



36386 Highway 58
Pleasant Hill, OR 97455
Phone: 541-746-9646
FAX: 541-746-2537
www.pleasanthill.k12.or.us

Commitment, Excellence, Community

**PLEASANT HILL SD #1
SCHOOL BOARD MEETING MINUTES**

Monday, October 18, 2021; 7:00 p.m.

Stream live at <https://www.youtube.com/channel/UCyjFOvylD3uqPG7QXxub4qQ/featured>

1.0 CALL TO ORDER

Board Chair John Oldham called the October 18, 2021 Board Meeting to order at 7:01 p.m. Board Members present were Vice Chair Stephen Hammond, Wylda Cafferata, Rusty Rexius, and Drew Gottfried. Others present were Superintendent Scott Linenberger, and Board Secretary Courtney Wilson.

Stephen Hammond read the Mission Statement.

2.0 ADDITIONS OR DELETIONS TO THE AGENDA

3.0 INTRODUCTIONS & ATTENDANCE AT PREVIOUS BOARD MEETING

Audience member Dean Rea introduced himself. Mr. Rea is an editor/correspondent at the Highway 58 Herald, a local online publication.

There were six in-person attendees and six online viewers at the October 4, 2021 board meeting.

4.0 APPROVAL OF MINUTES

4.1 Approve October 4, 2021 Board Meeting Minutes (Exhibit 2122.30)

The October 4, 2021 Board Meeting Minutes were approved by consensus as presented.

5.0 CONSENT AGENDA

5.1 Policy Updates – Second Reading

Pleasant Hill School District utilizes Oregon School Board Association's Policy Update program for recommended policy updates. The PHSD School Board reads recommended updates to policies and adopts or recommends adjustments. Some policies have previously been adopted and need to be reviewed/revised and readopted. PHSD is currently presenting policies and administrative rules that OSBA recommends to be reviewed and/or revised.

Pleasant Hill School Board adopted policies can be found via the PHSD website at <https://www.pleasanthill.k12.or.us/about>. The District Policies link will direct readers to OSBA's "Policy Online" page. Policies that are being updated are also listed in the meeting agenda with their policy code and name of policy.

- GBEC – Drug Free Work Place (Exhibit 2122.31)
- IKE – Student Classification, Promotion, Retention and Assignment (Exhibit 2122.32)
- JECDA – Transcript Evaluation (Exhibit 2122.33)
- JN – Student Fees, Fines and Charges (Exhibit 2122.34)
- KGF/EDC - Authorized Use of District Equipment and Materials (Exhibit 2122.35)

Wylde Cafferata moved to approve Consent Agenda 5.2 Policy Updates. Rusty Rexius seconded the motion. The motion passed unanimously.

6.0 REPORTS & DISCUSSION ITEMS

6.1 Superintendent's Report

6.101 Board Charge Meeting (Exhibit 2122.36 a-c)

The board historically holds Charge meetings in the summer. Documents developed/updated at this meeting include the Board Planning Calendar, which lists recurring topics and specific items intended to be part of each meeting agenda. The board also develops a Charge Document, describing goals, its plan to achieve these goals, and due dates for each step.

Wylde suggested moving forward Action Item #1 under Support Superintendent Goals, by holding two Executive Sessions to discuss, ask questions, and provide advice and feedback to the Superintendent regarding his goals.

Action Item #2 under Monitoring Data was recommended to be moved forward as well. The board should still hold a work session to discuss data it would like to see monitored.

Wylde Cafferata suggested working to improve its encouragement of student participation in school board meetings to provide feedback on key school board topics.

Communication improvement is a continuous focus. The board hopes to continue to improve communication between schools, families, communities, and the board.

New board members expressed that they would like to see how this document is developed and utilized prior to developing or finalizing a draft.

The board would like to update data monitoring to reflect progress within a single cohort/grade throughout the years. Each grade may have different learning techniques and skills potentially making test results vary drastically from year to year. Continuing to monitor one cohort throughout school years will allow the board to see positive or negative trending from year to year.

