

**Parental Release Form for School Personnel to Provide  
Recommendations/Cumulative Records to  
Private Secondary Schools**

Date \_\_\_\_\_

I, \_\_\_\_\_ (name of parent) hereby give the Darien  
Public Schools and the following staff member(s)

\_\_\_\_\_  
\_\_\_\_\_

permission to complete an admission form or write a letter of recommendation for my  
son/daughter, \_\_\_\_\_ to attend a private secondary school listed  
below. I agree that the form, letter, or any other records shall be sent to the school named  
below and shall not be requested by, or disclosed to me, \_\_\_\_\_ (name  
of student) or any person on behalf of me. I further agree and acknowledge that the Darien  
Public Schools shall not maintain a copy of such form or letter. I agree and acknowledge that  
the form or recommendation letter does not, in any way, constitute or reflect the author's  
belief that the program offered at the private school named below is an appropriate program  
for \_\_\_\_\_ (student). I further agree and acknowledge that the letter shall  
not be construed as an admission or statement that the Darien Public Schools is not an  
appropriate placement for \_\_\_\_\_ (student). I understand that my  
signing the document does not constitute an expectation that teachers or other school  
personnel must complete any forms or recommendation documents.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Schools applying to:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_