



North Central District Health Department

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- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872-1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

AGENDA

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT SPECIAL MEETING

Wednesday, November 10, 2021

Zoom Meeting

<https://us06web.zoom.us/j/85420998042?pwd=WU1kUmtKazNqMUdnekYxWXpuTHRIUT09>

Meeting ID: 854 2099 8042

Passcode: 173786

6:00 PM

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A. Call to Order/Determination of Quorum

B. Executive Session (None)

C. Public Hearing (None)

D. Chairman's Report

E. Director of Health

Monthly Report Review and Update of Pending Business Items – (Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time).
Attachments 1 & 2

F. Action on Consent Agenda

1. Proposed Board Meeting Calendar for 2022.

The NCDHD Board of Health moves to approve the Board Meeting Calendar for 2022 as proposed.
Attachment 3

G. Committee Updates and Discussion – (Reports provided in written form for discussion - any action would follow in New Business)

1. Finance – Maria Whelden, Chair-Quarterly Financials and Budget Process for FY21-22 Attachment 4
2. Short and Long-Term Planning – Ben Rodriguez, Chair
3. Capital Improvements – Chair is vacant-update on Building Remodel
4. Personnel – William Meier, Chair

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VERNON TOWN CLERK
21 NOV -4 PM 2:45

Posted 11/4/2021
S. Burgess

H. **New Business**

1. Entering agreement with Eastern Highlands Health District for backup Director of Health coverage to satisfy requirement for an Acting Director of Health. Attachment 5
2. The NCDHD Board of Health moves to transfer \$200,000 from the “Reserve Building Improvements” Fund to the operating budget to facilitate payments to Enfield Builders.
3. Consideration of Housing Inspector position to augment Sanitarian staffing gap. Attachment 6

I. **Identification/Adoption of Additional Agenda Items**

J. **Informational Items**

K. **Adoption of Minutes**

The NCDHD Board of Directors waives the reading of the Minutes of the Regular Meeting of the NCDHD Board on September 8, 2021, and that Minutes of said meeting be approved. Attachment 7

L. **Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action**

M. **Adjournment**

Next Board Meeting: Wednesday, December 8, 2021, Zoom Meeting