

NAMING FACILITIES

CW
(EXHIBIT)

Proposed Name for Facility

Board approval will be required for the naming or renaming of all District facilities including schools or distinct portions thereof, such as the library or auditorium.

This form will be used by persons proposing names for new or existing facilities or distinct portions of facilities.

Section A: Identify the facility or portion of the facility to be named.

Only one facility or portion thereof shall be named for any individual or group.

Check the boxes next to the type of facility to be named:

- ☐ Elementary School ☐ Middle School ☐ High School
☐ Districtwide Facility ☐ New Facility ☐ Portion of Existing Facility

Current name of facility (if applicable): _____

Name for Consideration: _____

Are there any other District facilities or portions of a District facility already named for the individual or group? If yes, please identify the location: _____

Section B: Check applicable boxes if facility is to be named for a person or group.

The name to be considered is based on the following categories:

- ☐ The person has attained prominence locally or nationally based on contributions to the public in recognized fields such as education, science, medicine, law, art, government, business, justice, civil rights, human rights, or military achievement.
- ☐ The person or persons were early pioneers of Carrollton or Farmers Branch or the state of Texas; or was a president of the United States.

The individual for whom the building or portion of a facility is to be named is:

- ☐ If deceased, the passing of the individual occurred 18 months or more before the nomination; or
- ☐ The request has not been submitted by an individual or a group for self nomination (if so, the naming must be the result of a significant financial contribution or gift.)
- ☐ The proposed name is a distinctive geographic location (e.g., Ranchview High School).

Section C: In addition to sections A and B above, complete this section if renaming a facility or portions thereof.

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- ☐ The officially named property has not previously been named in the last 50 years.
- ☐ I have confirmed that there is no deed restriction or donor designation.
- ☐ The school community is supportive of this name change and where applicable, at least one member of the campus improvement council, the parent-teacher association (PTA), and a member of the administration (CFBISD) have shown their support by signing off on this request.

CIC:	_____	Date	_____
PTA:	_____	Date	_____
Administrator:	_____	Date	_____

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Section D: All submissions will be presented in writing on this form and will contain a brief three paragraph statement to include the following:

Biographical Data:

The nominee's significant contribution is:

An impact statement explaining why a facility, school, or portion thereof should be named after this person:

Section E: Complete the following information to facilitate the dedication ceremony:

PERMISSION FROM FAMILY AND/OR NOMINEE

Please provide contact information for nominee's family:

Name	
Address:	
Phone #	
Fax #	
Email address	
Relationship	

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PLEASE PROVIDE A PHOTOGRAPH OF NOMINEE

Submitted by
(please print name) _____

Address _____

Phone # _____

Signature _____

Date _____

This form should be submitted prior to January 1. Nominations will only be accepted with completed exhibit. Questions may be directed to the Office of the Superintendent at (972) 968-6100. Completed applications may be sent to the following address:

Office of the Superintendent
Carrollton-Farmers Branch ISD
1445 N. Perry RD
Carrollton, Texas 75006