



# HERRON-RIVERSIDE HIGH SCHOOL

A Second Campus of Herron High School

HERRON-RIVERSIDE  
HIGH SCHOOL

**Update: November 5, 2021**

## Highlights:

Dear Riverside Families,

This past week was one of those at Riverside where there were just too many good things happening to be able to focus on just one! A few highlights for me were:

- An incredible Homecoming Dance last Saturday. Turns out we *can* have a great event outdoors in late October! It felt very Riverside. Students were smiling, dancing, snacking :). As hundreds of our scholars danced the Cupid Shuffle together, I couldn't help but think, "they needed this!"
- A truly joyful celebration of Hispanic Heritage Month and the Day of the Dead (Dia de los Muertos) on Tuesday during 2nd period. As with so many of our events, scholars had the vision and initiative for this event and worked hard to bring it to fruition. Check out some beautiful [photos and video here](#).
- The beginning of a series of coffee and donut check-ins hosted by our Assistant Head of School Office on Thursday morning from 8:00 - 8:30. It was wonderful to have some families in the building, and we will continue to offer events like this to help us all strengthen our community!
- Our sophomore "Pizza in the Park" gathering yesterday afternoon (see picture to the right with Mrs. Michelle Butler, 9th and 10th grade School Counselor recently back from maternity leave!). For a grade level that started together during the depths of the pandemic, they are building strong relationships (and competitiveness!), and so much fun was had.
- Visiting classrooms where students were engaged in excellent, rigorous work. Seniors are reading *Hamlet* and *Kindred*, two powerful, beautiful texts. Government students are preparing for their mock elections. Last week, Chemistry students put on their lab coats and did their first lab of the year *with fire!*
- Hearing of strong connections that were made during Parent Teacher Conferences, allowing us to better support students and set them up for success.
- And lastly, last night we hosted an in-person Open House for prospective students and families. Telling the Riverside story and welcoming in new Argonauts is always energizing; it was especially affirming when one of our teachers received this feedback last night after the event:



"I was curious to know if [student] felt overwhelmed after last night, and quite the opposite - they are over the moon about the teachers, excited to learn Latin, in love with the art and music spaces, etc. "This is exactly the high school I want to attend. I can't believe it's real." (Their words) We all know that reality is more complicated than first impressions, but the first impressions aren't irrelevant, and I feel certain that it makes sense for us to continue actively exploring this path in all the ways we can."

I am so grateful for our vibrant Riverside community where there are so many good things going on each week.

Please enjoy this beautiful weekend as we prepare for a (seemingly unusual in quarter 2!) "normal" week of school next week!

Sincerely,

Katie Dorsey  
Head of School

**Please support  
Herron-Riverside  
High School  
Donate online  
[now](#)**

**Upcoming  
Calendar  
Highlights**

**Guest Teachers  
(substitutes)  
Needed at all  
Schools!**

## **ENROLLMENT QUESTIONS?**

Call Ms. Young at  
317-231-0010 ext.  
16106

## Upcoming Calendar Highlights

### NOVEMBER

Thursday, Nov 4	Virtual Open House 6:00 - 8:00 PM – Early Dismissal 12:30 PM
Friday, Nov. 5	NO SCHOOL; Virtual Parent-Teacher Conferences 9:00 AM - Noon
Friday, Nov 19	Early dismissal; 1:30 PM - No 5th period.
Mon-Fri, Nov 22-26	NO SCHOOL for students – Thanksgiving Break
Mon, Nov 29	Classes resume at 9:00 AM

## Herron Prep has enrolled in Box Tops for Education!!

Please join our school community in earning donations by using the Box Tops app. It's an easy way to make a difference. All you have to do is buy Box Tops participating products (like Cheerios, Paper Mate, Lysol products, etc.) and scan your grocery receipt. Box Tops are worth \$.10 each and they add up fast! Twice a year, our school receives a check to help pay for whatever we need - equipment, supplies or experiences the kids love!

Use the referral code **P0TK7HCY** when you sign up and you'll get 20 Bonus Box Tops when you scan your first receipt now through 05/29/2022, while supplies last!