The Board Charge Meeting was tabled and will be added to the November 1, 2021 Board Meeting Agenda. Administrators are present for the first meeting each month and the board would appreciate having them available to ask questions when developing the Charge Document.

6.102 Monthly Enrollment Update - October (Exhibit 2122.37)

Enrollment has decreased from last month. The board would like to see how many students are leaving the district to homeschool or virtual learning versus leaving to neighboring districts.

Compared to last year, there are fewer students requesting to transfer into Pleasant Hill School District. Last school year PHSD received 82 students from other districts. This year there have been only 52 students request to attend PHSD from other districts. Pleasant Hill School District is seeing approximately an 8% drop in enrollment from last year. This decrease is much lower than the state average decrease in enrollment of 18-20%.

These decreases are a result of students enrolling online or un-enrolling in school and not reemerging for tracking purposes.

6.103 Division 22 Report (Exhibit 2122.38)

The Division 22 is a report that demonstrates district compliance to the Oregon Department of Education (ODE). The report must be posted on the district website and presented to the school board by November 1, 2021.

If the district is out of compliance in any of the standards, it has one year to reach compliance.

Superintendent Linenberger consults with administrators and department heads to verify that the district is in compliance with all standards. If the report is challenged, the district relies on its policies to demonstrate compliance. Districts are subject to random audits of these standards.

6.104 Covid-19 Update

PHSD reported one positive Covid-19 case on campus for the week of October 4-8 as well as three close contacts. For the week of October 11-15, the district reported one positive case and zero close contacts.

The state of Oregon, including the Oregon Health Authority and ODE, is working with the CDC to approve vaccination for ages five and up. Distribution processes are still unknown. Lane ESD supplied vaccinations for school employees, but it is unknown how vaccines will be distributed to students at this time.

There are currently approximately 114 employees in the Pleasant Hill School District. Of these, 15 employees have filed for an exception (Religious or Medical). All exception requests have been approved. One employee is currently on leave awaiting full vaccination.

Employees who have approved exceptions must fill out an approved Reasonable Steps Health form before each contact day. Lane Public Health Authority has approved the Reasonable Steps accommodations proposed by the district. Employees who have an approved exception must confirm they do not have a fever or other Covid-19 symptoms, have not had a fever for 48 hours, they will wear a mask, and check in with their administrator or designee.

7.0 PUBLIC FORUM –

Individuals who are onsite: During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Individuals who are viewing online: PHSD posts the upcoming agenda on our website www.pleasanthill.k12.or.us the Friday before regularly scheduled Monday school board meetings. This will allow for public comment prior to the board meeting. Please click on the tab provided to share your comment(s) for the school board to consider at the upcoming meeting.

Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

There were no public comments made.

8.0 BOARD ACTION ITEMS

8.1 Old Business

8.101 Ratify Board-Superintendent Agreement (Exhibit 2122.39 a & b)

Wylde Cafferata moved to Ratify Board-Superintendent Agreement, Agenda Item 8.101. Stephen Hammond seconded the motion. The motion passed unanimously.

8.2 New Business

8.201 Approve Transit Dollar Request (Exhibit 2122.40)

Transit Dollars are funds received by Educational Service Districts (ESDs) from ODE to be used for approved purposes. This year ESDs received just under \$400,000. PHSD is requesting direct payments not to exceed 50% of their allotted Transit Dollars.

Stephen Hammond moved to approve Agenda Item 8.201, Transit Dollar Request. Rusty Rexius seconded the motion. The motion passed unanimously.


9.0 FUTURE BOARD MEETINGS

- Board Meeting – November 1, 2021; 7:00 p.m.
- Work Session/Board Meeting – November 15, 2021; 7:00pm

10.0 ANNOUNCEMENTS/OTHER

There were no announcements made.

11.0 ADJOURNMENT – 7:50 p.m.

Signed:  , this 1 day of Nov, 2021.

John Oldham, Board Chair