

GENERAL SCHOOL INFORMATION

SCHOOL CODE

NO. 151660

ACT

Students should check with counselors concerning dates, times, and locations for the American College Test (ACT).

ANNOUNCEMENTS

Announcements are sent to students via the school email system. Students must check daily to ascertain information. This information is also located on the Cathedral website: www.gocathedral.com. Many announcements can be found on the TV in the student entrance.

COUNTY

During the pandemic Counties will be on hold to reduce cohorting a new group of students

This is a relationship building program whereby each student is placed into one of ten counties. These counties are broken down into towns. Each town meets on Day 3 to discuss topics of importance at school and in the lives of teens. It is hoped that relationships are developed between students of different grades as well as with adults. Research indicates that building strong adult relationships builds important assets for teens.

FAX

The fax number is (317) 542-1484 for the Business Office or (317) 543-5050 for the Guidance Office.

HIGHLIGHTS

The Cathedral Highlights is a publication mailed to parents, alumni, and friends of Cathedral throughout the country. The publication highlights the significant events, activities and accomplishments taking place at Cathedral High School today, as well as alumni news and updates. The Highlights is published twice a year at the end of each semester.

HOURS

School hours are from 8:45 a.m. to 3:15 p.m. Students are permitted to come on campus at 7:30 for school office hours or quiet study in the Library.

IDENTIFICATION CARDS/LANYARDS

Students are issued picture cards and lanyard each year and must show the ID card for free admission to Cathedral events that are considered Cathedral “home” events. IDs are required for admittance to events as Cathedral students and may be used as a swipe card for prepaid lunch accounts as well as to open all doors on campus. Students who have lost their ID and/or lanyard can have it replaced in the technology office. The replacement cost for a card is \$10.

INSURANCE

Students receive insurance coverage by a school insurance policy beginning one hour before school begins until one hour after school ends and at school-sponsored events. The insurance is also in force while the student is participating in, practicing for, or traveling to or from any school-sponsored event. The school insurance is secondary to any private insurance carried by the student’s family. For an explanation of coverage and the proper procedure for filing claims, contact the business office or visit www.gocathedral.com/studentinsurance.

LOST AND FOUND

The lost-and-found boxes are located in the Student Services Office. All unclaimed items left on or around the school grounds should be placed in the lost and found box. All unclaimed items will be donated to charity. Students will be notified prior to the donation. All books turned into the lost and found will be kept in the office.

MAKEUP DAY

If the school needs to be closed for any reason, a “makeup” day will be scheduled if the State requirement is not met by the existing calendar year. Days that school is closed unexpectedly, including for inclement weather, will be eLearning days and do count toward the State requirement.

MASS

Mass is offered in the Chapel before school on many weekdays, except on days when there is an all-school liturgy. A communion service will be limited during the pandemic. Students are required to attend the all-school liturgies and services held periodically throughout the school year.

MEDICAL RECORDS

Cathedral High School requires certain medical information and emergency forms, including immunization records mandated by state law, to be on file in the office. The absence of these records could result in the student’s suspension from school.

MESSAGES TO ADMINISTRATION AND STAFF

All employees of Cathedral High School have phone/voicemail and email accounts which are published in the Staff and Faculty section of the website, gocathedral.com, in the “About Us” section. Those extensions are also located in the front of this booklet.

MOTTO

School motto is “Ipsa duce non fatigaris” which means, “with her leading, you will not tire.”

PARENT WITHDRAWING FROM CATHEDRAL

Cathedral recognizes that the parent is the primary educator of the child. Thus the education of the child is a partnership with the parents and the school. If, in the opinion of the administration, the partnership is irretrievably broken, the school reserves the right to require the parent to withdraw his/her child. This is a very serious decision that is not made lightly.

PARENT VOLUNTEER OPPORTUNITIES

Parents at Cathedral High School are an important part in the life of the school. We encourage parents to help in any of the following organizations as their time permits. They are: Irish Parent Ambassadors (Admissions), Mothers Club, Dads Club, Booster Clubs for theatre, band, and choir, and various athletic programs and clubs. Many administrative offices can also use volunteers. Information is provided directly from these organizations seeking your help. Volunteers will be limited in the building during the pandemic.

PEER MENTORING

Established in 1982, the peer counseling program helps bridge the gap between the new freshmen students and the counseling staff through the use of peers. Peer counselors are seniors who have been selected by the Freshmen Experience Directors to perform this important function.

PRAYER

Each school day begins with prayers over the intercom system and each period often begins with prayer in the classroom. Each day ends with a blessing/prayer.

PSAT

The Preliminary Scholastic Aptitude Test (PSAT) is administered to sophomores and juniors each year at no cost to the student. The purpose of the PSAT is to acquaint students with the

format of the Scholastic Aptitude Test (SAT) and for juniors; the test is used to qualify students as National Merit Scholars

PUBLICATION OF EDUCATION DATA

Cathedral High School reserves the right to publish any post education data. Any parent who desires strict privacy concerning these matters should file a written request with the registrar's office.

RESOURCE PERIOD

Students are encouraged to build a resource period into each semester's class schedule. The period can be used to study, to receive tutoring or to go to the library, computer lab or any extra-approved activity. Resources will be held in classrooms during the pandemic. Students must sign out via the teachers log before leaving the resource rooms.

