



# WESTPORT COMMUNITY SCHOOLS

## Office of Human Resources

As a substitute, I acknowledge that I am an employee for the Town of Westport and the Westport Community Schools. As a result I understand that in addition to reading and following the Substitute Handbook for Westport Community Schools I am also responsible for reading, accepting, and following the Westport Employee Handbook and Westport School Committee Policies as an employee for Westport Community Schools. Both the handbook and policy book are available on our district website at [www.westportschools.org](http://www.westportschools.org). A hard copy is available upon request by calling the Executive Secretary for the Superintendent at 508-636-1140, ext. 4001.

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Print Name

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Signature