

MAYOR AND SELECTMEN'S MEETING
AGENDA October 4, 2021 @ 7:00 PM
Putnam Municipal Complex
Conference Room # 109
200 School Street
Putnam, CT 06260
Also available via zoom:
Join Zoom Meeting
<https://zoom.us/j/93390074411>

Meeting ID: 933 9007 4411
+1 646 558 8656 US (New York)

-
1. Call to Order by the Presiding Officer
 2. Pledge of Allegiance
 3. Public Comment – 3 – minute maximum per person
 4. Approval of the Minutes
 - A. Minutes from September 20, 2021 Board of Selectmen Meeting
 5. Petitions & Communications
 6. Reports of Standing Committees
 - A. General Government Committee
 7. Reports of Special Committees
 8. Unfinished Business
 - A. ARPA Update
 9. Grant Considerations and Updates
 10. New Business
 - A. Kennedy Drive Parking Lot - DMV
 11. Public Comment – 3- minute maximum per person
 12. Executive Session – Sale of Town Owned Property
 13. Adjournment

To Be Approved
 Mayor and Board of Selectman Meeting
 September 20, 2021
 Also on zoom, Meeting ID # 93324800307

TOPIC		DISCUSSION	
PRESENT:		Deputy Mayor Seney, Selectman Rawson, Selectman Hayes, Selectman Pempek and Selectman Paquin	
ABSENT:		Mayor Seney, Selectman Tarr	
1.	Call to Order	Deputy Mayor Simmons called the meeting to order at 7:00 PM	
2.	Pledge of Allegiance	Led by Deputy Mayor Simmons	
3.	Public Comment		Mike Morrill stated there was a lack of support for the Board of Education budget by the Republican Selectman
4.	Approval of the Minutes	A.	Minutes from September 7, 2021, Board of Selectmen Meeting Selectman Hayes made a motion to approve the minutes from the September 7, 2021, Board of Selectmen's meeting as presented. The motion was seconded by Selectman Pempek and passed with Selectman Paquin abstaining.
5.	Petitions & Communications	A.	Letter from Superintendent Sullivan Discussion ensued regarding the letter and the fact that this issue was never voted upon, nor was a specific dollar amount requested. Selectman Pempek stated he spoke with Superintendent Sullivan and the request was for a couple of paraprofessionals, approx. \$60,000 each year for 2 years. Town Administrator Sistare will reach out to Superintendent Sullivan for additional information.
6.	Reports of Standing Committees	A.	General Government Committee None
7.	Reports of Special Committees		None

8.	Reports of Special Committees		None
9.	Unfinished Business		None
10.	Grant Considerations and Updates		None
11.	New Business	<p>A. Resignation of Michael Paquin from the Board of Finance Selectman Hayes made a motion to accept the resignation of Michael Paquin from the Board of Finance. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>B. Appointment of Lisa – Jean Clifford to the Board of Finance Selectman Hayes made a motion to appoint Lisa-Jean Clifford to the Board of Finance. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>C. Amy St. Onge and Members of Putnam EMS – Combining Ambulance Services Amy St. Onge spoke to the Selectmen about the process of regionalizing the Ambulance Service with the Town of Putnam. The Selectmen asked for additional information so that it can be reviewed. Selectman Hayes made a motion to add item 11 D, parking at the Soccer Fields to the agenda. The motion was seconded by Selectman Paquin and passed unanimously.</p> <p>D. Parking at the Soccer Fields Selectman Hayes stated he observed an issue with parking for our elderly/handicapped citizens who were watching the soccer game at our new field. He would like to see access for handicapped individuals to park at the field. Town Administrator Sistare will talk to staff about making those parking spots handicapped designated.</p>	
12.	Public Comment		<p>None</p> <p>Selectman Hayes made a motion to recess the Board of Selectman's meeting at 7:43 PM and enter into executive session for the purpose of sale of property, inviting in Town Administrator Sistare. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>The Selectmen came out of executive session at 7:52 PM and reconvened the Board of Selectmen's Meeting. No action was taken in Executive Session.</p>

13.	Executive Session		Sale of Property
14.	Adjournment		Selectman Pempek made a motion to adjourn at 7:53 PM. The motion was seconded by Selectman Paquin and passed unanimously.

