

Putnam Commission on Aging Meeting Minutes  
Tuesday, September 7, 2021 – 7:00 p.m.  
Ella Grasso Community Room

Present: Louise Brodeur, Sheila Coderre, Paul Desautels, Laura Crosetti, Melody Cassio, Linda Lamoureux, Stephanie Jarmolowicz and Director Wilfred Bousquet.

1. Call to Order: Chairperson Melody Cassio called the meeting to order at 7:00 p.m.
2. Minutes Wednesday, August 3, 2021: Laura made a motion to approve the minutes from the August meeting, seconded by Sheila. Motion carried.
3. Petitions and Communications: Henry's Restaurant Placemats \$125 per side, decision due by September 21<sup>st</sup>. Laura made a motion to include a photo of the Community Center on both sides and for Willie to request that the cost be \$200 or if not possible then \$125 for one side. Louise seconded the motion. All in favor, motion carried.  
  
NECOGG bus route. The blue line will add the Community Center as a stop. Willie will clarify with NECOGG the rules for route deviation.
4. Unfinished Business:
  - A. Community Room/Kitchen Update: Warming oven still not in. Target date for activities, November 1<sup>st</sup>. Soft opening planned for September 7<sup>th</sup>.
  - B. Best Wishes Committee Update: Willie reported cards continue to be sent.
  - C. Blue Bus Update: Willie reported the van will be painted and readied for service.
  - D. Christmas Party: Elks club Tues. 12/7 or Wed. 12/8. Laura will clarify and a meeting sometime in October will be set up for planning purposes.
  - E. Library Survey – completed.
5. New Business:
  - A. Willie explained that the volunteers who signed up to help at the Community Center will have an Orientation program at the Community Room on Tuesday, September 28<sup>th</sup> at 1:00 p.m.
  - B. COA New Mission Statement. Mel reported that a draft has been created. Laura verbally shared the draft with the group. All comments, suggestions and/or changes should be made to Laura via email.
  - C. Programming Subcommittee Meeting: 6 p.m. on October 5<sup>th</sup>. The committee will email Willie with suggestions for the November calendar. Location of this meeting will be determined.
6. Adjournment: Paul made a motion to adjourn the meeting at 8:04 p.m., seconded by Laura. Motion carried.

Respectfully Submitted:  
Linda Lamoureux, Secretary