If you have any questions, you may contact Kristin Holten at (253) 298-3010.

FRANKLIN PIERCE SCHOOLS

Jo Anne Matson Administrative Center
315 129th Street South
Tacoma, WA 98444
www.fpschools.org
253-298-3000

Franklin Pierce School Board's Operating Principles

Operating principles define the beliefs, values, and methods of working together. Successful organizations are the result of effective and dynamic leadership. To assure quality operations, leaders must agree on basic ways of working together. We, the Franklin Pierce Board and Superintendent, have discussed and agree to abide by these principles.

Communications, Cooperation, and Trust

- Support each other constructively and courteously
- Engage in discussions
- Be open-minded and adaptive to change
- Maintain confidentiality
- Focus discussions on issues, not personalities
- Uphold the integrity of every individual
- Involve those parties who will be affected by the decision and solution
- Strive to avoid any perception of a conflict of interest
- Communications between staff and the Board are encouraged
- Requests for information from the Superintendent which will take considerable time to prepare will come from the Board rather than an individual Board member

Effective Meetings

- Share ideas about new programs and directions with the Superintendent before making them public
- Read all materials and ask questions in advance
- Respect the majority and do not take unilateral action
- Board meetings will be for consideration, information, and actions
- Work sessions will be for discussions, deliberation, and direction
- Executive sessions will be held only when specific needs arise
- The President will communicate and enforce the audience participation protocol

Decision Making

- Clearly communicate decisions and their rationale
- Re-evaluate each major decision
- Move the question or table the question when discussion is repetitive
- The Superintendent will make recommendations on most matters before the Board
- Consider research, best practice, innovative and creative strategies, and public input in all decision making

Addressing Citizen or Staff Complaints

- Use proactive, clear, and transparent communication
- Be available to hear community concerns and encourage citizens to present their district issues, problems, or proposals to the appropriate person
- Direct all personnel complaints and criticisms to the Superintendent

Board Operations

- Attend training and networking opportunities
- The President will communicate regularly with the Superintendent and share pertinent information with the Board
- The President or designee will be the Board spokesperson
- Conduct an annual self-evaluation and promptly address specific issues that hinder Board effectiveness
- Set clear and concise goals for the Board and the Superintendent
- Emphasize planning, policy making, and public relations rather than becoming involved in the management of the schools

REGULAR MEETING & PUBLIC HEARING OF THE BOARD OF DIRECTORS
Ford Middle School Commons
November 9, 2021 – 7 p.m.

AGENDA

This meeting will be held in the Ford Middle School Commons
located at 1602 104th Street East in Tacoma, Washington.

The public may attend in person, online using this Zoom webinar link –
<https://fpschools.zoom.us/j/85678296779?pwd=aTc3c0krWnQxY3FJdmFxdkRZamNSQT09>
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Webinar ID: 856 7829 6779 Password: WsRm110921

- I. Call to Order**
- II. Flag Salute**
- III. Establishment of a Quorum**
- IV. Adoption of Agenda**
- V. Announcements and Communication**
 1. Superintendent
 2. Board of Directors
 3. Audience/Community
 - Comments are welcome and will be limited to two minutes per person.
 - Written comments should be delivered to the Superintendent's Office at 315 129th St. S., Tacoma, WA 98444 or kholtan@fpschools.org.
 - In-person attendees may sign up to comment at the check-in table upon arrival.
 - Online Zoom attendees may indicate they would like to comment using the Raise Hand feature when the public comment periods are opened by the Board President.

Audience members may exit at this time or stay for the remainder of the meeting.
- VI. Consent Agenda**
 1. Minutes: October 12 and October 26, 2021 A
 2. Audit of Expenditures: October 2021 B
 3. Personnel Action C
 4. Budget Status Reports: September 2021 D
- VII. Old Business**
 1. Policy 5011: Sexual Harassment of Staff Prohibited E
- VIII. New Business**
 1. Redistricting of Board Director Districts – Presentation and Public Hearing F
 2. Resolution 21-R-14: Proposition No. 1 – Replacement Educational Programs & Operations Levy G
 3. Resolution 21-R-15: Proposition No. 2 – Replacement Levy for Instructional Technology Improvements H
 4. For and Against Statements – Committee Member Appointment I
 5. Final Acceptance: Harvard Replacement Elementary School Project J
 6. FPESP COVID-19 Memorandum of Understanding K
 7. Interagency Subaward Agreement: 2021-2022 Head Start Early Learning Program L
 8. Interagency Agreement: Pierce County Careers Connection MOU M
 9. Interagency Agreement: Tacoma-Pierce County Health Department N
- IX. Information**
 1. Approved Out-of-State Staff Travel Requests O
- X. Adjournment**

Next Regular Meeting: December 14, 2021

In-Person Public Meetings during the COVID-19 Pandemic

Franklin Pierce Schools will follow all health and safety guidance related to public meetings, including applicable federal, state, and local guidance, and the Open Public Meetings Act (OPMA).

- All persons attending Franklin Pierce School Board meetings in-person will be required to:
 - Sign in with contact tracing information including full name, phone number, email address, and residential or mailing address; *
 - Wear proper face covering at all times; and
 - Maintain six feet of physical distance from other people.
- A COVID-19 Site Supervisor will be present during each meeting to assist with safety processes. Hand sanitizer and face coverings will be available for anyone who needs them.
- All Franklin Pierce School District properties remain gun-free, smoke-free zones.
- Anyone unwilling or unable to meet these requirements will not be allowed to attend the meeting in person but they may attend remotely using Zoom webinar. Instructions for joining the meeting online are contained on the agenda.
- Public Comments during the Announcements and Communication portion and the Public Hearing portion of the School Board Regular Meeting:
 - All comments will be limited to two minutes per person.
 - Written comments should be delivered to the Superintendent's Office at 315 129th St. S., Tacoma WA 98444 or (kholtan@fpschools.org).
 - In-person attendees may sign up to comment at the check-in table upon arrival.
 - Online Zoom attendees may indicate they would like to comment using the Raise Hand feature when the public comment periods are opened by the Board President.

If you have any questions, you may contact Kristin Holten at (253) 298-3010.

** Contact information provided as part of the registration process is intended to assist public health authorities with contact tracing – the process of identifying and reaching out to people who may have been exposed to a person with COVID-19. Because that contact information is being provided for a public health purpose, it is not subject to disclosure under the Public Records Act (PRA). Proclamation 20-64, et seq.*



Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

Board directors and audience attended either via Zoom video webinar 846 1363 4631 – (253) 215-8782
or in-person at Ford Middle School Commons, 1602 104th Street East, Tacoma, WA 98445.

October 12, 2021

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:01 p.m.

BOARD MEMBERS PRESENT

Mr. Davis, Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

SPECIAL MEETING

The Board of Directors reviewed and discussed the following items:

1. School and District Happenings
2. Franklin Pierce Education Association Memorandum of Understanding
3. General Assembly Preparation
4. Redistricting of School Board Director Boundaries
5. Educational Programs and Operations & Technology Levies

ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:56 p.m.

Secretary of the Board

President of the Board

Franklin Pierce Schools

Jo Anne Matson Administrative Center - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000

Board directors and audience attended either via Zoom video webinar 846 1363 4631 – (253) 215-8782 or in-person at Ford Middle School Commons, 1602 104th Street East, Tacoma, WA 98445.

October 12, 2021

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER

Mr. Roberts called the meeting to order at 7:12 p.m.

BOARD MEMBERS PRESENT

Mr. Davis, Dr. Mendoza, Ms. Gallogly, Mr. Roberts, Mrs. Sherman.

AGENDA

21-M-87

It was moved by Mrs. Sherman, seconded by Ms. Gallogly, and unanimously passed that the Board of Directors adopt the agenda as presented.

ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Goodpaster commented on district activities and events.

ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Franklin Pierce High School students Paige Sasamoto (Executive ASB Secretary), Olivia Cash (Junior ASB President), and Veronica Cardenas Yanez (ASB Representative for the Latino Unidos Club), along with their advisor Kate Pascal, commented on FPHS ASB Leadership activities.

ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

- Ms. Angela Nommensen, Harvard Elementary School parent, commented on mask and vaccination mandates.
- Mr. Kevin Marshall, FPEA President, commented on agenda items discussed during the September 14, 2021 board meeting and support needed by school staff.

CONSENT AGENDA

21-M-88

It was moved by Mrs. Sherman, seconded by Ms. Gallogly, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

(1) Minutes

Minutes of the Board of Directors were approved for the special and regular meetings held on September 14, 2021.

(2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held October 12, 2021, authorized the County Treasurer to pay all warrants/transfers specified below.

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
General Fund – Payroll	Direct Dep/Bank Fees	\$6,124,504.89	9/30/2021
	270544-270548	\$2,294.29	9/30/2021
	270549-270566	\$13,742.38	9/30/2021
	270567-270603	\$2,721,524.15	9/30/2021
General Fund – A/P	A/P Direct Deposit (20-21)	\$4,741.13	9/15/2021
	A/P Direct Deposit	\$7,730.13	9/15/2021
	270485-270511 (20-21)	\$967,343.89	9/15/2021
	270518-270541	\$838,443.56	9/15/2021
	A/P Direct Deposit (20-21)	\$505.13	9/30/2021
	A/P Direct Deposit	\$404,861.25	9/30/2021
	270604-270621 (20-21)	\$218,762.23	9/30/2021
	270622-270727	\$283,263.54	9/30/2021
Capital Projects	A/P Direct Deposit (20-21)	\$28,850.85	9/15/2021
	A/P Direct Deposit	\$24,012.32	9/15/2021
	270512-270517 (20-21)	\$2,531,334.38	9/15/2021
	270542-270543	\$30,608.54	9/15/2021
	A/P Direct Deposit	\$39,808.15	9/30/2021
	270728-270734	\$100,338.76	9/30/2021
ASB	A/P Direct Deposit	\$9,059.31	9/30/2021
	270735-270738	\$1,140.00	9/30/2021
Trust	A/P Direct Deposit	\$248.40	9/30/2021

(3) Personnel Action

NEW HIRES

NAME	JOB TITLE / LOCATION	EFFECTIVE DATE
Adams, Lianne	Paraeducator / Brookdale	09/27/2021
Bolle, Savannah	Custodian / Franklin Pierce	09/20/2021
Bradford, Angelic	LPN / Keithley	09/08/2021
Bradford, Jasmine	Teacher / Washington	10/11/2021
Bruner, Rebecca	Temp Paraeducator / Christensen	09/08/2021
Burton, Sybanna	NSA III / James Sales	09/27/2021
Johnson, Basanti	Paraeducator / Christensen	09/30/2021
Karboski, Wendy	ECEAP Teacher / Hewins Early Learning	10/11/2021
Krick, James	Teacher / Franklin Pierce	10/04/2021
Lionheart, Zoey	Paraeducator / Franklin Pierce	10/05/2021
Nauta, LianneFrancine	Paraeducator / Brookdale	10/05/2021
Siliva, Joshua	Paraeducator / Washington	09/14/2021
Stewart, Morgan	Paraeducator / Franklin Pierce	09/28/2021
Struttmann, Cathleen	Paraeducator / Hewins Early Learning	09/29/2021

Thomas, La-Keeshia	Data Manager / Franklin Pierce	10/04/2021
Yaya, Lira	Paraeducator / James Sales	09/22/2021

TERMINATIONS

NAMES	JOB TITLE / LOCATION	EFFECTIVE DATE
Collier, Barbara	ECEAP Teacher / Hewins Early Learning	09/10/2021
Chittenden, Candyce	Custodian / Ford	08/12/2021
Elliott, Catherine	Chief Custodian / Ford	09/30/2021
Ferguson, Joseph	Teacher / Washington	10/22/2021
Gill, Regina	Bus Driver / Transportation	09/30/2021
Gonsalves, Lisa	Paraeducator / Keithley	08/30/2021
Nelson, Lauren	Paraeducator / Hewins Early Learning	08/30/2021
Perez-Murray, Elena	Paraeducator / Elmhurst	09/24/2021
Rush, Kristine	Paraeducator / Christensen	08/30/2021
Stone, Sharon	Paraeducator / Collins	09/30/2021
Ulrich, Jesse	Paraeducator / Central Ave	09/09/2021
Villanueva, Karen	Paraeducator / Brookdale	08/30/2021
Webber, Janna	Paraeducator / Christensen	08/30/2021
Williams, Brianna	Paraeducator / Brookdale	08/30/2021
Wright, Priscilla	Education Intern / Central Avenue & Hewins Early Learning	08/30/2021
Yaya, Lira	Paraeducator / James Sales	09/22/2021

APPOINTMENTS / PROMOTIONS / TRANSFERS

NAME	JOB TITLE / LOCATION	EFFECTIVE DATE
Randall, Kirsten	Paraeducator / Washington	09/15/2021
Sledge, Andrea	Data Project Manager / Information Technology	09/30/2021

LEAVES OF ABSENCE

NAME	POSITION / LOCATION	LEAVING	RETURNING
Brown, Anna	Teacher / Midland	06/22/2021	09/01/2022
Castro, Norma	Paraeducator / Harvard	09/27/2021	09/01/2022

(4) Investment and Financial Reports

Budget status reports for the General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund, and Transportation Vehicle Fund for the month of August 2021.

TRAVEL REQUEST: WASHINGTON HIGH SCHOOL VOLLEYBALL

It was moved by Ms. Gallogly, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the overnight field trip request with Washington High School students.

RESOLUTION 21-R-13: 2022 EDUCATIONAL PROGRAMS AND OPERATIONS EXCESS LEVY ADJUSTMENT 21-M-90

It was moved by Mrs. Sherman, seconded by Mr. Davis, and unanimously passed that the Board of Directors adopt Resolution 21-R-13: 2022 Educational Programs and Operations Levy Adjustment.

2021-2022 HIGHLY CAPABLE PROGRAM PLAN 21-M-91

It was moved by Dr. Mendoza, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Franklin Pierce Schools Highly Capable Program Plan for the 2021-2022 school year.