American Rescue Plan Act (ARPA)

9/27/2021

Background: Total Funding to Town of Putnam: \$ 2,697,885.54 (1/2 received June 2021, remaining 1/2 expected June 2022)

Annual Report¹

Entity	Project Name	Identification Number	Project Expenditure Category ²	Description	Current Period Obligation	Cumulative Obligation	Current Period Expenditure	Cumulative Expenditure	Status of Completion	Required Program Data ³	Projected Construction Start Date (mo/yr)	Actual Construction Start Date (mo/yr)	Projected Initiation of Operations Date (mo/yr)	Actual Initiation of Operations Date (mo/yr)	Full Description - See Attached
Town and WPCA Projects															
WPCA	WPCA Generator	Putnam-1.1	5.1	wastewater treatment improvements, this range includes costs above USDA funding program, with 10% contingency on the high range	\$ 596,600.00	\$ 596,600.00	\$ -	\$ -	not started	Projected/actual Construction Time and Projected/Actual Initiation	Jul-21	Jul-21	Jul-22	TBD	Appendix A
Town	Stormwater improvements, including rain gardens and other pre-treatment at Kennedy Drive Parking Lot and expanded parking area	Putnam-1.2	5.6	control non-point sources of pollution, manage and treat stormwater prior to discharge into receiving body Quinebaug River	\$ 850,000.00	\$ 850,000.00	\$ -	\$ -	not started	Projected/actual Construction Time and Projected/Actual Initiation	Jan-22	TBD	Sep-23	TBD	Appendix B
Town	Stormwater improvements, including Simonzi Park streamflow erosion issues	Putnam-1.3	5.6	manage and treat stormwater, and associated high river flows in Quinebaug River	\$ 1,000,000.00	\$ 1,000,000.00	\$ -	\$ -	not started	Projected/actual Construction Time and Projected/Actual Initiation	Jan-22	TBD	Dec-24	TBD	Appendix C
WPCA	Water and sewer pipe replacement on Danco Road	Putnam-1.4	5.5	replacement of water and sewer in the area of Danco Road bridge - will be coordinated with the bridge replacement project	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	not started	Projected/actual Construction Time and Projected/Actual Initiation	Mar-22	TBD	Jul-23	TBD	Appendix D
Town	Town Operating Revenue Loss, Off-Track Betting, FY2021			lost revenue, based on pre-Covid revenue. Needs eligibility check including ARPA calculation.											Appendix E
Town	Town Operating Revenue Loss, Off-Track Betting, FY2022			lost revenue, based on pre-Covid revenue. Needs eligibility check including ARPA calculation.											Appendix F
WPCA	Water service pipes and lead-based identification			Not included - is part of the CT DWSRF eligibility, and expects a 50/50 funding from the State											Appendix H
WPCA	Water and sewer pipe replacements, including water mains previously designed, not constructed			to be determined if funding allows. Previous decade of water main replacements stopped construction due to lack of available funds											
WPCA	Other water tank, water distribution, water treatment			tank rehab including painting, mixing system and other maintenance; treatment improvements at Peake Brook WTP and/or Park Road Wellfield											
WPCA	Other wastewater distribution and treatment improvements			Collection system, pumping stations, wastewater treatment plant											
				Subtotal Town, including WPCA:	\$ 2,646,600.00	\$ 2,646,600.00	\$ -	\$ -							
Outside Entity Requests															
SSD	Putnam Police Department Overtime	Sub-1.1	1.9	overtime due to staff on quarantine. Placeholder for possible PPD input	\$ 34,000.00	\$ 34,000.00	\$ -	\$ -	not started	Payroll for Public Health and Safety Employees					Appendix G
Outside Agency	TVCCA	Sub-1.2		Newly added - for BOS consideration. Request dated September 17, 2021 as one-time donation to offset costs to upgrade Commissary and improve services.	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	not started						
Outside Agency	Windham County 4-H Foundation, Pomfret, CT	Sub-1.3		Newly added - for BOS consideration. Request dated August 16, 2021. No specific amount, noted over last ~8 years, Putnam families received \$8,645 in sponsored camperships. 4-H is planning for necessary improvements to their dam, which enables their swimming/recreation pond.	\$ 8,645.00	\$ 8,645.00	\$ -	\$ -	not started						
Outside Agency	Putnam Public Schools	Sub-1.4		Newly added - for BOS consideration. Letter dated September 13, 2021 summarizing larger-than-usual kindergarten class sizes. From other BOE discussions, request may be ~\$120,000 to be used to hire two additional paraprofessionals for the next 2 years.	120000	\$ 120,000.00	\$ -	\$ -	not started						
				Subtotal Outside Entities:	\$ 177,645.00	\$ 177,645.00	\$ -	\$ -							
				Subtotal:	\$ 2,824,245.00	\$ 2,824,245.00	\$ -	\$ -							