Download the Box Tops for Education app from the App Store or Google Play or use the link below:  
[https://btfе.smart.link/c2jjidifkw?referral\\_code=P0TK7HCY](https://btfе.smart.link/c2jjidifkw?referral_code=P0TK7HCY)

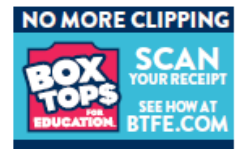


## EARN CASH FOR OUR SCHOOL

NO MORE CLIPPING. ALL YOU NEED IS YOUR SMARTPHONE.

The NEW and improved Box Tops mobile app uses state-of-the-art technology to scan your store receipt, find participating products and instantly add Box Tops to our school's earnings online.

LOOK FOR  
THE NEW  
LABEL:



## HERE'S HOW IT WORKS:



### BUY BOX TOPS PRODUCTS

You can find Box Tops on hundreds of products throughout the store.



### SCAN YOUR RECEIPT

Use the app to snap a photo of your receipt within 14 days of purchase.



### EARN CASH FOR OUR SCHOOL

Box Tops earnings are identified and automatically updated at BTFE.com.

You do not need to clip or send Box Tops labels to school.

**NOTE: Receipts are only valid for two weeks from your purchase date. Please scan right away!**

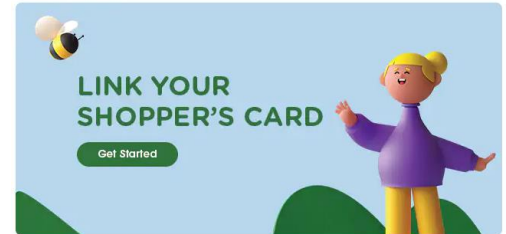
## DOUBLE YOUR DONATION WITH KROGER COMMUNITY REWARDS!!

**Box Tops Purchases can have twice the impact if you shop at Kroger!**

Just register your Kroger Card and Choose ICS as your designated donor organization.

Indianapolis Classical Schools takes part in the **Kroger Community Rewards Program**. Through this initiative, Kroger donates a percentage of your grocery bill to our school **every time** you use your Kroger Plus Card – **at NO cost to you!** The program will not cost you anything or affect your coupons or fuel rewards in any way. Please take a few moments today to sign up for this program

- Go to <https://www.kroger.com/i/community/community-rewards> .
- Click the “Link Your Shopper’s Card” button on the bottom of the page
  - If you already have an online Kroger account, **sign in**
  - If you don’t yet have an online Kroger account, click “**Create an account**”
- Once you’ve established or signed into your online Kroger account, search for **Indianapolis Classical Schools** OR our Kroger organization number, **MD414** in the “Find an Organization” window.
- Next, click the “Enroll” button under Indianapolis Classical Schools, and you’re enrolled!



→ **Be sure to scan your Kroger Plus Card or enter your Alt ID with every purchase**

*A contribution will be sent to HCS quarterly, you don't have to do anything else!*



**If you have questions or need assistance with either program, please contact Michelle Melton at [mmmelton@herronclassical.org](mailto:mmmelton@herronclassical.org)**

### Guest Teachers Needed

We anticipate that one of our ongoing challenges will be full staffing coverage when faculty and staff have a need to isolate or quarantine. If you or someone in your community is interested in becoming a Guest Teacher to help us in this season, please contact Cheri West at [cwest@herronhighschool.org](mailto:cwest@herronhighschool.org)

### Crochet/Knitting supplies

Riverside High School Stitches Club is seeking crochet hooks and knitting needles to use for our club. If anyone has these items or knows people who have these items and are willing to donate them to

our club, please send them to school, C/O Chasten Bear. The club is expected to have high demand this year and so supplies are critical!

### **Vaccine Information from Indiana State Department of Health**

The Indiana Department of Health (IDOH) is partnering with Gravity Diagnostics to expand access to COVID-19 testing across the state. Gravity Diagnostics is rolling out new test sites starting this week, and you can find more information on the IDOH or Gravity Diagnostics websites.

The CDC released data last week collected from April 4 through July 17 which showed people who were unvaccinated were 10 times more likely to be hospitalized with COVID-19, and 11 times more likely to die from it.