INTERDISTRICT AGREEMENT: PSED EMERGENCY RELIEF - COVID BEHAVIORAL HEALTH PROGRAM 21-M-92

It was moved by Mrs. Sherman, seconded by Mr. Davis, and unanimously passed that the Board of Directors approve 2021-2022 School Emergency Relief-COVID Behavioral Health Program Interdistrict Agreement with Puget Sound Educational Service District.

INFORMATION TECHNOLOGY SURPLUS 21-M-93

It was moved by Mr. Davis, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the surplus of listed items.

2021-2022 FRANKLIN PIERCE EDUCATION ASSOCIATION MEMORANDUM OF UNDERSTANDING 21-M-94

It was moved by Mrs. Gallogly, seconded by Mr. Davis, and unanimously passed that the Board of Directors approve the 2021-2022 Franklin Pierce Education Association Memorandum of Understanding.

POLICY 5011: SEXUAL HARASSMENT OF DISTRICT STAFF PROHIBITED

Mr. James Hester, Deputy Superintendent of PK-12, presented revised Board Policy 5011: Sexual Harassment of District Staff Prohibited for first reading. This item will be placed on the agenda for action at the next regularly scheduled Board of Directors meeting.

PROCEDURE 5011P: SEXUAL HARASSMENT OF DISTRICT STAFF PROHIBITED

Mr. James Hester, Deputy Superintendent of PK-12, presented revised Board Procedure 5011P: Sexual Harassment of District Staff Prohibited as an information only item.

APPROVED OUT-OF-STATE STAFF TRAVEL REQUESTS

Dr. Goodpaster, Superintendent, presented a list of recently approved out-of-state staff travel requests as an information only item.

EXECUTIVE SESSION

Mr. Roberts announced an executive session of the Board at 8:09 p.m. for approximately thirty minutes with no action to follow to discuss the performance of a staff member in accordance with RCW 42.30.110 and Board Policy 1410: Executive or Closed Sessions. Mr. Roberts reconvened the meeting at 8:44 p.m.

ADJOURNMENT

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, November 9, 2021, beginning at 7 p.m. The meeting will be held remotely or in the Ford Middle School Commons depending on current public health and open public meeting regulations.

There being no further business to transact, the meeting adjourned at 8:45 p.m.

Secretary of the Board

President of the Board

Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

Board directors and audience attended via Zoom webinar 890 6557 3400 – (253) 215-8782

October 26, 2021

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER

Mr. Roberts called the special meeting to order at 7:04 p.m.

BOARD MEMBERS PRESENT

Mr. Davis, Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

SPECIAL MEETING

The Board of Directors reviewed and discussed the following items:

1. School and District Happenings
2. General Assembly Preparation
3. Redistricting of School Board Director Boundaries with a Presentation by McKay Larrabee of FLO Analytics

ADJOURNMENT

There being no business to transact, the special meeting adjourned at 9:05 p.m.

Secretary of the Board

President of the Board

MEMORANDUM

TO: Board of Directors
FROM: Tammy Bigelow, Director of Business Services
DATE: November 9, 2021
SUBJECT: Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held November 9, 2021, authorizes the County Treasurer to pay all warrants/transfers specified below. To obtain a copy of the detailed listing, please contact the Superintendent's Office.

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
General Fund – Payroll	Direct Dep/Bank Fees	\$6,202,340.85	10/29/2021
	270824-270870	\$13,646.06	10/29/2021
	270871-270905	\$2,880,788.76	10/29/2021
General Fund – A/P	A/P Direct Deposit	\$19,579.97	10/15/2021
	270739-270811	\$501,565.27	10/15/2021
	270823	\$80,763.78	10/15/2021
	A/P Direct Deposit	\$413,108.77	10/29/2021
	270906-270935	\$192,062.30	10/29/2021
Capital Projects	A/P Direct Deposit	\$28,590.75	10/15/2021
	270812-270816	\$3,239,154.05	10/15/2021
	A/P Direct Deposit	\$27,226.30	10/29/2021
	270936-270943	\$228,669.75	10/29/2021
ASB	A/P Direct Deposit	\$197.93	10/15/2021
	270817-270822	\$2,670.00	10/15/2021
	A/P Direct Deposit	\$19,197.54	10/29/2021
Trust	A/P Direct Deposit	\$378.52	10/29/2021

MEMORANDUM

TO: Board of Directors
FROM: Brandy Marshall, Director of Human Resources
DATE: November 9, 2021
SUBJECT: Personnel Action

NEW HIRES

NAME	POSITION	LOCATION	HIRE DATE	REASON
Armstrong, Sean Kaleb	Teacher	Washington	11/01/2021	Growth
Campos, Karina	Full Time Teacher - Substitute	Human Resources	10/25/2021	Leave Replacement
Cross, Michele	Paraeducator	Midland	10/08/2021	Temporary
Douglass, Corinthia	Full Time Teacher - Substitute	Human Resources	10/15/2021	Leave Replacement
Espinoza, Graciela	Bus Driver	Transportation	10/18/2021	Replacement
McMahan, Tyler	Full Time Teacher - Substitute	Human Resources	10/11/2021	Leave Replacement
McNeeley, Gabrielle	Full Time Teacher - Substitute	Human Resources	10/13/2021	Leave Replacement
Nordin, Anika	Paraeducator	James Sales	10/20/2021	Replacement
Paz, Ramon	Full Time Teacher - Substitute	Human Resources	10/18/2021	Leave Replacement
Peterson, Jonathon	Full Time Teacher - Substitute	Human Resources	10/11/2021	Leave Replacement
Rouleau White, Renee	Teacher	Washington	10/18/2021	Growth
Rusev, Marina	Teacher	Christensen	10/14/2021	Leave Replacement
Saunders, Jamie	School Psychologist	Teaching & Learning Services	11/01/2021	Replacement
Sweers, John III	Full Time Teacher - Substitute	Human Resources	10/14/2021	Leave Replacement
Vazquez, Jessica	Paraeducator	Harvard	10/12/2021	Replacement
Ybarra, Samantha	LPN	Midland	10/08/2021	Replacement

TERMINATIONS

NAME	POSITION	LOCATION	HIRE DATE	EFFECTIVE DATE	REASON
Alexander, Amber	Paraeducator	Brookdale	10/31/2016	11/02/2021	Resignation
Allen, Nathan	Psych Intern	Teaching & Learning Services	08/31/2021	10/01/2021	Resignation
Bergeron, Michelle	Paraeducator	Ford	10/14/2016	10/22/2021	Resignation
Fierro, Fillip	Groundskeeper	Support Services	09/25/2015	10/15/2021	Resignation
Jarvis, Cassandra	Speech Language Pathologist	Teaching & Learning Services	08/23/2021	10/04/2021	Resignation
Lee, Kianee	Principal	Keithley	07/01/2021	10/08/2021	Resignation

TERMINATIONS (continued)

NAME	POSITION	LOCATION	HIRE DATE	EFFECTIVE DATE	REASON
McClanahand, Kylie	Paraeducator	Central Avenue	02/06/2020	10/22/2021	Resignation
McLean, Rory	Paraeducator	Franklin Pierce	08/27/2013	10/25/2021	Resignation
Pedro, Diamond	Paraeducator	Washington	09/02/2021	10/25/2021	Resignation
Rindlisbacher, Brianna	Teacher	Christensen	08/31/2020	11/01/2021	Resignation
Thomas, Patricia	LPN	Midland	08/31/2020	10/08/2021	Resignation
Wilson, Andrew	Teacher	Central Avenue	08/22/2016	12/17/2021	Resignation
Ybarra, Samantha	LPN	Midland	10/08/2021	10/08/2021	Resignation

APPOINTMENTS / PROMOTIONS / TRANSFERS

NAME	PREVIOUS POSITION & LOCATION	EFFECTIVE DATE	NEW POSITION & LOCATION	REASON
Allen, Audrey-Siobhan	Paraeducator Brookdale	11/08/2021	Head Start Teacher Hewins ELC	Reassignment
Castellano, Rosita	Assistant Principal Keithley	10/11/2021	Principal Keithley	Promotion
Hansen, Lisa	Paraeducator Brookdale	10/25/2021	NSA III Ford	Reassignment
Smith, Emily	Dean of Students Keithley	08/27/2021	Assistant Principal - Leave Replacement Keithley	Promotion



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Tammy Bigelow, Director of Business Services
DATE: November 9, 2021
SUBJECT: Budget Status Reports, September 2021

Attached are the Budget Status Reports for all funds for September 2021.

General Fund

As of September 30, 2021, the ending fund balance was \$12,462,769. Property tax receipted was \$221,581 in September for a total revenue of \$9,536,328. Expenditures totaled \$10,104,115 with an excess of expenditures over revenues of \$567,786.

Capital Project Fund

As of September 30, 2021, the ending fund balance was \$35,397,090. Property tax receipted was \$36,636. Local income from interest and impact fees totaled \$2,718.

- **Expenditures:**
 - **Bond: \$77,962**
 - **Technology Levy: \$111,358**
 - Network Infrastructure: \$6,465
 - Tech Levy General: \$219
 - New Computers: \$43,062
 - Admin technology: \$1,125
 - Fiber: \$18,512
 - VOIP Charges: \$23,550
 - Utilities: \$12,925
 - Bell & Clock: \$5,500

Debt Service Fund

Property tax collections in September totaled \$143,788 with ending fund balance of \$3,346,440.

Associated Student Body Fund

Ending fund balance was \$402,500.

Transportation Vehicle Fund

Ending fund balance was \$937,619.

If you have any questions after reviewing these reports, please contact me for assistance. Thank you.

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)For the FRANKLIN PIERCE SCHOOLS School District for the Month of September, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	14,380,077	221,581.85	221,581.85		14,158,495.15	1.54
2000 LOCAL SUPPORT NONTAX	602,000	55,227.33	55,227.33		546,772.67	9.17
3000 STATE, GENERAL PURPOSE	75,095,502	6,367,608.14	6,367,608.14		68,727,893.86	8.48
4000 STATE, SPECIAL PURPOSE	22,404,997	1,498,814.95	1,498,814.95		20,906,182.05	6.69
5000 FEDERAL, GENERAL PURPOSE	85,000	.00	.00		85,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	23,629,918	1,392,961.35	1,392,961.35		22,236,956.65	5.89
7000 REVENUES FR OTH SCH DIST	0	135.23	135.23		135.23-	0.00
8000 OTHER AGENCIES AND ASSOCIATES	14,000	.00	.00		14,000.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 136,211,494	 9,536,328.85	 9,536,328.85		 126,675,165.15	 7.00
 <u>B. EXPENDITURES</u>						
00 Regular Instruction	69,499,476	4,758,965.49	4,758,965.49	49,224,127.35	15,516,383.16	77.67
10 Federal Stimulus	153,750	138,717.90	138,717.90	1,237,445.97	1,222,413.87-	895.07
20 Special Ed Instruction	21,481,100	1,444,558.51	1,444,558.51	16,590,407.83	3,446,133.66	83.96
30 Voc. Ed Instruction	3,652,993	319,981.95	319,981.95	3,243,214.59	89,796.46	97.54
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	13,146,970	918,485.76	918,485.76	9,568,853.88	2,659,630.36	79.77
70 Other Instructional Pgms	1,057,904	58,886.64	58,886.64	550,757.00	448,260.36	57.63
80 Community Services	732,851	54,738.07	54,738.07	533,489.67	144,623.26	80.27
90 Support Services	30,638,617	2,409,780.73	2,409,780.73	18,831,435.21	9,397,401.06	69.33
 <u>Total EXPENDITURES</u>	 140,363,661	 10,104,115.05	 10,104,115.05	 99,779,731.50	 30,479,814.45	 78.29
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	4,152,167-	567,786.20-	567,786.20-		3,584,380.80	86.33-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 12,000,000		13,030,555.40			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		.00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 7,847,833		12,462,769.20			
<u>(E+F + OR - G)</u>						

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)For the FRANKLIN PIERCE SCHOOLS School District for the Month of September, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	2,571,001	36,636.91	36,636.91		2,534,364.09	1.43
2000 Local Support Nontax	564,500	2,718.09	2,718.09		561,781.91	0.48
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	9,228,000	.00	.00		9,228,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 12,363,501	 39,355.00	 39,355.00		 12,324,146.00	 0.32
 <u>B. EXPENDITURES</u>						
10 Sites	0	615.50	615.50	2,981,986.95	2,982,602.45-	0.00
20 Buildings	46,728,000	46,027.41	46,027.41	14,154,712.68	32,527,259.91	30.39
30 Equipment	4,400,000	148,124.86	148,124.86	3,876,733.96	375,141.18	91.47
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	1,100	.00	.00	950.00	150.00	86.36
 <u>Total EXPENDITURES</u>	 51,129,100	 194,767.77	 194,767.77	 21,014,383.59	 29,919,948.64	 41.48
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	38,765,599-	155,412.77-	155,412.77-		38,610,186.23	99.60-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 42,222,687		35,552,503.24			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		.00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 3,457,088		35,397,090.47			
<u>(E+F + OR - G)</u>						

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)For the FRANKLIN PIERCE SCHOOLS School District for the Month of September, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	10,277,213	143,788.25	143,788.25		10,133,424.75	1.40
2000 Local Support Nontax	10,000	214.55	214.55		9,785.45	2.15
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 10,287,213	 144,002.80	 144,002.80		 10,143,210.20	 1.40
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,770,000	.00	.00	0.00	3,770,000.00	0.00
Interest On Bonds	5,882,700	.00	.00	0.00	5,882,700.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	600.00	600.00	0.00	9,400.00	6.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 9,662,700	 600.00	 600.00	 0.00	 9,662,100.00	 0.01
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	624,513	143,402.80	143,402.80		481,110.20-	77.04-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 2,197,913		3,203,037.67			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		.00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 2,822,426		3,346,440.47			
<u>(E+F + OR - G)</u>						

