

**Greenwich Board of Education
Minutes of the New Lebanon Building Committee Meeting**

DATE: Wednesday, March 31, 2021
TIME: 8:00 - 9:10 am
LOCATION: New Lebanon School, Media Center

Committee Members Present:

Stephen Walko - Chairman
Bill Drake - Vice Chairman (BET)
Patricia Baiardi Kantorski - Clerk
Christina Downey (BOE)
Clare Kilgallen
Jake Allen
Brian Harris
Absent: Dean L. Goss

Ex-Officio Members Present:

Nick Macri (P&Z)
Absent: Will Schwartz (DPW)
Peter Bernstein (BOE Chair)

Others Present:

Jesse Saylor (TSKP Studio)
John Hawley (Gilbane)
Jae Chu (Gilbane-Project Engineer)
Dan Phillips (Gilbane-Project Manager)
Chris Cykley (CSG-Clerk-of-the Works)
Alley Bartholomew (NL Principal)
Dan Watson (DOF-BOE)

1. Call the meeting to order

- a. The meeting was called to order by Steve Walko at 8:00 am.

2. Update from Chairman

- a. Steve Walko thanked everyone involved with the project and reviewed the outstanding Punch List and School Wish List.
- b. Punch List Items: • New podium - Chris Cykley said the podium has been ordered and should be delivered soon. • Gym AV issue with mice is being worked on. • Lens for bridge lights - Jesse Saylor said TSKP is working to find lenses and will follow up. • Leggo Wall has been approved and Chris Cykley said Gilbane is working on it. • Flag Pole has been straightened and a replacement light bulb is being shipped. • Flooring issues completed. • Attic issues - completed. • Exterior shed - was visited by the school and it was determined that there was enough space for the school's storage needs. • Mesh netting has been ordered and will be installed. • Wall Art - Alley Bartholomew detailed what the school would like. Dan Watson is concerned with maintenance. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve Option B, a green curvy line design.** A vote was taken and the motion was approved with a vote of 7-0-0. Dean Goss was absent. Jesse Saylor said TSKP will work on timing and Steve Walko asked who will paint it. Brian Harris expressed the need to use washable paint. • Walko said there is an issue with the railing at the concrete at the south side of the building. He said it will be addressed in the summer at no cost to the owner.

3. Update by Gilbane

- a. Included in Item 2 above.

4. Update by CSG

- a. Included in Item 2 above.

5. Update by TSKP Studio, including LEEDS

- a. Brian Harris updated the committee on the status of the LEED certification. Jesse Saylor said progress was made with many points were accepted by LEED. He said there are a few comments to be answered then Gold LEED by TSKP. The certification should be complete in two weeks and the plaque installed in the front lobby. The \$900. cost of the plaque has been already included in the budget.

6. Update on Punch List & Timeline

- a. See item 2 above.

7. Update on Financials & Invoices

- a. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve CSG Invoice #27 dated 3/29/20 for the amount of \$7,244.00.** A vote was taken and the motion was approved with a vote of 7-0-0. Dean Goss was absent.
- b. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve CES Invoice #29 dated 3/31/20 for the amount of \$4,384.92.** A vote was taken and the motion was approved with a vote of 7-0-0. Dean Goss was absent.
- c. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve STL Invoice #32702 dated 3/31/18 for the amount of \$8,404.00.** A vote was taken and the motion was approved with a vote of 7-0-0. Dean Goss was absent.
- d. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve Gilbane's Construction Requisition #29 dated from 10/1/20 to 3/31/21 for the amount of \$220,446.83.** A vote was taken and the motion was approved with a vote of 7-0-0. Dean Goss was absent.
- e. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve CTC Invoice #15472 dated 10/16/20 for the amount of \$4,755.89.** A vote was taken and the motion was approved with a vote of 7-0-0. Dean Goss was absent.
- f. **TSKP Invoice #47** was tabled until it is sent.

8. Approval of 10/7/20 Meeting Minutes

- a. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve the Minutes of Meeting for October 7, 2020.** The motion was approved with a vote of 7-0-0. Dean Goss was absent.

9. Discussion of Next Steps

- a. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve the RTM Report subject to edits by the committee.** A vote was taken and the motion was approved with a vote of 7-0-0. Dean Goss was absent.
- b. Steve Walko said the DPW recommended that the Entrance/Exit to the school be 2-way pattern by Fall. Nick Macri said the P&Z must approve it first.
- c. The committee discussed the need for signage concerning what is permitted on school property. Alley Bartholomew said the lack of signage is a problem. The committee considered it an open item.

- d. **A Motion was made** by Jake Allen and seconded by Bill Drake **to give the Town back one million dollars.** A vote was taken and the motion was approved with a vote of 7-0-0. Dean Goss was absent.

10. **Adjourn**

- a. The meeting was adjourned by Steve Walko at 9:10 am