RETREATS AND DAY OF RECOLLECTION

Retreats will be designed by our Director of Holy Cross, Religion Department, and Campus Ministry team.

Freshmen

Freshmen Day of Recollection is lead by the senior class. The theme is "Living the Holy Cross Core Values." Attendance is required. Retreat will be at Cathedral.

Sophomores

Sophomore Day of Recollection fosters class unity and the importance of God in our students' lives with the theme, "Opening the doors to the Holy Cross Core Values." Students are divided into four groups and meet off campus. Attendance is required.

Juniors

Retreats for juniors are overnight experiences held three times a year at CYO Camp and a day retreat. It will be facilitated by NET ministries.. Retreats involve personal and group reflection and help to strengthen the student's relationship with God, themselves, and others. This is a voluntary retreat.

Seniors

Senior retreats are held six times per year and are led by college-age alumni and adults. Participation in senior retreat is strongly recommended. Students' can fill out senior retreat application online. We would like all seniors signed up by August 31th. After that date students may not get the date of the retreat they would like to attend. This is being done in an effort to assure all seniors have the ability to attend this important Cathedral tradition.

SAT (SCHOOL CODE NO. 151660)

Students should check with counselors concerning dates, times and locations for the Scholastic Aptitude Test (SAT).

SCHOOL PICTURES

School pictures are taken at Cathedral by a professional photographer and will be used as part of the student ID card. Coaches will notify players about dates and times for team pictures.

SENIOR PRIVILEGES

Seniors occupy a special role at Cathedral High School. Their maturity and leadership are important to the success of each school year. Seniors are expected to provide responsible leadership for younger students. Failure to adhere to school policy or expectations may result in the removal of such privileges.

SCHOOL CLOSINGS

In the event that the school will need to close or be delayed, information can be found on local radio and TV stations and on the school website. In addition, text alerts, calls, emails, will also be sent to students and parents. If school is canceled because of weather, there will be no co-curricular activities that day. However, the principal can make a decision if there is to be a change in the cancellation for an afternoon or evening activity, either athletic or co-curricular event (practice or games). If an exception is granted, then no student can be disciplined for missing any such activities. This policy will work in conjunction with school policies regarding all activities.

SPIRIT SHOP

Location: Cafeteria

Website: www.cathedralspiritshop.com

Spirit Shop and Merchandizing Director

Emma Peebles

317- 968-7388

epeebles@gocathedral.com

Items available for sale in the Spirit Shop (select items also available online through gocathedral.com):

- Logo uniform shirts and pants (pants are also available at rissebrothers.com)
- Uniform sweatshirts
- Spirit wear apparel
- Gift items
- School supplies

TELEPHONE NUMBERS

Daytime number (7:15 a.m. to 5:00 p.m.):	317-542-1481
Voice Mail messages (any time):	317-543-4942
Direct dial numbers to faculty and staff:	317-968-7(individual's 3-digit extension).

TRANSCRIPTS

Requests for transcripts should be directed to the Academic Affairs office. Transcripts for college admissions applications should be requested early to allow sufficient time to meet all deadlines. Official transcripts will be mailed directly to the requested school(s). Official transcripts will be held if families have an unpaid financial obligation.

TRANSPORTATION—SCHOOL VAN SERVICE

Cathedral High School provides van service to and from school at various pick-up and drop-off locations. Arrangements should be made through the transportation office. Students are charged a transportation fee for the service. Contact Greg Bamrick for more information.

WORK PERMITS

As of July 1, 2021 work permits are issued through the place of employment.

VISITORS

All visitors must check in at the front desk before entering the building.

Restricted Access to Campus

Access to all campus locations is restricted to students, Educators (faculty and staff), designated vendors, and invited guests. Non-essential visitors are encouraged to discuss their visit with a Cathedral educator and arrange an offsite or virtual meeting, if possible. We appreciate your understanding and cooperation as we create a safe environment for students and educators.

Invited Guests

Invited guests or family members of Cathedral students with essential campus business
Designated vendors and service operators with essential campus business

All guests not listed in the above categories are considered non-essential visitors. Requests for access to campus by non-essential visitors will be considered on a case-by-case basis. Non-essential visitors must discuss their visit with a Cathedral educator and opt for an offsite or virtual meeting, if possible. Thanks for your understanding as we all work together towards

ensuring the safest environment during this time for our school. These restrictions may change in time and we appreciate your desire to visit Cathedral.

Campus Visitor Protocol

All visitors should report to door number 4. The Welcome Center is equipped with hand sanitizer and extra face coverings if visitors do not have a mask upon entry. Masks/face coverings are required while on campus.

If the visitor is remaining on campus for an extended period of time (i.e. attending a meeting, not just dropping something off), we request the visitor signs a Covid-19 Release Policy.

Whenever possible visitor meetings should take place in the Welch Activity Center lobby in the welcome center reception space. At the conclusion of the meeting proper cleaning and sanitizing will take place by the educator hosting the meeting.

The visitor should sign out at the Welcome Center desk before departing from campus from Door 4.