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the FRANKLIN PIERCE SCHOOLS School District for the Month of September, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 GENERAL STUDENT BODY	307,027	9,044.55	9,044.55		297,982.45	2.95
2000 ATHLETICS	206,700	15,867.41	15,867.41		190,832.59	7.68
3000 CLASSES	49,500	5,351.00	5,351.00		44,149.00	10.81
4000 CLUBS	136,300	651.22	651.22		135,648.78	0.48
6000 PRIVATE MONEYS	34,981	645.72	645.72		34,335.28	1.85
Total REVENUES	734,508	31,559.90	31,559.90		702,948.10	4.30
B. EXPENDITURES						
1000 GENERAL STUDENT BODY	320,707	4,814.50	4,814.50	0.00	315,892.50	1.50
2000 ATHLETICS	209,600	5,384.81	5,384.81	0.00	204,215.19	2.57
3000 CLASSES	47,600	.00	.00	0.00	47,600.00	0.00
4000 CLUBS	169,550	.00	.00	0.00	169,550.00	0.00
6000 PRIVATE MONEYS	16,500	.00	.00	0.00	16,500.00	0.00
Total EXPENDITURES	763,957	10,199.31	10,199.31	0.00	753,757.69	1.34
C. EXCESS OF REVENUES						
OVER(UNDER) EXPENDITURES (A-B)	29,449-	21,360.59	21,360.59		50,809.59	172.53-
D. TOTAL BEGINNING FUND BALANCE	350,000		381,139.83			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	320,551		402,500.42			
C+D + OR - E						

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)For the FRANKLIN PIERCE SCHOOLS School District for the Month of September, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	2,000	63.71	63.71		1,936.29	3.19
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	380,000	.00	.00		380,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	708,126	.00	.00		708,126.00	0.00
9000 Other Financing Sources	0	21,600.00	21,600.00		21,600.00-	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	1,090,126	21,663.71	21,663.71		1,068,462.29	1.99
 B. <u>9900 TRANSFERS IN FROM GF</u>	 0	 .00	 .00		 .00	 0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	1,090,126	21,663.71	21,663.71		1,068,462.29	1.99
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	1,687,000	.00	.00	1,154,997.00	532,003.00	68.46
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 1,687,000	 .00	 .00	 1,154,997.00	 532,003.00	 68.46
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	596,874-	21,663.71	21,663.71		618,537.71	103.63-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	915,694		915,955.56			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u>	318,820		937,619.27			
<u>(G+H + OR - I)</u>						



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Brandy Marshall, Director of Human Resources
DATE: November 9, 2021
SUBJECT: Policy 5011: Sexual Harassment of District Staff Prohibited

BACKGROUND INFORMATION

Board Policy 5011: Sexual Harassment of District Staff Prohibited is being updated based on the 2020 Title IX final rules with additional revisions coming after the Department of Education conducts a comprehensive review per executive order of President Biden. It also incorporates a reference to the procedures and definitions in policy and procedure 3205/3205P Sexual Harassment of Students Prohibited.

RECOMMENDATION

I move that the Board of Directors adopt revised Board Policy 5011: Sexual Harassment of District Staff Prohibited.

ACTION REQUIRED

SEXUAL HARASSMENT OF DISTRICT STAFF PROHIBITED

This district is committed to a positive and productive working environment free from discrimination, including sexual harassment. This commitment extends to all employees and other persons involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class training held elsewhere.

Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur student to adult, adult to adult, or can be carried out by a group of students or adults and will be investigated by the district even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of district employees by other employees, students, or third parties involved in school district activities.

Under federal and state law, the term “sexual harassment” includes:

- Acts of sexual violence;
- Unwelcome sexual or gender-directed conduct or communication that interferes with an individual's employment performance or creates an intimidating, hostile, or offensive environment;
- Unwelcome sexual advances;
- Unwelcome requests for sexual favors;
- Sexual demands when submission is a stated or implied condition of obtaining a work opportunity or other benefit; and
- Sexual demands where submission or rejection is a factor in a work or other school-related decision affecting an individual.

A “hostile environment” for an employee is created where the unwanted conduct is sufficiently severe or pervasive to create a work environment that a reasonable person would consider intimidating, hostile, or abusive.

Investigation and Response

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, the district will promptly investigate to determine what occurred and take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end the sexual harassment, eliminate the hostile environment, prevent its recurrence and, as appropriate, remedy its effects. The district will take prompt, equitable, and remedial action within its authority every time a report, complaint, and grievance alleging sexual harassment comes to the attention of the district, either formally or informally.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to

determine what occurred and take appropriate steps to resolve the situation to the extent that such investigation does not interfere with an ongoing criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students, staff, or other third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation and False Allegations

Retaliation against any person who makes, or is a witness in, a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

Staff Responsibilities

The superintendent will develop and implement formal and informal procedures for receiving, investigating, and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt timelines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives a report, informal complaint, or written complaint about sexual harassment is responsible for informing the district's Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

A formal complaint filed by or on behalf of a student complainant against an employee respondent will be investigated under the definitions, requirements, and procedures of Policy 3205 and Procedure 3205P.

Reports of discrimination and discriminatory harassment will be referred to the district's Title IX/Civil Rights Compliance Coordinator. Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

Notice and Training

The superintendent will develop procedures to provide information and education to district staff, parents, and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum, sexual harassment recognition and prevention and the elements of this policy will be included in staff and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, parents, volunteers, and visitors. Information about the

policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee, posted online, and reproduced in each staff, volunteer, and parent handbook. Such notices will identify the district's Title IX coordinator and provide contact information, including the coordinator's email address.

Policy Review

The superintendent will make an annual report to the Board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, volunteers, and parents in the review process.

Legal References:	RCW 28A.640.020	Regulations, guidelines to eliminate discrimination — Scope — Sexual harassment policies
	WAC 392-190-058	Sexual harassment
	20 U.S.C. §§ 1681-1688	



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Dr. Lance Goodpaster, Superintendent
DATE: November 9, 2021
SUBJECT: Redistricting Board Director Districts based on 2020 Census Data – Public Hearing

BACKGROUND INFORMATION

Every 10 years, following the U.S. Census, Franklin Pierce Schools is required to redraw the boundaries of its Board of Directors' districts. The process of changing boundaries of voting districts so that all districts have the same number of people is called redistricting and this is how we make sure that everyone has equal representation in government. As communities grow and change, peoples' representation in government begins to get out of balance. Redistricting following the census brings everything back into balance to make sure that every member of the Franklin Pierce community is represented fairly on our School Board of Directors.

During the October 26, 2021, Board of Directors redistricting workshop, the FPS Board of Directors reviewed several springboards and considered Draft Maps 1 and 2 that are now published on our district website at <https://www.fpschools.org/about/fps-board-of-directors/board-of-directors-redistricting> as possible revised director district boundaries for public review and comment. A 10-day public comment window opened on November 4 to allow all interested parties to provide feedback on Draft Maps 1 and 2. During the November 9 regular Board meeting FLO Analytics will present information about the Franklin Pierce Schools redistricting process and a public hearing will be held to continue collecting public comment on Draft Maps 1 and 2. The 10-day public comment period on Draft Maps 1 and 2 will close on November 14.

It is important to note that redistricting of school board director boundaries does NOT affect student school attendance boundaries.

Comments during the public hearing:

- Comments are welcome and will be limited to two minutes per person.
- Written comments should be delivered to the Superintendent's Office at 315 129th St. S., Tacoma, WA 98444 or kholten@fpschools.org.
- In-person attendees may sign up to comment at the check-in table upon arrival.
- Online Zoom attendees may indicate they would like to comment using the Raise Hand feature when the public comment period is opened by the Board President.

RECOMMENDATION

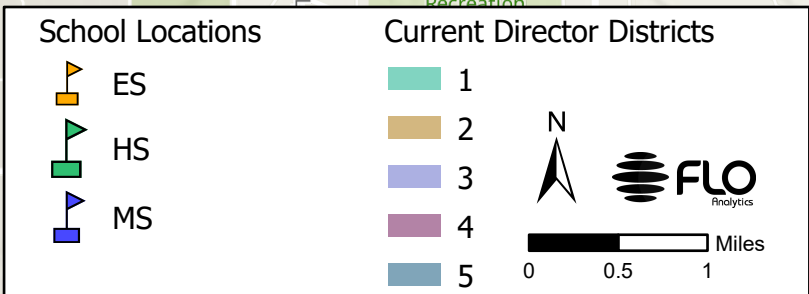
None.

ACTION REQUIRED

None. Draft Maps 1 and 2 are presented for public comment during the hearing.

Engage Their Minds

FRANKLIN PIERCE CURRENT DIRECTOR DISTRICTS



Franklin Pierce School District Redistricting Summary Statistics

Current Boundaries – Board of Directors Districts Summary Statistics

10/14/2021



Ideal Population Criterion

Ideal Population	11,335
Overall Range	17.6%
<div> <div>< 5.0%</div> <div>5.0 - 10.0%</div> <div>> 10.0%</div> </div>	

2020 Census P.L. 94-171 Redistricting
Data Summary Files - Total Population.

Total Population & Deviation per District

District ID	Total Population	Over / Under Ideal	Deviation From Ideal
1	10,788	-547	-4.8%
2	10,958	-377	-3.3%
3	11,290	-45	-0.4%
4	12,788	1,453	12.8%
5	10,851	-484	-4.3%

Total Population by Race/Ethnicity per District

District ID	White	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian and Pacific Islander	Some Other Race	Two or More Races	Hispanic/Latino
1	43.1%	13.7%	1.0%	7.9%	4.6%	1.1%	10.4%	18.1%
2	47.3%	11.6%	1.2%	8.3%	5.1%	0.7%	10.7%	15.2%
3	42.8%	10.1%	1.4%	10.4%	3.1%	0.5%	8.2%	23.5%
4	65.3%	5.2%	1.3%	6.2%	1.5%	0.4%	9.0%	11.1%
5	56.2%	8.8%	1.0%	7.5%	3.0%	0.4%	9.0%	14.1%

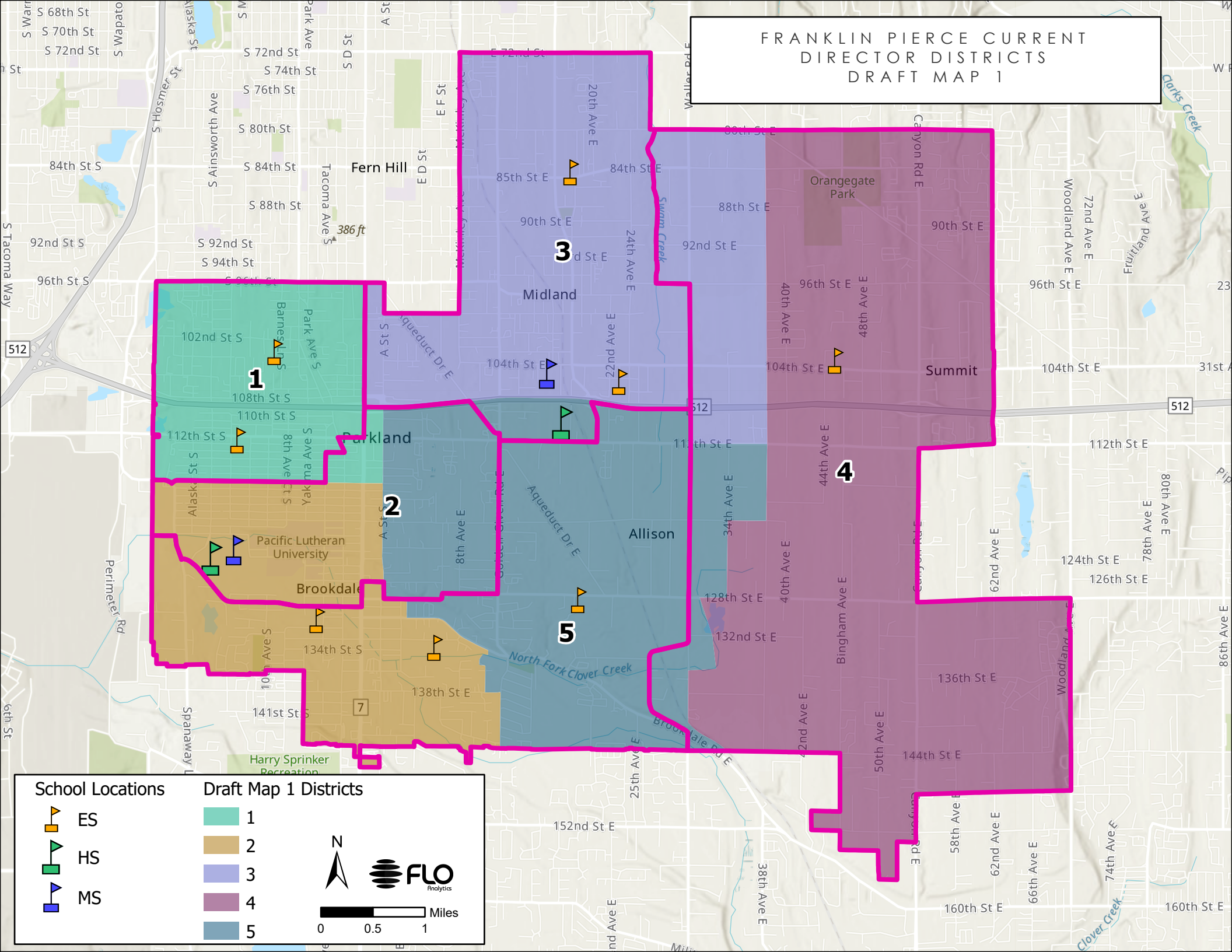
2020 Census P.L. 94-171 Redistricting Data Summary Files - Total Population by Race and Hispanic/Latino Origin.

