

Dear In-person families,

Thank you for your understanding and patience as we work through some of our new procedures and protocols here at Riverview. Drop-off and pick-up will look a little different this year due to the necessity of social distancing when students are arriving and being dismissed. Please read the information below that describes what these processes will look like beginning November 2nd.

### **Arrival**

If you are dropping off your child(ren), please do so between 8:15 and 8:30. We will not have supervision out on the playground prior to 8:15. In trying to keep everyone safe and socially distant from each other, we cannot have our students on the playground prior to school beginning.

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- We will have two areas for drop off
  - Front circle drive on Troy Street- last names beginning from A-L. Children will exit on the passenger side of the car. No parking of vehicles in this area.
  - Cul-de-Sac on Carl Street - last names beginning from M-Z. Children will exit on the passenger side of vehicles. Please do not park in this area as we need to keep the traffic flowing.
  - West to East Driveway from Carl to Henry Streets - last names beginning from M-Z. Children are to exit vehicles on the drivers side. Please do not park in this area as we need to keep the traffic flowing.
- Again, please remain in your cars when dropping off your child(ren.) There will be staff members at each location, and additional staff members helping with walking students into the building. In addition, there will be staff members in the building helping students find their classrooms.
- Bus drop off will be consistent from previous years. If your child is riding the bus, you should have received a letter in the mail with approximate times.

### **Dismissal**

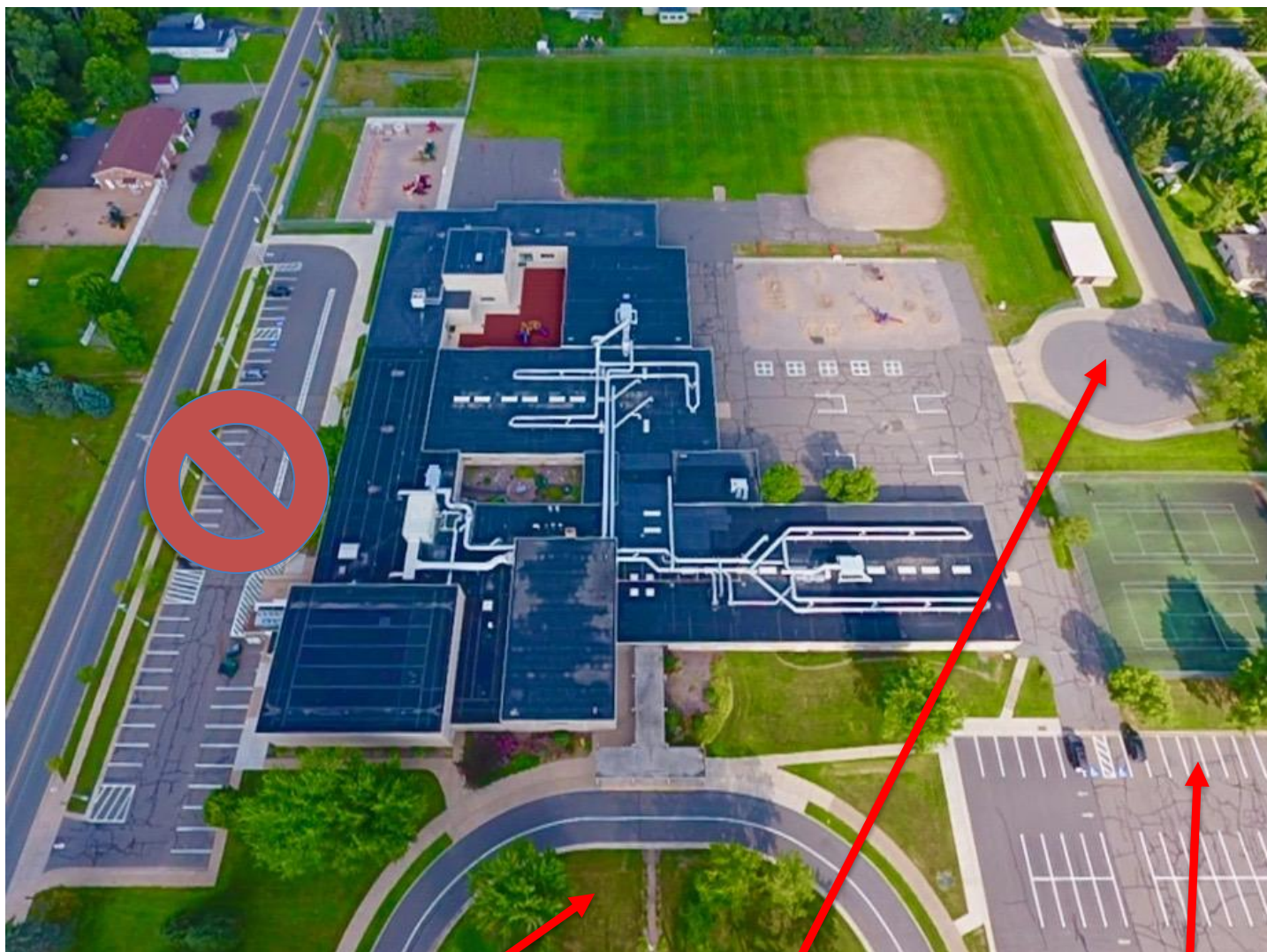
- Children in grades K-2 will receive a tag on the first day of school that communicates to our staff if they are walking, riding a bus, or being dropped off. On that tag, bus #s will be given, in addition to which area children will be picked-up. This will help our staff in making sure our students get to the correct location.
- Children riding buses will load buses in a similar fashion as last year.
- Children being picked up will follow the same protocol as arrival.
- We will have two areas for pick-up (similar to drop off)
  - Front circle drive on Troy Street- last names beginning from A-L. Children will be loaded on the passenger side of the car. No parking of vehicles in this area.
  - Cul-de-Sac on Carl Street - last names beginning from M-Z. Children will be loading on the passenger side of vehicles. Please do not park in this area as we need to keep the traffic flowing.
  - West to East Driveway from Carl to Henry Streets - last names beginning from M-Z. Children are to enter vehicles on the drivers side. Please do not park in this area as we need to keep the traffic flowing.

- Please remain in your cars when picking up your child(ren.) There will be staff members at each location, and additional staff members helping with walking students to cars.

4K parents:

- Please use the south parking lot (by the tennis courts to drop off and pick up your children.) You may park here and walk your children to door 6 in the morning, and door 1 in the afternoon. Please refrain from parking in the north parking lot and the bus loading zone.

E



N

S

W - Troy Street

Last Names A-L

Last Names M-Z

4K Parent drop/off  
and pick up