Table Referenced Notes:

1. Annual report is based on the Department of Treasury's Compliance and Reporting Guide for State and Local Fiscal Recovery Funds, dated June 24, 2021 version 1.1
2. Expenditure category is based on Appendix 1 of the Compliance and Reporting Guide.
3. For water and wastewater projects, NPDES and/or PWS IDs are required if they are affiliated with a SRF project. None currently are on the Clean Water or Drinking Water SRF programs, and therefore, not applicable.

General Notes:

1. This will be a working document, with first submittal to the federal program due October 31, 2021.
2. The Town is responsible to manage and account for the funds. Any outside entity requests will need to include eligibility definitions for Town review and approval.
3. Part of the Compliance and Reporting Guide is to note whether these projects serve an economically disadvantaged community. Putnam is not considered a HUD-qualified census tract, we are not an economically disadvantaged community.
4. Civil Rights Compliance as required, can be supplied upon request.

Appendix B:

Town of Putnam, Connecticut

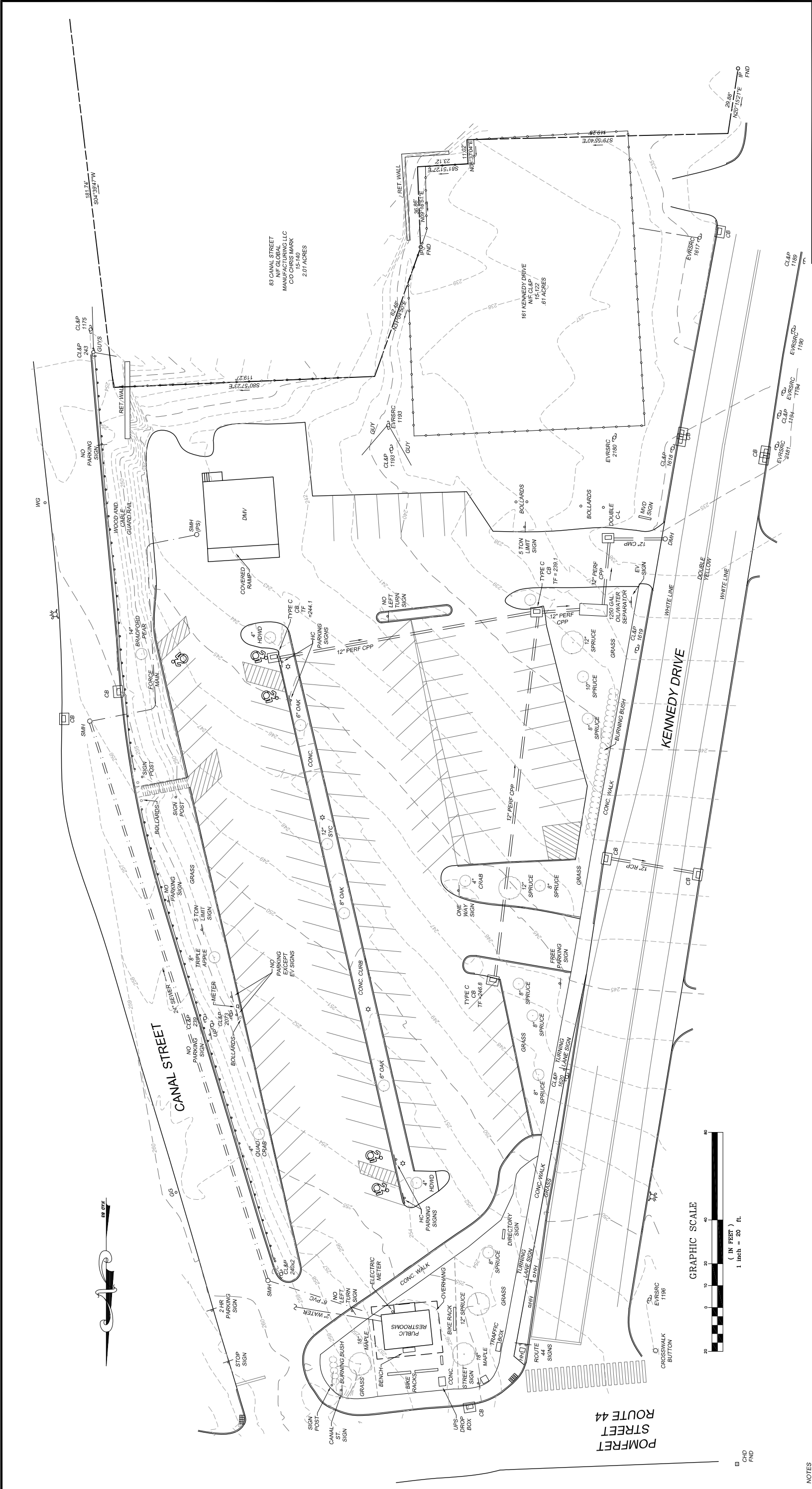
ARPA Project Summary

Kennedy Drive Parking and Stormwater Improvements

This project includes stormwater improvements, including rain gardens and other pre-treatment at Kennedy Drive Parking Lot and expanded parking area. Parking improvements will support our downtown tourism industry, and will benefit the surrounding environment by controlling non-point sources of pollution. Stormwater will be managed and treated prior to discharge into the receiving body Quinebaug River.