CVAP by Race/Ethnicity per District

District ID	White	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian and Pacific Islander	Two or More Races	Hispanic/Latino
1	59.8%	11.9%	1.2%	7.6%	4.1%	6.9%	8.5%
2	59.2%	15.1%	0.6%	7.8%	3.8%	4.6%	8.7%
3	67.5%	9.1%	2.1%	6.7%	1.0%	2.8%	11.0%
4	82.0%	3.3%	0.9%	3.6%	0.0%	4.2%	6.1%
5	65.9%	7.8%	1.1%	6.4%	2.0%	9.2%	7.5%

2015-2019 American Community Survey Citizen Voting-age Population (CVAP) by Race and Ethnicity Special Tabulation. Rounding of estimates may lead to summation of race/ethnicity percentages not equal to 100% (+/- 1%)

FRANKLIN PIERCE CURRENT
DIRECTOR DISTRICTS
DRAFT MAP 1

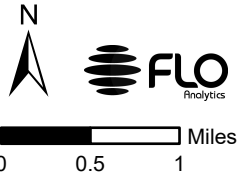


School Locations

- ES
- HS
- MS

Draft Map 1 Districts

- 1
- 2
- 3
- 4
- 5



Franklin Pierce School District Redistricting Summary Statistics

Draft Map 1– Board of Directors Districts Summary Statistics

10/15/2021



Ideal Population Criterion

Ideal Population	11,335
Overall Range	1.8%
<div> <div>< 5.0%</div> <div>5.0 - 10.0%</div> <div>> 10.0%</div> </div>	

2020 Census P.L. 94-171 Redistricting
Data Summary Files - Total Population.

Total Population & Deviation per District

District ID	Total Population	Over / Under Ideal	Deviation From Ideal
1	11,313	-22	-0.2%
2	11,349	14	0.1%
3	11,234	-101	-0.9%
4	11,346	11	0.1%
5	11,433	98	0.9%

Total Population by Race/Ethnicity per District

District ID	White	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian and Pacific Islander	Some Other Race	Two or More Races	Hispanic/Latino
1	43.2%	13.8%	1.1%	8.0%	4.5%	1.1%	10.4%	18.0%
2	53.7%	8.9%	1.0%	7.2%	4.3%	0.5%	10.5%	13.8%
3	46.4%	8.0%	1.6%	9.9%	2.9%	0.5%	7.6%	23.1%
4	65.3%	5.5%	1.1%	6.4%	1.5%	0.4%	8.9%	10.8%
5	48.1%	12.4%	1.0%	8.6%	3.8%	0.6%	9.6%	15.8%

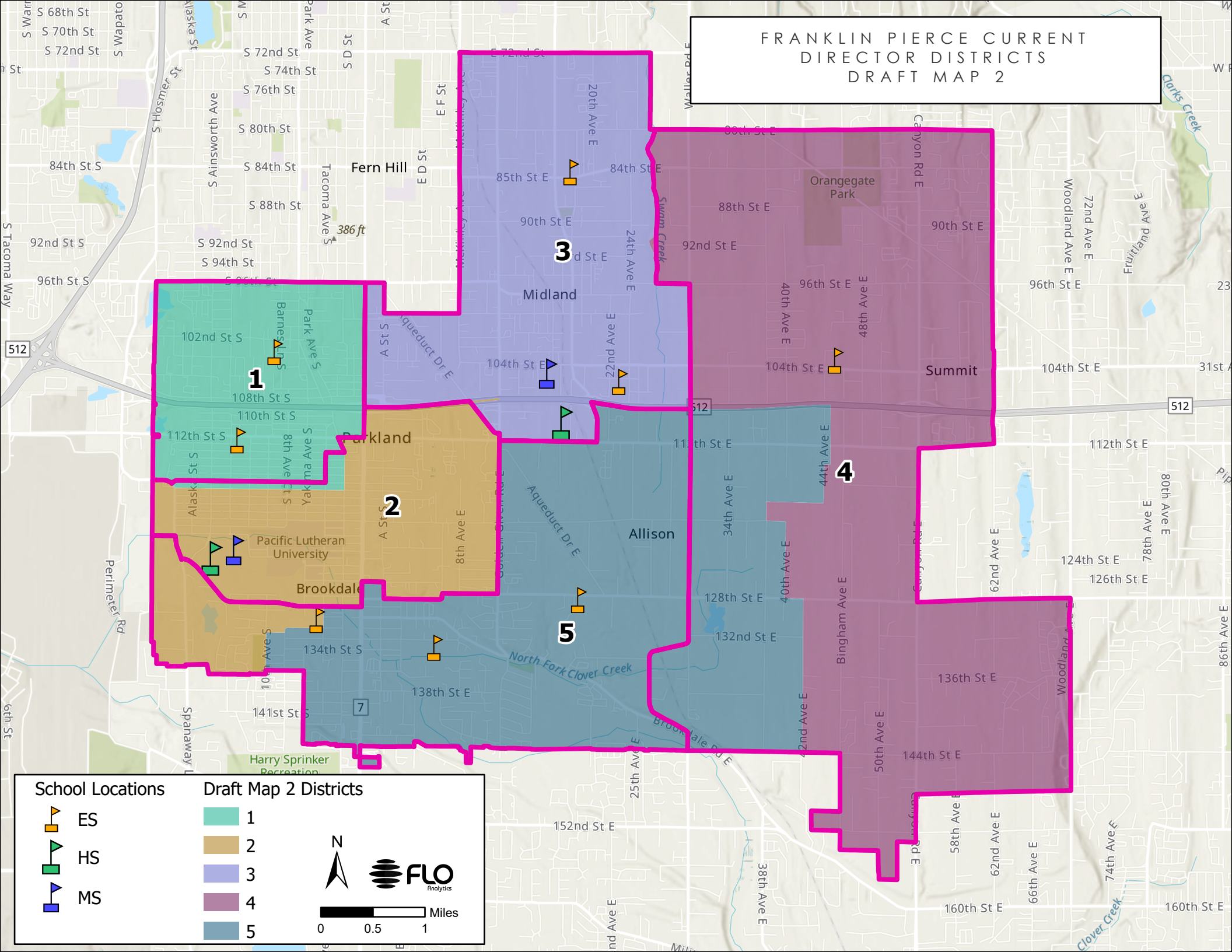
2020 Census P.L. 94-171 Redistricting Data Summary Files - Total Population by Race and Hispanic/Latino Origin.

CVAP by Race/Ethnicity per District

District ID	White	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian and Pacific Islander	Two or More Races	Hispanic/Latino
1	59.8%	12.3%	1.2%	7.3%	4.2%	6.6%	8.5%
2	64.1%	10.8%	1.3%	5.0%	2.4%	8.8%	7.5%
3	69.3%	7.5%	2.1%	6.6%	0.8%	2.9%	10.9%
4	81.4%	3.6%	1.0%	3.6%	0.0%	4.2%	6.3%
5	62.6%	11.7%	0.4%	9.2%	3.1%	4.7%	8.4%

2015-2019 American Community Survey Citizen Voting-age Population (CVAP) by Race and Ethnicity Special Tabulation. Rounding of estimates may lead to summation of race/ethnicity percentages not equal to 100% (+/- 1%)

FRANKLIN PIERCE CURRENT
DIRECTOR DISTRICTS
DRAFT MAP 2

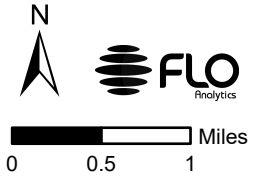


School Locations

- ES
- HS
- MS

Draft Map 2 Districts

- 1
- 2
- 3
- 4
- 5



Franklin Pierce School District Redistricting Summary Statistics

Draft Map 2 – Board of Directors Districts Summary Statistics

10/15/2021



Ideal Population Criterion

Ideal Population	11,335
Overall Range	0.8%
<div> <div>< 5.0%</div> <div>5.0 - 10.0%</div> <div>> 10.0%</div> </div>	

2020 Census P.L. 94-171 Redistricting
Data Summary Files - Total Population.

Total Population & Deviation per District

District ID	Total Population	Over / Under Ideal	Deviation From Ideal
1	11,380	45	0.4%
2	11,326	-9	-0.1%
3	11,290	-45	-0.4%
4	11,326	-9	-0.1%
5	11,353	18	0.2%

Total Population by Race/Ethnicity per District

District ID	White	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian and Pacific Islander	Some Other Race	Two or More Races	Hispanic/Latino
1	43.3%	13.6%	1.1%	7.8%	4.5%	1.1%	10.5%	18.1%
2	48.1%	11.3%	1.0%	8.7%	5.1%	0.7%	10.3%	14.8%
3	42.8%	10.1%	1.4%	10.4%	3.1%	0.5%	8.2%	23.5%
4	64.9%	5.6%	1.2%	6.3%	1.5%	0.4%	9.0%	11.1%
5	57.6%	8.0%	1.1%	6.9%	2.8%	0.5%	9.0%	14.0%

2020 Census P.L. 94-171 Redistricting Data Summary Files - Total Population by Race and Hispanic/Latino Origin.

CVAP by Race/Ethnicity per District

District ID	White	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian and Pacific Islander	Two or More Races	Hispanic/Latino
1	60.0%	12.1%	1.2%	7.4%	4.1%	6.7%	8.4%
2	60.3%	14.3%	0.8%	7.9%	3.7%	4.8%	8.1%
3	67.5%	9.1%	2.1%	6.7%	1.0%	2.8%	11.0%
4	81.3%	3.5%	1.0%	3.8%	0.0%	4.3%	6.2%
5	68.1%	7.0%	0.9%	5.8%	1.7%	8.8%	7.8%

2015-2019 American Community Survey Citizen Voting-age Population (CVAP) by Race and Ethnicity Special Tabulation. Rounding of estimates may lead to summation of race/ethnicity percentages not equal to 100% (+/- 1%)



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Dr. Lance Goodpaster, Superintendent
DATE: November 9, 2021
SUBJECT: Resolution 21-R-14: Proposition No. 1 – Replacement Educational Programs and Operations Levy

BACKGROUND INFORMATION

Passage of Proposition No. 1 would help Franklin Pierce School District fund educational programs and operations not funded by the State, including, but not limited to: classroom teachers; safety personnel; health services, librarians and counselors; student transportation (staff and fuel costs); programs for special needs students, such as gifted, remedial and disabled; textbooks, classroom supplies and library materials; music; art and athletic programs; and other educational programs and operations expenses. Taxes collected by the proposed levy will provide approximately 10% of the district's General Fund budget. The proposed four-year levy will replace the district's current levy approved by the voters in 2018 that expires at the end of 2022.

The proposed replacement levy would authorize collection of taxes to provide up to \$18,939,414 in 2023, \$20,833,356 in 2024, \$22,916,691 in 2025 and \$25,208,361 in 2026. The tax levy rate required to produce these levy amounts is estimated to be \$2.50 per \$1,000 of assessed value. The exact tax levy rate and amounts to be collected may be adjusted based upon the limitations imposed by State law at the time of the levy.

RECOMMENDATION

I move that the Board of Directors adopt Resolution 21-R-14: Proposition 1 – Replacement Educational Programs and Operations Levy.

ACTION REQUIRED

Roll call vote.

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402
PIERCE COUNTY, WASHINGTON

PROPOSITION NO. 1 - REPLACEMENT EDUCATIONAL PROGRAMS AND
OPERATIONS LEVY

RESOLUTION NO. 21-R-14

A RESOLUTION of the Board of Directors of Franklin Pierce School District No. 402, Pierce County, Washington, providing for the submission to the voters of the District at a special election to be held on February 8, 2022, of a proposition authorizing an excess tax levy to be made annually for four years commencing in 2022 for collection in 2023 of \$18,939,414, in 2023 for collection in 2024 of \$20,833,356, in 2024 for collection in 2025 of \$22,916,691, and in 2025 for collection in 2026 of \$25,208,361, for the District's General Fund to pay expenses of educational programs and operations; designating the Secretary to the Board and special counsel to receive notice of the ballot title from the Auditor of Pierce County, Washington; and providing for related matters.

ADOPTED: NOVEMBER 9, 2021

This document prepared by:

*FOSTER GARVEY P.C.
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
(206) 447-5339*

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402
PIERCE COUNTY, WASHINGTON

RESOLUTION NO. 21-R-14

A RESOLUTION of the Board of Directors of Franklin Pierce School District No. 402, Pierce County, Washington, providing for the submission to the voters of the District at a special election to be held on February 8, 2022, of a proposition authorizing an excess tax levy to be made annually for four years commencing in 2022 for collection in 2023 of \$18,939,414, in 2023 for collection in 2024 of \$20,833,356, in 2024 for collection in 2025 of \$22,916,691, and in 2025 for collection in 2026 of \$25,208,361, for the District's General Fund to pay expenses of educational programs and operations; designating the Secretary to the Board and special counsel to receive notice of the ballot title from the Auditor of Pierce County, Washington; and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF FRANKLIN PIERCE SCHOOL DISTRICT NO. 402, PIERCE COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Franklin Pierce School District No. 402, Pierce County, Washington (the "District"), takes note of the following facts and makes the following findings and determinations:

(a) Calendar year 2022 is the last year of collection of the District's current four-year General Fund educational programs and operations tax levy, which was authorized pursuant to Resolution No. 17-R-10, adopted by the Board on November 14, 2017, and approved by the voters at a special election held and conducted within the District on February 13, 2018.

(b) With the expiration of the District's current four-year General Fund educational programs and operations tax levy, it appears certain that the money in the District's General Fund for the school years 2022-2023, 2023-2024, 2024-2025, 2025-2026 and 2026-2027 will be insufficient to permit the District to meet the educational needs of its students and fund educational programs and operations not funded by the State of Washington (the "State"), all as more particularly set forth in Section 3 of this resolution, during such school years, and that it is necessary that a replacement excess tax levy of \$18,939,414 be made in 2022 for collection in 2023, \$20,833,356 be made in 2023 for collection in 2024, \$22,916,691 be made in 2024 for collection in 2025, and \$25,208,361 be made in 2025 for collection in 2026 for the District's General Fund to provide the money required to meet those expenses.

