

BUDGET COMMITTEE MINUTES

Date: October 14, 2021

Place: Havemeyer Building, Board Room

Present: Kathleen Stowe (chair)
Christina Downey
Joe Kelly
Dr. Toni Jones, Superintendent
Mr. Sean O'Keefe

Meeting was called to order at 1:07 PM

Action items:

A motion to approve the agenda as made by Ms. Stowe and seconded by Mr. Kelly. Motion passed 3-0.

A motion to approve the minutes of the 9/30/21 meeting was made by Ms. Stowe and seconded by Mr. Kelly. Motion passed 3-0.

Discussion items:

Discussion of 2022-2023 budget (sole discussion item)

Mr. O'Keefe talked about some of the drivers of the operating budget in the coming year with salary increases, transportation increase, centralizing software and subscriptions and special education implementation changes. Will return to cycle of upgrading textbooks, and likely need to increase custodial headcount. We also talked about the declining enrollment, and we should put a plan in place if the trend continues.

On the capital front, discussed items under review including HVAC, WMS soil remediation, Old Greenwich and Julian Curtiss design and educational specifications, Cardinal Stadium Phase 2 and soil remediation at high school, ADA, dishwashers, and annual maintenance.

Mr. Kelly moved to adjourn the meeting and Ms. Downey seconded. Motion passed 3-0.

Meeting adjourned at 1:53 PM