Survey of the existing conditions and background information has been completed. Design efforts are expected to take 6 months, with construction schedule between 12 and 18 months.

Including permitting, engineering design and construction, the estimated project cost is included in the ARP project table as \$850,000.



EXISTING CONDITIONS PLAN
PREPARED FOR
THE TOWN OF PUTNAM
KENNEDY DRIVE AND ROUTE 44, PUTNAM CT

J&D
CIVIL ENGINEERS, LLC
401 RAVENELLE ROAD
N. GROVENEADALE, CT 06255
860-923-2920

DESIGNED: JJB
CHECKED: DRB
REVISIONS:

JOB NO: 19150
SCALE: 1" = 20'

DATE: OCT. 23, 2019
SHEET: 1 OF 1

PROPERTY LINE
EXISTING CONTOUR LINE
FENCE
UTILITY POLE
GUARDRAIL

LEGEND

NOTES

1. THIS MAP HAS BEEN PREPARED PURSUANT TO THE REGULATIONS OF CONNECTICUT STATE AGENCIES SECTIONS 20-300b-1 THROUGH 20-300b-20 AND THE "STANDARD FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS ADOPTED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. ON SEPTEMBER 26, 1996.

SURVEY TYPE: GENERAL LOCATION
PURPOSE: PARKING LOT REDESIGN
BOUNDARY DETERMINATION CATEGORY: N/A
PROPOSED IMPROVEMENTS CATEGORY: CLASS T-2
TOPOGRAPHIC ACCURACY: CLASS T-2

PROPERTY LINES DO NOT EXPRESS A BOUNDARY OPINION.

THIS MAP WAS PREPARED FROM RECORD RESEARCH, OTHER MAPS, LIMITED FIELD MEASUREMENTS AND OTHER SOURCES. IT IS NOT TO BE CONSTRUED AS A PROPERTY/BOUNDARY OR LIMITED PROPERTY/BOUNDARY SURVEY AND IS SUBJECT TO SUCH FACTS AS SAID SURVEYS MAY DISCLOSE. UNDERGROUND UTILITIES ARE SHOWN PER DESIGN PLANS.

REFERENCE PLANS:
(A) "PLAN OF LAND SURVEYED FOR WELLINGTON PRODUCTS, INC." KENNEDY DRIVE & CANAL STREET, PUTNAM, CONNECTICUT BY KIELTYKA, WOODS & PIKE, REVISED MAY 24, 1983.