(c) The District's proposed four-year General Fund educational programs and operations tax levy authorized in this resolution provides for approximately the same educational programs and operations purposes as the District's expiring four-year General Fund educational programs and operations tax levy.

(d) Pursuant to Article VII, Section 2(a) of the Washington Constitution and Revised Code of Washington ("RCW") 84.52.053, the District may submit to its voters at a special election,

for their approval or rejection, a proposition authorizing the District to levy annual excess property taxes for support of the District's educational programs and operations expenses.

(e) The District has received or, prior to the time the ballot proposition authorized in this resolution is submitted to the voters, the District will have received approval of its educational programs and operations tax levy expenditure plan from the Office of the Superintendent of Public Instruction under RCW 28A.505.240 as required by RCW 84.52.053(4), a copy of which is or will be on file with the District.

Section 2. Calling of Election. The Auditor of Pierce County, Washington, as *ex officio* Supervisor of Elections (the "Auditor"), is requested to call and conduct a special election in the manner provided by law to be held in the District on February 8, 2022, for the purpose of submitting to the District's voters, for their approval or rejection, a proposition authorizing a replacement General Fund educational programs and operations tax levy on all of the taxable property within the District (the assessed value of such representing 100% of true and fair value unless specifically provided otherwise by law) to be made annually for four years commencing in 2022 for collection in 2023 of \$18,939,414, the estimated dollar rate of tax levy required to produce such an amount being \$2.50 per \$1,000 of assessed value, in 2023 for collection in 2024 of \$20,833,356, the estimated dollar rate of tax levy required to produce such an amount being \$2.50 per \$1,000 of assessed value, in 2024 for collection in 2025 of \$22,916,691, the estimated dollar rate of tax levy required to produce such an amount being \$2.50 per \$1,000 of assessed value, and in 2025 for collection in 2026 of \$25,208,361, the estimated dollar rate of tax levy required to produce such an amount being \$2.50 per \$1,000 of assessed value, all in excess of the maximum tax levy allowed by law for school districts without voter approval. The exact tax levy rate and amount to be collected may be adjusted based upon the actual assessed value of the taxable property within the District and the limitations imposed by law at the time of the tax levy.

Section 3. Use of Taxes. If the proposition authorized by this resolution is approved by the requisite number of voters, the District will be authorized to levy the excess property taxes up to the amounts provided in this resolution to meet the educational needs of its students and fund educational programs and operations not funded by the State during the school years 2022-2023, 2023-2024, 2024-2025, 2025-2026 and 2026-2027, all as may be authorized by law and determined necessary by the Board. Pending the receipt of those taxes, the District may issue short-term obligations pursuant to chapter 39.50 RCW or contract indebtedness pursuant to RCW 28A.530.080. Upon receipt, the District may use those taxes to repay such short-term obligations or indebtedness, all as may be authorized by law and determined necessary and advisable by the Board.

Section 4. Form of Ballot Title. Pursuant to RCW 29A.36.071, the Pierce County Prosecuting Attorney is requested to prepare the concise description of the aforesaid proposition for the ballot title in substantially the following form:

PROPOSITION NO. 1

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402

REPLACEMENT EDUCATIONAL PROGRAMS AND OPERATIONS LEVY

The Board of Directors of Franklin Pierce School District No. 402 adopted Resolution No. 21-R-14 concerning a proposition to replace an expiring levy for education. If approved, Proposition No. 1 will authorize the District to levy the following excess taxes, replacing an expiring levy, on all taxable property within the District for educational programs and operations expenses not funded by the State:

<u>Collection Year</u>	<u>Estimated Levy Rate/\$1,000 Assessed Value</u>	<u>Levy Amount</u>
2023	\$2.50	\$18,939,414
2024	\$2.50	\$20,833,356
2025	\$2.50	\$22,916,691
2026	\$2.50	\$25,208,361

all as provided in Resolution No. 21-R-14 and subject to legal limits on levy rates and amounts at the time of levy. Should Proposition No. 1 be approved?

LEVY . . . YES ☐

LEVY . . . NO ☐

Section 5. Authorization to Deliver Resolution to Auditor and Perform Other Necessary Duties. The Secretary to the Board (the “Secretary”) or the Secretary’s designee is authorized and directed to: (a) present a certified copy of this resolution to the Auditor no later than December 10, 2021; and (b) perform such other duties as are necessary or required by law to submit to the District’s voters at the aforesaid special election, for their approval or rejection, the proposition authorizing the District to levy excess property taxes for support of the District’s educational programs and operations expenses.

Section 6. Notices Relating to Ballot Title. For purposes of receiving notice of the exact language of the ballot title required by RCW 29A.36.080, the Board hereby designates (a) the Secretary (Dr. Lance Goodpaster), telephone: 253.298.3010; email: lgoodpaster@fpschools.org; and (b) special counsel, Foster Garvey P.C. (Jim McNeill), telephone: 206.447.5339; email: jim.mcneill@foster.com, as the individuals to whom the Auditor shall provide such notice. The Secretary is authorized to approve changes to the ballot title, if any, determined necessary by the Auditor or the Pierce County Prosecuting Attorney.

Section 7. Execution; General Authorization and Ratification. This resolution may be executed by the Directors being present and voting in favor of the resolution, or only the President of the Board (the “President”), and attested by the Secretary, in tangible medium,

manual, facsimile or electronic form under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, or in any other manner evidencing its adoption. The Secretary, the District's Director of Business Services, the President, and the District's special counsel, Foster Garvey P.C., are hereby further severally authorized and directed to take such actions and to create, accept, execute, send, use and rely upon such tangible medium, manual, facsimile or electronic documents, records and signatures under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 8. Severability. If any provision of this resolution is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution, or of the levy or collection of excess property taxes authorized herein.

Section 9. Effective Date. This resolution takes effect from and after its adoption.

ADOPTED by the Board of Directors of Franklin Pierce School District No. 402, Pierce County, Washington, at a regular open public meeting held this 9th day of November, 2021.

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402
PIERCE COUNTY, WASHINGTON

President and Director

Vice President and Director

Director

Director

Director

ATTEST:

DR. LANCE GOODPASTER
Secretary to the Board of Directors

CERTIFICATION

I, DR. LANCE GOODPASTER, Secretary to the Board of Directors of Franklin Pierce School District No. 402, Pierce County, Washington (the “District”), hereby certify as follows:

1. The foregoing Resolution No. 21-R-14 (the “Resolution”) is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board of Directors of the District (the “Board”) held on November 9, 2021 (the “Meeting”), as that Resolution appears on the minute book of the District, and the Resolution is now in full force and effect;

2. Pursuant to various proclamations and orders issued by the Governor of the State of Washington, options were provided for the public to attend the Meeting remotely, including by telephonic access and, as available, internet access, which options provided the ability for all persons attending the Meeting remotely to hear each other at the same time; and

3. The Meeting was duly convened and held in all respects in accordance with law, the public was notified of the access options for remote attendance, a quorum of the members of the Board was present throughout the meeting, and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 9th day of November, 2021.

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402
PIERCE COUNTY, WASHINGTON

DR. LANCE GOODPASTER
Secretary to the Board of Directors



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Dr. Lance Goodpaster, Superintendent
DATE: November 9, 2021
SUBJECT: Resolution 21-R-15: Proposition No. 2 – Replacement Levy for Instructional Technology Improvements

BACKGROUND INFORMATION

Passage of Proposition No. 2 would help Franklin Pierce School District acquire, install, and modernize instructional technology equipment, infrastructure, systems and facilities, and make other improvements and upgrades to the district's instructional technology systems and facilities, all to enhance student learning. The proposed levy would significantly increase the number of technology resources available to students and staff, continuing our commitment to provide equity in technology accessibility for all students by funding much needed growth in network infrastructure, server and storage resources, continued maintenance, equipment replacement cycles, and data resources. The proposed four-year levy will replace the district's current levy approved by the voters in 2018 that expires at the end of 2022.

The proposed replacement levy would authorize the collection of taxes to provide \$3,100,000 in 2023; \$3,400,000 in 2024; \$3,750,000 in 2025; and \$4,100,000 in 2026. The tax levy rate required to produce these levy amounts is estimated to be \$0.41 per \$1,000 of assessed value in all four years of collection.

RECOMMENDATION

I move that the Board of Directors adopt Resolution 21-R-15: Proposition 2 – Replacement Levy for Instructional Technology Improvements.

ACTION REQUIRED

Roll call vote.

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402
PIERCE COUNTY, WASHINGTON

PROPOSITION NO. 2 – REPLACEMENT LEVY FOR INSTRUCTIONAL
TECHNOLOGY IMPROVEMENTS

RESOLUTION NO. 21-R-15

A RESOLUTION of the Board of Directors of Franklin Pierce School District No. 402, Pierce County, Washington, providing for the submission to the voters of the District at a special election to be held on February 8, 2022, of a proposition authorizing an excess tax levy to be made annually for four years commencing in 2022 for collection in the years 2023 through 2026 in the aggregate total amount of \$14,350,000 for the District's Capital Projects Fund to support the modernization and remodeling of school facilities by making certain instructional technology improvements; designating the Secretary to the Board and special counsel to receive notice of the ballot title from the Auditor of Pierce County, Washington; and providing for related matters.

ADOPTED: NOVEMBER 9, 2021

This document prepared by:

*FOSTER GARVEY P.C.
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
(206) 447-5339*

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402
PIERCE COUNTY, WASHINGTON

RESOLUTION NO. 21-R-15

A RESOLUTION of the Board of Directors of Franklin Pierce School District No. 402, Pierce County, Washington, providing for the submission to the voters of the District at a special election to be held on February 8, 2022, of a proposition authorizing an excess tax levy to be made annually for four years commencing in 2022 for collection in the years 2023 through 2026 in the aggregate total amount of \$14,350,000 for the District's Capital Projects Fund to support the modernization and remodeling of school facilities by making certain instructional technology improvements; designating the Secretary to the Board and special counsel to receive notice of the ballot title from the Auditor of Pierce County, Washington; and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF FRANKLIN PIERCE SCHOOL DISTRICT NO. 402, PIERCE COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Franklin Pierce School District No. 402, Pierce County, Washington (the "District"), takes note of the following facts and makes the following findings and determinations:

(a) Calendar year 2022 is the last year of collection of the District's current four-year Capital Projects Fund technology tax levy, which was authorized pursuant to Resolution No. 17-R-11, adopted by the Board on November 14, 2017, and approved by the voters at a special election held and conducted within the District on February 13, 2018.

(b) The District's instructional programs and existing condition of instructional technology equipment, infrastructure, systems and facilities require the District to support the modernization and remodeling of school facilities by making certain instructional technology improvements to meet the current and future needs of students, all as more particularly defined and described in Section 2 herein (collectively, the "Projects").

(c) With the expiration of the District's current four-year Capital Projects Fund technology tax levy, it appears certain that the money in the District's Capital Projects Fund will be insufficient to permit the District to pay costs of the Projects, and that it is necessary that a replacement excess tax levy of \$3,100,000 be made in 2022 for collection in 2023, \$3,400,000 be made in 2023 for collection in 2024, \$3,750,000 be made in 2024 for collection in 2025, and \$4,100,000 be made in 2025 for collection in 2026 for the District's Capital Projects Fund to provide the money required to pay those costs.

(d) The proposed four-year Capital Projects Fund technology tax levy authorized in this resolution will replace the District's expiring four-year Capital Projects Fund technology tax levy.

(e) Pursuant to Article VII, Section 2(a) of the Washington Constitution and Revised Code of Washington ("RCW") 84.52.053, the District may submit to its voters at a special election,

for their approval or rejection, a proposition authorizing the District to levy annual excess property taxes to pay costs of the Projects.

(f) The best interests of the District's students and other inhabitants require the District to carry out and accomplish the Projects.

Section 2. Description of the Projects. The Projects to be paid for with the excess property taxes authorized herein are more particularly defined and described as follows:

(a) Acquire, install and modernize instructional technology equipment, infrastructure, systems and facilities and make other improvements and upgrades to the District's instructional technology systems and facilities, all to enhance student learning, and all as determined necessary and advisable by the Board. The foregoing instructional technology equipment, infrastructure, systems and facilities, and improvements and upgrades, shall be part of the District's integrated technology systems and facilities for instruction and research.

(b) Acquire, construct and install all necessary furniture, equipment, apparatus, accessories, fixtures and appurtenances in or for the foregoing, all as determined necessary and advisable by the Board.

(c) Pay costs associated with implementing the foregoing instructional technology equipment, infrastructure, systems and facilities, and improvements and upgrades, including, but not limited to, acquiring, constructing and installing hardware and licensing software, online applications and training related to the installation of the foregoing, all as determined necessary and advisable by the Board. Such costs constitute a part of the Projects and also include, but are not limited to, ongoing fees for online applications, subscriptions, or software licenses, including upgrades and incidental services, and ongoing training related to the use, installation and integration of these products and services, all as determined necessary and advisable by the Board. The hardware, software or applications shall be an integral part of the District's technology systems and facilities for instruction and research.

(e) Pay incidental costs incurred in connection with carrying out and accomplishing the Projects. Such incidental costs constitute a part of the Projects and include, but are not limited to: (1) payments for fiscal and legal costs; (2) costs of establishing and funding accounts; (3) necessary and related engineering, architectural, planning, consulting, permitting, inspection and testing costs; (4) administrative and relocation costs; (5) site improvement costs; (6) demolition costs; (7) costs related to demolition and/or deconstruction of existing school facilities to recycle, reclaim and repurpose all or a portion of such facilities and/or building materials; (8) costs of on and off-site utilities and road improvements; and (9) costs of other similar activities or purposes, all as determined necessary and advisable by the Board.

