

**MINUTES**  
**WEST HARTFORD PEDESTRIAN AND BICYCLE COMMISSION**  
**IN PERSON MEETING**  
**Tuesday, October 12<sup>th</sup>, 2021, at 7:00 p.m.**  
**ELMWOOD COMMUNITY CENTER ROOM 24**

1. Call to Order, Attendance
  - a. Call to order 7:06 PM.
  - b. Members in attendance: Daniel Johnson, Ken Livingston, Jill Morawski, Daniel Firestone, Colin Gillespie, Paul Hogan, Denisse Gutierrez.
2. Approval of previous meeting's minutes
  - a. Minute approved 7:09 PM.
3. Old Business
  - a. Engineering updates
    - i. Updates on Roadways and Trail Projects
      1. Trout Brook Trail
        - a. Phase 6 (Fern to Duffield) to start spring 2022.
        - b. Phase 7 (Duffield to Asylum) slated for 2023.
        - c. Phase 3 (Park to Jackson) looking to start 2022.
      2. North Main Street Bridget Project/Road Diet
        - a. Another traffic count to happen end of October to check changes in traffic volume.
        - b. Unexpected negative – slow steady traffic makes it harder to turn left as a cyclist because there are no breaks in traffic.
        - c. If diet successful and made permanent, then town may add bike lanes but right now there are only buffers.
    - ii. Traffic Calming Program
      1. Greg Somers owes us response on traffic calming program.
    - iii. Public Input
      1. Resident Jay Stange asked why traffic calming program is limited to streets with more than 900 feet between stop signs. Commission members mentioned that this length was used in manuals referenced when creating program.
      2. Residents present during meeting noted that it is important to have a North South Route like the Trout Brook Trail but wanted to know if future routes will be met with same set of setbacks as Trout Brook Trail which started in 2009 and is still incomplete.
  - b. Discussion about POCD, arterial and collector road surveys and prioritization
    - i. Review conversation with Duane Martin, Todd Dumais and Ed Pawlak
      1. Ed Pawlak recapped call. When Town staff asked what had been done so far, answer was nothing. Duane was upfront in saying nothing was being done due to understaffing and being overloaded and that they would not be able to look at it for another 2-3 years.
      2. Alternative would be for town to outsource this project to a consultant.
    - ii. Identify Corridors
      1. Did not discuss.
    - iii. POCD Zoning Items with Todd Dumais
      1. Did not discuss.
4. New Business
  - a. Town of West Hartford Commission Codes and Rules

- i. Town doing refresher on how to conduct meetings, next meeting tomorrow 10/13 at 6 PM.
  - b. Commission Milestones – Year End Report
    - i. Did not discuss.
  - c. Year End 2021 Commission Member Term Limits and Interested People
    - i. Daniel Johnson term ending December 2021, not planning to continue.
    - ii. Sandy Fry and Jill Morawski term also up December 2021.
    - iii. Colin Gillespie and Paul Hogan terms up December 2023. Ryan Nobrega term also up December 2023 but he is planning on moving out of town.
    - iv. Denisse Gutierrez, Dan Firestone, Ken Livingston terms are up December 2024.
  - d. South Windsor CRCOG Bike Education
    - i. Dan Johnson to have meeting with Board of Education Thursday 10/14 at 10:30 AM to discuss bike safety program being added to curriculum.
  - e. Zoning Discussion on Drive-Thru
    - i. Did not discuss, can be added to next agenda to discuss next month if commission wants.
- 5. Adjourn
  - a. Meeting adjourned at 8:45 PM.