Read the COVID-19 VACCINE Latest Updates & Resources from the Indiana Department of Health here:

<https://resources.finalsite.net/images/v1634783452/indianapolisclassicalschoolorg/clmjyful1hvudeiervg/FullguidelinesfromtheMarionCountyPublicHealthDepartment.pdf>

### **Indianapolis Classical Schools' Board of Directors Meetings**

Indianapolis Classical Schools' Board of Directors meets regularly on the third Tuesday of alternating months except for December. The next meeting will be Tuesday, December 14, 2021 at 7:30AM. The location is to be determined.

### **McKinney-Vento Information Required**

Each year, we must ask families a question regarding their student's living arrangement, according to the McKinney-Vento Act. Please fill out this one question along with a parent and student name. Many of you may have filled this out on your registration form. However, we need to collect the information for the State through this form. <https://tinyurl.com/hsvento>

### **Health Forms**

All students must have the Healthcare Office Information Form on file each year to see the school nurse. If you would like to allow your student to receive medication during the school day, whether it is prescription or over-the-counter, a Consent to Administer Prescriptions Form must be filled out, as well. If you are interested in using our nurse practitioner or social worker for services that are fee-based and billed through insurance, you must have the Consent for Fee-based Services Form and Authorization for Treatment on file. And lastly, if your student carries and inhaler or epipen, a doctor must fill out the Authorization to Carry an Inhaler and/or Epipen Form. All forms can be found on our website at: <https://www.herronriverside.org/families/health-forms>

### **Federal Notification Compliance**

Federal law requires that schools provide annual notification of certain mandated policies. Below are several important annual notifications of these federally required policies. Please take the time to review them.

---

## **Indianapolis Classical Schools Asbestos Hazard Emergency Response Act (AHERA)**

### School Asbestos Management Plans

Federal law requires public school districts and non-profit schools to develop, maintain and update asbestos management plans and to keep a copy at each individual schools. These plans are required to document the recommended asbestos response actions, the location of the asbestos within the school, and any action taken to repair and remove the material. To view Indianapolis Classical Schools Asbestos Management Plan, contact [shoffman@indianapolisclassicalschoools.org](mailto:shoffman@indianapolisclassicalschoools.org).

---

## **Indianapolis Classical Schools Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)**

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires Indianapolis Classical Schools to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas (“protected information surveys”):

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes (“marketing surveys”), and certain physical exams and screenings.

*Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

*Receive notice and an opportunity to opt a student out of –*

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

*Inspect*, upon request and before administration or use –

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Indianapolis Classical Schools has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Indianapolis Classical Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Indianapolis Classical Schools will



also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Indianapolis Classical Schools will make this notification to parents at the beginning of the school year if the school has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

*Parents who believe their rights have been violated may file a complaint with:*

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202

---

## **FEDERAL TITLE I COMPLIANCE NOTIFICATION**

### **PARENTS' RIGHT-TO KNOW Parent Notification Letter**

In accordance with the federal *Elementary and Secondary Education Act, Section 1111(h)(6) PARENTS' RIGHT TO KNOW*, this is a notification from Indianapolis Classical Schools to every parent of an enrolled student to inform you have the right to request and receive information in a timely manner regarding the professional qualifications of your student's classroom teachers. All schools that receive federal Title I funding must provide this annual notice.

This information regarding the professional qualifications of your student's classroom teachers shall include the following:

- If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which Indiana qualifications and licensing criteria are waived;
- The teachers baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their qualifications

If at any time your student has been taught for 4 or more consecutive weeks by a teacher that is not highly qualified, you will be notified by the school of this information.

If you have any questions regarding this notification please contact the Title I Program Administrator at [jharris@herronhighschool.org](mailto:jharris@herronhighschool.org).

FERPA (Family Educational Rights and Privacy Act) is a Federal law that is administered by the Family Policy Compliance Office (Office) in the U.S. Department of Education (Department). 20 U.S.C. § 1232g; 34 CFR Part 99. FERPA applies to educational agencies and institutions (e.g., schools) that receive funding under any program administered by the Department.