The Projects, or any portion or portions thereof, shall be acquired or made insofar as is practicable with available money and in such order of time as shall be determined necessary and advisable by the Board. The Board shall determine the application of available money between the various parts of the Projects so as to accomplish, as near as may be, all of the Projects. The Board shall determine the exact order, extent and specifications for the Projects. The Projects are to be more fully described in the plans and specifications to be filed with the District.

Section 3. Calling of Election. The Auditor of Pierce County, Washington, as *ex officio* Supervisor of Elections (the “Auditor”), is requested to call and conduct a special election in the manner provided by law to be held in the District on February 8, 2022, for the purpose of submitting to the District’s voters, for their approval or rejection, the proposition authorizing a replacement Capital Projects Fund technology excess property tax levy on all of the taxable property within the District (the assessed value of such representing 100% of true and fair value unless specifically provided otherwise by law) to be made annually for four years commencing in 2022 for collection in 2023 of \$3,100,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.41 per \$1,000 of assessed value, in 2023 for collection in 2024 of \$3,400,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.41 per \$1,000 of assessed value, in 2024 for collection in 2025 of \$3,750,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.41 per \$1,000 of assessed value, and in 2025 for collection in 2026 of \$4,100,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.41 per \$1,000 of assessed value, all in excess of the maximum tax levy allowed by law for school districts without voter approval. The exact tax levy rate may be adjusted based upon the actual assessed value of the taxable property within the District at the time of the tax levy.

Section 4. Use of Taxes. If the proposition authorized by this resolution is approved by the requisite number of voters, the District will be authorized to levy the excess property taxes provided in this resolution to pay costs of the Projects, all as may be authorized by law and determined necessary and advisable by the Board. Pending the receipt of those taxes, the District may issue short-term obligations pursuant to chapter 39.50 RCW or contract indebtedness pursuant to RCW 28A.530.080. Upon receipt, the District may use those taxes to repay such short-term obligations or indebtedness, all as may be authorized by law and determined necessary and advisable by the Board.

Section 5. Sufficiency of Taxes. If the excess property taxes authorized herein are more than sufficient to carry out the Projects, or should state or local circumstances require any alteration in the Projects, the District may apply such taxes to other capital purposes, or reduce or eliminate the excess property tax levies authorized herein, all as the Board may determine by resolution and as permitted by law.

If the Board determines that it has become impractical to accomplish the Projects or any portion thereof by reason of state or local circumstances, including changed conditions or needs, regulatory considerations, incompatible development or costs substantially in excess of those estimated, or for any other reason determined by the Board, the District will not be required to accomplish such Projects and may apply the excess property taxes authorized herein or any portion thereof to other capital purposes of the District, or reduce or eliminate the excess property taxes authorized herein, all as the Board may determine by resolution and as permitted by law. In the event that the excess property taxes, plus any other money of the District legally available therefor, are insufficient to accomplish all of the Projects, the District may use the available money for paying the cost of that portion of the Projects that the Board determines most necessary and in the best interests of the District.

Notwithstanding anything in this resolution to the contrary, the excess property taxes authorized herein may be used only to support the construction, modernization or remodeling of school facilities or implementation of the District’s technology facilities plan.

Section 6. Form of Ballot Title. Pursuant to RCW 29A.36.071, the Pierce County Prosecuting Attorney is requested to prepare the concise description of the aforesaid proposition for the ballot title in substantially the following form:

PROPOSITION NO. 2

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402

REPLACEMENT LEVY FOR INSTRUCTIONAL TECHNOLOGY
IMPROVEMENTS

The Board of Directors of Franklin Pierce School District No. 402 adopted Resolution No. 21-R-15, concerning a proposition to replace an expiring levy for instructional technology. If approved, Proposition No. 2, will authorize the District to levy the following excess taxes, replacing an expiring levy, on all taxable property within the District to continue funding the acquisition, installation and modernization of instructional technology equipment, infrastructure, systems and facilities to enhance student learning:

<u>Collection Year</u>	<u>Estimated Levy Rate/\$1,000 Assessed Value</u>	<u>Levy Amount</u>
2023	\$0.41	\$3,100,000
2024	\$0.41	\$3,400,000
2025	\$0.41	\$3,750,000
2026	\$0.41	\$4,100,000

all as provided in Resolution No. 21-R-15. Should Proposition No. 2 be approved?

LEVY . . . YES ☐

LEVY . . . NO ☐

Section 7. Authorization to Deliver Resolution to Auditor and Perform Other Necessary Duties. The Secretary to the Board (the “Secretary”) or the Secretary’s designee is authorized and directed to: (a) present a certified copy of this resolution to the Auditor no later than December 10, 2021; and (b) perform such other duties as are necessary or required by law to submit to the District’s voters at the aforesaid special election, for their approval or rejection, the proposition authorizing the District to levy annual excess property taxes to pay costs of the Projects.

Section 8. Notices Relating to Ballot Title. For purposes of receiving notice of the exact language of the ballot title required by RCW 29A.36.080, the Board hereby designates (a) the Secretary (Dr. Lance Goodpaster), telephone: 253.298.3010; email: lgoodpaster@fpschools.org; and (b) special counsel, Foster Garvey P.C. (Jim McNeill), telephone: 206.447.5339; email: jim.mcneill@foster.com, as the individuals to whom the Auditor shall provide such notice. The Secretary is authorized to approve changes to the ballot title, if any, determined necessary by the Auditor or the Pierce County Prosecuting Attorney.

Section 9. Execution; General Authorization and Ratification. This resolution may be executed by the Directors being present and voting in favor of the resolution, or only the

President of the Board (the “President”), and attested by the Secretary, in tangible medium, manual, facsimile or electronic form under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, or in any other manner evidencing its adoption. The Secretary, the District’s Director of Business Services, the President, and the District’s special counsel, Foster Garvey P.C., are hereby further severally authorized and directed to take such actions and to create, accept, execute, send, use and rely upon such tangible medium, manual, facsimile or electronic documents, records and signatures under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 10. Severability. If any provision of this resolution is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution or of the levy or collection of excess property taxes authorized herein.

Section 11. Effective Date. This resolution takes effect from and after its adoption.

ADOPTED by the Board of Directors of Franklin Pierce School District No. 402, Pierce County, Washington, at a regular open public meeting held this 9th day of November, 2021.

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402
PIERCE COUNTY, WASHINGTON

President and Director

Vice President and Director

Director

Director

Director

ATTEST:

DR. LANCE GOODPASTER
Secretary to the Board of Directors

CERTIFICATION

I, DR. LANCE GOODPASTER, Secretary to the Board of Directors of Franklin Pierce School District No. 402, Pierce County, Washington (the “District”), hereby certify as follows:

1. The foregoing Resolution No. 21-R-15 (the “Resolution”) is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board of Directors of the District (the “Board”) held on November 9, 2021 (the “Meeting”), as that Resolution appears on the minute book of the District, and the Resolution is now in full force and effect;

2. Pursuant to various proclamations and orders issued by the Governor of the State of Washington, options were provided for the public to attend the Meeting remotely, including by telephonic access and, as available, internet access, which options provided the ability for all persons attending the Meeting remotely to hear each other at the same time; and

3. The Meeting was duly convened and held in all respects in accordance with law, the public was notified of the access options for remote attendance, a quorum of the members of the Board was present throughout the meeting, and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 9th day of November, 2021.

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402
PIERCE COUNTY, WASHINGTON

DR. LANCE GOODPASTER
Secretary to the Board of Directors



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Dr. Lance Goodpaster, Superintendent
DATE: November 9, 2021
SUBJECT: For/Against Statements – Committee Member Appointment

BACKGROUND INFORMATION

The district is currently seeking applications from citizens interested in joining the committees to write for or against statements for the Pierce County Local Voters' Pamphlet related to the FPS Propositions No. 1 and No. 2. District administration will complete the for/against committee appointment form prior to the November 9 Board meeting so that the Board can adopt the form appointing citizens to these committees at the same meeting when the levy resolutions are adopted.

Following the meeting, the district will file the for/against committee appointment form with the Pierce County Auditor by December 10, 2021. The district is not involved in preparing any for/against statements or rebuttals. The sole duty of the Board is to appoint committee members (and to provide a copy of the Pierce County Jurisdiction Guide to the committee members in order for them to prepare the statements and rebuttals).

RECOMMENDATION

I move that the Board of Directors appoint the for/against committee members as listed on the Pierce County Auditor's Office Committee Member Appointment Form.

ACTION REQUIRED

COMMITTEE MEMBER APPOINTMENT FORM

Name of Jurisdiction: _____

Jurisdiction Contact Name: _____

Email: _____ Phone: _____



Jurisdiction's responsibility:

1. Email completed form to VoterPamphlet@PierceCountyWa.gov by the resolution submittal deadline.
2. Provide committee members with statement submission requirements and deadlines. (See 2021 Election Guide for Jurisdictions at PierceCountyElections.org)
Committees are solely responsible for submitting voters' pamphlet statements to the Elections Division in accordance with the specified time line for that election.

Questions? Voters' Pamphlet Coordinator: VoterPamphlet@PierceCountyWa.gov or (253) 798-8683

For Committee (1 - 3 members)		Against Committee (1 - 3 members)	
1st Committee Member		1st Committee Member	
Name*		Name*	
One form of committee contact is required below for print in the local voters' pamphlet.		One form of committee contact is required below for print in the local voters' pamphlet.	
Email (required) *	Publish in Voters' Pamphlet? <input type="checkbox"/> Check if YES.	Email (required) *	Publish in Voters' Pamphlet? <input type="checkbox"/> Check if YES.
Phone (optional)	Publish in Voters' Pamphlet? <input type="checkbox"/> Check if YES.	Phone (optional)	Publish in Voters' Pamphlet? <input type="checkbox"/> Check if YES.
Website (Published in Voters' Pamphlet)		Website (Published in Voters' Pamphlet)	
Committee Name (Published in Voters' Pamphlet)		Committee Name (Published in Voters' Pamphlet)	
2nd Committee Member		2nd Committee Member	
Name:		Name:	
Email:		Email:	
3rd Committee Member		3rd Committee Member	
Name:		Name:	
Email:		Email:	

☐ If jurisdiction is NOT appointing a "For" Committee, check box to confirm.

☐ If jurisdiction is NOT appointing an "Against" Committee, check box to confirm.

*1st Committee Member required to provide name and email address for correspondence with Voters' Pamphlet Coordinator.



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Robin Heinrichs, Executive Director of Support Services
DATE: November 9, 2021
SUBJECT: Final Acceptance of Harvard Replacement Elementary School Project

BACKGROUND INFORMATION

Board approval is required for final acceptance of the Harvard Replacement Elementary School project. A final inspection has been made by Erickson McGovern Architects, our consultants, and the Franklin Pierce Schools Support Services administrators. To the best of our knowledge, the work for this project has been completed in accordance with the terms and conditions of the contract documents, including drawings and specifications dated May 3, 2019. It is recommended that the Board accept this project as complete.

RECOMMENDATION

I move that the Board of Directors accept the work performed for the Harvard Replacement Elementary School project as complete in accordance with the terms and conditions of the contract documents, including drawings and specifications dated May 3, 2019.

ACTION REQUIRED



October 25, 2021

Board of Directors
Franklin Pierce School District
315 129th St. South
Tacoma, WA 98444

Re: Harvard Replacement Elementary School
Recommendation for Final Acceptance

Board:

A final inspection has been made by our office, our consultants, the district's project manager and the Executive Director of Support Services. It has been established to the best of our knowledge that the work for the Harvard Replacement Elementary School project has been completed in accordance with the terms and conditions of the Contract Documents dated May 3, 2019. We recommend the acceptance of the Project by the Franklin Pierce School District.

Sincerely,

Erickson McGovern, P.L.L.C.

A handwritten signature in blue ink, appearing to read 'Ray Mow'.

Raymond Mow, A.I.A.
Principal

Cc: Robin Heinrichs, Executive Director Support Services



Franklin Pierce Schools

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253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Brandy Marshall, Director of Human Resources
DATE: November 9, 2021
SUBJECT: 2021-2022 FPESP COVID-19 Memorandum of Understanding

BACKGROUND INFORMATION

The Franklin Pierce School District has agreed to the attached memorandum of understanding with the Franklin Pierce Education Support Personnel (FPESP) related to the continuing COVID-19 outbreak. This agreement clarifies on-site student and staff health precautions, safety and discipline, COVID vaccinations, and use of COVID-19 leave.

RECOMMENDATION

I move that the Board of Directors approve the 2021-2022 Franklin Pierce Education Support Personnel Memorandum of Understanding.

ACTION REQUIRED

PENDING SCHOOL BOARD APPROVAL

Memorandum of Understanding

Between the Franklin Pierce School District

And

the Franklin Pierce Education Support Personnel

Whereas COVID-19 continues to create a public health emergency and the Office of the Superintendent of Public Instruction, the Office of the Governor, and state and local Departments of Health have issued requirements for the 2021-2022 school year that substantially affect the wages, hours, and working conditions of Association members, the parties agree to the following:

I. On-site Student and Staff Health Precautions:

- A. **Face coverings:** All employees, students, and building visitors shall wear face coverings consistent with the most recent guidance from state and local health officials. The District shall maintain a supply of disposable face coverings for all employees, students and visitors who fail to provide their own appropriate face covering.
 - i. Employees may choose to provide their own face coverings that comply with District standards, which will at a minimum comply with the most recent guidance from state and local health officials.
 - ii. Employees working with students who cannot wear a face covering because of a legally recognized exemption shall be provided all appropriate personal protective equipment (PPE), including but not limited to medical grade masks and gloves, as described by L&I. The District will continue to make a good faith effort to provide KN95 masks to all Employees upon request, subject to availability of supply.
 - iii. If an employee is expected to or requests to wear an N95 mask and an immediate N95 fitting is not available, the District will provide the next most appropriate available face covering (e.g. KN-95 plus face shield until the District can provide a mask fitting.
 - iv. The District shall provide face coverings with mouth windows, upon request, to facilitate communication with staff and students who are Deaf/Hard of Hearing.
- B. **Health Screenings:** Staff and families will be expected to self-screen for COVID-19 symptoms. The District will follow state DOH and local requirements to respond to any employee or student who displays COVID-like symptoms at school. Those requirements currently state as follows:

PENDING SCHOOL BOARD APPROVAL

Any student or staff who displays or reports COVID-19-like symptoms must be immediately isolated from others and sent home and referred to diagnostic testing or provided a test kit as soon as feasible. While waiting to leave school, the individual with symptoms must be isolated in a designated isolation space. They must wear a cloth face covering or mask. Anyone providing care or evaluation to the isolated individual must wear appropriate PPE.