TO MY KNOWLEDGE AND BELIEF, THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

DENNIS R. BLANCHETTE
DATE
LICENSE NUMBER
12107

THIS MAP IS NOT VALID WITHOUT A LIVE SIGNATURE
© 2018 J&D CIVIL ENGINEERS, LLC

Existing Conditions

Putnam, Connecticut



Document by:

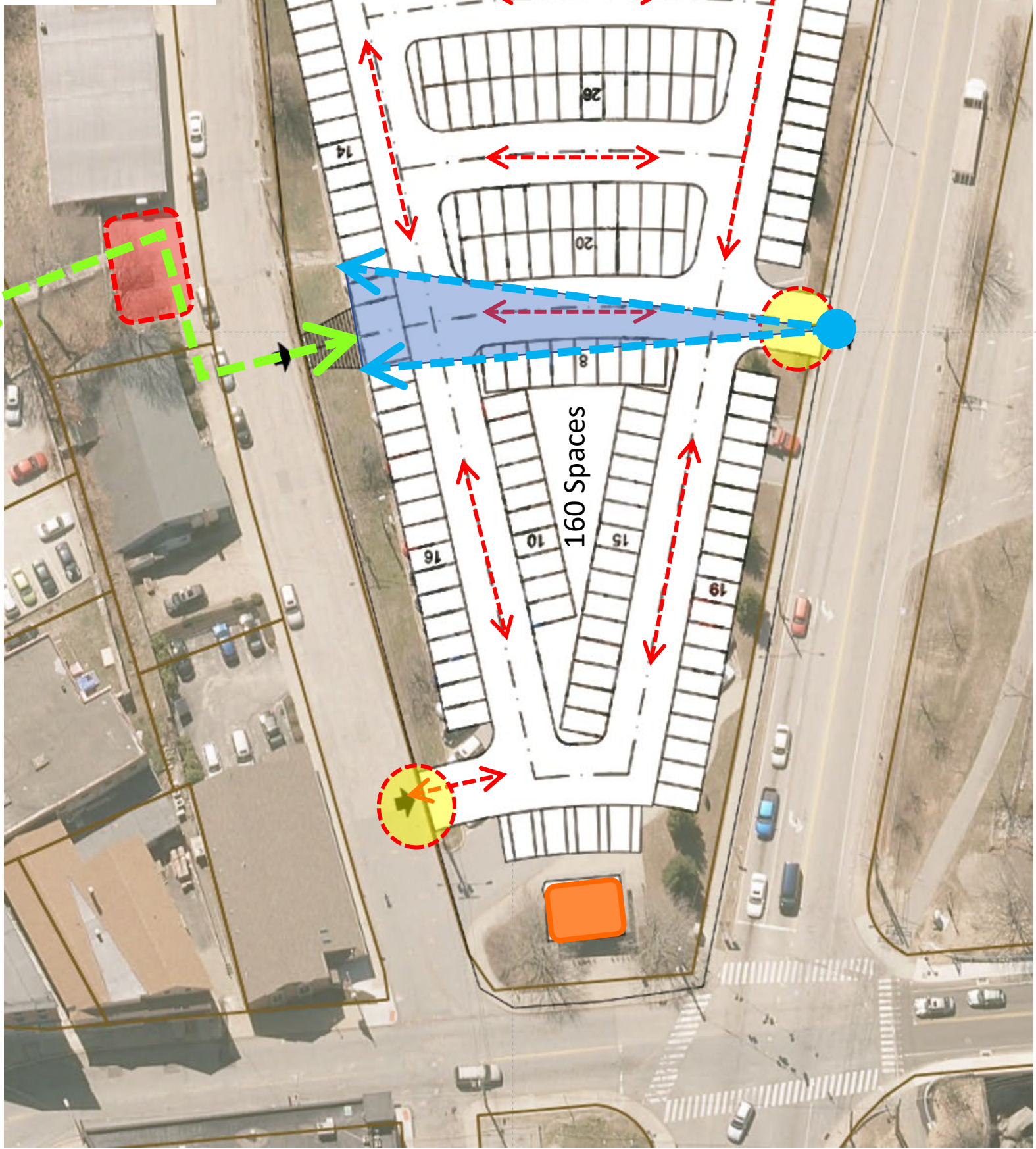
UConn's Community Research & Design Collaborative
Director Associate Professor Peter Miniutti