FERPA gives custodial and noncustodial parents alike certain rights with respect to their children's education records unless a school is provided with evidence that there is a court order or State law that specifically provides to the contrary. Otherwise, both custodial and noncustodial parents have the right to access their children's education records.

When a student reaches 18 years of age or attends a postsecondary institution, he or she becomes an "eligible student," and all rights under FERPA transfer from the parent to the student. The term "education records" is defined as those records that contain information directly related to a student and which are maintained by an educational agency or institution or by a party acting for the agency or institution.

FERPA also permits a school to disclose personally identifiable information from education records of an "eligible student" (a student age 18 or older) to his or her parents if the student is a "dependent student" as that term is defined in Section 152 of the Internal Revenue Code. Generally, if either parent has claimed the student as a dependent on the parent's most recent income tax statement, the school may non-consensually disclose the student's education records to both parents. In general, Indianapolis Classical Schools assumes our seniors and any other eligible student as defined by FERPA are "dependent students," and will continue to release educational records to both parents through graduation.

For students under the age of 18, Indiana State Law also requires schools to provide equal access to educational records to both custodial and non-custodial parents, unless there is a copy of a court order denying access to the student's educational records in the student's file.

IC 20-33-7, Chapter 7. Parental Access to Student Records, section 2 states:

IC 20-33-7-2

Custodial and noncustodial parents; equal access; exceptions

Sec. 2. (a) Except as provided in subsection (b), a nonpublic or public school must allow a custodial parent and a noncustodial parent of a child the same access to their child's education records.

(b) A nonpublic or public school may not allow a noncustodial parent access to the child's education records if:

- (1) a court has issued an order that limits the noncustodial parent's access to the child's education records; and
- (2) the school has received a copy of the court order or has actual knowledge of the court order.

As added by P.L.1-2005, SEC.17.

\*\* Under certain limited circumstances, an eligible student may be asked to sign a Consent to Release Educational Records form. For example, in the case of divorced parents when the eligible student is listed as a dependent on one of the parent's IRS forms, and the eligible student wishes to restrict the non-supporting parent's access to educational records and PowerSchool login, the student will be asked to indicate which parent will receive access to educational records. Without a signed Consent to Release form from an eligible student, both parents will continue to receive access to PowerSchool records and afforded all the rights provided for by FERPA.

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day Indianapolis Classical Schools ("School") receives a request for access.

Parents or eligible students should submit to the school's Registrar a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask Indianapolis Classical Schools to amend a record should write the school Registrar, clearly identify the part of the record they want to change, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as Google as our cloud based services provider, PowerSchool, an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Indianapolis Classical Schools, as part of its accountability and compliance program with its authorizer, also shares student level data with the Office of the Mayor of Indianapolis under the provisions of 34 CFR 99.3.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Indianapolis Classical Schools to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))



---

**Indianapolis Classical Schools**  
**Herron High School / Riverside High School / Herron Preparatory Academy**  
**Family Educational Rights and Privacy Act (FERPA)**  
**Notice for Directory Information**

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Indianapolis Classical Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Indianapolis Classical Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the school to the contrary in accordance with school procedures. The primary purpose of directory information is to allow Indianapolis Classical Schools to include this type of information from your child's education records in certain school publications.

Examples include, but are not limited to:

- A playbill, showing your student's role in a drama production;
- Recognition in the newsletter for an activity or award;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation/Commencement programs and scholarship awards;
- Sports activity sheets which may include weight and height of team members;
- Riverside High School or Herron High School promotional materials and social media
- Carpooling databases organized by partner organizations.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings publish yearbooks or take class photos. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Indianapolis Classical Schools to disclose directory information from your child's education records without your prior written consent, you must notify the Indianapolis Classical Schools in writing within 30 days of receipt of this notice. You must do this each year your student attends a campus of Indianapolis Classical Schools.

**Please be advised that your written notice "opting-out" of directory information disclosures will apply to ALL areas of school media and publications, including the school yearbook.**

Written notice of opt-out decisions must be submitted to the Office of the Registrar within 30 days of receiving this notice.