The District and its staff will follow the most recent directives from state and local health authorities regarding which symptoms trigger quarantine. See linked [Symptom Flowchart](#).

- C. **Physical Distancing:** Based on the current (September 8) DOH requirements, the following shall apply until and unless those requirements change: To the extent possible, an effort shall be made to keep three (3) feet of distancing between students during regular classroom activities, and six (6) feet of physical distancing between students during high-risk activities such as eating. Classrooms and workspaces shall be arranged to maximize distance between adults and students up to six (6) feet if possible. All meetings between adults shall, to the extent possible, be held in spaces that accommodate six (6) foot distancing between participants.

The District will continue to encourage consideration and flexibility by administrators to hold online meetings when space limitations/safety concerns warrant.

- D. **Handwashing:** The district shall provide adequate facilities including water and supplies for staff and student handwashing.
- E. **Sanitation of facilities:** All District employees are responsible to ensure their work spaces remain clean and ready for use.
- F. **Training:** All new staff shall receive written instructions on COVID-19 health and safety precautions, including information on where to direct any questions, prior to their first work day.
- G. **Communication with students and families:** Students and their families will have access to regular multilingual communication on the District website and/or from the building and/or district regarding health and safety expectations.
- H. **Supervision for compliance:** The district shall designate a site supervisor to monitor employee health and safety. Site supervisors are listed on the Staff Covid web page. No bargaining unit member shall act as such a supervisor.

PENDING SCHOOL BOARD APPROVAL

- I. **Employee Rights to a Safe Work Environment:** District administration agrees to provide prompt direction to employees when questions or concerns regarding staff and student safety arises. In the event an employee does not believe the district is following advice from the Department of Health and/or Labor and Industries to adequately protect staff or student safety, the employee shall have the right to remove themselves from the situation in which they feel unsafe once proper supervision is in place. The employee agrees to stay on the work site, but in a safe location, until excused by building administration or until the safety concern is addressed and adequately resolved.

II. Safety and Discipline: Ensuring the safety and health of students and staff shall be the district's priority. Students shall be required to follow all safety protocols.

- A. **Protection of School Employees:** School employees who experience or witness insulting, intimidating, and/or abusive behavior toward a staff member by students, staff, volunteers, or other visitors to the worksite for enforcing any PPE or safety protocols will immediately report the incident to the Building Principal, building COVID supervisor, or nearest administrator. An employee reporting an incident will not be retaliated against.
- B. **Violations of Safety Protocols by students:** The District and building administration will support bargaining unit members in their efforts to enforce classroom and building rules related to mask wearing and social distancing.
- C. **Increased workload due to unfilled daily substitutes:** When an employee absence is not filled with a substitute for more than 2 consecutive days, a meeting will occur upon request between an administrator and the affected clerical staff to discuss the workload impact. Options that may be considered to mitigate the workload impact may include:
 1. Securing a sub for the absence, if possible
 2. Authorizing additional hours for the impacted clerical staff
 3. Distribution of sub wages amongst the impacted clerical staff.
Employees who perform this extra work shall fill out a district sub form indicating which employee worked how many hours at the hourly sub rate.
 4. Removal of work from the impacted employees

III. COVID Vaccinations:

Per Proclamation 21-14.1 COVID-19 Vaccination Requirements, all education employees are required to be fully vaccinated for COVID-19 and will be required to provide proof of such vaccination by October 18, 2021.

A. COVID Vaccination Verification:

PENDING SCHOOL BOARD APPROVAL

- i. The district will designate personnel to review confidentially and verify the employees' proof of vaccination.
 - ii. The district will record acknowledgement that such proof has been provided for visual review by recording the employees name, brand of vaccine and date of vaccination(s) in a secure place separate from the employee's personnel file.
 - iii. No photocopies or electronic copies will be taken of the documents used to verify the employee's vaccination status.
 - iv. The district will not share the personal health information of employees beyond the individual designated in the review process or the COVID supervisor in order to implement the health and safety provisions at a worksite.
- B. **COVID Vaccine Leave, Incentive and Recovery:** If an employee accessed sick or personal leave between February 8, 2021 and June 30, 2021 in order to obtain a COVID-19 vaccination, and provides proof of receipt of a dose of the vaccine on the day when such leave was accessed, the District will credit the employee's leave balance with that amount of leave to the appropriate leave bank, up to but not to exceed one (1) full day.

IV. COVID-19 Leave:

- A. **Positive TEST:** Employees diagnosed with a positive COVID-19 test, or experiencing symptoms and seeking a medical diagnosis, may not work at a District site until medically cleared or until the end of the quarantine or isolation period recommended by public health authorities. Such employees who apply for and receive time loss from Worker's Compensation due to presumed workplace exposure will receive paid COVID leave for the difference between time loss and their regular pay for up to ten (10) days. Employees will be given information to apply for Worker's Compensation.
- B. **Quarantine:** Employees who are required to quarantine as a result of a workplace exposure (as determined by contact tracing in collaboration with Tacoma-Pierce County Health Department) but who do not contract COVID and therefore are not eligible for Worker's Compensation, shall have access to paid COVID leave for the duration of their directed quarantine, not to exceed 10 total paid days per occurrence, not to be deducted from sick or personal leave. Employees will have access to such leave for each occurrence in which they are directed to quarantine, provided that the employee immediately seeks COVID testing (within the window advised by health officials) and submits the results promptly to the District once received. When a determination is not possible by the TPCHD the employee may submit a District Declaration Form asserting that the exposure was in connection with their assignment.

PENDING SCHOOL BOARD APPROVAL

- C. In the event that a clerical staff member is ordered to quarantine/isolate an administrator/HR may request that the staff member complete duties from home if the staff member is able/willing. The scope of work and hours would be documented and submitted to the administrator/HR for verification. The intent of this work is to mitigate the impact of the absence on the building/office. Most clerical positions require an in-building presence and therefore may have a limited capacity or no capacity for work to be completed from home.

V. Duration:

This MOU shall remain in effect throughout the 2021-2022 school year or until the end of the declared COVID state of emergency, whichever occurs first. In the event of other legislative or regulatory changes impacting this MOU the parties shall meet to bargain the impacts upon request within five (5) days. All terms and conditions of the Collective Bargaining Agreement shall remain in full force and effect unless specifically modified by this MOU. This MOU will be construed consistently with any existing state and local public health guidance and if the guidance changes, the District will follow the new guidance.

If the working conditions and student status are substantially the same on September 1, 2022 as September 1, 2021 this Memorandum of Understanding will automatically be renewed through August 31, 2023.



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: John Sander, Executive Director of Teaching and Learning Services
DATE: November 9, 2021
SUBJECT: 2021-2022 Agreement with PSESD Early Learning Program – Head Start Contract #11624

BACKGROUND INFORMATION

This agreement between Puget Sound Educational Service District Early Learning Program and the Franklin Pierce School District allows the Hewins Early Learning Center to provide comprehensive Head Start services using federal funds and ensures compliance with service plans, performance standards, and other federal regulations. Earlier this year, the Board approved a gap contract for services from July 1, 2021, to October 31, 2021. This contract covers November 1, 2021, through October 31, 2022, and reflects a continuation of the current program and services.

RECOMMENDATION

I move that the Board of Directors approve the Head Start 2021-2022 Subaward Agreement between Puget Sound Educational Service District Early Learning Program and Franklin Pierce School District.

ACTION REQUIRED



**HEAD START 2021-2022
SUBAWARD AGREEMENT BETWEEN**

**PUGET SOUND EDUCATIONAL SERVICE DISTRICT
EARLY LEARNING PROGRAM
800 OAKESDALE AVE SW
RENTON, WA 98057**

AND

**FRANKLIN PIERCE SCHOOL DISTRICT
315 129TH ST S
TACOMA, WA 98444-5044**

THIS CONTRACT is made and entered into by and between PUGET SOUND EDUCATIONAL SERVICE DISTRICT EARLY LEARNING PROGRAM (hereinafter referred to as "PSESD") and FRANKLIN PIERCE SCHOOL DISTRICT (hereinafter referred to as "Center").

IT IS THE PURPOSE OF THIS CONTRACT to provide comprehensive Head Start services, in accordance with this contract, all exhibits and attachments, and PSESD's Early Learning Program Manual (ELPM), ensuring compliance with service plans, Performance Standards, and other federal regulations.

THE FUNDING SOURCE FOR THIS CONTRACT is 100% federal funds pursuant to CFDA # 93.600. The federal award identification number for this Head Start grant is 10CH012059, awarded to PSESD on June 23, 2021.

THEREFORE, IT IS MUTUALLY AGREED THAT:

1. CONTRACT MANAGEMENT

- 1.1 The Contract Manager and Center Director for each of the parties shall be the contact person(s) for all communications and billings regarding the performance of this Contract.
- 1.2 Any notice or demand or other communication required or permitted to be given under this Contract or applicable law shall be effective only if it is in writing, properly addressed, and either emailed, delivered in person, or by a recognized courier service, or deposited within the United States Postal Service.
- 1.3 Each party shall notify the other party in writing within ten days of any changes of the name and contact information regarding either party's designated Contract Manager or Center Director.
- 1.4 Notwithstanding RCW 1.12.070, such communications shall be effective upon the earlier of receipt or four calendar days after mailing or emailing. The notice address as provided herein may be changed by written notice given as provided above.

2. EXHIBITS AND ATTACHMENTS

Attached hereto and incorporated herein as though set forth in full are the following exhibits and attachments:

- Exhibit A - STATEMENT OF WORK
- Exhibit B - DELIVERABLES CALENDAR
- Exhibit C - GENERAL TERMS AND CONDITIONS
- Exhibit D - SUPPLEMENTAL TERMS AND CONDITIONS

The parties agree that the exhibits and attachments listed in this paragraph shall be enforceable against the parties and are a part of this Contract.

3. STATEMENT OF WORK

The parties agree that the Center shall perform the activities and obligations as set forth and described in this Contract and its Exhibits, attached hereto, and incorporated herein as though set forth in full. The Center shall also furnish the necessary personnel, equipment, material and/or service(s) and otherwise do all things necessary for or incidental to the performance of the work as set forth and described in this Contract. The Center agrees to provide the services, products and activities at the costs set forth in this Contract.

4. PERIOD OF PERFORMANCE

Subject to the requirements of this Contract, the period of performance of this Contract shall commence on November 1, 2021, and be completed on or before October 31, 2022, unless terminated sooner as provided herein.

W.W.
W.W.

5. COMPENSATION

PSESD shall reimburse the Center upon receipt of proper documentation as required by PSESD, as detailed below. The Center must follow the Office of Management and Budget (OMB) Circular cost principles.

FUNDING

Model	Slots
Funded Enrollment (Part Day)	114
Funded Enrollment (School Day)	0
Funded Enrollment (Working Day)	0
Grand Total	114

Line Items	Funding
Operations	\$905,048.85
Parent Funds (\$50/slot)	\$5,700.00
Grand Total	\$910,748.85

W.W.
W.W.

PSESD may increase or decrease the approved budget in this Agreement or may make other changes to the Agreement. This will be in the form of an Amendment to the Agreement, which will outline the reasons for any changes.

The parties have determined that the cost of accomplishing the work herein shall not exceed the amount in the table above. Any additional authorized expenditure, for which reimbursement is sought, must be submitted as written documentation following the One-Time Funds application process to the PSESD Contract Manager for pre-approval and established by a written Contract Amendment signed by all designated parties. Compensation will be paid upon the timely completion of services as described in this Contract and is contingent upon acceptance of relevant work products and approval of claims by PSESD as described in this Contract.

6. BILLING PROCEDURE

- 6.1 The Center will submit, not more than two times per month, properly completed Reimbursement Claim Form ("claim"), to:

Scan and email to (preferred):
elfiscal@psed.org

Mail document(s) with original signatures to:
PSESD, Early Learning Fiscal
800 Oakesdale Ave SW
Renton, WA 98057

- 6.1 Payment to the Center for approved and completed work shall be made by warrant or Electronic Funds Transfer by PSESD and considered timely if made within 30 days of receipt of a properly completed claim. Payment shall

- be sent to the address designated by the Center and set forth in this Contract.
- 6.2 Each claim must clearly reference the PSESD Contract Number.
 - 6.3 Upon the expiration of this Contract, any claim or payment not already made shall be submitted to PSESD no later than forty-five (45) days following the expiration date of this Contract. The final claim shall certify that the Center has completed all requirements of this Contract.
 - 6.4 The deliverables outlined in the table below shall be submitted before or on the due date. Claims for expenses incurred after the due date will not be processed until the deliverable is submitted.
 - 6.5 In the event that the Center doesn't complete and/or submit a deliverable outlined in this contract and PSESD's funder holds PSESD's monthly voucher pending that deliverable, PSESD reserves the right to hold the Center's monthly claim until the deliverable is completed and/or submitted.

