

MAYOR AND SELECTMEN'S MEETING AGENDA

September 7, 2021 @ 7:00 Pm

Putnam Municipal Complex

Conference Room # 109

200 School Street

Putnam, CT 06260

Also available via zoom:

Join Zoom Meeting

<https://zoom.us/j/94088128452>

Meeting ID: 940 8812 8452

+1 646 558 8656 US (New York)

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1. Call to Order by the Presiding Officer
 2. Pledge of Allegiance
 3. Public Comment – 3 – minute maximum per person
 4. Approval of the Minutes
 - A. Minutes from August 16, 2021 Board of Selectmen Meeting
 5. Petitions & Communications
 6. Reports of Standing Committees
 - A. General Government Committee
 7. Reports of Special Committees
 8. Unfinished Business
 9. Grant Considerations and Updates
 10. New Business
 - A. Resolution for the Assistance Grant for the mandated Affordable Housing Study.
 - B. Support for the Wheelabrator expansion project
 - C. Municipal Complex Update
 11. Public Comment – 3- minute maximum per person
 12. Executive Session - Sale of Property
 14. Adjournment

To Be Approved
 August 16, 2021
 7:00 PM
 Town of Putnam
 Mayor and Selectmen's Meeting
 In person and
 Via Zoom Meeting ID# 986 0196 1201

TOPIC		DISCUSSION	
PRESENT:		Mayor Seney, Deputy Mayor Simmons, Selectman Hayes, Selectman Pempek, Selectman Rawson	
ABSENT:		Selectman Tarr	
1.	Call to Order	Mayor Seney called the meeting to order at 7:00 PM	
2.	Pledge of Allegiance	Led by Mayor Seney	
3.	Public Comment		None
4.	Approval of the Minutes	A.	Minutes from July 19, 2021 Board of Selectmen Meeting Selectman Hayes made a motion to approve the minutes from the July 19, 2021 Board of Selectmen Meeting. The motion was seconded by Selectman Pempek and passed unanimously.
5.	Petitions & Communications	A.	Sympathy Card from Town of Sterling.
6.	Reports of Standing Committees	A.	General Government Committee None
7.	Reports of Special Committees		None

8.	Town Administrator Report		Included with the packet
9.	Unfinished Business		None
10.	Grant Considerations and Updates		None
11.	New Business	<ol style="list-style-type: none"> 1. ARPA A draft of the Town's proposed plan for the ARPA funds was included with the packet. Town Administrator Sistare urged all agencies interested in requesting funds to submit a request as soon as possible. The Town must submit their plan no later than October 31, 2021. 2. Set the date for Special Town Meeting – Amendment of Rehab Area Program Ordinance. (September 7, 2021) Deputy Mayor Simmons made a motion to set the date for a Special Town Meeting – Amendment of Rehab Area Program Ordinance on September 7, 2021 at 6:30 PM. The motion was seconded by Selectman Pempek and passed unanimously. 3. Putnam EMS Ed Higgins and Tammy Szpyrka from Putnam EMS spoke about their request for additional funding. Selectman Hayes made a motion to send the additional funds request to the Board of Finance for approval and to use ARPA if applicable. The motion was seconded by Selectman Pempek and passed unanimously. Selectman Hayes urged Putnam EMS to pay employees 24/7 while on call. 	
12.	Public Comment		Norm Perron from the Special Services District asked for support of BOS for parking violations and police enforcement. The Selectmen indicated they are in favor of the police enforcement.
13.	Executive Session		<p>Sale of Town Owned Property</p> <p>Deputy Mayor Simmons made a motion to enter into Executive Session at 7:51 PM, inviting in Town Administrator Sistare. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>The Selectmen came out of Executive Session at 8:28 PM. No action was taken during executive session.</p>
14.	Adjournment		Deputy Mayor Simmons made a motion to adjourn at 8:29 PM. The motion was seconded by Selectman Pempek and passed unanimously.

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
THE STATE OF CONNECTICUT DEPT. OF HOUSING TO RECEIVE AN
AFFORDABLE HOUSING GRANT TECHNICAL ASSISTANT GRANT (ROUND 2)**

WHEREAS, the State of Connecticut Department of Housing has notified the Town of Putnam via a letter dated September 1, 2021, of a Notice of Grant Award (DOH Grant Number AHPG 2021-116-021), in the amount of \$15,000 to develop an Affordable Housing Plan for the Town of Putnam; and

WHEREAS, the Town of Putnam Board of Selectmen has assigned the responsibility and oversight of the development of an Affordable Housing Plan to the office of Economic and Community Development and to procure any required professional services within the scope of such grant award; and

WHEREAS, the Board of Selectmen hereby authorizes Delpha M. Very, Director of Economic and Community Development to act on behalf of the Town to insure all required documents are filed and Grant requirements are met within the guidelines of the Assistance Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE PUTNAM BOARD OF SELECTMEN:

That the Board of Selectmen authorizes the Town to enter into an agreement with the State of Connecticut Department of Housing for the Affordable Housing Plan Technical Assistance Program and further resolves that the Mayor, Norman B. Seney, Jr., is authorized to sign and file the Assistance Agreement and any related certificates, instruments or documents on behalf of the Town.

Dated this day of September, 2021