

## Northwest ISD 2020-2021 Monthly Payroll Schedule

\*\*\*THIS SCHEDULE IS USED FOR EXTRA DUTY, TEMPORARY, AND SUBSTITUTE PAY  
AS WELL AS THE PROCESSING OF LEAVE ONLY, NOT FOR FULL-TIME EMPLOYEE SALARY.  
FULL-TIME SALARIES ARE ANNUALIZED AND PAID OVER 12 MONTHS, ACCORDING TO PAY CYCLE.\*\*\*

<u>TIMESHEET PERIOD</u>	<u>TIMESHEET DUE</u> DATE	<u>CHECK DATE</u>	<u>FISCAL</u> <u>YEAR PAY</u> RUN
5/24/2020 - 6/27/2020	6/30/2020	7/24/2020	21B
6/28/2020 - 7/25/2020	7/28/2020	8/25/2020	21D
7/26/2020 - 8/29/2020	9/1/2020	9/25/2020	21F
8/30/2020 - 9/26/2020	9/29/2020	10/23/2020	21H
9/27/2020 - 10/24/2020	10/27/2020	11/24/2020	21J
10/25/2020 - 11/28/2020	12/1/2020	12/18/2020	21L
11/29/2020 - 12/26/2020	1/5/2021	1/25/2021	21N
12/27/2020 - 1/30/2021	2/2/2021	2/25/2021	21P
1/31/2021 - 2/27/2021	3/2/2021	3/25/2021	21R
2/28/2021 - 3/27/2021	3/30/2021	4/23/2021	21T
3/28/2021 - 4/24/2021	4/27/2021	5/25/2021	21V
4/25/2021 - 5/29/2021	6/1/2021	6/25/2021	21X

MAKE SURE TO KEEP PAYROLL UPDATED WITH DIRECT DEPOSIT CHANGES.  
FORMS ARE AVAILABLE IN THE PAYROLL OFFICE AND AT [WWW.NISDTX.ORG](http://WWW.NISDTX.ORG) UNDER  
DEPARTMENTS - FINANCIAL SERVICES - PAYROLL - FORMS

TRS & TRS INS ARE YOUR MANDATORY DEDUCTIONS FOR THE TEACHER'S RETIREMENT SYSTEM (TAKEN  
IN PLACE OF SOCIAL SECURITY, OR FICA) AND ARE DEDUCTED AT 7.7% AND .65%, RESPECTIVELY AND  
ARE SUBJECT TO CHANGE. FURTHER INFORMATION CAN BE FOUND AT [WWW.TRS.TEXAS.GOV](http://WWW.TRS.TEXAS.GOV)

MEDICARE IS DEDUCTED AT 1.45%.

FEDERAL INCOME TAX IS DEDUCTED ACCORDING TO THE W-4 YOU COMPLETE.  
THESE FORMS ARE TO BE SUBMITTED TO THE HUMAN RESOURCES DEPARTMENT.