Draft

Date: 10.2.2018

Proposed Layout

Putnam, Connecticut



Document by:
UConn's Community Research & Design Collaborative
Director Associate Professor Peter Miniutti

Draft

Date: 10.2.2018

Appendix C:

Town of Putnam, Connecticut

ARPA Project Summary

Simonzi Park Improvements

This project will manage and treat stormwater, and associated high river flows in the Quinebaug River. Adjacent to the Quinebaug River is the Town's Simonzi Park. This Park includes paved walking and biking trails, and connects to the adjacent Air Line Trail State Park. While the Park offers various outdoor recreational activities, those activities have in part made challenging conditions along the streambank. In addition, as most communities, much of our community's developed areas divert their stormwater towards adjacent waterbodies. Between the stormwater and the little-vegetated streambank, recent years have shown continued erosion and loss of streambank.

Simonzi Park Stormwater and Streambank Improvements include installation of streambank protection measures to eliminate continued erosion and installation of stormwater treatment systems to improve water quality discharging into the impaired Quinebaug River.

The Town of Putnam Simonzi Park Improvement Project is a good use of taxpayer funds because it allows support of the Town's environmental and community infrastructure. The Town of Putnam is known in the Quiet Corner of Connecticut for providing and supporting many interesting and accessible events for the community. The overwhelming majority of travel to these events is supported by the Public Parks and Simonzi Park green spaces.

The Town of Putnam Simonzi Park Improvements Project is in the planning stage. Note that as these improvements have been considered by the Town over multiple years, planning efforts including survey of the existing conditions and background information has been completed. Design efforts are expected to take 6 months, with construction schedule between 12 and 18 months.

Survey of the existing conditions and background information has been completed. Design efforts are expected to take 6 months, with construction schedule between 12 and 18 months.

Including permitting, engineering design and construction, the estimated project cost is included in the ARP project table as \$1M.

The Putnam River Mill Heritage & River Trails

Celebrating 150 Years

RIVER MILLS

MONOHANSETT MILL 49

A 1,000'-long canal formerly ran parallel along the east bank of the Quinebaug River before taking a wide bend to rejoin the river. At this bend - on this site - in 1868, Thomas Harris of Providence built a 4-story, mansard-roofed brick mill, about 200' x 55' with central stair tower. Pairs of round-headed windows set in flat dormers light the attic. On the three lower floors the windows have projecting segmental-arch lintels and brick sills. In 1872, the Monohansett Manufacturing Co. moved in and ran 280 looms and employed 175 people in the production of 2.75 million yards of cotton sheetings and shirtings annually. The canal has since been paved over.

CARGILL FALLS MILL 48

On this site, Benjamin Cargill operated a grist mill originally built in 1730, adding a distillery and other shops in 1760. The Pomfret Manufacturing Company later built the Pomfret Cotton Mills to produce textile products in 1807; it is the oldest such site in the nation. The 4-story squared stone mill west of the detached hip-roofed office building is the oldest standing factory building (c. 1823) in the valley. A stone mill was added in the mid-1840s with 3-stories; the original gable roof has been flattened and the cupola removed. In 1850, these mills contained 4,260 spindles and 105 looms worked by 60 males and 45 females. A 3-story brick mill was added in 1856 and the office building and 3-story mansard-roofed brick mill in 1869.

MORSE MILL 47

Constructed by Stonemason Lafayette Waters in 1846, this 4 1/2-story mill has a gable roof and central stair tower. Granite slabs frame the freight openings in the tower with granite used for linets, sills and quoins. At its north end, a large 2-story wing is attached with a brick third story added later. The 360 horsepower dam across the Quinebaug River was constructed in 1861 and shared with the Rhodes and Nightingale mills across the river. In 1870, the Morse Mill employed 52 men, 44 women, and 29 children to run 9,046 spindles and 274 looms in the manufacture of cotton sheetings. By 1889, Owner George M. Morse headed a new firm that controlled the mills on both sides of the river. Frame mill houses dating back to 1850 still stand along Church and Morse Streets. The house to the left was originally a store owned by the mill.