Indianapolis Classical Schools has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph(s)
- Date and place of birth
- Grade level
- Participation in officially recognized extracurricular clubs, activities and sports
- Degrees, honors, and awards received
- Weight and height of members of athletic teams
- Senior acceptance into colleges and universities
- Merit scholarships awarded by colleges and universities
- Alumni directories

If you choose to opt-out of Indianapolis Classical Schools Directory Information, your letter must state:

- Name and birth date of student
- Name of the Indianapolis Classical School campus the student attends
- Statement that you have read and understand Indianapolis Classical Schools Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information statement
- Statement that you choose to opt-out from all directory information, media and publications.

**Please send your opt-out letter to:**

Office of the Registrar  
Indianapolis Classical Schools

**INDIANAPOLIS CLASSICAL SCHOOLS**  
**Herron High School / Riverside High School / Herron Preparatory Academy**  
**Title IX Anti-Harassment Statement**

Indianapolis Classical schools do not discriminate on the basis of sex in its educational programs and activities or tolerate sexual harassment. Sexual harassment includes sexual violence and any other harassment or discrimination based on sex. Any student who believes he or she has been subjected to sexual harassment is encouraged to report the incident(s) to school officials. Indianapolis Classical Schools are committed to conducting a prompt investigation. Students and/or parents may file a complaint of sexual harassment by contacting any member of school leadership, including a Counselor, a teacher, or Indianapolis Classical Schools' Title IX Coordinator. Complaints of sexual harassment may be made verbally, in person or by phone, or in writing by email or mail, or by submitting the complaint in writing and handing the document to one of the people listed in this document.

Certain members of the school's Leadership team and the Title IX Coordinator are responsible for investigating and reviewing complaints of sexual harassment. This team includes Jonathan Harris, Vice President, Academics; Anne Deckard, Head of School, Herron High School; Katie Dorsey, Head of School, Riverside High School; Tenika Holden-Flynn, Head of School at Herron Preparatory Academy, Karen Laliuff, ICS Title IX Coordinator; Atticus Westerfeld, and Emanuel Harper, Assistant Heads of School; and the Counseling/Advisory team. Incidents that rise to the level of a federal Title IX violation will be investigated following the requirements of Title IX regulations. Incidents that do not rise to the level of Title IX will be investigated under the terms of ICS disciplinary expectations.

Investigations will be launched immediately upon the filing of a complaint, and will be completed promptly. In many cases, investigations may be resolved within 5 school days, but in some situations, the investigation may require up to 60 days to complete. Both parties will be notified in writing of the outcome of a Title IX investigation.

Investigations and determinations will be based on *a preponderance of evidence* in accord with Federal requirements. Appropriate disciplinary sanctions of individuals who engage in sexual harassment will be implemented, and may include suspension or expulsion of a student and suspension or termination of an employee. A complete *Policy Regarding Sexual Harassment and other Unlawful Harassment* is distributed to all students and is available on our website.

Students or employees who retaliate against individuals who report sexual harassment will be promptly disciplined. The network's Title IX coordinator, Karen Laliuff, will be responsible for ensuring that the school complies with and carries out its responsibilities under Title IX, including investigation of complaints alleging noncompliance with Title IX. Please refer questions about this policy to:

Karen Laliuff  
Title IX Coordinator, Indianapolis Classical Schools  
110 East 16<sup>th</sup> Street, Room 145  
317-231-0010 X 1113  
klaliuff@indianapolisclassicalschoools.org

---

**HAVE YOU FOUND RIVERSIDE ON THE WEB?**  
Visit our website: [www.riversidehighschool.org](http://www.riversidehighschool.org)  
Follow us on Instagram:  
[@rhsadmin](https://www.instagram.com/rhsadmin)  
[@herronhighindy2](https://www.instagram.com/herronhighindy2)  
Like us on Facebook:  
[Riverside High School, Indianapolis](https://www.facebook.com/RiversideHighSchoolIndianapolis)  
Follow us on Twitter:  
[@RiversideHSIndy](https://twitter.com/RiversideHSIndy)

**RHS Athletics:  
@RHSArgonauts**

---