

**FORM FOR REQUESTING THE USE OF ALCOHOL ON CCPS PROPERTY**

Only requests that fall within CCPS Policy #1540 regarding the prohibition of Drugs and Alcohol on CCPS property will be granted.

Any organization requesting the use of facilities is required to complete the following questions:

1. Name of Organization: \_\_\_\_\_
2. Address: \_\_\_\_\_  
\_\_\_\_\_
3. Phone: \_\_\_\_\_
4. Responsible Person: \_\_\_\_\_
5. Total Organizations Enrollment: \_\_\_\_\_
6. Type of Alcohol Used: \_\_\_\_\_
7. Amount of Alcohol Used: \_\_\_\_\_
8. Date of Request: \_\_\_\_\_

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**Calvert County Public Schools Use Only**

Approval:      Yes \_\_\_\_\_      No \_\_\_\_\_

If no, reason for denial:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_      Signature: \_\_\_\_\_