HOLOCAUST AND GENOCIDE STUDIES PROGRAM

GRATZ COLLEGE

**DISSERTATION PROPOSAL AND DISSERTATION
ELEMENTS AND FORMAT (HGS 898)**

The Dissertation Proposal and the Dissertation itself follow the same format:

ELEMENTS OF THE PROPOSAL AND THE DISSERTATION

1. Introduction and thesis statement: What? Why?

   What are you going to research and why is it important?
   It is generally advised to have no more than three research questions.

2. Literature review: Where is your research?

   A concise overview of all the literature cited in your Dissertation. Each work in the
   Literature review should include 3-4 sentences summarizing the key features of the
   work. You need to show what has been established in recent lit about your subject,
   and how your research is going to contribute to the subject.

3. Methodology: How will you research your topic?

   Familiarize yourself with as broad literature on the subject as you can; compare methodologies and
   choose one most appropriate for your research, *if a particular methodology is applicable.*

4. Chapter outline: How will you demonstrate your narrative?

5. Conclusion: What are the implications of your research? What is the expected contribution to the
   field: What will be changed in the field by it? What issues still remain? What further research still
   needs to be done?

6. Bibliography: Bibliography of all sources utilized in your research.

7. Length of the Proposal: Approximately 20-30 pages. Length of the Dissertation: Approximately
   300 pages maximum, including Bibliography.

FORMAT

There is a separate document that details the Front Pages of your final Dissertation before the Table
of Contents. Be sure to have all the correct Front Pages when you submit the final draft of your
Dissertation.

The Dissertation Proposal should follow the same formatting that is needed for the Dissertation
itself:

- Times New Roman, 12-point font
- Double-spaced
- 1-inch margins

- Chicago Manual of Style must be used for all footnotes, Literature Review, and Bibliography