Deliverable	Due Date	Submission
Site Readiness and Safety Checklists	September 15 (full-year sites) Before classes start (part-year sites)	See Site Readiness and Safety Checklist Procedure in ELPM
Active Supervision Plans	September 30	See Active Supervision Procedure in ELPM



Franklin Pierce Schools

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www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Vicki Bates, Executive Director of Teaching and Learning Services
DATE: November 9, 2021
SUBJECT: Pierce County Careers Connection – Memorandum of Agreement

BACKGROUND INFORMATION

Pierce County Careers Connection is a partnership of business, labor, community, and education that meets common regional needs by preparing students to successfully advance from high school through postsecondary education. This memorandum of agreement enables students completing high school career and technical education programs to earn college equivalent credit for courses taken as part of their secondary education program.

RECOMMENDATION

I move that the Board of Directors approve the Pierce County Careers Connection – Memorandum Agreement.

ACTION REQUIRED

Pierce County Careers Connection - Memorandum of Agreement

Pierce County Careers Connection is a partnership of business, labor, community, and education that meets common regional needs by preparing students to successfully advance from high school through postsecondary education into the world of work. Membership includes the following college and school district partners: Bates Technical College, Clover Park Technical College, Pierce College District, , Bethel School District, Centralia School District, Chief Leschi Schools, Clover Park School District, Eatonville School District, Elma School District, Enumclaw School District, Fife School District, Franklin Pierce School District, Morton School District, Napavine School District, New Market Skills Center, North Thurston School District, Olympia School District, Orting School District, Peninsula School District, Pierce County Skills Center, Puget Sound Skills Center, Puyallup School District, Steilacoom Historical School District, Sumner-Bonney Lake School District, Tacoma Public Schools, University Place School District, West Sound Technical Skills Center, White River School District, and Yelm Community Schools.

Dual credit articulation agreements are designed to award college credit to students who successfully complete articulated college level career and technical education courses and programs while still in high school. RCW 28B.50.531 authorizes community and technical colleges to establish agreements in collaboration with local school districts. Articulation agreements define the criteria for equivalency and the granting of credit. The following guidelines provide a framework and operational structure for colleges and school districts to facilitate the implementation of articulation through student request for college transcription.

I. Purpose

The purpose of this memorandum of agreement is to enable students completing high school career and technical education programs to earn college equivalent credit for courses taken as part of their secondary education program.

Each program covered under this agreement will have an articulation agreement signed by the college and school district designees from each participating institution. An articulation agreement is designed to provide students with a non-duplicative, coherent, sequence of progressive achievement leading to technical skill proficiency, a credential, a certificate, or a degree.

II. Provisions

Maintaining college standards is important to the overall strength of a dual credit course. In an effort to prepare students who will be educationally competitive, the same rigorous college standards will be applied to all dual credit courses irrespective of where or how the instruction is delivered. High school faculty teaching the dual credit course(s) will provide instruction to support the competencies listed in the articulation agreement.

College Partners Will:

- Establish the course requirements for college credit to be granted. Course competencies identify the academic and technical skills for each course and may include requirements such as term papers, portfolios, or industry certification exams. Students must achieve a 'C' or better grade in the course competencies to qualify for college credit.
- Identify the articulated course on the transcript as a regular college-level course. No designation will be used to indicate the course was taken while the student was in high school.
- At the discretion of the college division program chair, a student failing to make satisfactory progress in a college course or a college program of study may be required to retake a college course that the student had previously earned credit for, through the high school Tech Prep program.
- Abide by all Consortium by-laws.

District Partners Will:

- Ensure all College CTE Dual Credit articulated courses are taught by instructors who meet the WA State CTE teaching requirements or meet college partner employment criteria. WAC 131-16-095 (2)
- Ensure the high school program/courses meet the academic and technical standards established for career and technical education (CTE) state approved programs.
- Identify an administrative point of contact (principal/CTE director) to ensure instructor compliance with the articulation agreements.
- Ensure student compliance with college enrollment policy to avoid duplication of courses and credits.
- Abide by all Consortium by-laws.

Students Served: The college and school district partners will make reasonable efforts to ensure all student populations are served by the CTE Dual Credit program.

Data Collection: All partners agree to assist in the collection of data concerning student participation, student performance, and instructor participation in the CTE Dual Credit program. Data will be used to determine the success of students who receive articulated credit during high school and then transfer to college in the same or similar pathway program.

Agreement Revision/Renewal: As required by law, this memorandum of agreement will be reviewed regularly and approved annually by the lead administrators (college presidents and school district superintendents or their designee) of the educational partners. (Perkins 2006, SEC. 3)

Credit Transfer: College credits, including those awarded through CTE Dual Credit transcription, may or may not transfer to four-year institutions or other colleges outside the state's community/technical college system. It is the responsibility of the student to consult with those institutions concerning specific credit transfer and admissions requirements.

Agreement Termination: Individual school districts and/or college partners may terminate this agreement without cause by giving 90 days written notice. If the college partner(s) terminate participation in the dual credit program, the college will continue to honor college credits for students currently enrolled in articulated courses at the secondary school and registered to earn college credit at the end of the term.

II. Procedural Steps in the Agreement Process:

1. Students must be enrolled in an approved articulated CTE course or program of study.
2. Students must register for dual credit using Pierce County Careers Connection's registration process and specified timeline.
3. Students must register to earn credit at only one college when the same high school course is articulated at multiple colleges within the consortium.
4. Participating high school instructors will use the Pierce County Careers Connection's registration/grading process to enter grades and verify student completion of articulated courses during the specified timeline.
5. Students will receive college credit upon successful completion of the dual credit course(s) with a grade 'C' or better.
6. Students may be required to submit an application and/or registration fee.
7. Participating colleges will, upon request, post a grade to the transcript of students who have applied, registered and successfully completed designated dual credit courses. Transcripts will be made available to students.



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Dr. Lance Goodpaster, Superintendent
DATE: November 9, 2021
SUBJECT: Interagency Agreement with Tacoma-Pierce County Health Department

BACKGROUND INFORMATION

This agreement allows the Tacoma-Pierce County Health Department to provide our district with COVID-19 contact tracing and case investigation support staff.

RECOMMENDATION

I move that the Board of Directors approve the Agreement between Tacoma-Pierce County Health Department and Franklin Pierce School District related to contact tracing and case investigation support staff.

ACTION REQUIRED

**AGREEMENT BETWEEN TACOMA-PIERCE COUNTY HEALTH
DEPARTMENT
AND FRANKLIN PIERCE SCHOOL DISTRICT**

THIS AGREEMENT is entered into by and between Tacoma-Pierce County Health Department (TPCHD) and Franklin Pierce School District referred to herein individually as a party and collectively as the parties.

RECITALS

Whereas, Washington State COVID-19 reopening requirements have placed increased responsibilities upon schools and school districts to help protect student, staff and community from COVID-19 transmission; and

Whereas, testing programs have strict requirements that demand additional resources from and add pressure to school and school district staff, including but not limited to contact tracing to identify people who may have been exposed to COVID-19 and case investigation to support people who have confirmed or suspected COVID-19; and

Whereas, TPCHD has received American Rescue Plan Act funding from Pierce County to provide schools and school districts with contact tracing and case investigation support; and

Whereas, subject to the terms of this Agreement, TPCHD is willing to provide and School/District is willing to accept contact tracing and case investigation support to alleviate the pressure on school and school district staff; now, therefore, in consideration of the covenants and promises set forth below:

AGREEMENT

1. Tacoma-Pierce County Health Department (TPCHD) will:

- Provide case investigation and contact tracing services at no cost to the School/District through a contract with a qualified third party.
- Through the selected contractor, provide staffing to work at the School/District to assist with case investigation and contact tracing work.
- Require the contractor's staff to have undergone and provide proof of:
 - Standard background record check in accordance with RCW 28A.400.303.
 - COVID-19 vaccination.
 - Drug-screen.

2. The School/District will:

- Provide staff to train case investigators and contact tracers provided by the contractor.
- Provide appropriate workspaces for case investigators and contact tracers.
- Initiate the School Case Investigation by providing case name and required information.
- Notify contractor of personnel or performance issues. Notify TPCHD if an issue persists or escalates.

- Provide daily direction to the contractor-provided case investigators and contact tracers who are working onsite.

3. Term

The term of this Agreement shall begin November 3, 2021 and end December 31, 2021, unless terminated earlier pursuant to its terms and conditions. Should this Agreement be signed after the term beginning date stated herein, then it shall be retroactive and binding to that date. The term of this Agreement may be extended by a written and executed Amendment to this Agreement executed by both parties.

4. Hold Harmless

School/District agrees to defend, indemnify and hold harmless TPCHD, its appointed and elected officials, officers, directors, employees, and agents from and against any and all liabilities, losses, claims, obligations, demands, costs, damages and expenses, including attorney's fees (collectively, a "Claim") arising out of or in any way related to School/District's performance of this Agreement, to the extent caused by the negligent acts or omissions of the School/District, its subcontractors, agents, successors and assignees, or anyone directly or indirectly employed by School/District or anyone for whose acts the School/District supervises or controls, regardless of whether or not such Claim is caused in part by TPCHD. Where a Claim arises from the concurrent fault of the parties to the Agreement, the School/District's obligations under this Section shall only apply to extent of the respective fault of School/District. This duty to defend, indemnify and hold harmless shall apply regardless of whether a Claim is brought pursuant to the Industrial Insurance Act, RCW Title 51, or otherwise, and School/District waives any immunity whatsoever with respect to its duty to defend, indemnify and hold harmless. This duty to defend, indemnify and hold harmless shall apply regardless of whether this Agreement is executed after School/District begins the services and shall extend to claims arising after this Agreement is terminated.

5. Termination of Agreement

Either party may terminate this Agreement at any time, with or without cause. Termination shall be accomplished by providing the other party with fourteen (14) days' written notice.

6. Right to Audit

Upon TPCHD's request, the School/District shall make available to TPCHD all accounts, records and documents related to the performance of this Agreement for TPCHD's inspection, auditing or evaluation during normal business hours as reasonably needed by TPCHD to assess performance, compliance and quality assurance under this Agreement or in satisfaction of TPCHD's public disclosure obligation.

7. Public Disclosure

This Agreement and documents provided to TPCHD by the School/District are deemed public records subject to disclosure under the Washington State Public Records Act, Chapter 42.56 RCW (Public Records Act). Thus, TPCHD may be required, upon request, to disclose this Agreement and documents related to it unless an exemption under the Public Records Act or other laws applies. In the event TPCHD receives a request for such disclosure, determines in its legal judgment that no applicable exemption to disclosure applies, and the School/District has complied with the requirements herein to mark all content considered to be confidential or proprietary, TPCHD agrees to provide School/District ten (10) days written notice of impending release. Should legal action thereafter be initiated by the School/District to enjoin or otherwise prevent such release, all expense of any such litigation shall be borne by the School/District, including any damages, attorney's fees or costs awarded by reason of having opposed disclosure. TPCHD shall not be liable for any release where notice was provided, and the School/District took no action to oppose the release of information.

8. Dispute Resolution

In the event of a dispute pertaining to this Agreement, the parties agree to attempt to negotiate in good faith an acceptable resolution. If a resolution cannot be negotiated, then the parties agree to submit the dispute to voluntary non-binding mediation before pursuing other remedies. This provision does not limit either party's right to terminate as authorized by this Agreement.

9. Effective Date

This Agreement shall be effective on the date it has been signed by both parties.

10. Miscellaneous Provisions

Governing Law and Venue

Washington law shall govern the interpretation of this Agreement. Pierce County shall be the venue of any mediation, arbitration, or litigation arising out of this Agreement.

Assignment

The School/District shall not assign, subcontract, delegate, or transfer any obligation, interest or claim to or under this Agreement or for any of the compensation due hereunder without the prior written consent of TPCHD.

No Third Party Beneficiaries

This Agreement shall be for the sole benefit of the parties hereto, and nothing contained herein shall create a contractual relationship with, or create a cause of action in favor of, a third party against either party hereto.

Waiver

A waiver or failure by either party to enforce any provision of this Agreement shall not be construed as a continuing waiver of such provisions, nor shall the same constitute a waiver of any other provision of this Agreement.

Severability and Survival

If any term, condition or provision of this Agreement is declared void or unenforceable or limited in its application or effect, such event shall not affect any other provisions hereof and all other provisions shall remain fully enforceable. The provisions of this Agreement, which by their sense and context are reasonably intended to survive the completion, expiration or cancellation of this Agreement, shall survive termination of this Agreement.

Entire Agreement

This Agreement and the attached Exhibits, if any, contain the entire agreement between the parties as to the services to be rendered hereunder. All previous and contemporaneous agreements, representations or promises and conditions relating to the subject matter of this Agreement are superseded hereby. The parties hereto mutually acknowledge, understand and agree that the terms and conditions set forth herein shall control and prevail over any conflicting terms and conditions stated in any attachments hereto.

Modification

No modification or amendment of this Agreement shall be effective unless set forth in a written and executed Amendment to this Agreement.

IN WITNESS WHEREOF, the parties hereto have accepted and executed this Agreement, as of the effective date stated above.

TACOMA-PIERCE COUNTY
HEALTH DEPARTMENT

FRANKLIN PIERCE SCHOOL DISTRICT

By: _____

By: DR. LANCE GOODPASTER

Its: _____

Its: SUPERINTENDENT

Date: _____

Date: _____



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Dr. Lance Goodpaster, Superintendent
DATE: November 9, 2021
SUBJECT: Approved Out-of-State Staff Travel Requests

Travel Dates	Traveler Name(s)	Conference/Destination	Funding Source(s)
12/03/21-12/09/21	Tim Bridgeman	School Transportation News EXPO <ul style="list-style-type: none">• Reno, NV	<ul style="list-style-type: none">• E. Lion and General Funds
01/24/22-01/28/22	Liza Klumpar, Brad Pierce	Future of Education Technology Conference <ul style="list-style-type: none">• Orlando, FL	<ul style="list-style-type: none">• Title I
05/13/22-05/19/22	Terry Dosser	Division on Career Development & Transition <ul style="list-style-type: none">• Myrtle Beach, SC	<ul style="list-style-type: none">• Special Ed Funds