RHODES MILL 45

This is the site of the first mill built on what was called the middle water privilege in Putnam. Cotton entrepreneurs, anxious to expand, purchased the water rights and built a masonry dam and mill in 1830. It burned down in 1841 and was replaced with the present structure, a 3 1/2-story brick mill, with clerestory window line at the topmost floor, stone sills and lintels, and a projecting hoist tower centered on an end wall. G. C. Nightingale and C. Allen bought the Rhodes Mill in 1850 to augment the Nightingale Mill next door. A frame wing, since demolished, connected the mills.

NIGHTINGALE MILL 46

This 3 1/2-story mill has a gable roof, stone walls, central hoist tower, and sills, lintels and quoins of granite. A rubble-walled wing to the north, originally 2-story, later gained a third story in brick. Morse, who had built a cotton mill directly across the stream in 1846, pooled his holdings with Owners Nightingale and Allen. In 1861 this group built the 157' long, 18' high dam to serve the mills on both banks. Originally stone this dam has been substantially re-built in concrete. In 1870 Nightingale Mills employed 60 women, 59 men and 39 children producing sheetings and shirtings on 10,432 spindles and 205 looms.

BELDING MILL 44

Originally known as the Powhatan Mill, this 1872 brick 4-story mill has segmental-arch windows with brick sill and mansard roof with round-headed dormers. Freight doors open to each level in the central hoist tower. Owner George Morse ran 20,000 spindles and 416 looms for cotton manufacture here in 1884. Viewed from the bridge, the 115'-long, 10'-high dam retains much masonry from its original construction, including an arched opening on the west side to drain the pond. The dam provided Powhatan with 15 1/2' head and 200 horsepower augmented by a steam plant behind the mill. The Belding-Corticelli Thread Company bought Powhatan in 1918 and operated it until its closing. East of the mill, along Powhatan and Mohagan Streets, stand 20 double-entry wood frame workers' dwellings also built in 1872.

PUTNAM HIGH SCHOOL 43

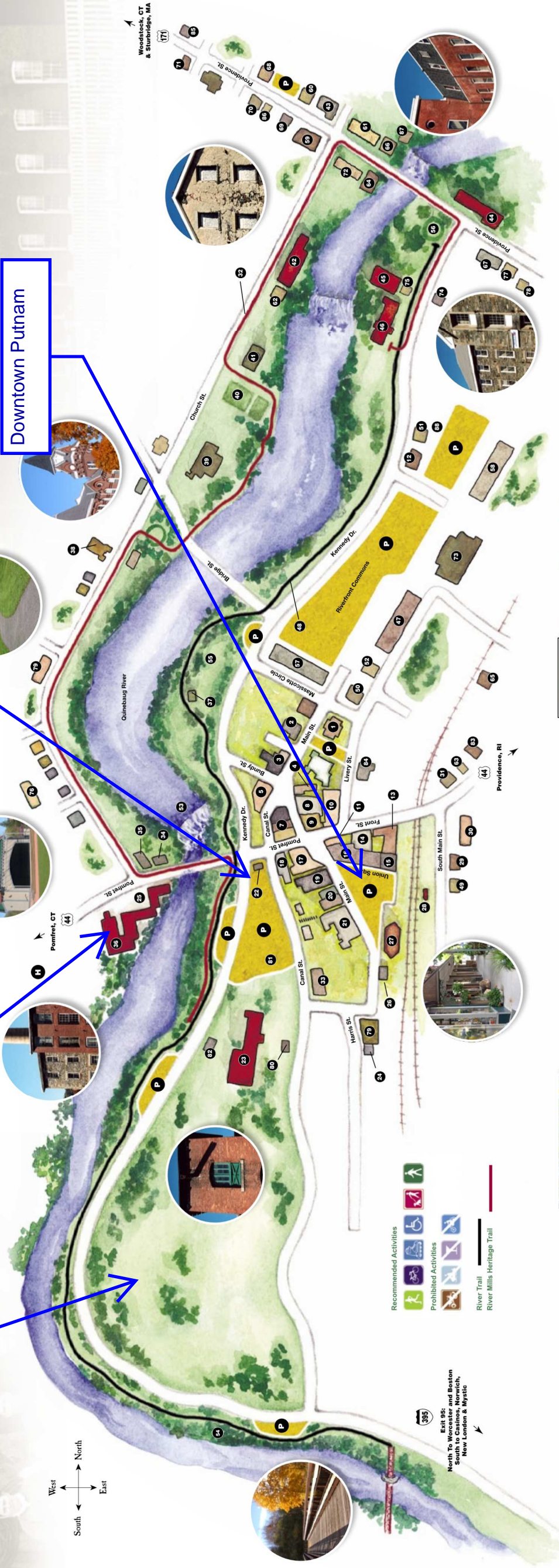
Build by the town in 1874 at an expense of over \$20,000, this High Victorian Gothic structure served as Putnam's first high school and is among the oldest high school structures still remaining in the state. Dominated by two towers with steep pyramidal roofs, the tallest features a gabled clock stage, heltry and weathervane finial. Windows are segmental-arched on the 1st floor and round-arched above. It has polychrome brickwork, banding with special courses and elaborate corbelling at the cornice and tower. At the bases of the towers are shed roofs on Gothic braces with a trefoil design. Brick effects include window hoods with brick dentils, baskerweave at window sills, and soldier courses near window tops and between stories. This building was converted to serve as Putnam's town hall.

Cargill Falls Mill
Rehabilitation - 2020
Move-in to
Residential Units

Simonzi Park, with
access to Quinebaug
River (along Putnam
River Trail)

Kennedy Drive
Public Parking Lot

Downtown Putnam



Putnam River Trail

This approximately 2-mile biking and walking trail begins at Arch Street and winds its way north along the eastern shore of the Quinebaug River. The trail runs adjacent to Kennedy Drive for about 2 miles before terminating at Providence Street. The path of the trail runs through woodlands, 2 parks, an antique shopping district, and near revitalized mills. Five historic exhibits are located along the trail commemorating Putnam's railroad history, textile mills, and founding citizens. The river's natural resources and The Great Flood of 1955 are highlighted as well. There are 3 bridges adjacent to the trail including a 200-foot pedestrian bridge built on the stone foundation of an old railroad trestle. Each bridge offers scenic views of the river.



River Mills Heritage Trail

This approximately 1.1-mile biking and walking trail commemorates Putnam's link to the American Industrial Revolution. The trail overlaps two sections of the Putnam River Trail and begins on Kennedy Drive at the Monohansett Mill historical marker. Follow the brown trail directional signs as they bring you cross the Quinebaug River to the Cargill Falls Mill on Pomfret Street - the oldest cotton mill site in the nation (1807). Follow Church Street to the Morse Mansion and the original 1874 Putnam High School since converted to the Town Hall. Then back to the western bank of the Quinebaug River for views of mills across and up the river before coming upon the Morse Mill. On to Providence Street and its outstanding bridge views of mill dams and the prominent Belding/Powhatan Mill. Visit the display at Miller Park before returning to Kennedy Drive and the adjacent Rhodes and Nightingale Mills. Follow the Putnam River Trail back to parking, shops and restaurants.

information



For tourism information, go to
www.theisagreenvalley.org or visit the
Quinebaug-Shetucket Heritage Corridor Office in
the Belding Mill Building or call free at 866-363-7226.



For other information contact the
Mayor's Office at 860-963-6800
or visit us on the web at:
www.putnamct.us



Photo 1: Simonzi Park, Eastern Bank of Quinebaug River



Photo 2: Simonzi Park, Eastern Bank of Quinebaug River, Stormwater Erosion

REVISIONS				DATE	NO.	PRODUCT
BY	DESCRIPTION				2007300-SIMONZI PARK	BOOK NO. 153
						DESIGNED
						CCE
						DRAWN
						CHECKED
						COGO FILE
						FILE
					2007300-STP-SBS	

TOWN OF PUTNAM
PREPARED FOR
STREAM BANK STABILIZATION PLAN

STREAM BANK STABILIZATION PLAN

CME Associates, Inc.



50 Elm Street, Southbridge, MA 01550
333 East River Drive, East Hartford, CT 06108
55 Main Street, Suite 340 North, CT 06360
32 Crabtree Lane, Woodstock, CT 06081
www.cmeengineering.com
Phone 888-291-3227

